

**TORRANCE CITY COUNCIL AGENDA  
JUNE 28, 2011  
REGULAR MEETING  
5:30 P.M. - EXECUTIVE SESSION  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Numark, Ms. Rhilinger, Mr. Sutherland, Mayor Scotto

**2. FLAG SALUTE:**

**NON SECTARIAN INVOCATION:**

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.**

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, June 23, 2011 /s/ Sue Herbers

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE**

See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:**

<p>This year, due to the downturned economy, and prudent fiscal planning, the City of Torrance has decided to discontinue hosting the Fourth of July celebration at Charles H. Wilson Park.</p> <p>The City wishes everyone a safe and enjoyable Independence Day celebration. For questions, or more information, please contact the Community Services Department at (310) 618-2930."</p>	<p style="text-align:center">Exxon Mobil Torrance Refinery Monthly Community Alert Siren testing Wednesday, July 6 @ approx. 11:30 a.m. For more information contact ExxonMobil at (310) 212-1852</p>
---	---

**COUNCIL MEETING INFORMATION**

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

**NOTICE OF THE REDEVELOPMENT AGENCY**

At the time Council convenes or as soon thereafter as Council business can be disposed of, the City Council will take a recess without leaving their seats and meet as the Redevelopment Agency of the City of Torrance. As soon as the meeting of the Redevelopment Agency adjourns, the City Council will reconvene as the City of Torrance.

**AGENDA REVIEW**

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - [www.TorranceCA.Gov](http://www.TorranceCA.Gov). Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at [www.TorranceCA.Gov](http://www.TorranceCA.Gov) subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

**CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO**

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at [www.TorranceCA.Gov/2372.htm#](http://www.TorranceCA.Gov/2372.htm#)

**MEETINGS**

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m. Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

**CITY HALL HOURS OF OPERATION**

**Monday - Friday from 7:30 a.m. to 5:30 p.m.  
with offices closed alternate Fridays.  
City Hall will be CLOSED:  
Friday, July 1  
**Independence Day** – Monday, July 4  
Friday, July 15**

## 6. COMMUNITY MATTERS

**6A. Proclamation** declaring the month of July as **Parks and Recreation Month** in the City of Torrance.

**6B. Community Services – Accept and appropriate \$37,420 donation from Friends of the Torrance Library.**

Recommendation of the Community Services Director that City Council accept and appropriate a \$17,500 donation to help fund the Library *Live Homework Help* program and a donation of \$19,920 to fund adult programming at the six Torrance libraries in fiscal year 2011-2012 from the Friends of the Torrance Library.

**6C. Community Services – Accept and appropriate \$17,500 donation from Providence Little Company of Mary Medical Center Torrance.**

Recommendation of the Community Services Director that City Council accept and appropriate a \$17,500 donation from Providence Little Company of Mary Medical Center Torrance to help fund the Library *Live Homework Help* program for fiscal year 2011-2012.

## 7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2. Under the provisions of the Brown Act, the legislative body is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

**8A. City Clerk – Approve City Council minutes.**

Recommendation of the City Clerk that City Council approve the City Council minutes of May 10, May 17, and May 24, 2011.

**8B. Torrance Youth Council and Community Services – Approve and appropriate funds for the 2011 “Beat the Odds” scholarship recipients. Expenditure: \$6,000.**

Recommendation of the Torrance Youth Council and the Community Services Director that City Council approve and appropriate \$6,000 from the Youth Council Donation Account for warrants to be issued to six 2011 “Beat the Odds” scholarship honorees.

**8C. Community Services – Authorize purchase order for Recreation and Cultural program supplies. Expenditure: Not to exceed \$41,400.**

Recommendation of the Community Services Director that City Council authorize an annual purchase order to Smart and Final, Iris Company, of Torrance CA in an amount not to exceed \$41,400 to furnish various food and paper goods on an as needed basis, effective July 1, 2011, through June 30, 2012.

**8D. Human Resources – Approve purchase of property insurance. Expenditure: Not to exceed \$147,718.**

Recommendation of the Acting Human Resources Director that City Council approve the renewal purchase of property insurance from Alliant Insurance Services, for the period of July 1, 2011 to July 1, 2012, at a premium not to exceed \$147,718.

**8E. Human Resources – Approve purchase of excess liability insurance. Expenditure: Not to exceed \$195,102.**

Recommendation of the Acting Human Resources Director that City Council approve the renewal purchase of two layers of excess liability insurance from Alliant Insurance Services, for the period of July 1, 2011 to July 1, 2012, at a total premium not to exceed \$195,102.

## 8. CONSENT CALENDAR (Continued)

### 8F. Human Resources – Approve contract to provide liability claims administration services. Expenditure: \$218,596.

Recommendation of the Acting Human Resources Director that City Council approve a two year contract with Carl Warren and Company (formerly NovaPro Claims Solutions) to provide liability claims administrative services for July 1, 2011 to July 1, 2012 at an annual cost of \$108,216 and July 1, 2012 to July 1, 2013 at an annual cost of \$110,380.

### 8G. Human Resources – Approve purchase of excess workers' compensation insurance. Expenditure: \$139,002.

Recommendation of the Acting Human Resources Director that City Council:

- 1) Approve the renewal purchase of excess workers' compensation insurance, from CSAC Excess Insurance Authority through Alliant Insurance Services, at a premium of \$139,002 for July 1, 2011 to July 1, 2012 policy period; and
- 2) Designate the Risk Manager, or the Workers' Compensation Manager should the Risk Manager not be available, to act on behalf of or enter into agreements with CSAC-EIA, in regards to insurance provided by CSAC-EIA, except as to those actions requiring the approval of the City Council or the City Manager.

### 8H. Community Services – Approve agreement to provide child development classes. Expenditure: \$47,922.

Recommendation of the Community Services Director that City Council approve an agreement with Family Fun Time Parent Child Programs to provide child development classes at Greenwood Park, for an amount not to exceed \$47,922. Expenditure will be fully reimbursed by class fees.

### 8I. Human Resources – Approve contract for medical services. Expenditures: Not to exceed \$95,000.

Recommendation of the Acting Human Resources Director that City Council approve an amendment to the contract for medical services with Providence Medical Institute (Little Company of Mary) for the period of July 1, 2011 through June 30, 2012, in an amount not to exceed \$95,000.

### 8J. Community Services – Approve agreement amendment to provide adult exercise, youth dance classes and Kid's Showcase performances. Expenditure: \$4,946.20.

Recommendation of the Community Services Director that City Council approve an amendment to the contract with Regina Klenjoski Dance Company (C2010-134) in the amount of \$4,946.20 for a new not to exceed total amount of \$114,080.30 to provide adult exercise, youth dance classes and Kid's Showcase performances.

### 8K. Communications & Information Technology and Human Resources – Approve amendment to provide Workers' Compensation software services. Expenditure: Total not to exceed \$360,830.

Recommendation of the Information Technology Director and the Acting Human Resources Director that City Council approve an amendment to the contract services agreement with P & C Claims, Inc. of Valencia, CA (C2006-045) to provide Workers' Compensation software services from July 1, 2011 through June 30, 2014 in the amount of \$119,238 for the first year and a total not to exceed amount of \$360,830 for the three year period.

### 8L. Transit – Approve agreement amendment to provide security services for Torrance Transit System. Expenditure: Not to exceed \$27,490.66.

Recommendation of the Transit Director that City Council approve an amendment to the agreement with G4S Secure Solutions, Inc. (C2010-136) to provide security services for Torrance Transit System, extending the agreement term for two months (July and August 2011) at a cost not to exceed \$13,745.33 per month for a total not to exceed \$27,490.66.

## 12. ADMINISTRATIVE MATTERS

### 12A. Finance – Adopt RESOLUTION approving fiscal year 2011-2012 appropriations limit and selection of annual adjustment factors.

Recommendation of the Finance Director that City Council adopt a RESOLUTION approving the City of Torrance appropriations limit for fiscal year 2011-2012 in the amount of \$2,103,378,487; and selection of the percentage change in non-residential assessed valuations as the cost of living factor, together with the increase in the County's population, as the annual adjustment factors for the same fiscal year.

### 12B. City Manager – Adopt RESOLUTION pursuant to Memorandum of Understanding setting forth hours, wages, and working conditions for Engineers and Torrance Fiscal Employees Association. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION pursuant to a Memorandum of Understanding setting forth the hours, wages, and working conditions for employees represented by the Engineers and Torrance Fiscal Employees Association (TFEA) for the period of June 28, 2011 to June 30, 2012, and repealing Resolution No. 2011-05.

### 12C. City Manager – Adopt RESOLUTION setting forth hours, wages, and working conditions for Certain Full-time Salaried and Hourly Employees. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION setting forth the hours, wages, and working conditions for Certain Full-time Salaried and Hourly Employees beginning June 28, 2011 and repealing Resolution No. 2010-78.

### 12D. Transit – Adopt RESOLUTION authorizing acceptance of Proposition 1B Funds. Expenditure: Annual grant allocations will vary.

Recommendation of the Transit Director that City Council adopt a RESOLUTION authorizing the Transit Department to receive Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) funds.

### 12E. General Services – Award contract for City Services HVAC Modification. Expenditure: \$835,200.

Recommendation of the General Services Director that City Council:

- 1) Award a contract with Alpha Mechanical Service Inc. for \$696,000 with a 10% contingency of \$69,600 for the City Services Building Energy Efficient HVAC Modification (B2011-21) as part of the Energy Efficient Conservation Block Grant (EECBG- FEAP #745); and
- 2) Approve a 10% project management fee of \$69,600.

### 12F. City Manager – Adopt RESOLUTION pursuant to Memorandum of Understanding setting forth hours, wages, and working conditions for Torrance Professional and Supervisory Association. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION pursuant to a Memorandum of Understanding setting forth the hours, wages, and working conditions for employees represented by the Torrance Professional and Supervisory Association (TPSA) for the period of June 28, 2011 to June 30, 2012, and repealing Resolution No. 2010-108.

**17. ORAL COMMUNICATIONS #2 Staff & Public Comments**

Council order - Rhilinger Sutherland Barnett Brewer Furey Numark

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2. Under the provisions of the Brown Act, the legislative body is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.

**18. EXECUTIVE SESSION**

City Council Closed Session

**18A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(California Government Code § 54956.9[a]):

- 1) Andrew Nishimoto v. City of Torrance, et al.  
US Court of Appeals Case No. 11-55092

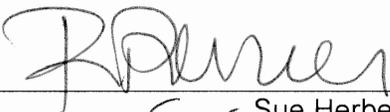
**18B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(California Government Code § 54956.9 (c))

- 1) One case

**19. ADJOURNMENT**

- 19A. Adjourn City Council to Tuesday, July 12, 2011 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.  
**Tuesday, July 5 will be a Council dark night.**

  
\_\_\_\_\_  
for Sue Herbers, City Clerk

**“The only way to make sure people you agree with can speak is to support the rights of people you don’t agree with.” - Eleanor Holmes Norton**

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK’S OFFICE BY 2:00 P.M.,  
BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.

<http://www.TorranceCa.Gov/Bids>

BIDS	DESCRIPTION	OPENING DATE
B2011-28	<b>Bid for East Annex Chiller and Cooling Tower Replacement</b> Mandatory job walk Wednesday, June 29 at 10:00 a.m. located at East Annex City Hall, 3031 Torrance Boulevard. Bid packets may be obtained for \$35 if picked up in the City Clerk’s office, or for \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday July 21, 2011

City Hall will be closed:

Friday, July 1

**Independence Day** – Monday, July 4

Friday, July 15