

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Parks and Recreation Commission and Community Services –
Approve 2010-11 Grant Funding for Non-Profit Social Services
Agencies.**

Expenditure: \$20,942.06

RECOMMENDATION

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council approve a total of \$20,942.06 for thirteen applicants for the year 2010-2011 Grant Program for Non-Profit Social Services Agencies.

Funding

Funding is available in the Parks and Recreation Commission Budget for Fiscal Year 2010-11.

BACKGROUND

The City of Torrance *Non-Profit Social Services Agencies Grant Program* has been providing grant funds to non-profit agencies for 26 years. Twenty-four applicants applied by the deadline for this fiscal year's 2010-11 grant program.

City Council allocated \$20,000 toward the FY 2010-11 grant program. At the July 13, 2010 City Council meeting, the Parks and Recreation Commission recommended to carry over and re-allocate \$942.06 in unspent funds from the FY '08-09 program toward the FY 2010-11 Grant Program. These unspent FY '08-09 funds were from grant recipient Enrichment Through Employment who were unable to spend the full amount of grant funds they had received due to timing issues. This brought the total funds available for FY 2010-11 to \$20,942.06 (Attachment A).

ANALYSIS

A summary of the twenty-four FY 2010-11 grant applicant projects submitted for consideration is in Attachment B. Of the twenty-four applicants, thirteen are being recommended for funding by the Parks and Recreation Commission (Attachment C), while due to various reasons eleven are not being recommended for funding.

In order to review past and the current proposed grant allocations, a matrix identifying a 10 year funding history from 2000 to 2010 is attached for review (Attachment F).

The following analysis summarizes the FY 2010-11 Grant Program process undertaken by the Parks and Recreation Commission:

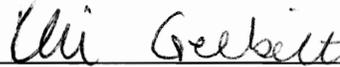
An announcement for the FY 2010-11 Grant Program was published in the Daily Breeze on August 15, 2010 (Attachment D). The Grants Committee consisting of Commissioners Gilbert, Robbins, and Ning conducted interviews with applicant agency representatives on October 26 and October 27, 2010. The interviews included presentations from each agency, as well as clarification of any Grant Committee questions of the applicant.

On November 9, 2010, the Grants Committee met to deliberate and formulate their recommendations for presentation to the full body of the Parks and Recreation Commission. In evaluating each applicant's proposal and presentation, the Grants Committee evaluated and recommended funding they felt would best serve Torrance residents.

Each of the FY 2010-11 Non-profit Social Services Agencies being recommended for funding was unanimously approved by the Parks and Recreation Commission at their meeting on December 8, 2010. An excerpt of meeting minutes is provided (Attachment E).

A Community Services Department staff committee also conducted a review of the FY 2010-11 Non-profit Social Services Agencies Grant applicants' proposals. Based on the analysis of the grant applications, applicant presentations and interviews at Parks and Recreation Commission Grants Committee meetings and after final evaluation and discussion, staff are in concurrence with the funding recommendations proposed by the Parks and Recreation Commission to City Council.

Respectfully submitted,



KERI GILBERT, Chairperson
Parks and Recreation Commission



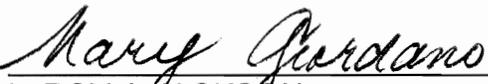
RICHARD BRUNETTE
Recreation Services Manager

CONCUR:



JOHN JONES
Community Services Director

NOTED:



LeROY J. JACKSON
City Manager

- Attachments: A) Excerpt of June 2, 2009 Council Mtg Minutes from Item 8I
B) Summary of 24 FY 2010-11 Grant Applicants' Project Proposals
C) Recommended 13 FY 10-11 Non-profit Social Services Grant Applicants
D) Announcement Published in the *Daily Breeze* on August 15, 2010
E) Excerpt of Item 7A - Minutes of the Parks & Recreation Commission meeting of December 8, 2010 - Commission Approval
F) 2000 to 2010 Grant Funding Matrix

ATTACHMENT A

EXCERPT OF MINUTES

Minutes Approved
July 13, 2010

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1.

CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 7:01 p.m. on Tuesday, July 13, 2010 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Furey, Numark, Sutherland, and Mayor

Scotto.

Absent: Councilmember Rhilinger.

Also Present: City Manager Jackson, Assistant City Attorney Sullivan,
City Clerk Herbers, and other staff representatives.

6E. RECESS

The City Council recessed at 8:43 p.m. for a brief reception and reconvened at 8:57 p.m. to conduct regular business.

REGULAR BUSINESS OF THE INCOMING CITY COUNCIL

CLERK NOTE: CITY COUNCIL RECONVENED WITH ALL MEMBERS PRESENT EXCEPT COUNCILMEMBER RHILINGER.

8. CONSENT CALENDAR

**8E. FINANCIAL/NARRATIVE REPORTS FOR 2009 SOCIAL SERVICES AGENCY
GRANT RECIPIENTS/ REALLOCATION OF UNUSED FUNDS**

Recommendation

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council:

- 1) Accept and file Completed Financial and Narrative Reports from 2009 Non-Profit Social Services Agency Grant Recipients; and
- 2) Approve the Proposed Reallocation of \$942.06 in unused funds from Enrichment Through Employment's 2009 Grant for use in the 2011 Grant Program.

MOTION: Councilmember Sutherland moved for the approval of Consent Calendar Items 8C through 8L. The motion was seconded by Councilmember Brewer and passed by unanimous vote (absent Councilmember Rhilinger).

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Provided by City Clerk's Office 11/29/10

CITY OF TORRANCE

SUMMARY OF 2010-2011 GRANT APPLICANTS PROJECT PROPOSALS

RECEIVED 24 APPLICATIONS

Agency Name: Assistance League of San Pedro-South Bay
Address: 1441 W. 8th Street, San Pedro, CA 90732
Agency Phone: (310) 832-8355
PROJECT: Operation Hug
Name of Presenter: Karen Trivedi, Vice President, Philanthropic Programs
Amount Requested: \$7,200
Amount Granted: \$ - 0 -

Agency Name: The Beacon House
Address: 1003 S. Beacon Street, San Pedro, CA 90731
Agency Phone: (310) 514-4940
PROJECT: Beacon House Detox Room Program
Name of Presenter: Luis M. Lozano, Executive Director
Amount Requested: \$7,500
Amount Granted: **\$1,300**

Agency Name: Behavioral Health Services, Inc.,
 South Bay Seniors Services
Address: 2510 West 237th Street, Suite 204. Torrance, CA 90505
Agency Phone: (310) 325-2141
PROJECT: Torrance Senior Emergency Funds Program
Name of Presenter: Bill Larson, Director of Senior Services
Amount Requested: \$5,000
Amount Granted: **\$2,000.06**

Agency Name: The Children's Dental Center
Address: 300 East Buckthorn Street, Inglewood, CA 90301
Agency Phone: (310) 419-3000
PROJECT: Oral Health for Underserved Children in Torrance
Name of Presenter: Dennis Young, President & CEO
Amount Requested: \$7,500
Amount Granted: **\$1,500**

Agency Name: Enrichment Through Employment (ETE)
Address: 1860 W. 220th Street #425, Torrance, CA 90501
Agency Phone: (310) 328-0706
PROJECT: Assisting People Recovering from Severe Mental Illness to Achieve Successful Employment
Name of Presenter: Hilda Preston, Vice President, Board of Directors
Amount Requested: \$1,500
Amount Granted: **\$1,500**

Agency Name: Exceptional Kids Parent Teacher Organization
Address: 531 Camino de Encanto, Redondo Beach, CA 90277
Agency Phone: (310) 503-3936
PROJECT: 2011 EKPTO Prom Night
Name of Presenter: Sandra Demond, President
Amount Requested: \$4,000
Amount Granted: **\$ - 0 -**

Agency Name: The Gathering Place
Address: 514 N. Prospect Avenue, #115. Redondo Beach, CA 90277
Agency Phone: (310) 374-6323
PROJECT: Bereavement Support Services
Name of Presenter: Clair Towle, LCSW, Director
Amount Requested: \$7,000
Amount Granted: **\$ - 0 -**

Agency Name: Harbor Interfaith Services, Inc.
Address: 663 W. 10th Street. San Pedro, CA 90731
Agency Phone: (310) 831-0603
PROJECT: Harbor Interfaith Services, Inc.
Name of Presenter: Tahia Hayslet, Executive Director
Amount Requested: \$7,000
Amount Granted: **\$2,000**

Agency Name: Healthcare and Elder Law Programs Corporation - (H.E.L.P.)
Address: 1404 Cravens Ave. Torrance, CA 90501
Agency Phone: (310) 533-1996
PROJECT: The Torrance Guide to Services for Older Adults, 2011 Version
Name of Presenter: Heather Ramirez, Director of Development
Amount Requested: \$3,000
Amount Granted: **\$ - 0 -**

Agency Name: HOPE (Home Ownership for Personal Empowerment)
Address: 21231 Hawthorne Boulevard, Torrance, CA 90503
Agency Phone: (310) 543-0635
PROJECT: HOPE Carson Property in Torrance
Name of Presenter: Jennifer Byram, Fund Raising Staff
Amount Requested: \$3,000
Amount Granted: **\$ - 0 -**

Agency Name: National Council on Alcoholism &
Drug Dependency of the South Bay
Address: 1334 Post Ave. Torrance, CA 90501
Agency Phone: (310) 328-1460
PROJECT: Alcohol/Drug/Tobacco Prevention for Teens and Parents
Name of Presenter: Michael Ballue, Executive Director
Amount Requested: \$7,500
Amount Granted: **\$1,500**

Agency Name: New Life Advocacy
Address: 21213 Hawthorne Blvd., #5595, Torrance, CA 90503
Agency Phone: (310) 316-4035
PROJECT: Victim Emergency Food Fund
Name of Presenter: Karol Sikie, Executive Director
Amount Requested: \$2,000
Amount Granted: **\$2,000**

Agency Name: Pediatric Therapy Network
Address: 1815 West 213th Street, #100, Torrance, CA 90501
Agency Phone: (310) 328-0276
PROJECT: Camp Escapades 2011
Name of Presenter: Terri Chew Nishimura
Amount Requested: \$5,000
Amount Granted: **\$ - 0 -**

Agency Name: Pregnancy Help Center
Address: 1311 Crenshaw Boulevard, Suite A, Torrance, CA 90501 **Agency**
Phone: (310) 320-8976
PROJECT: STD Testing and Treatment
Name of Presenter: Adrienne Gross, Director
Amount Requested: \$2,160
Amount Granted: **\$1,742**

Agency Name: The Salvation Army Torrance Corps
Address: 4223 Emerald Street, Torrance, CA 90503
Agency Phone: (310) 370-4515 x107
PROJECT: Torrance Corps Adult Day Care Center
Name of Presenter: Carla Nay, Adult Day Care Coordinator
Amount Requested: \$7,500
Amount Granted: **\$ - 0 -**

Agency Name: Society to Aid Retarded, Inc.
Address: P.O. Box 1075 Torrance, CA 90505
Agency Phone: (310) 542-8895
PROJECT: Supplemental Funding for Resident Transportation
Name of Presenter: Pamela Broderick, Executive Director
Amount Requested: \$7,500
Amount Granted: **\$ - 0 -**

Agency Name: South Bay Children's Health Center Association, Inc.
Address: 410 South Camino Real, Redondo Beach, CA 90277
Agency Phone: (310) 316-1212
PROJECT: Grandparents and Caregivers Support Group
Name of Presenter: Christina (Tina) Harris, Executive Director, and Rachel Green, Child Guidance-Clinical Director
Amount Requested: \$7,000
Amount Granted: \$ - 0 -

Agency Name: South Bay Literacy Council, Inc.
Address: 24586 Hawthorne Boulevard #101, Torrance, CA 90505
Agency Phone: (310) 373-7003
PROJECT: Upgrading of Student Supplies and Equipment
Name of Presenter: Frances J. Roberts, Vice President, Development
Amount Requested: \$2,500
Amount Granted: \$2,500

Agency Name: St. Paul's United Methodist Church
Address: (310) 370-4319
Agency Phone: 2600 Nelson Avenue, Redondo Beach, CA 90278
PROJECT: Project Needs
Name of Presenter: Adriana Romero, Project Needs Coordinator
Amount Requested: \$4,500
Amount Granted: \$2,000

Agency Name: Su Casa – Ending Domestic Violence
Address: 3840 Woodruff Avenue, #203, Long Beach, CA 90808
Agency Phone: (562) 421-6537
PROJECT: Su Casa – Ending Domestic Violence
Name of Presenter: Nicolassa Galvez, Director of Programs
Amount Requested: \$3,500
Amount Granted: \$ 600

Agency Name: Switzer Learning Center
Address: 2201 Amapola Court, Torrance, CA 90501
Agency Phone: (310) 328-3611
PROJECT: Vocational Education Programs – Cooking with Class and Nuts for Nutrition Classes
Name of Presenter: Elizabeth Haig, Development Director
Amount Requested: \$1,500
Amount Granted: \$1,300

Agency Name: Torrance- South Bay YMCA
Address: 2900 W. Sepulveda, Torrance, CA 90505
Agency Phone: (310) 325-5885
PROJECT: Senior Nutrition and Socialization Program
Name of Presenter: Lisa Von Ingen Pope, Senior Director of Development
Amount Requested: \$5,000
Amount Granted: \$ - 0 -

Agency Name: Trinity Productions, Inc.
Address: 25617 Woodward Avenue, Lomita, CA 90717
Agency Phone: (310) 892-3108
PROJECT: Dating Dialogues—Recognizing Abusive Teen Relationships
Name of Presenter: Ellany T. Lawrence, Vice President
Amount Requested: \$7,500
Amount Granted: \$ - 0 -

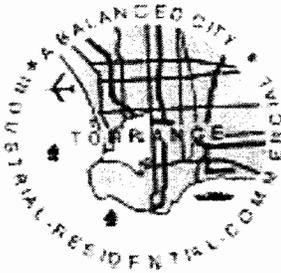
Agency Name: The Wellness Community – South Bay Cities
Address: 109 West Torrance Blvd. #100, Redondo Beach, CA 90277
Agency Phone: (310) 376-3550
PROJECT: Emotional Support Programs for Cancer Patients and their Loved Ones.
Name of Presenter: Judith K. Opdahl, Executive Director/CEO
Amount Requested: \$7,500
Amount Granted: \$1,000

City of Torrance
Parks and Recreation Commission Grants Committee

**RECOMMENDATIONS FOR THE 2010-11
NON-PROFIT SOCIAL SERVICE AGENCY GRANTS**

AGENCY	AMOUNT REQUESTED	FUNDING RECOMMENDATION
The Beacon House	\$7,500	\$1,300
Behavioral Health Services, Inc.	\$5,000	\$2,000.06
The Children's Dental Center	\$7,500	\$1,500
Enrichment Through Employment (ETE)	\$1,500	\$1,500
Harbor Interfaith Services	\$7,000	\$2,000
National Council on Alcoholism	\$7,500	\$1,500
New Life Advocacy	\$2,000	\$2,000
Pregnancy Help Center	\$2,160	\$1,742
South Bay Literacy Council, Inc.	\$2,500	\$2,500
St. Paul's United Methodist Church	\$4,500	\$2,000
Su Casa – Ending Domestic Violence	\$3,500	\$ 600
Switzer Learning Center	\$1,500	\$1,300
The Wellness Community - South Bay Cities	\$7,500	\$1,000
TOTALS	\$59,660	\$20,942.06

DB 9-49



**CITY OF TORRANCE
PARKS AND RECREATION COMMISSION
ANNOUNCES A
GRANT PROGRAM FOR
NON-PROFIT
SOCIAL SERVICES AGENCIES**

Grant Categories:

1. Youth – Projects/Programs for infants, toddlers, preschoolers, adolescents, or teens.
2. Health Care -- Projects/Programs such as a chemical dependency, mental health counseling or general health care.
3. Human Services -- Projects/Programs such as those serving single parents, runaways, individuals with disabilities, victims of domestic violence, or those providing parenting or senior citizen services.

Eligibility - Social Service Agencies:

1. Agencies must provide service to Torrance residents.
2. Agencies with Non-Profit Federal designation 501(c)(3).
3. Application must be completed and filed by posted deadline. Only one application per organization will be accepted for consideration.

Grant Information:

1. City has allocated \$20,000 for the Grant Program.
2. Categorical grant applications will be accepted to a maximum amount of \$7,500.
3. Grant applications are available at the Community Services Department, Torrance City Hall, West Annex, 3031 Torrance Boulevard, Torrance, CA 90503.
4. Grant Applications **DEADLINE is Wednesday, September 15, 2010, 4:00 p.m.** in the *City Clerk's Office*, Torrance City Hall, 3031 Torrance Boulevard, Torrance, CA 90503
5. For further information, or to request for an application, please contact the City of Torrance Community Services Department, Attention: Kenny Kelso, (310) 618-2935.

To be published in the Daily Breeze on Sunday, August 15, 2010.

EXCERPT OF MINUTES

Minutes Approved
 Minutes Subject to Approval

December 8, 2010

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, December 8, 2010, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Baxter, Hays, Mayeda, Ning, Robbins*, Taniguchi, and Chairperson Gilbert.

Absent: None.

Also Present: Community Services Director Jones, Senior Business Manager Minter, Recreation Services Manager Brunette, Park Services Manager Carson, Recreation Services Senior Supervisor Kelso, and Recreation Specialist II Thompson.

*Commissioner Robbins arrived at 7:05 p.m.

8. NEW BUSINESS**8A. APPROVAL OF 2010-2011 GRANT FUNDING FOR NON-PROFIT SOCIAL SERVICES AGENCIES**

Recreation Services Manager Brunette introduced the item and welcomed Recreation Services Senior Supervisor Kelso.

Senior Supervisor Kelso presented the Grants Committee recommendation to approve grant funding in the amount of \$20,942.06 for 13 non-profit social services agencies for the 2010-2011 Grant Program. He stated that 24 applications were received and that the unused 2009 grant funds from Enrichment Through Employment in the amount of \$942.06 were rolled over to this year's Grant Program. He noted that, if approved by the Commission, the recommendation would be forwarded to City Council for consideration along with an independent review of the applicants' requests prepared by a staff committee.

In response to Commissioner Baxter's inquiry, Commissioner Gilbert and staff members explained the interviews that were conducted with agency representatives and the selection process used by Committee members in making their recommendations.

MOTION: Commissioner Hays moved to recommend funding for the 2011 Grant Program to the following non-profit agencies: The Beacon House - \$1,300; Behavioral Health Services, Inc. - \$2,000.06; The Children's Dental Center - \$1,500; Enrichment Through Employment - \$1,500; Harbor Interfaith Services - \$2,000; National Council on Alcoholism - \$1,500; New Life Advocacy - \$2,000; Pregnancy Help Center - \$1,742; South Bay Literacy Council - \$2,500; St. Paul's United Methodist Church - \$2,000; Su Casa - \$600; Switzer Learning Center - \$1,300; and The Wellness Community - \$1,000. Commissioner Taniguchi seconded the motion; a voice vote reflected unanimous approval.

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AGENCY APPLICANT	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Community Helpline Inc. (formerly Switchboard Helpline)										
Requested:	\$3,000		\$3,000	\$3,000			\$3,000	\$3,000	\$3,000	
Funded:	\$1,000			\$1,500			\$2,000	\$2,000	\$1,000	
CSF/RVL S.C.O.R.E .										
Requested:		\$5,000	\$7,000	\$7,000						
Funded:		\$2,500		\$2,100						
David Nathan Blanco Foundation										
Requested:						\$7,500				
Funded:										
Easter Seals										
Requested:	\$3,500									
Funded:										
Elwyn, Inc.										
Requested:								\$7,000		
Funded:										
Enrichment Through Employment (Mental Health Assoc. of LA County)										
Requested:	\$5,000		\$4,800	\$4,800	\$5,500	\$1,179				\$3,000
Funded:	\$1,235			\$3,000						\$1,500
First Lutheran Church										
Requested:		\$5,000			\$7,500					
Funded:		\$2,000								
Friends Without Barriers/ Amigos sin Barreras										
Requested:					\$7,500					
Funded:					\$2,000					
Harbor Interfaith Services										
Requested:						\$7,500			\$7,000	\$7,000
Funded:						\$1,000			\$2,000	\$3,500

AGENCY APPLICANT	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Harbor Regional Center Requested:	\$5,000									
Funded:										
Healthcare & Elder Law Programs – H.E.L.P. Requested:	\$5,000		\$4,000	\$4,000	\$7,500	\$7,500		\$2,000	\$2,000	\$2,500
Funded:	\$4,000				\$2,000	\$5,000		\$2,500	\$2,000	\$1,500
Helpline Youth Counseling, Inc. Requested:					\$3,000					
Funded:					\$2,400					
HOPE (Home Ownership for Personal Empowerment) Requested:	\$5,000		\$5,000	\$5,000	\$3,000	\$3,000		\$3,000		\$3,360
Funded:	\$2,500				\$3,000	\$3,000		\$1,500		\$1,500
The Hospice Foundation Requested:			\$5,000	\$5,000						
Funded:				\$1,000						
Jewish Family Service of Los Angeles Requested:	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000				
Funded:	\$3,000			\$1,000	\$2,000					
King Harbor Youth Foundation Requested:						\$7,500				
Funded:										
Little Company of Mary Hospital Requested:					\$7,500					
Funded:					\$2,500					
Little Tokyo Service Center Requested:								\$7,000		
Funded:								\$3,750		

AGENCY APPLICANT	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Su Casa – Ending Domestic Violence Requested: Funded:										\$2,500 \$500
The Gathering Place Requested: Funded:								\$7,000 \$1,000	\$7,000 \$1,500	\$7,000 \$2,000
Torrance Children’s Center Requested: Funded:						\$7,500				\$7,500 \$2,000
Torrance Historical Society and Museum Requested: Funded:										
Torrance-Lomita Meals on Wheels Requested: Funded:	\$2,199.53 \$1,700		\$1,854	\$1,854 \$1,854		\$7,500	\$3,300 \$3,300			\$5,200 \$3,500
Torrance-South Bay YMCA Requested: Funded:						\$7,500				
Torrance Symphony Association Requested: Funded:									\$7,500 \$2,500	
Torrance – YWCA Requested: Funded:							\$7,500 \$3,000			
Trinity Care Foundation Requested: Funded:						\$5,000				
Volunteer Center Requested: Funded:	\$3,000 \$2,000			\$3,850						

AGENCY APPLICANT	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Wellness Community-SB Cities										
Requested:			\$5,000	\$5,000		\$3,657	\$6,000	\$6,000	\$3,000	\$7,500
Funded:				\$2,000			\$2,500	\$2,500	\$2,500	\$1,000
Westside Center for Independent Living										
Requested:		\$5,000	\$7,500	\$7,500	\$5,000	\$5,000				
Funded:					\$2,000					