

Council Meeting
August 24, 2010

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services- Contract Amendment with Chester Smith & Associates, Inc. to extend the contract term.

Expenditure: None

RECOMMENDATION

Recommendation of the General Services Director that City Council approve a contract amendment to the consulting agreement with Chester Smith & Associates Inc. (C2009-141) for the Alta Loma Park Recreation Addition (FEAP#715) to extend the term from July 31, 2010 to July 31, 2011.

Funding- No additional funding necessary.

BACKGROUND/ANALYSIS

Alta Loma Park Recreation Building is used by community groups and citizens for various types of events and is also a disaster response center in the event of an emergency. In order to provide a larger space to citizens and community groups, funding was set aside specifically for the renovation of the Alta Loma Park Building from the proceeds received per the Property Dedication and Contribution Agreement between City of Torrance, Chandler Ranch Properties LLC and BRI LLC.

The scope of work includes expansion of the building approximately 15 feet, ADA (American with Disabilities Act) upgrades to the kitchen and restrooms and to the entrance of the building, minor grading, new flooring using recycled materials, energy efficient lighting and roofing and copper plumbing.

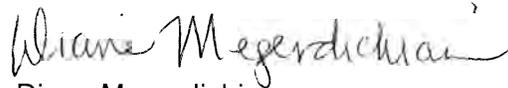
On July 28, 2009, Council approved a consulting agreement with Chester Smith & Associates (C2009-141) for \$14,100 with \$2,000 contingency for the architectural design services. Although the contract amount is under \$40,000, the contract was approved by council as part of an appropriation request, and therefore all subsequent contract amendments must be approved by council regardless of contract amount. It was a staff oversight that the item was not brought forth to council earlier for approval.

The plans have been completed and bidding is scheduled for September/October 2010. The fall bidding period was chosen to avoid the summer programs held at Alta Loma Park Recreation Building and the contract extension will cover the remaining bidding and the construction phase of the project.

Therefore the General Services Director recommends City Council approve a contract amendment with Chester Smith & Associates, Inc. (C2009-141) to extend the contract term from July 31, 2010 to July 31, 2011 for the Alta Loma Park Recreation Building.

Respectfully submitted,

SHERYL BALLEW
General Services Director



By Diane Megerdichian
Business Manager

CONCUR:



Sheryl Ballew
General Services Director



LeRoy J. Jackson
City Manager

Attachments: A – Chester Smith & Associates, Inc. contract amendment

FIRST AMENDMENT TO AGREEMENT (C2009-141)

This First Amendment to Agreement C2009-141 is made and entered into as of _____ by and between the CITY OF TORRANCE ("CITY"), a municipal corporation, and CHESTER SMITH ASSOCIATES, a sole proprietorship ("CONSULTANT").

RECITALS:

- A. CITY and CONSULTANT entered into an Agreement as of July 28, 2009, whereby CONSULTANT agreed to provide architectural and electrical engineering design services for the renovation of Alta Loma Recreation Building.
- B. The original Agreement term was from the Effective Date through July 31, 2010.
- C. Both parties now wish to amend the Agreement to extend the term from the Effective Date through July 31, 2011.

AGREEMENT:

1. Paragraph 2, entitled "TERM" is amended to read in its entirety as follows:
 - "2. **TERM**
Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect from the Effective Date through July 31, 2011."

2. In all other respects, the Agreement entered into as of July 28, 2009 between CITY and CONSULTANT is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,
a Municipal Corporation

CHESTER SMITH ASSOCIATES,
a Sole Proprietorship

Frank Scotto
Mayor

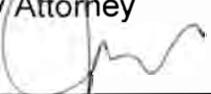
Leland J. Smith
Owner/Architect

ATTEST:

Sue Herbers
City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By  _____
Jocelyn N. Poblete
Deputy City Attorney