

Council Meeting of
October 26, 2010

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Review the Ethics and Integrity Committee meeting schedule

Expenditure: N/A

RECOMMENDATION

The City Manager recommends that City Council review the Ethics and Integrity Committee meeting schedule and determine if the Committee should defer regularly scheduled business meetings until the Committee is repopulated on February 1, 2011.

Funding

N/A

BACKGROUND AND ANALYSIS

At the City Council meeting of October 19, 2010, Mayor Scotto requested that, due to the recent resignation of two members from the Torrance Ethics and Integrity Committee, staff review the possibility of the Committee not meeting until after the Committee is repopulated.

Section 13.20.1 of the Torrance Municipal Code establishes that the Ethics and Integrity Committee consist of five members. The Committee currently has three members. Pursuant to the Ethics and Integrity Committee Rules of Order, the Committee shall meet at least once a quarter unless otherwise directed by a majority of the City Council. Your Honorable Body is scheduled to make appointments to City Commissions, Committees and Boards on February 1, 2011. If City Council wishes for the Ethics and Integrity Committee to defer meeting until the Committee is repopulated, per the Committee's Rules of Order, Council by a majority vote, will need to direct the Committee to not meet during the quarter ending December 2010.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Viet Hoang
Management Associate

CONCUR:


LeRoy J. Jackson
City Manager

