

Council Meeting of
August 3, 2010

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Police – Authorize transfer of funds for Forensic Lab facilities, locker room expansion, and parking lot resurfacing. Expenditure: \$570,000.

RECOMMENDATION

Recommendation of the Police Chief that City Council:

- 1) Transfer \$389,000 from FEAP 467 – Walteria Park Police Community Center to FEAP 731 - Police Forensics Lab for renovation and equipment; and
- 2) Transfer \$150,000 from FEAP 467 – Walteria Park Police Community Center to new project - Female Police Locker Room; and
- 3) Transfer \$31,000 from FEAP 467 – Walteria Park Police Community Center to FEAP 563 - Police Parking Lot Resurfacing for inspection, project management, and parking lot repair.

FUNDING

Funding is available in FEAP 467 - Walteria Park Police Community Center.

BACKGROUND AND ANALYSIS

The Walteria Park Police Community Center (PCC) is in the adopted capital budget as project FEAP 467. Project plans include construction of a satellite Police facility at Walteria Park to secure a Police presence in the south end of the City. Since establishing the PCC project in 2007, the Police Department transitioned to a Team Policing model that provides a fixed Police Team and Area Commander in southern Torrance. In addition, enhancement of the Department's Community Affairs Division has improved community outreach City-wide. As a result of improved coverage and outreach, the Walteria PCC is no longer needed.

Staff has identified the \$570,000 in available funding from FEAP 467 – Walteria Park PCC for transfer to other Police Department projects. These projects include facility renovation and equipment for the Forensic DNA Lab; expansion of the female officer locker room; and resurfacing the Police parking lot.

Forensic DNA Lab

In 2009, Council approved the conversion of the Department's Crime Scene Investigation unit from sworn to civilian personnel, and the renovation of existing space within the Police facility to accommodate an updated Forensic DNA Lab and associated office space. On November 24, 2009, Council appropriated \$35,000 in asset forfeiture funds for the planning/design of the Forensic Lab and associated offices. In December 2009, Council approved an additional \$63,359.90 for FEAP 731 – Police Forensics Lab to complete office space renovations and to furnish staff workstations and computers. The Department has since begun these renovations, establishing new offices for Forensic personnel while continuing facility reconfiguration.

Additional funds are needed to complete renovation and refurbishment of the Forensic DNA Lab. Staff has identified \$389,000 in available funds from FEAP 467 - Walteria Park PCC as available for transfer to FEAP 731. Project FEAP 731 has a current budget of \$98,359.90. A transfer of \$389,000 will increase the FEAP 731 budget to \$487,359.90.

Female Police Locker Room

Built in 1982, the Police Compound has separate locker rooms for male Police Officers, female Police Officers, and male supervisors. The female officer locker room is too small for the growing number of female officers, and there is no locker room for female supervisors. Expansion of the female officer locker room and inclusion of a supervisor's locker room will secure equitable facilities and accommodate the needs of female personnel. Staff has identified \$150,000 in available funds from FEAP 467 as available for this project.

Parking Lot Resurfacing

The Police Parking Lot Resurfacing project is included in the adopted capital budget as project FEAP 563. The project includes repaving the deteriorated asphalt parking area within the Police compound. On June 22, 2010, Council awarded a Public Works Agreement to Commercial Paving & Coating of Los Angeles and authorized a 5% Agreement contingency for a project expenditure of \$208,848.15. Council also approved the appropriation of \$17,841.33 to FEAP 563 to cover the costs of both the Public Works Agreement mentioned above and project expenditures incurred to date.

At the time of the June 2010 Council meeting, staff anticipated additional costs for project inspection and management as well as pavement maintenance for areas of the compound not included in the Public Works Agreement. Upon analysis of the Police operating budget and other resources, staff has identified funds in FEAP 467 - Walteria Park PCC as available for transfer to FEAP 563 – Police Parking Lot Resurfacing. FEAP 563 has a current budget of \$232,783.40 and an available balance of \$208,848.15. An additional \$31,000 is needed to cover project costs as follows:

<u>Description</u>	<u>Cost</u>
Inspection	\$12,000
Project management	5,000
Parking lot repairs (i.e., slurry seal, etc.)	<u>14,000</u>
TOTAL	\$31,000

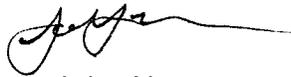
After this transfer, the FEAP 563 budget will be \$263,783.40. Public Works staff will assist with construction management and coordinating construction inspection efforts.

Respectfully submitted,

JOHN NEU
Chief of Police

For
By 
Lt. Ross Bartlett
Services Division Commander

CONCUR:



John Neu
Chief of Police


LeRoy J. Jackson
City Manager