

Council Meeting of
June 21, 2011

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Public Works – Change Order to existing Purchase Order with Ennis Traffic Safety Solutions, Inc. Expenditure: \$22,400.00

RECOMMENDATION

Recommendation of the Public Works Director that City Council:

- 1) Approve a Change Order in the amount of \$22,400.00 to Purchase Order 2011-50 with Ennis Traffic Safety Solutions Inc., for a total not to exceed amount of \$77,400.00, and;
- 2) Appropriate \$9,903.00 from Airport Aeronautical Fund to fund airport runway paint and marking materials.

Funding

Funding is available from the Airport Aeronautical Fund Balance and the Public Works Paint and Signs operating budget.

BACKGROUND/ANALYSIS

The Public Works Department routinely applies paint and marking materials to public right-of-ways citywide to refresh and mark crosswalks, curbs, limit lines, lane lines and legends. An annual blanket purchase order (currently with Ennis Paints) provides the ability to restock supplies throughout the year.

In May of this year purchases were initiated to begin the annual centerline re-striping program along major arterials and collector roads throughout the city. At about this same time the Torrance Airport initiated a work order to repaint the runways, in order to meet current specifications. Additional paint and marking supplies were purchased that inadvertently exceeded the purchase order for Ennis Traffic Safety Solutions.

Current policy requires section supervisors to track, account and confirm all expenditures that occur within their contracts and authority. To avoid future over expenditures, Public Works will require concurrence from the Division Manager for

purchases as soon as the purchase order contract balance decreases to 25% of total amount.

The total cost to remark airport runways is \$9,903.00 and includes 805 gallons of traffic white and 2 tons of reflective beads. Funds are available within the Airport Aeronautical Fund Balance. The unused paint identified for the airport will be applied to city streets in fiscal year 2011-12.

Respectfully submitted,

ROBERT J. BESTE
Public Works Director



By Steven Cooper
Street Operations Manager

CONCUR:



Robert J. Beste
Public Works Director



LeRoy J. Jackson
City Manager