

Council Meeting of
May 3, 2011

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services- Reject all bids for graffiti removal services in the City of Torrance.

Expenditure: Not applicable

RECOMMENDATION

Recommendation of the General Services Director the City Council reject all bids received for graffiti removal services in the City of Torrance (B2011-07).

Funding - Not applicable.

BACKGROUND

The City of Torrance contractor graffiti abatement program requested bids for graffiti removal services in the City of Torrance under B2011-07 with bid opening on February 3, 2011. The contract required the abatement contractor removal of all graffiti visible from a public street or thoroughfare within the City of Torrance, including City parks. The contracted response time is within 24 working hours or 8 hours for City initiated requests, and 4 hours for emergency call outs. Additionally, the contractor was required to provide computer software to track, map and provide photographic records of all graffiti removed. The use of computer software allowed staff to monitor progress and track various graffiti incidents by date, location, tag (moniker), size and a number of other measurements. It also greatly reduced administrative and Police staff time in searching and tracking graffiti within the City.

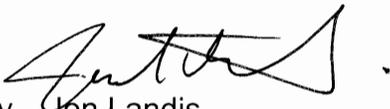
ANALYSIS

The City recently requested bids for graffiti abatement services with bids opened on February 3, 2011. Nine (9) bidders requested bid packages with three (3) submitting bids. Included in the specification was the requirement to provide a demonstration of software for monitoring graffiti used both by contract administrative staff as well as law enforcement personnel. During bid evaluation process a three person panel of city staff from various City departments reviewed the two lowest bids for compliance with bid specifications. Concurrently General Services has been exploring new approaches to achieve budget reductions. It has, therefore been concluded that an open RFP process

would allow vendors to offer approaches which could maintain the goals and objectives of the program perhaps at a lower cost. To accomplish this staff recommends that all current bids be rejected and new proposals solicited for review. We expect to request these proposals within the next 60 to 90 days. The present contract will proceed on a month to month basis until new proposals are received, evaluated and a new contract awarded.

Respectfully submitted,

Sheryl Ballew
General Services Director


By Jon Landis
Facility Services Manager

CONCUR:


Sheryl Ballew
General Services Director


LeRoy J. Jackson
City Manager