

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: City Manager – Assignment of Chairs and Members for City Council
Committees**

Expenditure: N/A

RECOMMENDATION

The City Manager recommends that appointments be made to the following Council Committees and Boards:

1. Standing Committees
2. Outside Regional Boards and Agencies
3. Ad Hoc Committees
4. City Council Liaisons

Funding

N/A

BACKGROUND AND ANALYSIS

It is the policy of the City Council that chairpersons and members are selected for the six City Council standing committees and that representatives are appointed to other boards, agencies, and committees.

There are four separate areas to make appointments. As such, the Council may wish for the appointments to proceed in all four areas, or your Honorable Body may wish to only appoint the City Council committees at tonight's meeting and defer the other appointments until a later time.

1. Standing Committees

City Council adopted the current Council committee structure at the June 20, 1978, City Council meeting. At that meeting, the jurisdiction of the six standing committees, as well as the criteria for selection of the members was established – that being each Councilmember, other than the Mayor, shall select his/her chair responsibility in order of seniority. Further, it was decided that the second round selection should be based on reverse order of seniority and the third round would revert back to the original seniority order.

On June 2, 1998, the Finance and Governmental Operations Committee met to review Council seniority issues and discussed possible revisions to the committee selection policy. The Committee voted to make selections based on years of continuous service as a Councilmember and number of votes obtained in the most recent election.

Based on those criteria, current seniority on the Council, excluding the Mayor, is as follows:

Councilmember Bill Sutherland
 Councilmember Tom Brewer
 Councilmember Gene Barnett
 Councilmember Susan Rhilinger
 Councilmember Pat Furey
 Councilmember Cliff Numark

The most recent standing committee chairs and members were:

Committee	Chair	Members
Citizen Development and Enrichment	Tom Brewer	Gene Barnett Pat Furey
Community Planning and Design	Pat Furey	Gene Barnett Bill Sutherland
Employee Relations	Susan Rhilinger	Pat Furey Cliff Numark
Finance and Governmental Operations	Bill Sutherland	Cliff Numark Susan Rhilinger
Public Safety	Gene Barnett	Tom Brewer Bill Sutherland
Transportation	Cliff Numark	Tom Brewer Susan Rhilinger

On July 20, 2010, Council voted to combine the Employee Relations and Public Safety committees and to create a Strategic Plan committee.

At this time, the Council may begin the process of choosing chairs and members of the Council standing committees:

Committee	Chair	Members (2 each)
Citizen Development and Enrichment		_____
Community Planning and Design		_____
Employee Relations and Public Safety		_____
Finance and Governmental Operations		_____

Committee (continued)	Chair	Members (2 each)
Transportation		_____
Strategic Plan		_____

2. Outside Regional Boards and Agencies

It has been the policy of the City Council that members are appointed by the Mayor to various regional boards and agencies. Some of these organizations require Council action to appoint a voting delegate and an alternate. The representatives hold their appointment for a one-year period, unless otherwise noted. The following were the most recent voting delegates and alternates for outside boards:

Board	Voting Delegate	Alternate
South Bay Cities Council of Governments (SBCCOG)	Susan Rhilinger	Tom Brewer
South Bay Economic Development Partnership (SBEDP)	Cliff Numark	Gene Barnett
Independent Cities Association	Tom Brewer	Susan Rhilinger
Municipal Area Express (MAX)	Tom Brewer	Bill Sutherland
LA County Sanitation District	Mayor Frank Scotto	Cliff Numark
LA County West Vector Control District	Approved by Council Action Pat Furey (Effective 01/01/2009 – 12/31/2010)	
So. Calif. Association of Governments (SCAG)	Approved by Council Action Mayor Frank Scotto	Approved by Council Action Tom Brewer
League of California Cities – LA Division	Approved by Council Action Bill Sutherland	Approved by Council Action Cliff Numark

The Mayor has appointed the following Councilmembers as voting delegates and alternates for outside boards for the next term:

Board	Voting Delegate	Alternate
South Bay Cities Council of Governments (SBCCOG)	Susan Rhilinger	Tom Brewer
South Bay Economic Development Partnership (SBEDP)	Cliff Numark	Gene Barnett
Independent Cities Association	Tom Brewer	Susan Rhilinger
Municipal Area Express (MAX)	Tom Brewer	Bill Sutherland
LA County Sanitation District	Mayor Frank Scotto	Cliff Numark

Board (continued)	Voting Delegate	Alternate
LA County West Vector Control District	Requires Council Action Pat Furey (Effective 01/01/2011 – 12/31/2012)	
So. Calif. Association of Governments (SCAG)	Requires Council Action Mayor Frank Scotto	Requires Council Action Tom Brewer
League of California Cities – LA Division	Requires Council Action Bill Sutherland	Requires Council Action Cliff Numark

3. Ad Hoc Committees

The ad hoc committees are appointed by the Mayor, and convene for a short period of time. The creation of ad hoc committees was discouraged by the original report on committees, and it was recommended that subjects or issues be assigned to one of the standing committees whenever possible. Where ad hoc committees are created, they should exist only for the life of the assigned subject matter and should not be continually reconstituted.

Special Standing Committee

Due to its ongoing status, Council designated the Armed Forces Day Committee as a special standing committee. The most recent members of this committee were:

Committee	Chair	Members
Armed Forces Day	Bill Sutherland	Gene Barnett Tom Brewer

The Mayor has appointed the following Councilmembers to the Armed Forces Day Committee for the next term:

Committee	Chair	Members (2)
Armed Forces Day	Tom Brewer	Gene Barnett Pat Furey

Legislative Ad Hoc Committees

The Legislative Committees function well as an ad hoc committee, as legislation tends to cross the business functions of all standing committees. This committee is also designated by the Mayor. The most recent members of this committee were:

Committee	Chair	Members
2010 Ad Hoc State Legislative Advocacy	Mayor Frank Scotto	Gene Barnett Susan Rhilinger
2010 Ad Hoc Federal Legislative Advocacy	Mayor Frank Scotto	Tom Brewer Pat Furey

The Mayor has appointed the following to the Legislative Ad Hoc Committees:

Committee	Chair	Members (2)
2010 Ad Hoc State Legislative Advocacy	Mayor Frank Scotto	Gene Barnett Susan Rhilinger
2010 Ad Hoc Federal Legislative Advocacy	Mayor Frank Scotto	Tom Brewer Pat Furey

Naming of Public Facilities Ad Hoc Committee

This ad hoc committee was created at the request of Council to develop guidelines and a policy for Council to be used for the future naming of public facilities. The most recent members of this committee were:

Committee	Chair	Members
Naming of Facilities Ad Hoc	Gene Barnett	Pat Furey Bill Sutherland

The Mayor has appointed the following Councilmembers to the Naming of Facilities Ad Hoc Committee for the next term:

Committee	Chair	Members (2)
Naming of Facilities Ad Hoc	Susan Rhilinger	Cliff Numark Bill Sutherland

Centennial Committee

This ad hoc committee was created at the request of Council for the purposes of planning and recommending fun-filled and educational events in the City to celebrate the City's first 100 years. The most recent Councilmembers assigned to this committee were:

Committee	Members
Centennial	Gene Barnett Tom Brewer Susan Rhilinger

The Mayor has appointed the following Councilmembers to the Centennial Committee for the next term:

Committee	Members (3)
Centennial	Gene Barnett Tom Brewer Susan Rhilinger

4. City Council Liaisons

The Mayor also appoints liaisons to outside committees. The most recent appointments of the liaisons to the Sister City Association were:

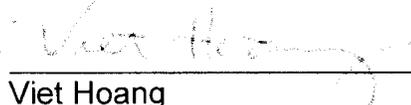
Organization	Liaison	Alternate
Sister City Association	Gene Barnett	Pat Furey

The Mayor has appointed the following Councilmembers as liaisons to the Sister City Association for the next term:

Organization	Liaison	Alternate
Sister City Association	Gene Barnett	Pat Furey

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Viet Hoang
Management Associate

Attest:
CONCUR:


LeRoy J. Jackson
City Manager