

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Review City Council Standing Committees and Determine Appropriate Committee for Oversight of Strategic Plan

Expenditure: N/A

RECOMMENDATION

The City Manager recommends that City Council review the current standing committee structure and consider options presented by staff for assigning oversight responsibility of the Strategic Plan.

Funding

N/A

BACKGROUND

On June 15, 2010, your Honorable Body approved the policy action targets and funding plan, the continuous improvement targets and funding plan, and the narrative targets of the 2008 Strategic Plan. At that time, your Honorable Body requested that an item be brought back at a future meeting for Council to review the responsibilities and meeting frequency of the current standing committees, to consider the need to combine or eliminate standing committees based on responsibility if appropriate, and to determine if a new committee or current committee is most appropriate for oversight of the Strategic Plan.

ANALYSIS

The current standing committees of City Council are:

Community Planning and Design: Has jurisdiction over General Plan review and implementation, redevelopment, zoning and land use matters and environmental matters relating thereto. This committee has met once since 2008.

Public Safety: Has jurisdiction over matters relating to crime prevention and law enforcement, fire protection and rescue, fire prevention and suppression, building safety code enforcement, oil safety matters, solid waste collection and disposal, water system operations, waste water collection and disposal, street trees and maintenance thereof, street cleaning, and animal control. This committee has met once since 2008.

Transportation: Has jurisdiction over matters related to air and ground transportation systems, street circulation and environmental consequences thereof. This committee has met four times since 2008.

Citizen Development and Enrichment: Has jurisdiction over matters related to library services, parks, recreation, cultural enrichment programs, educational systems and school district liaison, community relations, senior citizen and youth programs, and employment opportunities. This committee has met five times since 2008.

Finance and Governmental Operations: Has jurisdiction over matters relating to accounting, auditing, budget procedures, disbursement of City funds, franchises, licensing, alternative revenue and taxation matters, capital improvements, and efficiency of municipal operations. This committee has met five times since 2008.

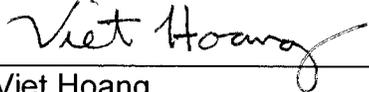
Employee Relations: Has jurisdiction over matters relating to Civil Service methods of employment, affirmative action goals and employer/employee relations, including wages, hours, and working conditions of City employees. This committee has not met since 2008.

The item before you is to explore options on potentially restructuring current standing committees and assigning oversight responsibility of the Strategic Plan. The recommended options are as follows:

1. Assign oversight of the Strategic Plan to a current standing committee,
2. Eliminate one current standing committee and create a new committee responsible for oversight of the Strategic Plan, or
3. Combine two current standing committees and create a new committee for oversight of the Strategic Plan.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Viet Hoang
Management Associate

CONCUR:


LeRoy J. Jackson
City Manager