Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the City Council:

SUBJECT: General Services - Discuss and Determine Changes to the Requirements for Serving Alcohol at the Torrance Cultural Arts Center. Expenditure: None.

RECOMMENDATION

Recommendation of the General Services Director that City Council discuss and determine changes to the Alcoholic Beverage Requirements for serving alcohol at the Torrance Cultural Arts Center.

BACKGROUND

On April 16, 2019 Councilman Mattucci requested concurrence of the Council to bring back an item to consider changing the alcohol service requirements of the Torrance Cultural Arts Center to be more in line with the State of California, Department of Alcoholic Beverage Control.

The current alcoholic beverage requirements at the Cultural Arts Center include beer, wine and champagne only, to be served for a maximum of five (5) hours, ending at 11 p.m. Alcoholic beverages must also be served by an employee of a licensed business, such as a caterer or bar service company. A minimum of one police officer must be present during the hours of alcohol service and consumption at the User’s event, with the User paying the current Torrance Police Officer rate per hour. Two police officers are required for all events where alcohol is served past 6 p.m. and may also be required based on the total number of attendees. All events at the Cultural Arts Center conclude at midnight.

The State of California allows beer, wine and liquor to be served between the hours of 6 a.m. and 2 a.m daily.

ANALYSIS

Staff has reached out to similar facilities to gather information regarding their alcohol policies. All the facilities which were polled serve a full bar. This includes beer, wine, champagne and liquor.
<table>
<thead>
<tr>
<th>Name of Venue/City</th>
<th>Vendor Allowed to serve</th>
<th>Type of Alcohol Served</th>
<th>Serving Time limits</th>
<th>Event End Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carson Community Center</td>
<td>Through their in-house catering</td>
<td>Full bar</td>
<td>Stop serving 30 minutes before end of event</td>
<td>2 a.m.</td>
</tr>
<tr>
<td>Carson, CA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Norris Pavilion</td>
<td>Any vendor with insurance and liquor license</td>
<td>Full bar</td>
<td>Stop serving 60 minutes before end of event</td>
<td>Midnight</td>
</tr>
<tr>
<td>Rolling Hills Estates, CA</td>
<td></td>
<td></td>
<td></td>
<td>1 a.m.</td>
</tr>
<tr>
<td>South Coast Botanical Gardens</td>
<td>Served by licensed professional bartender</td>
<td>Full bar</td>
<td>Stop serving 60 minutes before end of event</td>
<td>Midnight</td>
</tr>
<tr>
<td>Palos Verdes, CA</td>
<td></td>
<td></td>
<td></td>
<td>1 a.m.</td>
</tr>
<tr>
<td>The Center</td>
<td>Through their in-house catering</td>
<td>Full bar</td>
<td>Stop serving 30 minutes before end of event</td>
<td>1 a.m.</td>
</tr>
<tr>
<td>Lakewood, CA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In addition, staff met with the Torrance Police Department to discuss any concerns or questions they may have. It was recommended that alcohol serving times should not go past 11 P.M., with all events continuing to conclude at 12 A.M. (Midnight). It was also determined that increasing the service time for an event from 5 hours to 7 hours is acceptable. Lastly, a suggestion was made to add the following verbiage in the request for use application: “Designated driver is suggested for all events serving alcohol.” This will be incorporated into the request for use regardless of any changes to the current alcoholic beverage requirements.

Therefore, the following options are presented to your honorable body for consideration:

**Option 1:**
- Expand the type of alcohol to include beer, wine, champagne and liquor.
- Increase alcohol service from 5 hours to a maximum of 7 hours of alcohol service, which may not extend past 11 p.m. with the event ending by 12 a.m.
- Add new verbiage in the request for use application: “Designated driver is suggested for all events serving alcohol.”

**Option 2:**
- Expand the type of alcohol to include beer, wine, champagne and liquor.
- Maintain alcohol service with 5 hours maximum of alcohol service, which may not extend past 11 p.m with the event ending by 12 a.m.
- Add new verbiage in the request for use application: “Designated driver is suggested for all events serving alcohol.”

**Option 3:**
- No changes to the current the Torrance Cultural Arts Center Alcoholic Beverage Requirements for serving alcohol.
- Alcoholic beverages permitted on the Torrance Cultural Arts Center premises include beer, wine, and champagne only.
- Alcoholic beverages may be served for a maximum of five hours, which may not extend past 11 p.m.
- Add new verbiage in the request for use application: “Designated driver is suggested for all events serving alcohol.”
Staff recommends that the Council consider Option 1 for a one-year trial period, with a review by the Council at the end of the first year.

Respectfully submitted,

By

Gerry Pirela
Facilities Operations Manager

CONCUR:

Shant Megardchian
General Services Director

CONCUR:

LeRoy J. Jackson
City Manager

Attachments: A. Torrance Cultural Arts Center Alcoholic Beverage Requirements
A) Alcoholic beverages permitted on the TCAC premises include beer, wine and champagne only.

B) The User must apply for permission in the Request for Use for the serving, consumption and/or sale of alcoholic beverages anywhere in the TCAC. Alcoholic beverages may be consumed only within the TCAC facilities designated by the User and approved by the TCAC Booking Manager item #1 of the Request for Use application.

C) Alcoholic beverages must be served by an employee of a licensed business, such as a caterer or bar service company, with a Type 58 Caterers Authorization License from the State of California Department of Alcohol Beverage Control. In addition, the licensed business must obtain a liquor license permit required by the State of California Department of Alcohol Beverage Control for each specific event. Alcoholic beverages may not be served by the User under any circumstances.

D) All caterers or bar service companies must name TCAC as additional insured and carry a minimum of $1,000,000 Liquor Liability Insurance.

E) Photocopies of the alcohol licenses must be given to the TCAC Booking Manager no less than 10 working days prior to the User’s event. A second copy of the licenses must be displayed in a visible location at the User’s event. It is the responsibility of the User to supply the required copies.

F) A minimum of one Torrance police officer, scheduled by the TCAC Booking Manager, must be present during the hours of alcohol service and consumption at the User’s event, with the User paying the current Torrance Police Officer rate per hour. Two police staff are required for all events where alcohol is served past 6 p.m., and may also be required based on the total number of attendees. In the case that the user is holding a reception event in the James Armstrong Theatre or the Joslyn Fine Arts Gallery, the Torrance Police Officer requirement will be substituted with a TCAC Event Manager or House Manager, with the User paying the current TCAC staff rate per hour.

G) The User must purchase alcohol insurance for their event through the TCAC Booking Manager.

H) Alcoholic beverages may be served for a maximum of five hours, which may not extend past 11 p.m.

I) Alcoholic beverages may not be served to any individuals less than 21 years of age, nor at any event where 50% or more of the guests are under the age of 21.
A) **ABC Liquor License Type 47 (restaurant) or 48 (bar only)** – Allows a company to serve liquor on their premises. These licenses are given only to establishments that are open for business to the public and provide seating within their premises.

B) **ABC Caterers License Type 58** – Allows a company to serve alcohol off-site anywhere in the state of California. This license cannot be obtained unless the company has a type 47 or 48 License.

C) **ABC Caterers Authorization Permit** – Businesses with a Type 58 Catering License must also obtain a date specific permit for each off-site event where they serve alcohol. This permit must be obtained from the ABC directly by completing application form 218, and must be posted on the premises while alcohol is being served.

D) **Non-Profit Organizations** – NPO’s need a special one-day Beer and Wine License from the ABC which they must request directly.

*Users are not allowed to supply or serve their own alcohol under any circumstances.*