Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Ratification of Proclamation of Local Emergency
Expenditure: None.

RECOMMENDATION

Recommendation of the City Manager that City Council:

1. Adopt a RESOLUTION ratifying the City Manager’s Proclamation of a Local Emergency
   regarding coronavirus disease 2019 (COVID-19); and
2. Adopt a RESOLUTION confirming and ratifying the emergency powers of the City
   Manager; and.
3. Adopt a RESOLUTION ratifying the Public Order by City Manager Under City of
   Torrance’s Emergency Authority issued on March 16, 2020.

BACKGROUND/ANALYSIS

The item before you tonight asks the City Council to ratify the proclamation a local emergency by the
City Manager on March 12, 2020. In doing so, the Council will authorize safety, personnel and
administrative action to address timely issues within the community.

The current COVID-19 event is changing by the hour. While there is no need to go into a full
emergency response on all levels, there is an underlying need to take proactive actions and to also
respond to actions taken by the County, State, and Federal Governments. It is also appropriate for
the City to assess the actions of other cities in our region.

This process began with the County’s Health Services Department declaring a county-wide health
emergency. This action was followed by emergencies declared by the City of Pasadena and the City
of Long Beach, who have independent Health Departments.

The County of Los Angeles, the City of Long Beach and the City of Los Angeles have now declared
jurisdictional emergencies. These actions allow the agencies flexibility in responding both to the
health emergencies and also to related complications affecting the safety and security of their
jurisdictions. It also provides a formal methodology for requesting regional state and federal
assistance and if funding provides, tracking and seeking reimbursements for emergency related
expenditures.

The current situation in our community remains fluid. There have been individuals who may have
required assessment regarding the virus but as of now, there are no identified cases in the City.
Torrance is however, not an island. Our shoppers, workers and medical patients come from throughout the region. With this in mind, there is a probability there will be individuals affected by the virus who will be identified within our community in the coming days.

As with the County of Los Angeles, the City of Los Angeles, the City of Long Beach and the City of Pasadena, it is advisable for the City to act.

Torrance Municipal Code section 16.2.5 requires that proclamation of a local emergency must be ratified by the City Council within 7 days of the issuance of the proclamation. Government Code section 8630 requires that the City Council must review the continuing need for continuing the local emergency every 30 days until the City Council terminates the emergency. The City Council must terminate the local emergency at the earliest possible date that conditions warrant.

This agenda item requests that the City Council adopt three resolutions. The first resolution is to ratify, and find that there is a continuing need for, the Proclamation of Local Emergency. If approved, the City Council’s ratification of the Proclamation will (1) further ensure legal immunities for emergency actions taken by the City; (2) facilitate requests by the City and other local governments for State and Federal assistance under the State and Federal Disaster Assistance Programs; and (3) allow the City Manager, or authorized official, to use police powers from the California Constitution, state law, the City Charter, and the Torrance Municipal Code to take preventative measures necessary to protect and preserve public health and safety.

The second resolution is to confirm and ratify the emergency powers of the City Manager during the local emergency. Government Code section 8630 et seq., Government Code section 38791, City Charter section 931, Chapter 6 of Division 1 of the Torrance Municipal Code, and the California Constitution provide for emergency powers of the City Manager acting as the Director of Emergency Services to promulgate rules and proclamations in the event of a local emergency during times when the City Council is not in session. This resolution just confirms and ratifies the emergency powers of the City Manager.

The third resolution asks that the City Council ratify the Public Order by the City Manager Under City of Torrance Emergency Authority. The City Manager’s Order does the following: (1) closes bars and nightclubs that do not serve food, (2) allows bars and restaurants that serve food to offer food to customers via delivery or take-out, (3) allows restaurants and retail food facilities to offer food to customers via delivery, take-out or drive-thru, (4) closes all movie theaters, live performance venues, bowling alleys, and arcades, (5) closes all gyms and fitness centers. The following are exempt from the City Manager’s Order: (1) cafeterias, commissaries, and restaurants located within hospitals, nursing homes, or similar facilities, (2) grocery stores, and (3) pharmacies. Additionally, trucks and other vehicles engaged in the delivery of grocery items to grocery stores are exempt from the City Manager’s Order. Violation of the order is a misdemeanor punishable by a fine not to exceed $1,000 or imprisonment in jail not to exceed 6 months.

The City Manager’s Order also provides that for a period of 90 days from the date of the City Manager’s Order, the City hereby suspends: (1) the discontinuation or shut-off of water service for residents and businesses in the City for non-payment in the City for non-payment of water and sewer bills; (2) imposition of late payment penalties or fees for delinquent water and/or sewer bills; and (3) the imposition of late payment penalties or fees for parking violations.
Further, the City Manager’s Order provides for a temporary moratorium on eviction for non-payment of rent by residential and commercial tenants impacted by the COVID-19 crisis.

Respectfully submitted,

LeRoy J. Jackson
City Manager

Attachments:
A) Proclamation of Existence of a Local Emergency by the City Manager of the City of Torrance
B) Resolution Ratifying the Proclamation of a Local Emergency by the City Manager
C) Resolution Confirming and Ratifying Emergency Powers of the City Manager
D) City of Long Beach Emergency Proclamation Materials
E) City of Pasadena Emergency Proclamation Materials
F) County of Los Angeles Emergency Proclamation Materials
G) Governor’s Executive Order N-25-20 for COVID-19
H) Ratification of Public Order by City Manager Under City of Torrance’s Emergency Authority
PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY
BY THE CITY MANAGER OF THE CITY OF TORRANCE

WHEREAS, Section 16.2.4 of the Torrance Municipal Code declares that the City Manager of the City of Torrance is the Director of Emergency Services; and

WHEREAS, Section 16.2.5 of the Torrance Municipal Code empowers the City Manager of the City of Torrance as Director of Emergency Services to proclaim the existence of a local emergency when the City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the City Manager finds that Coronavirus Disease 2019 (COVID-19), a new communicable disease, was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 70 countries, infecting more than 127,000 people and killing more than 4,700 people. Symptoms of the virus include fever, cough, and shortness of breath. Infected individuals have experienced a range of outcomes from mild sickness to severe illness and death; and

WHEREAS, the City Manager finds that according to the Centers for Disease Control, there is currently no vaccine to prevent COVID-19 and there is no specific antiviral treatment recommended for COVID-19 at this time; and

WHEREAS, the City Manager finds that on January 30, 2020, the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern. On January 31, 2020, the United States Secretary of Health and Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-19. On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, there are confirmed COVID-19 cases in County of Los Angeles, the County of Orange, and the County of Riverside; and

WHEREAS, to combat the spread of COVID-19, the counties of Orange, Los Angeles, Santa Clara, San Diego, Sonoma, and the City and County of San Francisco have each declared local health emergencies and proclaimed local emergencies. Additionally, the cities of Pasadena, Los Angeles, and Long Beach have each declared local health emergencies and proclaimed local emergencies; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and

WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 regarding COVID-19; and

WHEREAS, the facts stated above raise the potential for widespread community transmission of COVID-19 occurring among the general public in the United States and
the need for the City of Torrance and the public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to any outbreak of this disease in the City of Torrance; and

WHEREAS, these conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Torrance; and

WHEREAS, the mobilization of local resources, the ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to responding to COVID-19 and therefore, these conditions warrant and necessitate that the City of Torrance proclaim the existence of a local emergency; and

WHEREAS, the City Council is not in session and cannot immediately be called into session; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED by the City Manager of the City of Torrance that a local emergency exists throughout the City of Torrance, and shall be deemed to continue to exist for a period of 7 days or until the City Council takes action to ratify or terminate the proclamation of local emergency; and

IT IS FURTHER ORDERED that during the existence of this local emergency that the powers, functions, and duties of the City of Torrance will be those prescribed by state law, state executive orders, the City Charter, ordinances, and resolutions of the City of Torrance; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the Governor of California with the request that the Governor proclaim the existence of a State of Emergency throughout the City of Torrance; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the State Director of the Office of Emergency Services.

Date: 12 March 2020

LeRoy L. Jackson
City Manager and
Director of Emergency Services
RESOLUTION NO._______

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF TORRANCE CALIFORNIA RATIFYING
THE ACTION OF THE CITY MANAGER ACTING AS
THE DIRECTOR OF EMERGENCY SERVICES IN
PROCLAIMING THE EXISTENCE OF A LOCAL
EMERGENCY IN THE CITY OF TORRANCE

WHEREAS, California Government Code section 8630 and Torrance Municipal Code section 16.2.5 empowers the City Council to proclaim the existence of a local emergency to protect and preserve the public welfare when the City is affected or likely to be affected by a public calamity; and

WHEREAS, the City Council finds that Coronavirus Disease 2019 (COVID-19), a new communicable disease, was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 70 countries, infecting more than 127,000 people and killing more than 4,700 people. Symptoms of the virus include fever, cough, and shortness of breath. Infected individuals have experienced a range of outcomes from mild sickness to severe illness and death; and

WHEREAS, the City Council finds that according to the Centers for Disease Control, there is currently no vaccine to prevent COVID-19 and there is no specific antiviral treatment recommended for COVID-19 at this time; and

WHEREAS, the City Council finds that on January 30, 2020, the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern. On January 31, 2020, the United States Secretary of Health and Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-19. On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, there are confirmed COVID-19 cases in the County of Los Angeles, the County of Orange, and the County of Riverside; and

WHEREAS, to combat the spread of COVID-19, the counties of Orange, Los Angeles, Santa Clara, San Diego, Sonoma, and the City and County of San Francisco have each declared local health emergencies and proclaimed local emergencies. Additionally, the cities of Pasadena, Los Angeles, and Long Beach have each declared local health emergencies and proclaimed local emergencies; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and
WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 regarding COVID-19; and

WHEREAS, the facts stated above raise the potential for widespread community transmission of COVID-19 occurring among the general public in the United States and the need for the City of Torrance and the public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to any outbreak of this disease in the City of Torrance; and

WHEREAS, these conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Torrance; and

WHEREAS, the mobilization of local resources, the ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to responding to COVID-19 and therefore, these conditions warrant and necessitate that the City of Torrance proclaim the existence of a local emergency; and

WHEREAS, on March 12, 2020, the City Manager acting as the Director of Emergency Services proclaimed the existence of a local emergency in the City of Torrance; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to COVID-19; and

WHEREAS, the City Council desires to declare a local emergency and to ratify the proclamation of a local emergency by the City Manager, and to authorize the City Manager to enter into any necessary agreements to obtain any emergency assistance to implement necessary intervention activities to prevent a threatened epidemic of disease in the community.

NOW, THEREFORE, the City Council of the City of Torrance resolves as follows:

Section 1. The Proclamation attached as Exhibit "A" and incorporated into this Resolution is confirmed and ratified.

Section 2. Pursuant to Government Code section 8630, Torrance Municipal Code section 16.2.5, the City Charter, the Torrance Municipal Code, and the laws of the State of California, the City Council finds and proclaims the existence of a local emergency caused by conditions or threatened conditions of COVID-19 in Torrance, which, if not corrected, constitutes a threat to the health and safety of persons within the territorial limits of the City of Torrance.
Section 3. The City Manager is authorized to furnish information, to enter into agreements, and to take all actions necessary to implement preventative measures to protect and preserve the public health of the City from the COVID-19 public health hazard.

Section 4. The City Manager is authorized to apply for and obtain State and Federal emergency assistance regarding this local emergency related to COVID-19.

Section 5. It is further proclaimed and ordered that a copy of this proclamation be forwarded to the Los Angeles County Office of Emergency Management and to the Director of California’s Governor’s Office of Emergency Services requesting that the Director find it acceptable with State law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Torrance under Los Angeles County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate Federal disaster relief programs.

INTRODUCED, APPROVED AND ADOPTED this 16th day of March 2020.

__________________________
Patrick J. Furey
Mayor of the City of Torrance

ATTEST:

__________________________
Rebecca Poirier
City Clerk

APPROVED AS TO FORM:

__________________________
Patrick Q. Sullivan
City Attorney
PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY
BY THE CITY MANAGER OF THE CITY OF TORRANCE

WHEREAS, Section 16.2.4 of the Torrance Municipal Code declares that the City Manager of the City of Torrance is the Director of Emergency Services; and

WHEREAS, Section 16.2.5 of the Torrance Municipal Code empowers the City Manager of the City of Torrance as Director of Emergency Services to proclaim the existence of a local emergency when the City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the City Manager finds that Coronavirus Disease 2019 (COVID-19), a new communicable disease, was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 70 countries, infecting more than 127,000 people and killing more than 4,700 people. Symptoms of the virus include fever, cough, and shortness of breath. Infected individuals have experienced a range of outcomes from mild sickness to severe illness and death; and

WHEREAS, the City Manager finds that according to the Centers for Disease Control, there is currently no vaccine to prevent COVID-19 and there is no specific antiviral treatment recommended for COVID-19 at this time; and

WHEREAS, the City Manager finds that on January 30, 2020, the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern. On January 31, 2020, the United States Secretary of Health and Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-19. On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, there are confirmed COVID-19 cases in County of Los Angeles, the County of Orange, and the County of Riverside; and

WHEREAS, to combat the spread of COVID-19, the counties of Orange, Los Angeles, Santa Clara, San Diego, Sonoma, and the City and County of San Francisco have each declared local health emergencies and proclaimed local emergencies. Additionally, the cities of Pasadena, Los Angeles, and Long Beach have each declared local health emergencies and proclaimed local emergencies; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and

WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 regarding COVID-19; and

WHEREAS, the facts stated above raise the potential for widespread community transmission of COVID-19 occurring among the general public in the United States and
the need for the City of Torrance and the public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to any outbreak of this disease in the City of Torrance; and

WHEREAS, these conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Torrance; and

WHEREAS, the mobilization of local resources, the ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to responding to COVID-19 and therefore, these conditions warrant and necessitate that the City of Torrance proclaim the existence of a local emergency; and

WHEREAS, the City Council is not in session and cannot immediately be called into session; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED by the City Manager of the City of Torrance that a local emergency exists throughout the City of Torrance, and shall be deemed to continue to exist for a period of 7 days or until the City Council takes action to ratify or terminate the proclamation of local emergency; and

IT IS FURTHER ORDERED that during the existence of this local emergency that the powers, functions, and duties of the City of Torrance will be those prescribed by state law, state executive orders, the City Charter, ordinances, and resolutions of the City of Torrance; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the Governor of California with the request that the Governor proclaim the existence of a State of Emergency throughout the City of Torrance; and

IT IS FURTHER ORDERED that a copy of this Proclamation be forwarded to the State Director of the Office of Emergency Services.

Date: 12 March 2020

LeRoy J. Jackson
City Manager and
Director of Emergency Services
RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF TORRANCE, CALIFORNIA CONFIRMING AND
RATIFYING THE EMERGENCY POWERS OF THE CITY MANAGER
ACTING AS THE DIRECTOR OF EMERGENCY SERVICES.

WHEREAS, Government Code section 8630 et seq., Government Code section 38791,
City Charter section 931, Chapter 6 of Division 1 of the Torrance Municipal Code, and the
California Constitution provide for emergency powers of the City Manager acting as the Director
of Emergency Services to promulgate rules and proclamations in the event of a local emergency
during times in which the City Council is not in session.

NOW, THEREFORE, the City Council of the City of Torrance resolves that the power of
the City Manager, under the laws stated above, to promulgate emergency orders to protect the
public health, welfare and safety during disasters and other emergency situations is ratified and
confirmed for all times during which the City Council is not in session.

INTRODUCED, APPROVED AND ADOPTED this 17th day of March 2020.

________________________________
Patrick J. Furey
Mayor of the City of Torrance

ATTEST:

________________________________
Rebecca Poirier
City Clerk

APPROVED AS TO FORM:

________________________________
Patrick Q. Sullivan
City Attorney
March 10, 2020

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a resolution to ratify the City Manager’s Proclamation of Local Emergency and ratify the Long Beach Health Officer’s Declaration of Local Health Emergency regarding the serious and imminent threat of an outbreak of novel coronavirus (COVID-19). (Citywide)

DISCUSSION

A novel coronavirus (COVID-19) was first detected in Wuhan City, Hubei Province in China in December 2019. On January 30, 2020, the World Health Organization declared COVID-19 a public health emergency of international concern. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared the COVID-19 global outbreak a public health emergency for the United States. The Centers for Disease Control and Prevention announced on February 26, 2020, that community spread of COVID-19 is likely to occur in the United States.

On March 4, 2020, the City Public Health Officer issued a Declaration of Local Health Emergency (Declaration) (Attachment A) and the Acting City Manager issued a Proclamation of Local Emergency (Proclamation) (Attachment B). Both the Declaration and Proclamation were issued in response to the international COVID-19 outbreak and the ongoing risk and potential for widespread community transmission of COVID-19 occurring among the general public in the United States, and the imminent and proximate threat of introduction of COVID-19 in the City of Long Beach.

While the current, local situation remains stable and there are currently no cases of COVID-19 in Long Beach, today’s recommended actions will provide the City additional powers to coordinate local efforts and identify resources that may be necessary to fully address the response, in the event that the situation evolves.

What is known at this time is that the virus is spread between people primarily via respiratory droplets produced when an infected person coughs or sneezes. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have experienced a range of outcomes, from mild sickness to severe illness and death. Based on the experience with other coronaviruses that cause severe respiratory illness, the U.S. Centers for Disease Control and Prevention (CDC) currently believes that symptoms appear two (2) to fourteen (14) days after exposure.

State and local law require that any declaration or proclamation of local emergency and/or local health emergency are ratified by the City Council within seven (7) days of issuance.
On March 4, 2020, California Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19. The Governor’s proclamation waives the requirement under State law to renew a local health emergency and a local emergency for the duration of the statewide emergency.

However, if the Declaration and Proclamation are ratified by the City Council today, the City Council must review the need for a continuing the local emergency every fourteen (14) days pursuant to Long Beach Municipal Code Chapter 2.69, unless waived by the City Council. Both a local emergency and local health emergency must be terminated at the earliest possible date as the conditions warrant.

Today's action requests the City Council to ratify, and find that there is a continuing need for, both the Declaration and Proclamation. If approved, the City Council's ratification of the Declaration and Proclamation will (1) further ensure legal immunities for emergency actions taken by the City; (2) facilitate requests by the City and other local governments for State and Federal assistance under the State and Federal Disaster Assistance Programs; and (3) allow the City Manager, or authorized official, to take preventive measures necessary to protect and preserve public health and safety.

This matter was reviewed by Deputy City Attorney Taylor M. Anderson on March 6, 2020.

**TIMING CONSIDERATIONS**

City Council action is requested on March 10, 2020 to comply with State law.

**FISCAL IMPACT**

The estimated costs in responding to COVID-19 are unknown and will vary based on future outbreak. Current City costs are being covered by existing department appropriations. Staff will pursue federal and State reimbursement for all City costs incurred.

**SUGGESTED ACTION:**

Approve recommendation.

Respectfully submitted,

[Signature]

HEALTH AND HUMAN SERVICES

APPROVED:

[Signature]

THOMAS B. MODICA

ACTING CITY MANAGER
DECLARATION OF A LOCAL HEALTH EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19) 
BY CITY HEALTH OFFICER

WHEREAS, California Health and Safety Code section 101080 authorizes a local 
health officer to declare a local health emergency within the health officer's jurisdiction, 
whenever the local health officer reasonably determines that there is an imminent and 
proximate threat of the introduction of any contagious, infectious, or communicable 
disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent; and

WHEREAS, California Health and Safety Code section 101040 authorizes the 
local health officer to take any preventive measure that may be necessary to protect the 
public and preserve public health from any public health hazard during an emergency; and

WHEREAS, the Health Officer of the City of Long Beach makes the following 
findings:

Coronavirus Disease 2019, a new communicable disease, was first detected in 
Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread 
globally to over 70 countries, infecting more than 90,000 persons and killing more than 
3,000 individuals. Symptoms of the virus include fever, cough, and shortness of breath, 
and infected individuals have experienced a range of outcomes, from mild sickness to 
severe illness and death. On January 30, 2020, the World Health Organization declared 
the COVID-19 outbreak a Public Health Emergency of International Concern. On 
January 31, 2020, the United States Secretary of Health and Human Services, Alex M. 
Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-
19.

To combat the spread of COVID-19, the counties of Orange, Los Angeles, Santa 
Clara, San Diego, Sonoma, and the City and County of San Francisco have each 
declared local health emergencies and proclaimed local emergencies.

In the surrounding jurisdictions of Los Angeles County and Orange County, there have 
been confirmed cases of COVID-19, with additional test results pending. All cases are linked 
to known exposures. This will likely increase in the future.

The above facts raise the likelihood of widespread community transmission occurring 
among the public in the United States and the need for the City of Long Beach and the public 
to work cooperatively and proactively to slow the spread of COVID-19 and address any 
challenges that may arise due to this disease in the City.

WHEREAS, the Centers for Disease Control and Prevention announced on 
February 26, 2020, that community spread of COVID-19 is likely to occur in the United 
States; and

WHEREAS, based on the Centers for Disease Control and Prevention 
statements, there is an ongoing risk and likelihood of COVID-19 positive patients being 
identified in the City of Long Beach; and
NOW, THEREFORE, the City of Long Beach Health Officer hereby declares that a local health emergency now exists in the City; and does further find that there is an imminent and proximate threat to public health from the introduction of COVID-19 in the City of Long Beach.

This declaration shall remain in effect for no longer than seven (7) days unless hereafter ratified by the City of Long Beach City Council, and shall be reviewed by the City Council at least every thirty (30) days until the local health emergency is terminated.

Date: March 4, 2020

Time: 3:00 PM

Anissa Davis, M.D., M.P.H.
City Health Officer
City of Long Beach
CITY OF LONG BEACH
STATE OF CALIFORNIA
PROCLAMATION OF A LOCAL EMERGENCY
BY CITY MANAGER

WHEREAS, Chapter 2.69 of the Long Beach Municipal Code empowers the City Manager of the City of Long Beach ("City Manager") to proclaim the existence or threatened existence of a local emergency when said City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the Health Officer of the City of Long Beach made the following findings:

Coronavirus Disease 2019 (COVID-19), a new communicable disease, was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 70 countries, infecting more than 90,000 persons and killing more than 3,000 individuals. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have experienced a range of outcomes, from mild sickness to severe illness and death. On January 30, 2020, the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern. On January 31, 2020, the United States Secretary of Health and Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-19.

To combat the spread of COVID-19, the counties of Orange, Los Angeles, Santa Clara, San Diego, Sonoma, and the City and County of San Francisco have each declared local health emergencies and proclaimed local emergencies.

In the surrounding jurisdictions of Los Angeles County and Orange County, there have been confirmed cases of COVID-19, with additional test results pending. All cases are linked to known exposures. This will likely increase in the future.

The above facts raise the potential for widespread community transmission of COVID-19 occurring among the general public in the United States and the need for the City of Long Beach and the public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to any outbreak of this disease in the City.

WHEREAS, these conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, the City Council is not in session and cannot immediately be called into session; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the City of Long Beach, and that there is an imminent and proximate threat of introduction of COVID-19 in the City of Long Beach and a threat to the public health of City residents and/or visitors; and
IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, by local ordinances and regulations, including, but not limited to, Chapters 2.69 and 2.85 of the Long Beach Municipal Code, and any other applicable resolutions of this City; and that this emergency proclamation shall expire seven (7) days after issuance unless confirmed and ratified by the City Council in accordance with Long Beach Municipal Code section 2.69.060; and that the City Council shall review at least every fourteen (14) days the continuing need for this Proclamation of a local emergency.

Dated: 3/4/20

By: ____________________________

Thomas B. Modica, Acting City Manager
City of Long Beach
RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO IMMINENT AND PROXIMATE THREAT TO PUBLIC HEALTH FROM THE INTRODUCTION OF NOVEL CORONAVIRUS (COVID-19) IN THE CITY, AND RATIFYING THE PROCLAMATION OF LOCAL EMERGENCY BY THE CITY MANAGER AND RATIFYING THE DECLARATION BY THE CITY HEALTH OFFICER OF A LOCAL HEALTH EMERGENCY

WHEREAS, California Government Code Section 8630, California Health and Safety Code 101080, and Long Beach Municipal Code Section 2.69.060 empowers the City Council to proclaim the existence of a local emergency to protect and preserve public welfare when the City is affected or likely to be affected by a public calamity; and

WHEREAS, the City Council finds that the current confirmed cases of Novel Coronavirus (COVID-19) internationally, including California and multiple areas of the United States, have prompted the federal government to declare that a public health emergency exists nationwide; and

WHEREAS, the Centers for Disease Control and Prevention announced on February 26, 2020, that community spread of COVID-19 is likely to occur in the United States; and

WHEREAS, based on the Centers for Disease Control and Prevention statements, there is an ongoing risk and probability of COVID-19 positive patients being identified in the City of Long Beach; and

WHEREAS, the City Council finds that the increase of reported cases and deaths associated with COVID-19 has also prompted the Governor of the State of
California, Washington, and Florida to proclaim a state emergency, and Counties of Los Angeles, Orange, Santa Clara, San Diego, Sonoma, the City and County of San Francisco, the City of Pasadena, to each proclaim a local emergency; and

WHEREAS, as a consequence, the City Health Officer of the City of Long Beach did declare a local health emergency within the City on March 4, 2020; and

WHEREAS, as a consequence, the City Manager of the City of Long Beach did proclaim a local emergency within the City on March 4, 2020; and

WHEREAS, the City Council finds that that newly identified COVID-19 is an infectious and communicable disease, which creates a condition of extreme peril to the health and safety of persons within the City, and which is likely to be beyond the ability and resources of the City to control; and

WHEREAS, a declaration of a local emergency will assist in a coordinated public health response to reduce transmission and illness severity, provide assistance to health care providers, and mitigate the effects of this potential pandemic on the citizen of the City; and

WHEREAS, the conditions and circumstances described above warrant and necessitate that the City proclaim the existence of a local emergency; and

WHEREAS, the City Council desires to declare a local emergency and to ratify the declaration of a local health emergency by the City Health Officer, and to ratify the proclamation of local emergency by the City Manager, and to authorize the City Manager to enter into any necessary agreements to obtain any emergency assistance to implement necessary intervention activities to prevent a threatened epidemic of disease in the community;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to California Government Code Section 8630 and Long Beach Municipal Code Section 2.69.060, the City Council hereby finds and proclaims the existence of a local emergency caused by conditions or threatened
conditions of Novel Coronavirus (COVID-19) in Long Beach which, if not corrected, constitutes a threatened epidemic with its resultant morbidity and mortality to the extreme peril of health and safety of persons within the territorial limits of the City.

Section 2. Pursuant to Section 101080 of the California Health and Safety Code, the City Council hereby ratifies the declaration by the City Health Officer of a local health emergency in the City of Long Beach resulting from the presence or potential presence of individuals susceptible to Novel Coronavirus (COVID-19) which, if intervention measures are not instituted, pose a threat of an epidemic of said disease in the community. The City Health Officer is authorized to take the necessary intervention measures to protect and preserve the public health from said public health hazard.

Section 3. The City Manager is hereby authorized to furnish information, to enter into agreements and to take all actions necessary to obtain State emergency assistance to implement preventive measures to protect and preserve the public health of the City from said public health hazard within the scope of the local emergency hereby declared.

Section 4. The City Clerk shall certify to the passage of this resolution by the City Council of the City of Long Beach and it shall thereupon take effect. The requirement to renew a local health emergency pursuant to California Health and Safety Code 101080, and the requirement to renew a local emergency pursuant to California Government Code Section 8630, has been waived for the duration of the statewide emergency by the Governor of the State of California in his Proclamation of a State of Emergency dated March 4, 2020. In accordance with the provisions of Long Beach Municipal Code Chapters 2.69 and 2.85, the City Clerk shall include the matter of the necessity for continuing the local emergency and the local health emergency on the Council agenda for review at least every fourteen (14) days until the City Council terminates said local emergency and local health emergency.

Section 5. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.
I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of __________________________, 2020 by the following vote:

Ayes: Councilmembers: 

Noes: Councilmembers: 

Absent: Councilmembers: 

Recusal(s): Councilmembers: 

__________________________
City Clerk
REQUEST TO ADD AGENDA ITEM

Date: March 6, 2020
To: Monique De La Garza, City Clerk
From: Thomas B. Modica, Acting City Manager
Subject: Request to Add Agenda Item to Council Agenda of March 10, 2020

Pursuant to Municipal Code Section 2.03.070 [B], the City Councilmembers signing below request that the attached agenda item (due in the City Clerk Department by Friday, 12:00 Noon) be placed on the City Council agenda via the supplemental agenda.

The agenda title/recommendation for this item reads as follows:

Declaration of Local Health Emergency regarding the serious and imminent threat of an outbreak of novel coronavirus (COVID-19)

<table>
<thead>
<tr>
<th>Council District</th>
<th>Authorizing Councilmember</th>
<th>Signed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Daryl Supernaw</td>
<td>[Signature]</td>
</tr>
<tr>
<td>3</td>
<td>Suzie Price</td>
<td>[Signature]</td>
</tr>
<tr>
<td>6</td>
<td>Dee Andrews</td>
<td>[Signature]</td>
</tr>
</tbody>
</table>

Attachment: Staff Report dated March 10, 2020

cc: Office of the Mayor
WHAT IS CORONAVIRUS DISEASE 2019 (COVID-19)?

Coronaviruses are a large group of viruses that are common among animals and humans. In rare cases, animal coronaviruses can be transmitted from animals to humans.

This novel coronavirus that causes COVID-19 is a newly discovered coronavirus that has not been previously detected in animals or humans. The source of this virus is not yet known.
CURRENT STATUS

- 3 positive cases announced yesterday in the City of Long Beach.
- All cases were travel related to locations with community spread.
- Monitoring 10 Students and 2 Staff from CSULB who attended a conference in Washington DC.
- Monitoring dozens of people who have traveled to China, Iran, or on a cruise.

HOW DOES COVID-19 SPREAD?

- Droplets from coughing and sneezing
- Close personal contact, such as touching and shaking hands
- Contact with infected surfaces or objects
- Touching your eyes, nose, and mouth with unwashed hands
WHAT ARE THE SYMPTOMS?

- Fever
- Shortness of Breath
- Cough

HOW IS IT DIAGNOSED?

Health care providers assess patients and consult with the Health Department on whether testing is indicated by the CDC.
I have traveled within the last two weeks. 

OR

I have had close contact with someone who has COVID-19.

+ I have become ill with fever and cough or shortness of breath.

= Contact your healthcare provider to determine if testing is needed.

**What is the treatment?**

Most people will recover on their own. There are no specific treatments for COVID-19.
**HOW DO I PREVENT THE SPREAD OF COVID-19?**

- Wash your hands with soap and water often for at least 20 seconds.
- Avoid touching eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Stay home if you are sick.
- Clean and disinfect frequently touched objects and surfaces.

**HANDWASHING 101**

1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. Lather your hands by rubbing them together with the soap.
3. Scrub your hands for at least 20 seconds.
4. Rinse hands well under clean, running water.
5. Dry hands using a clean towel or air dry them.
WHY THE EXTRA MEASURES?

- Because COVID-19 causes more severe illness compared to the flu.
- To protect vulnerable populations such as older adults and people who have severe chronic medical conditions.

LOCAL HEALTH EMERGENCY DECLARATION

MARCH 4, 2020
LONG BEACH HEALTH AND HUMAN SERVICES DEPT

• Leading public health emergency response
• Health teams involved include City Health Officer, Public Health Emergency Management, Communicable Disease Control, with support of Public Health Nursing, Environmental Health and Clinical Services
• Current Activities:
  • Tracking federal, state, and local guidance
  • Training health providers
  • Educating and communicating with public
  • Monitoring self-quarantine individuals
  • Consulting with health providers, City agencies, educational institutions, and community
  • Coordinating with providers to determine if testing is called for

LONG BEACH HEALTH AND HUMAN SERVICES DEPT

For each positive case:
• Conduct in-depth investigation, including contact tracing, interviews, providing guidance, possible quarantine, testing
• Could be over 100 interviews and follow up per case depending on interactions
• When positive and in isolation, patient must be tested every other day until virus screen is negative and CDC approves release
• Diverting staff from other Health programs to support these efforts
ALL HAZARDS INCIDENT MANAGEMENT TEAM

- The All Hazards Incident Management Team (IMT) is a multi-jurisdictional effort working collaboratively to plan for and manage all aspects of this incident.

- The IMT was activated on March 5 in response to the emergency declarations. Over 50 staff from City Departments have been working around the clock to ensure we are prepared city-wide.

- In coordination with Public Health, the IMT has focused on:
  - Maintaining Local, State, and National situational awareness
  - Providing for the safety of public, first responders, and city employees
  - Identifying and planning for the logistical support needs of responders
  - Forecasting potential contingencies and develop appropriate mitigation strategies
  - Warehousing supplies
  - Identifying alternate care sites
  - Addressing situations for people experiencing homelessness

JOINT INFORMATION CENTER (JIC) #COVID19LONGBEACH

- Operates as part of IMT and is comprised of City PIO and communications staff from across City Departments.

- Activated on March 6 and have been working every day from morning and well into the night to:
  - Develop and disseminate proactive and response-driven timely communications via several channels
  - Dispel rumors by providing facts and updates
  - Engage with the news media and provide them information and timely updates
  - Monitor international, national, and local media stories to address potential impacts to our community
  - Respond to community questions and concerns
PREPAREDNESS AND RESPONSE EFFORTS to date

- Health Care Provider and Hospital Safety
- Community Education and Notification
- Health and safety of staff and emergency responders
- Guidance to local restaurants and businesses
- Airport Preparedness
- Port and Cruise line Preparedness
- Guidance for Large Events/Mass Gatherings
- Guidance for Schools and School Closures
- Supporting Older Adults
- Supporting People Experiencing Homelessness

SAFETY OF HEALTHCARE WORKERS

Healthcare outreach includes:
- LBUSD, Daycare Providers, Early Childhood Education Health Centers
- Higher Education Health Centers – CSULB & LBCC
- Local hospitals, Urgent cares, Skilled Nursing Facilities
- Daily calls and ongoing in-person meetings with dozens of healthcare institutions including acute care, urgent cares, skilled nursing and student health centers to ensure updated guidance is disseminated
- Trainings provided to health care providers
- Website section for providers
- Provider Health Alerts sent regularly
- Triageing patients who may require testing with local providers and hospitals
COMMUNITY EDUCATION AND NOTIFICATION

- Created Longbeach.gov/COVID19 as the central hub for up-to-date information for the public about the virus.
- Implemented 570-INFO telephone line to respond to community questions and concerns.
- Continue to push out timely social media posts across platforms and departments and engage in social threads to educate, provide facts, and disperse rumors.
- Developed graphics to support education about the virus in multiple languages.
- Developed and disseminated videos to deliver safety messages and provide guidance.

COMMUNITY EDUCATION AND NOTIFICATION

- Developed and disseminated printed posters and notices as well as electronic signs and billboards across the City.
- Provided to the news media responses to inquiries, City statements/press releases, and a press conference so they can inform and educate their readers and viewers.
- Live-streamed a press conference to provide the public with direct access to the latest news.
- Developed and disseminated educational information and updates through the #GoLongBeach Newsletter.
- Providing presentations for communities; 2 presentations conducted.
STAFF SAFETY AND PREPAREDNESS

Workplace Safety Measures

- Staff trained in Personal Protective Equipment (PPE) Utilization
- Video being created to show to local City departments that may require PPE
- Procuring PPE given shortages nationwide – making sure City Departments have what they need to stay safe
- Developed walk-in protocols to prepare for the possibility of a member of the public with suspected COVID-19 entering City building
- Placed additional hand sanitizer in City buildings where lots of public interface
- Increased cleaning and sanitizing of public spaces in many City buildings
- Posted the steps for hand washing flyer and illness prevention tips flyer in all City restrooms and eating areas.

Employee Communication

City is providing employees information on the status of COVID-19 prevention and response efforts in the City and workplace. Communication strategy will include multi-faceted approach:

- Launch Internet website to allow employees to easily access workplace related information
- Weekly communication
- Payroll stuffers
- Mailing to home address
- E-mail blasts
- Video
- Townhall meeting and/or webinar for employees to call in if they are off-site
- Coordinate efforts with employee benefit providers (Anthem Blue Cross and EAP)
- Notice to unions
STAFF SAFETY AND PREPAREDNESS

Communication Items Issued to Date

- 2 Bulletins to City Employees
- Provided Guidance to all Employees on City Personnel Policies and Procedures 6.7 - Communicable Disease Prevention Program
- Launched City Internet Website resources for all employees, supervisors, and managers
- Administrative Officer Meeting Scheduled Wednesday, March 11, 2020

GUIDANCE TO LOCAL BUSINESSES

- Providing guidance and information to support preparedness for changes and various outcomes of disease spread.
- Developed a link on the COVID-19 website with guidance for various food facilities, childcare providers, ticketed events and other businesses.
- Environmental Health has established a phone line dedicated to COVID-19 calls from businesses (562-570-4129).
AIRPORT RESPONSE

- Installed signage throughout airport
- Hourly disinfecting and cleaning frequently touched objects and surfaces in public areas
- Placed hand sanitizer stations throughout airport, additional stations ordered
- Provided information on social media outlets and website on airport efforts with links to City of Long Beach COVID-19 information sites
- Increased coordination with Airport Partners, air carriers and concessionaires
  communicated enhanced cleaning protocols within respective locations

PORT/CRIUSELINE PREPARATION AND RESPONSE

- Coast Guard and CDC Quarantine Station has jurisdiction on international waters.
- The City Health Department and IMT coordinates closely with the CDC in the case of any medical illness, including suspect COVID-19.
- Coast Guard has directed that crew from ships coming from China will not disembark locally. Crew Members who may be ill are reported to CDC.
GUIDANCE FOR LARGE EVENTS/MASS GATHERING

In current situation (no community transmission):
- Event organizers should create an emergency contingency plan for how to modify, cancel, or postpone their mass gathering or large community event if a COVID-19 outbreak occurs in their community.
- Events may need to be modified, canceled, or postponed if participants are traveling from communities with COVID-19 outbreaks.
- Message that people who are ill should remain home.
- Provide sinks with soap and plenty of hand sanitizer and tissues.

If identified community transmission in the city:
- May need to cancel non-essential events.
- If event continues, clear messaging re: who should self-exclude.
- Minimize close contact (hand shaking, hugging).

GUIDANCE FOR SCHOOLS

Guidance for current status:
- Exclude students, teachers, or staff who have a travel history over the course of the last 14 days to an area identified by the CDC.
- Exclude those who have been in close contact with someone diagnosed with COVID-19 from the school for 14 days from the day of their last exposure.
- Develop a plan to communicate with the school community.
- Encourage all students, families, and staff to take everyday preventive actions.

If more than 2 cases of community transmission in the City (not in the school):
- Teachers and staff should self-screen and if they have any fever and/or respiratory infection symptoms should not come to work.
- Limit visitors to campus.
- Stagger larger communal activities such as assemblies, lunch times.
GUIDANCE FOR SCHOOL CLOSURES

If 1 or more cases in a single school:
• In consultation with public health officials, closing the school may be warranted.

If 1 or more cases in multiple schools:
• In consultation with public health officials, may close additional or all schools depending on the situation.

Upon any closure, school must have communications plans available for staff and community and consult with public health to determine when school/schools can reopen and allow for students to return.

Schools should do all possible to ensure students and staff's privacy to help prevent discrimination or unnecessary stigmatization.

OLDER ADULT SAFETY

• Held two meetings for health care facility staff which were attended by many skilled nursing facilities serving older adults.

• Providing CDC guidance for health care workers/facilities working with older adults.

• Responding to SNF questions and supporting decision making re COVID19.

• Developing more general messaging for older adults in the community.
GUIDANCE AND RESPONSE FOR PEOPLE EXPERIENCING HOMELESSNESS

• The Homeless Services Division (HSD) is working closely with the IMT and P20 EM teams to address the risk of COVID-19 among people experiencing homelessness (PEH).

• Outreach teams are educating PEH throughout the city about the symptoms and what to do if they start experiencing them.

• Protocols for isolation and quarantine have been developed should a suspect case occur within an encampment.

GUIDANCE AND RESPONSE FOR PEOPLE EXPERIENCING HOMELESSNESS

• A location for temporarily isolating individuals otherwise unable to self-isolate has been established. A clinic at the MSC is prepared to triage should the need arise.

• MSC will provide masks for those demonstrating flu-like systems while accessing services.

• Preventive measures have been posted at the MSC and provided to all service partners in the Continuum of Care.
NEXT PHASE OF POSSIBLE RECOMMENDATIONS

The situation is ever changing
- Possible recommendations with increased cases and community spread may include
  - Social distancing
  - Event cancelations
  - School closures or virtual learning
  - Working from home
  - Avoiding large events if at higher risk

People should be preparing for these possibilities
EMERGENCY DECLARATION

Requesting a ratification of the emergency Declaration

- Under City code, will return every 14 days unless waived by the Council
- Allows City to purchase quicker, waive certain internal rules as appropriate, hire quicker, and be eligible for reimbursement
- Costs will be tracked
- Financial impact unknown at this time – may result in release of emergency or other reserves
- Monetary assistance from Federal and State currently unclear

LONGER TERM PLANNING REQUIRED

Continuity of Government Planning Underway

- Need to plan if this becomes a sustained scenario
- Important to continue critical functions, continued function of the government, critical supplies and economic activity
- All Departments are reviewing and updating their Continuity of Operations Plans (COOP)
- Future fiscal impacts may also occur
  - Hotel Tax, Oil Prices, Port Revenue, Cruise Line Revenue, Airport Revenue, General Fund
ORGANIZATIONAL IMPACTS

COVID-19 is at the Highest Priority

- Will result in delay and reprioritization of other work and staff
- Asking for understanding from our policy-makers and the community
- Staff fatigue will become an issue – will require long-term staffing maintenance plan
- Still many unknowns and will require us to adapt
- Will make the best decisions based on the information available

RESPONSE HAS BEEN PHENOMENAL

Incredibly proud of the team's response

- Communication has been quick, proactive and coordinated
- Incident command structure established and highly productive
- Dedication and commitment has been impressive
- Coordination and collaboration with partnerships with major entities
- Executive management highly engaged
- Tough questions being posed and planned for
- Scenario planning for multiple potential eventualities
- Strong support from our elected leaders
@LBHEALTHDEPT
#COVID19LongBeach

WWW.LONGBEACH.GOV/COVID19
RESOLUTION NO. _______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA RATIFYING THE HEALTH OFFICER'S DECLARATION OF A LOCAL PUBLIC HEALTH EMERGENCY – NOVEL CORONAVIRUS ISSUED MARCH 4, 2020

WHEREAS, the federal Centers for Disease Control and Prevention ("CDC") has confirmed multiple cases of individuals who have severe respiratory illness caused by a novel coronavirus, called COVID-19, as well as deaths caused by this illness; and

WHEREAS, according to the CDC, there is currently no vaccine to prevent coronavirus disease 2019 (COVID-19), and no specific antiviral treatment recommended for COVID-19 at this time; and

WHEREAS, there is an imminent and proximate threat of the introduction of COVID-19 in the City of Pasadena and a threat to the public health of City residents; and

WHEREAS, California Health and Safety Code Section 101080 authorizes a local health officer to declare a local health emergency in the health officer’s jurisdiction or any part thereof, whenever the health officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease; and

WHEREAS, the City’s Health Officer issued a Declaration of Local Health Emergency – Novel Coronavirus on March 4, 2020, pursuant to the authority cited above; and

WHEREAS, California Health and Safety Code Section 101080 requires the City Council to ratify a local health emergency if it is to remain in effect longer than seven days, and to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and
WHEREAS, a copy of the Declaration of Local Health Emergency issued on March 4, 2020, is attached to this resolution and the City Council has received a report on the conditions described therein.

NOW, THEREFORE, the City Council of the City of Pasadena hereby resolves that the Declaration of Local Health Emergency issued by the Health Officer on March 4, 2020, is hereby ratified and confirmed by the City Council; and

IT IS FURTHER RESOLVED AND ORDERED that said local health emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Pasadena.

ADOPTED at a regular meeting of the City Council of the City of Pasadena on the 9th day of March, 2020, by the following vote:

AYES: 

NOES: 

ABSENT: 

ABSTAIN: 

APPROVED AS TO FORM:

Lisa Hosey
Assistant City Attorney

Mark Jomsky, CMC
City Clerk
DECLARATION OF LOCAL HEALTH EMERGENCY – COVID-19

WHEREAS, the United States has confirmed cases of individuals who have severe respiratory illness caused by a novel coronavirus, called COVID-19, as well as deaths caused by this illness; and

WHEREAS, On January 30, 2020, the World Health Organization declared the COVID-19 outbreak a “public health emergency of international concern,” and on January 31, 2020, the US Department of Health and Human Services declared a “public health emergency” for the United States; and

WHEREAS, The US Centers for Disease Control and Prevention (CDC) has issued guidance to local health departments, including the City of Pasadena Public Health Department (“PPHD”), that requires PPHD to make extraordinary efforts to monitor and manage ongoing COVID-19 risk including monitoring individuals who may have been exposed to COVID-19; and

WHEREAS, the CDC has confirmed possible community spread of COVID-19 in the State of California; and

WHEREAS, there is an imminent and proximate threat of the introduction of COVID-19 in the City of Pasadena and a threat to the public health of City residents; and

WHEREAS, California Health and Safety Code Section 101080 authorizes a local health officer to declare a local health emergency in the health officer’s jurisdiction or any part thereof, whenever the health officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, non-communicable biological agent, toxin, or radioactive agent.

NOW, THEREFORE, the City of Pasadena Health Officer hereby declares the existence of a local health emergency within the City of Pasadena.

Dated: March 4, 2020, at Pasadena, California.

Ying-Ying Goh, MD, MSHS
Health Officer

ATTEST:

Mark Jomsky, CMC
City Clerk
Overview

- Situation Summary and Background
- Public Health Preparedness and Response
- Community Preparedness and Response
- Healthcare Partner Preparedness and Response

Resolution of the City Council Ratifying the Health Officer's Declaration of A Local Public Health Emergency

March 9, 2020
Presented by: Ying-Ying Goh, MD, MSHS
Director and Health Officer of the City of Pasadena Public Health Department
### Situation Summary: In 4 weeks...

- **Dec. 31, 2019:** Cluster of respiratory illness reported associated with a seafood/animal market in Wuhan, China
- **Jan. 7, 2020:** Chinese health officials confirm a novel coronavirus was associated with the cluster, sequenced 1/12
- **Jan. 30, 2020:** World Health Organization declared a "public health emergency of international concern"
- **Jan. 31, 2020:** Secretary of US Dept. of Health and Human Services declared a public health emergency

### Table

<table>
<thead>
<tr>
<th>Cases</th>
<th>World 1</th>
<th>United States 2</th>
<th>California 3</th>
<th>LA County</th>
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</thead>
<tbody>
<tr>
<td>Total cases</td>
<td>109,575</td>
<td>423</td>
<td>90</td>
<td>16</td>
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<tr>
<td>Total deaths</td>
<td>3,809</td>
<td>19</td>
<td>1</td>
<td>0</td>
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<tr>
<td>States reporting</td>
<td>-</td>
<td>35</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Countries reporting</td>
<td>104</td>
<td>-</td>
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Background: What is a Coronavirus?

- A large family of viruses causing illness ranging from the common cold to more severe diseases
  - 6 previously known species, including Severe Acute Respiratory Syndrome Virus (SARS-CoV) and Middle East Respiratory Syndrome (MERS-CoV)
- Zoonotic in origin (from animals)
- 2019 novel coronavirus causes COVID-19
  - Symptoms: fever, cough, shortness of breath, myalgia, fatigue


Situation Summary: "...emerging pathogens do not respect geopolitical boundaries."

How long does it take to show symptoms?
> Incubation period, 2 to 14 days

Is there a treatment or vaccine?
> No specific treatments for the disease, only supportive care
> Several pharmacological treatments are being investigated
> Vaccine in development, but probably at least a year away

How contagious is COVID-19?
> Spreads through respiratory droplets
> Ro (pronounced R naught) - the observed measure of the average number of people a person infects while infectious.
> Too early to be certain, initial estimates are around 1.5-3.5 (Flu 1.3, Measles is 15)

How deadly is COVID-19?
> Case fatality rate
> Too early to be certain, but the is likely <3%

Local Response to COVID-19

Public Health Department

- Rapidly evolving situation, local action items include:
  - Declaration of emergency
  - Resource requests/pre-positioning
  - Assessment of community spread
  - Guidance for mass gatherings
  - Personal protection measures
  - Case investigation/contact tracing/etc.
<table>
<thead>
<tr>
<th>Annual Activities</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Exercises</td>
<td>Alternate care site tent setups with Huntington Hospital, quarterly staff notification and activation drills (Everbridge), tabletop and DOC exercises, local emergency caches in the event of a pandemic, mass casualty event planning with mortuaries and the coroner.</td>
</tr>
<tr>
<td>Annual Monitoring</td>
<td>Monitor for the presence of biological agents during and after the Rose Bowl Game/Parade (DHS, Local and Federal Partners)</td>
</tr>
<tr>
<td>Annual Response</td>
<td>Administer flu vaccines to the community and PUSD annually (Emergency School Located vaccination model, Medical Point of Dispensing Model).</td>
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<thead>
<tr>
<th>Year(s)</th>
<th>Outbreak</th>
<th>Actions</th>
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<tbody>
<tr>
<td>2009-10</td>
<td>H1N1a Pandemic</td>
<td>Delivered &gt;10,000 vaccines in more than 6 community vaccine clinics. Provider coordination for screening, testing, guidance.</td>
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<td>2013-14</td>
<td>Ebola outbreak in</td>
<td>Monitored returning travelers and coordinated planning and training with Huntington Hospital and LAC hospital</td>
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<tr>
<td>2015-16</td>
<td>West Africa</td>
<td></td>
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<tr>
<td>2015-16</td>
<td>Zika Virus</td>
<td>Conducted coordinated, multi-agency preparedness and response activities</td>
</tr>
<tr>
<td>2018</td>
<td>Typhus Fever</td>
<td>Investigation, mitigation, and community educational campaign and evaluation</td>
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</tbody>
</table>

Other outbreaks investigated: Measles (2013/14), Hepatitis A (2017), and Shiga-Toxin producing E. coli (STEC) (2019)

Other NOVEL outbreaks investigated: Multi-drug resistant pathogens including carbapenem-resistant Enterobacteriaceae, C. Auris
Public Health Actions

Federal:
- Travel restrictions, airport symptom screenings
- Federal quarantine

Federal and State:
- Guidance for investigation and monitoring
- Testing (CDC lab, Viral and Rickettsial Disease Laboratory)
- Support function for monitoring of returned travelers
- Coordination of guidance to schools and other organizations
- Public messaging
- Supporting healthcare providers (providing masks, flex approvals)
- Coordination between local health departments, provide resources/technical assistance

Public Health Preparedness & Response

Event-Specialized Annex Plans to the PPHD Emergency Operations Manual:
- Aerosolized Anthrax
- Alternate Care Site
- Biosurveillance & Epidemiologic Response Plan
- BioWatch
- Chem-Radiation
- Continuity of Operations
- Emerging Infectious Diseases
- Heat Response
- Isolation-Quarantine
- Mass Fatality/Casualty
- Mass Prophylaxis
- Medical Surge
- Pandemic Influenza
- Post-Event Recovery Plan
- Risk Communications
- Small Pox
- Strategic National Stockpile
- Volunteer Coordination
Each of us can:

- Stay informed through scientifically reliable sources:
  - World Health Organization (WHO), US Centers for Disease Control and Prevention (CDC) websites
  - CDPH, LAC DPH, & PPHD sites have tools and resources
  - Be a skeptical consumer of social media, and help dispel misinformation

- Follow Public Health recommendations:
  - Public messaging - implement behavior modification
  - Individual recommendations if we contact you
  - Don’t travel to highly-affected countries

Public Health Actions: Local

- Case investigation/contact tracing
- Monitoring of returned travelers
- Quarantine/isolation authorities
- Providing guidance to schools, homeless shelters, skilled nursing facilities, other city departments, ticketed venues, restaurants, tourism bureau
- Public messaging
- Testing (specimen/lab coordination)
- Resource requests
- Surveillance and epidemiologic assessment (community spread)
- Coordination w/Huntington Hospital, outreach to healthcare providers
New federal guidance 3/8/20:

- Elderly individuals and those with underlying health conditions should limit their exposure to travel and large crowds.
- State Department – US citizens, especially those with underlying health conditions, should avoid traveling by cruise ships.
- Shift from containment to community mitigation — timely and effective use of interventions depends on community acceptance and active participation.

Each of us can:

- **Wash hands** often with soap and water for 20 seconds. Use an alcohol-based hand sanitizer if soap and water are not available.
- **Clean and disinfect** frequently-touched objects and surfaces.
- **Cover your nose/mouth** with elbow or a tissue when coughing/sneezing.
- **Avoid touching your eyes, nose and mouth**.
- **Make your earthquake kit**.
- **Practice social distancing** (stay home, away from others when you are sick).
- **Get a flu vaccine** to protect yourself from the flu.
- **Make plans** for how to manage disruptions to daily life (school, work).
- **Counter stigma** by learning and sharing facts. COVID-19 does not discriminate by race/ethnicity — we are all in this together.
Declaration of Local Health Emergency

Public Health Department

March 4, 2020, Local Public Health Emergency declared for City of Pasadena

- Procedural step to empower the City's ongoing preparedness and response efforts
- Mobilize city resources and facilitate mutual aid
- Allow for potential reimbursement
- Maintain coordination with our partners
- Ensure local stakeholders have all the necessary tools at their disposal

Preparedness & Response for Your Organization

Public Health Department

- COOP plans – continuity of operations
  > Identify essential services, plans for staff shortages
- COVID-19 response plans
- Ensuring staff stay home with mild illness or when asked to by public health
  > E.g., Relaxing requirement of a doctor's note, solutions for working remotely, paid leave
- Limit work-related and personal travel (CDC guidance)
- Prepare for cancellations of mass gatherings, schools, or businesses
Resolution:

Ratification and confirmation of the Declaration of Local Health Emergency issued by the Health Officer on March 4, 2020
DECLARATION OF A LOCAL HEALTH EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19)

WHEREAS, California Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency within the health officer's jurisdiction, whenever the local health officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent; and

WHEREAS, California Health and Safety Code section 101040 authorizes the local health officer to take any preventive measure that may be necessary to protect the public and preserve public health from any public health hazard during an emergency; and

WHEREAS, the Health Officer of the County of Los Angeles makes the following findings:

Novel coronavirus (COVID-19), a new communicable disease, was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 68 countries, infecting more than 90,000 persons and killing more than 3,000 individuals. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have experienced a range of outcomes, from mild sickness to severe illness and death. On January 30, 2020, the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern. On January 31, 2020, the United States Secretary of Health and Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation in responding to COVID-19. On February 2, 2020, the federal government began restricting the entry of foreign nationals traveling to the U.S. from affected countries, and enhanced the screening of U.S. citizens, residents and family members returning to the U.S. from impacted countries, performing risk assessments and requiring monitoring, federal quarantine, or medical isolation and care based on assessed risk.

To combat the spread of COVID-19, the counties of Orange, Santa Clara, San Diego, Sonoma, and the city and county of San Francisco have each declared local health emergencies and proclaimed local emergencies.

Although coronaviruses are a group of viruses that are known to the medical community, this is a new type of human coronavirus. As cases are identified and investigated and their contacts monitored, we are confirming our understanding about the modes and duration of transmission, period of infectivity, spectrum of disease, case fatality, persons most at risk of serious illness, and optimal therapy in the absence of specific treatments. Currently, there is no vaccine to prevent or specific antiviral treatment for COVID-19.

In Los Angeles County, there have now been seven confirmed cases of COVID-19, with additional test results pending. All five cases are linked to known exposures. This will likely increase in the future, based on the following:
There was a significant escalation of United States domestic cases of and deaths from COVID-19 over the past week. As of March 3, 2020, there were 60 US cases, including 6 deaths from COVID-19.

In California, as of March 2, 2020 there are 43 COVID-19 cases: 24 are from repatriation flights. The other 19 confirmed cases include ten that are travel related and two due to person-to-person exposure from family contact, three due to person-to-person exposure in a health care facility and four from unknown sources. The County Department of Public Health continues to monitor 600 to 1000 returning travelers who are deemed to be at medium risk of exposure to COVID-19, based on the current screening procedures at Los Angeles International Airport (LAX), and who could develop the disease up to 14 days after their last exposure to the virus.

The above facts raise the likelihood of widespread community transmission occurring among the general public in the United States and the need for the County of Los Angeles and public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to this disease in Los Angeles County.

WHEREAS, the Health Officer of the County of Los Angeles does hereby find that there is an imminent and proximate threat to public health from the introduction of COVID-19 in Los Angeles County.

NOW, THEREFORE, the Los Angeles County Health Officer hereby declares that a local health emergency now exists in the County of Los Angeles.

This declaration shall remain in effect for no longer than seven days unless ratified by the Los Angeles County Board of Supervisors and continued for up to an additional 30 days.

Date: March 4, 2020
Time: 8:00AM

Muntu Davis, M.D., M.P.H.
County Health Officer
County of Los Angeles
PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY BY THE CHAIR OF THE LOS ANGELES COUNTY BOARD OF SUPERVISORS AND REQUEST FOR A STATE PROCLAMATION

WHEREAS, Chapter 2.68 of the Los Angeles County Code provides that the Chair of the Los Angeles County Board of Supervisors (Board) may proclaim the existence of a local emergency when the County of Los Angeles (County) is affected or likely to be affected by a public calamity and the Board is not in session; and

WHEREAS, the Chair of the Board finds that, beginning on March 4, 2020, conditions of disaster or of extreme peril to the safety of persons and property arose as a result of the introduction of the novel coronavirus ("COVID-19"), a novel communicable disease, which was first detected in Wuhan City, Hubei Province, China in December 2019. COVID-19 has since spread globally to over 68 countries, infecting more than 90,000 persons and killing more than 3,000 individuals worldwide. As of March 3, 2020, there were 60 COVID-19 cases identified in the United States, including 43 cases in California. In Los Angeles County, there have been five confirmed cases of COVID-19, with additional test results pending. Due to the expanding list of countries with widespread transmission of COVID-19, increasing travel alerts and warnings for countries experiencing sustained or uncontrolled community transmission issued by the federal Centers for Disease Control and Prevention ("CDC"), the escalation of United States domestic cases of and deaths from COVID-19, and the identification of COVID-19 cases in California, including Los Angeles County, COVID-19 has created conditions that are or likely to be beyond the control of local resources and require the combined forces of other political subdivisions to combat; and

WHEREAS, on February 26, 2020, the CDC confirmed the first possible case of community spread of COVID-19 in the United States. Over the past week, there has been a significant escalation of United States domestic cases of and deaths from COVID-19. The Health Officer of Los Angeles County has determined that there is an imminent and proximate threat to the public health from the introduction of COVID-19 in Los Angeles County, and has concurrently declared a Local Health Emergency; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, these conditions warrant and necessitate that the County proclaim the existence of a local emergency.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED by the Chair of the Board that a local emergency exists in Los Angeles County, and the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the Board; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of the County shall be those prescribed by state law, by ordinances, and resolutions of the County; and

IT IS FURTHER PROCLAIMED AND ORDERED that a copy of this proclamation be forwarded to the Director of California Governor’s Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Los Angeles County; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

Date: March 4, 2020

[Signature]
Kathryn Barger
Chair, Los Angeles County Board of Supervisors

HOA 102809905.1
WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

WHEREAS state and local public health officials may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure; and

WHEREAS the Department of Public Health is maintaining up-to-date guidance relating to COVID-19, available to the public at http://cdph.ca.gov/covid19; and

WHEREAS the State of California and local governments, in collaboration with the Federal government, continue sustained efforts to minimize the spread and mitigate the effects of COVID-19; and

WHEREAS there is a need to secure numerous facilities to accommodate quarantine, isolation, or medical treatment of individuals testing positive for or exposed to COVID-19; and

WHEREAS, many individuals who have developmental disabilities and receive services through regional centers funded by the Department of Developmental Services also have chronic medical conditions that make them more susceptible to serious symptoms of COVID-19, and it is critical that they continue to receive their services while also protecting their own health and the general public health; and

WHEREAS individuals exposed to COVID-19 may be temporarily unable to report to work due to illness caused by COVID-19 or quarantines related to COVID-19 and individuals directly affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources such as shelters and food banks; and

WHEREAS in the interest of public health and safety, it is necessary to exercise my authority under the Emergency Services Act, specifically Government Code section 8572, to ensure adequate facilities exist to address the impacts of COVID-19; and
WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571 and 8572, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

2. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 2627(b)(1) for disability insurance applicants who are unemployed and disabled as a result of the COVID-19, and who are otherwise eligible for disability insurance benefits.

3. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 1253(d) for unemployment insurance applicants who are unemployed as a result of the COVID-19, and who are otherwise eligible for unemployment insurance benefits.

4. Notwithstanding Health and Safety Code section 1797.172(b), during the course of this emergency, the Director of the Emergency Medical Services Authority shall have the authority to implement additions to local optional scopes of practice without first consulting with a committee of local EMS medical directors named by the EMS Medical Directors Association of California.

5. In order to quickly provide relief from interest and penalties, the provisions of the Revenue and Taxation Code that apply to the taxes and fees administered by the Department of Tax and Fee Administration, requiring the filing of a statement under penalty of perjury setting forth the facts for a claim for relief, are suspended for a period of 60 days after the date of this Order for any individuals or businesses who are unable to file a timely tax return or make a timely payment as a result of complying with a state or local public health official’s imposition or recommendation of social distancing measures related to COVID-19.

6. The Franchise Tax Board, the Board of Equalization, the Department of Tax and Fee Administration, and the Office of Tax Appeals shall use their administrative powers where appropriate to provide those individuals and businesses impacted by complying with a state or local public health official’s imposition or recommendation of social
distancing measures related to COVID-19 with the extensions for filing, payment, audits, billing, notices, assessments, claims for refund, and relief from subsequent penalties and interest.

7. The Governor's Office of Emergency Services shall ensure adequate state staffing during this emergency. Consistent with applicable federal law, work hour limitations for retired annuitants, permanent and intermittent personnel, and state management and senior supervisors, are suspended. Furthermore, reinstatement and work hour limitations in Government Code sections 21220, 21224(a), and 7522.56(b), (d), (f), and (g), and the time limitations in Government Code section 19888.1 and California Code of Regulations, title 2, sections 300-303 are suspended. The Director of the California Department of Human Resources must be notified of any individual employed pursuant to these waivers.

8. The California Health and Human Services Agency and the Office of Emergency Services shall identify, and shall otherwise be prepared to make available—including through the execution of any necessary contracts or other agreements and, if necessary, through the exercise of the State's power to commandeer property—hotels and other places of temporary residence, medical facilities, and other facilities that are suitable for use as places of temporary residence or medical facilities as necessary for quarantining, isolating, or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period.

9. The certification and licensure requirements of California Code of Regulations, Title 17, section 1079 and Business and Professions Code section 1206.5 are suspended as to all persons who meet the requirements under the Clinical Laboratory Improvement Amendments of section 353 of the Public Health Service Act for high complexity testing and who are performing analysis of samples to test for SARSCoV-2, the virus that causes COVID-19, in any certified public health laboratory or licensed clinical laboratory.

10. To ensure that individuals with developmental disabilities continue to receive the services and supports mandated by their individual program plans threatened by disruptions caused by COVID-19, the Director of the Department of Developmental Services may issue directives waiving any provision or requirement of the Lanterman Developmental Disabilities Services Act, the California Early Intervention Services Act, and the accompanying regulations of Title 17, Division 2 of the California Code of Regulations. A directive may delegate to the regional centers any authority granted to the Department by law where the Director believes such delegation is necessary to ensure services to individuals with developmental disabilities. The Director shall describe the need justifying the waiver granted in each directive and articulate how the waiver is necessary to protect the public health or safety from the threat of COVID-19 or necessary to ensure that services to individuals with developmental disabilities are not disrupted. Any waiver granted by a directive shall expire 30 days from the date of its issuance. The Director may grant one or more 30-day extensions if the waiver continues to be necessary.
To protect health or safety or to ensure delivery of services. The Director shall rescind a waiver once it is no longer necessary to protect public health or safety or ensure delivery of services. Any waivers and extensions granted pursuant to this paragraph shall be posted on the Department’s website.

Notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body or state body, during the period in which state or local public officials impose or recommend measures to promote social distancing, including but not limited to limitations on public events. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

(i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;

(ii) each teleconference location be accessible to the public;

(iii) members of the public may address the body at each teleconference conference location;

(iv) state and local bodies post agendas at all teleconference locations;

(v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and

(vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended, on the conditions that:

(i) each state or local body must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and

(ii) consistent with the notice requirement in paragraph (i), each state or local body must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting, consistent with the public’s rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act).
In addition to the mandatory conditions set forth above, all state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 12th day of March 2020.

[Signature]
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State
RESOLUTION NO._______

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF TORRANCE CALIFORNIA RATIFYING
THE ACTION OF THE CITY MANAGER ACTING AS
THE DIRECTOR OF EMERGENCY SERVICES IN
ISSUING A PUBLIC ORDER BY THE CITY MANAGER
UNDER CITY OF TORRANCE’S EMERGENCY AUTHORITY

WHEREAS, California Government Code section 8630 and Torrance Municipal
Code section 16.2.5 empowers the City Council to proclaim the existence of a local
emergency to protect and preserve the public welfare when the City is affected or likely
to be affected by a public calamity; and

WHEREAS, the City Council finds that Coronavirus Disease 2019 (COVID-19), a
new communicable disease, was first detected in Wuhan City, Hubei Province, China in
December 2019. COVID-19 has since spread globally to over 70 countries, infecting
more than 127,000 people and killing more than 4,700 people. Symptoms of the virus
include fever, cough, and shortness of breath. Infected individuals have experienced a
range of outcomes from mild sickness to severe illness and death; and

WHEREAS, the City Council finds that according to the Centers for Disease
Control, there is currently no vaccine to prevent COVID-19 and there is no specific
antiviral treatment recommended for COVID-19 at this time; and

WHEREAS, the City Council finds that on January 30, 2020, the World Health
Organization declared the COVID-19 outbreak a Public Health Emergency of
International Concern. On January 31, 2020, the United States Secretary of Health and
Human Services, Alex M. Azar II, declared a Public Health Emergency to aid the nation
in responding to COVID-19. On March 11, 2020, the World Health Organization
declared the COVID-19 outbreak a pandemic; and

WHEREAS, there are confirmed COVID-19 cases in the County of Los Angeles,
the County of Orange, and the County of Riverside; and

WHEREAS, to combat the spread of COVID-19, the counties of Orange, Los
Angeles, Santa Clara, San Diego, Sonoma, and the City and County of San Francisco
have each declared local health emergencies and proclaimed local emergencies.
Additionally, the cities of Pasadena, Los Angeles, and Long Beach have each declared
local health emergencies and proclaimed local emergencies; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of
Emergency in California as a result of the threat of COVID-19; and
WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 regarding COVID-19; and

WHEREAS, the facts stated above raise the potential for widespread community transmission of COVID-19 occurring among the general public in the United States and the need for the City of Torrance and the public to work cooperatively and proactively to slow the spread of COVID-19 and address any challenges that may arise due to any outbreak of this disease in the City of Torrance; and

WHEREAS, these conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Torrance; and

WHEREAS, the mobilization of local resources, the ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to responding to COVID-19 and therefore, these conditions warrant and necessitate that the City of Torrance proclaim the existence of a local emergency; and

WHEREAS, on March 12, 2020, the City Manager acting as the Director of Emergency Services proclaimed the existence of a local emergency in the City of Torrance; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to COVID-19; and

WHEREAS, on March 16, 2020, the City Manager issued the Public Order by City Manager Under City of Torrance’s Emergency Authority in response to COVID-19; and

WHEREAS, the City Council desires to ratify the Public Order by City Manager Under City of Torrance’s Emergency Authority to implement necessary intervention activities to prevent a threatened epidemic of disease in the community.

NOW, THEREFORE, the City Council of the City of Torrance resolves as follows:

Section 1. The Public Order attached as Exhibit "A" and incorporated into this Resolution is confirmed and ratified.
Section 2. The City Manager is authorized to furnish information, to enter into agreements, and to take all actions necessary to implement preventative measures to protect and preserve the public health of the City from the COVID-19 public health hazard.

INTRODUCED, APPROVED AND ADOPTED this 16th day of March 2020.

Patrick J. Furey
Mayor of the City of Torrance

ATTEST:

Rebecca Poirier
City Clerk

APPROVED AS TO FORM:

Patrick Q. Sullivan
City Attorney
Public Order by City Manager Under City of Torrance’s Emergency Authority

Issue Date: March 16, 2020
Subject: New City Measures to Address COVID-19

On March 12, 2020, I declared a local emergency in relation to the arrival of the COVID-19 virus in our community, and on March 15, 2020, I ordered a number of measures to be taken across the City to protect members of the public and City workers from an undue risk of contracting the COVID-19 virus. Our precautions over the past weeks and what we do over the next few days and weeks will determine how well we weather this emergency.

On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. The Centers for Disease Control and Prevention advises us that COVID-19 spreads easily from person to person and has issued guidelines recommending that the public adopt policies and routines to enable social distancing wherever possible.

Here in the City of Torrance, we must redouble our efforts to maintain hand hygiene, respiratory etiquette, and social distancing. It is absolutely critical that we as a City do everything we can to slow the pace of community spread and avoid unnecessary strain on our medical system. To aid in our efforts, under the emergency authorities vested in my office under the laws of the City of Torrance, today I am ordering that a series of temporary restrictions be placed on certain establishments throughout our City in which large numbers of people tend to gather and remain in close proximity.

By virtue of authority vested in me as City Manager of the City of Torrance pursuant to the provisions of California Government Code Section 8630, the City Charter, Torrance Municipal Code Section 16.2.5 and the laws of the State of California to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property and I hereby order, effective at 11:59 p.m. tonight, until March 31, 2020 at 12:00 p.m., that:

1. All movie theaters, live performance venues, bowling alleys and arcades shall be closed to the public.
2. All gyms and fitness centers shall be closed to the public.
3. All bars and nightclubs in the City of Torrance that do not serve food shall be closed to the public.
4. All restaurants retail food and beverage and brewing facilities in the City of Torrance shall be prohibited from serving food for consumption on premises. These facilities shall continue to operate for purposes of preparing and offering their products to customers via delivery service, to be picked up or via drive-thru. For those establishments offering pick-up options, proprietors are directed to comply with CDC guidelines for social distancing practices for those patrons in the queue for pick-up. The Centers for Disease Control and Prevention indicates that achieving space of approximately six feet is advisable.

5. Any bars or nightclubs in the City of Torrance that serve food may remain open only for purposes of continuing to prepare and offer food to customers via delivery service or to be picked up. Dine-in food service is prohibited.

6. Food pick up, mobile food vendors, and drive thru service shall comply with the following provisions:
   
   A. Setup allowed in parking areas adjacent or near to the establishment and limited to an area that allows pedestrian and vehicle ques with appropriate pedestrian safety and vehicle circulation enhancements (e.g. barriers, cones, directional signage). Accessibility and access to handicap parking spaces shall be maintained at all times.
   
   B. No serving food for consumption on premises allowed.
   
   C. Tents or canopies utilized for pick-up/drive thru service shall be limited to 10 feet by 10 feet in maximum size shall not require a safety inspection. Tents or canopies shall be anchored or fixed to the ground for safety purposes.
   
   D. Routinely clean and disinfect all frequently touched surfaces, such as tables, doorknobs, bannisters, and countertops. Use cleaning agents that are typically used in these areas and follow the directions on the label.
   
   E. Provide no-touch disposal receptacles for use by employees.
   
   F. Ensure that employees and customers have access to fully stocked handwashing stations, and where needed, alcohol-based hand sanitizer that contains at least 60-95% alcohol. Employees should wash hands for at least 20 seconds, especially after
      a. blowing one's nose, coughing or sneezing;
      b. using the restroom;
      c. before eating or preparing food; and
      d. after contact with frequently touched surfaces.
   
   G. For those establishments offering pick-up options, proprietors are directed to establish social distancing practices and create areas for pickup that are separated from the main dining or area of congregation. As part of social distancing practices, employees should provide for 6 feet of separation and avoid shaking hands or any other contact with others.
H. Hours of operation are limited to 7:00 am to 10:00 pm daily.

7. The following are exempt from this Order:

A. Cafeterias, commissaries, and restaurants located within hospitals, nursing homes, or similar facilities

B. Grocery stores

C. Pharmacies

8. Trucks and other vehicles engaged in the delivery of grocery items to grocery stores, when such items are to be made available for sale to the public, are hereby exempt from having to comply with any City rules and regulations that limit the hours for such deliveries.

9. As a result of the local emergency, for a period of 90 days from the date of this Order, the City hereby suspends: (a) discontinuation or shut offs of utilities (including but not limited to water, sewer, trash, gas, electricity) for residents and businesses in the City for non-payment of bills; (b) the imposition of late payment penalties or fees for delinquent utilities; and (c) the imposition of late payment penalties or fees for parking violations.

10. A temporary moratorium on eviction for non-payment of rent or mortgage payments by residential and commercial tenants/occupants impacted by the COVID-19 crisis is imposed as follows:

a. During the period of local emergency declared in response to COVID-19, no landlord or noteholder shall endeavor to evict a tenant/occupant in either of the following situations:

(1) for nonpayment of rent or mortgage if the tenant or occupant demonstrates that the tenant or occupant is unable to pay rent or mortgage due to financial impacts related to COVID-19; or

(2) for a no-fault eviction unless necessary for the health and safety of tenants, neighbors, neighboring businesses or the landlord or noteholder.

b. A landlord or noteholder who knows that a tenant or occupant cannot pay some or all of the rent or mortgage temporarily for the reasons set forth above shall not serve a notice pursuant to CCP 1161(2), file or prosecute an unlawful detainer action based on a 3-day pay or quit notice, or otherwise seek to evict for nonpayment.

c. A landlord or noteholder knows of a tenant’s/occupant’s inability to pay rent/mortgage within the meaning of this Order if the tenant/occupant, within 30 days after the date that rent/mortgage is
due, notifies the landlord or noteholder in writing of lost income and inability to pay full rent due to financial impacts related to COVID-19, and provides documentation to support the claim.

d. For purposes of this Order, "in writing" includes email or text communications to a landlord or noteholder or the landlord or noteholder's representative with whom the tenant has previously corresponded by email or text.

e. Any medical or financial information provided to the landlord or noteholder shall be held in confidence, and only used for evaluating the tenant’s claim.

f. Nothing in this Order shall relieve the tenant/occupant of liability for the unpaid rent or mortgage, which the landlord or noteholder may seek after expiration of the local emergency and the tenant must pay within six months of the expiration of the local emergency.

g. A landlord or noteholder may not charge or collect a late fee for rent or mortgage that is delayed for the reasons stated in this Order; nor may a landlord or noteholder seek rent that is delayed or the reasons stated in this Order through the eviction process.

h. For purposes of this Order, "financial impacts related to COVID-19" include, but are not limited to, tenant lost household/business income as a result of any of the following:

(1) being sick with COVID-19, or caring for a household or family member who is sick with COVID-19;

(2) lay-off, loss of hours, or other income reduction resulting from business closure or other economic or employer impacts of COVID-19;

(3) compliance with a recommendation from a government health authority to stay home, self-quarantine, or avoid congregating with others during the state of emergency;

(4) extraordinary out-of-pocket medical expenses; or

(5) child care needs arising from school closures related to COVID-19.
(6) loss of business income from reduced customer traffic for reasons related to COVID-19 and emergency response requirements;

(7) inability to conduct business due to supply chain issues, or emergency response regulations; and

(8) loss of a businesses' work force due to COVID-19 impacts;

For purposes of this Order, “no-fault eviction” refers to any eviction for which the notice to terminate tenancy is not based on alleged fault by the tenant, including but not limited to eviction notices served pursuant to Code of Civil Procedure sections 1161(1), 1161(5), or 1161c. d. This Order applies to nonpayment eviction notices, no-fault eviction notices, and unlawful detainer actions based on such notices, served or filed on or after the date on which a local emergency was proclaimed.

This Order grants a defense in the event that an unlawful detainer action is commenced in violation of this Order.

This Order shall become effective immediately.

Any violation of the above prohibitions shall constitute a misdemeanor, which provides for fines not to exceed $1,000 or imprisonment not to exceed six months, and may be referred to the Office of the City Attorney for prosecution. Each individual officer should use their discretion in enforcing this order and always keep the intent of the order in mind.

In addition, I hereby issue guidance to the leaders of the City's houses of worship and urge them, in the strongest possible terms, to limit gatherings on their premises and to explore and implement ways to practice their respective faiths while observing social distancing practices.

This Order shall apply Citywide until rescinded by the City Manager or the City Council.

Date: 16 March 2020

LeRoy J. Jackson
City Manager