Council Meeting of
May 4, 2010

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Accept and appropriate $100,000 donation from ExxonMobil Corporation for the 2010 Green Team Program and transfer funds from the 2009 to 2010 Green Team Program for a total budget of $101,310.25

RECOMMENDATION

The City Manager recommends that City Council:

1) Accept a $100,000 donation from ExxonMobil Corporation;
2) Appropriate the $100,000 donation to the 2010 Green Team Program;
3) Transfer the remaining appropriation of $1,310.25 from the 2009 Green Team (FEAP #706) to the 2010 Green Team program; and
4) Authorize payment to Torrance Unified School District (TUSD) for the 2010 Green Team in an amount not to exceed $30,000.

Funding

Funding is available from the ExxonMobil Corporation donation.

BACKGROUND/ANALYSIS

Exxon/Mobil Corporation, in partnership with the City of Torrance and the Torrance Unified School District (TUSD), has been supporting the Green Team summer youth employment program in Torrance since 1990. The goal of the ExxonMobil Green Team program is to facilitate acquisition of job skills and good work habits among program participants. The program, which includes classroom and on-the-job training, provides a productive learning experience, allowing participants to make the connection between school and work.

The six-week Green Team program will fund jobs for 45 Torrance youth. The youth will be placed in jobs with the City of Torrance or the Torrance Unified School District (TUSD). The City, in conjunction with TUSD, will recruit, screen and enroll the participants. In addition, TUSD is responsible for providing the academic enrichment component of the program.

6E

A portion of the grant funds will cover costs incurred by TUSD, including salaries and benefits for teachers and youth participants, in an amount not to exceed $30,000. Additionally, $17,900 is budgeted for a program coordinator who will be under contract to the City. The program coordinator will manage and direct the program and provide assistance throughout the summer to the student workers.

This year the budget for the 2010 ExxonMobil Green Team program, including the carryover funds from the 2009 program, will be $101,310.25.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

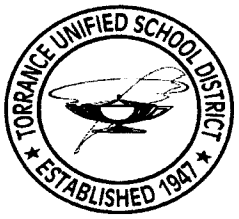
By Eleanor B. Jones
Eleanor B. Jones
Management Associate

CONCUR:

LeRoy J. Jackson
City Manager

Attachments: A) Proposed 2010 Green Team Program Operating Budget
B) Proposed Consulting Services Agreement
C) Green Team application

Attachment A



ExxonMobil

2010 GREEN TEAM SUMMER YOUTH EMPLOYMENT PROGRAM

PROPOSED GREEN TEAM PROGRAM 2010 OPERATING BUDGET

FUNDING:

2009 program carryover	$ 1310.25
ExxonMobil 2010 Green Team Donation	$100,000.00
TOTAL FUNDS AVAILABLE 2010:	**$ 101,310.25**

Expenditures:	**Budget:**
Employee Wages: (Based on 45 Full-Time Students)	
Total Youth Wages- 148 hrs. X $8.00/hr	$ 53,280
Physicals	$ 2,700
Finger Prints	$ 1,440
Worker's Compensation	$ 2,000
Social Security/ Unemployment	$ 1,000
Incentive Awards (Bonus)	$ 1,500
Total Employee Wages	$61,920
Academic Enrichment:	
Three Certified Teachers (3 at $6000)	$18,000
Taxes / STRS	$ 1,990
Total Academic Enrichment Costs:	$19,990
Total Coordinator Costs: (Salary & Expenses)	$17,900
Total Room Rental Costs for Program Events (Orientation Night, Kick-Off Luncheon, Celebration Luncheon):	$ 1,500
Total Publicity/Recognition Costs:	$ 0
TOTAL PROJECTED EXPENDITURES 2010:	$ 101,310

Attachment B

CONSULTING SERVICES AGREEMENT

This CONSULTING SERVICES AGREEMENT ("Agreement") is made and entered into as of May 4, 2010 (the "Effective Date"), by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and Chris Sheck, an Individual ("CONSULTANT").

RECITALS:

A. CITY wishes to retain the services of an experienced and qualified CONSULTANT to coordinate the 2010 Green Team Program that provides summer jobs and academic enrichment for high school youth in the City of Torrance.

B. CONSULTANT represents that it is qualified to perform those services.

AGREEMENT:

1. SERVICES TO BE PERFORMED BY CONSULTANT

CONSULTANT will provide the services listed in the Scope of Services attached as Exhibit A. CONSULTANT warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

2. TERM

Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect from the Effective Date through August 31, 2010.

3. COMPENSATION

A. CONSULTANT's Fee.

For services rendered pursuant to this Agreement, CONSULTANT will be paid in accordance with the Compensation Schedule attached as Exhibit B, provided, however, that in no event will the total amount of money paid the CONSULTANT, for services initially contemplated by this Agreement, exceed the sum of $17,900 ("Agreement Sum"), unless otherwise first approved in writing by CITY.

B. Schedule of Payment.

Provided that the CONSULTANT is not in default under the terms of this Agreement, upon presentation of an invoice, CONSULTANT will be paid monthly the fees described in Paragraph 3.A. above, according to the Compensation Schedule. Payment will be due within 30 days after the date of the monthly invoice.

4. TERMINATION OF AGREEMENT

A. Termination by CITY for Convenience.

1. CITY may, at any time, terminate the Agreement for CITY's convenience and without cause.

2. Upon receipt of written notice from CITY of such termination for CITY's convenience, CONSULTANT will:

   a. cease operations as directed by CITY in the notice;
   b. take actions necessary, or that CITY may direct, for the protection and preservation of the work; and
   c. except for work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

3. In case of such termination for CITY's convenience, CONSULTANT will be entitled to receive payment for work executed; and costs incurred by reason of such termination, along with reasonable overhead and profit on the work not executed.

B. Termination for Cause.

1. If either party fails to perform any term, covenant or condition in this Agreement and that failure continues for 15 calendar days after the nondefaulting party gives the defaulting party written notice of the failure to perform, this Agreement may be terminated for cause; provided, however, that if during the notice period the defaulting party has promptly commenced and continues diligent efforts to remedy the default, the defaulting party will have such additional time as is reasonably necessary to remedy the default.

2. In the event this Agreement is terminated for cause by the default of the CONSULTANT, the CITY may, at the expense of the CONSULTANT and its surety, complete this Agreement or cause it to be completed. Any check or bond delivered to the CITY in connection with this Agreement, and the money payable thereon, will be forfeited to and remain the property of the CITY. All moneys due the CONSULTANT under the terms of this Agreement will be retained by the CITY, but the retention will not release the CONSULTANT and its surety from liability for the default. Under these circumstances, however, the CONSULTANT and its surety will be credited with the amount of money retained, toward any amount by which the cost of completion exceeds the Agreement Sum and any amount authorized for extra services.

3. Termination for cause will not affect or terminate any of the rights of the CITY as against the CONSULTANT or its surety then existing, or which may thereafter accrue because of the default; this provision is in addition to all other rights and remedies available to the CITY under law.

C. Termination for Breach of Law.

In the event the CONSULTANT or any of its officers, directors, shareholders, employees, agents, subsidiaries or affiliates is convicted (i) of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of a contract or subcontract; (ii) under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a public consultant or contractor; (iii) under state or federal antitrust statutes arising out of the submission of bids or proposals; or (iv) of violation of Paragraph 19 of this Agreement; or for any other cause the CITY determines to be so serious and compelling as to affect CONSULTANT's responsibility as a public consultant or contractor, including but not limited to, debarment by another governmental agency, then the CITY reserves the unilateral right to terminate this Agreement or to impose such other sanctions (which may include financial sanctions, temporary suspensions or any other condition deemed appropriate short of termination) as it deems proper. The CITY will not take action until CONSULTANT has been given notice and an opportunity to present evidence in mitigation.

5. <u>FORCE MAJEURE</u>

If any party fails to perform its obligations because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental control, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, then that party's performance shall be excused for a period equal to the period of such cause for failure to perform.

6. <u>RETENTION OF FUNDS</u>

CONSULTANT authorizes CITY to deduct from any amount payable to CONSULTANT (whether or not arising out of this Agreement) any amounts the payment of which may be in dispute or that are necessary to compensate CITY for any losses, costs, liabilities, or damages suffered by CITY, and all amounts for which CITY may be liable to third parties, by reason of CONSULTANT's negligent acts or omissions or willful misconduct in performing or failing to perform CONSULTANT's obligations under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by CONSULTANT, or any indebtedness exists that appears to be the basis for a claim of lien, CITY may withhold from any payment due, without liability for interest because of the withholding, an amount sufficient to cover the claim. The failure of CITY to exercise the right to deduct or to withhold will not, however, affect the obligations of

CONSULTANT to insure, indemnify, and protect CITY as elsewhere provided in this Agreement.

7. CITY REPRESENTATIVE

Eleanor Barthe-Jones is designated as the "City Representative," authorized to act in its behalf with respect to the work and services specified in this Agreement and to make all decisions in connection with this Agreement. Whenever approval, directions, or other actions are required by CITY under this Agreement, those actions will be taken by the City Representative, unless otherwise stated. The City Manager has the right to designate another City Representative at any time, by providing notice to CONSULTANT.

8. CONSULTANT REPRESENTATIVE(S)

The following principal(s) of CONSULTANT are designated as being the principal(s) and representative(s) of CONSULTANT authorized to act in its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement:

Chris Sheck

9. INDEPENDENT CONTRACTOR

The CONSULTANT is, and at all times will remain as to CITY, a wholly independent contractor. Neither CITY nor any of its agents will have control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as otherwise set forth in this Agreement. The CONSULTANT may not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of CITY.

10. BUSINESS LICENSE

The CONSULTANT must obtain a City business license prior to the start of work under this Agreement, unless CONSULTANT is qualified for an exemption.

11. OTHER LICENSES AND PERMITS

CONSULTANT warrants that it has all professional, contracting and other permits and licenses required to undertake the work contemplated by this Agreement.

12. FAMILIARITY WITH WORK

By executing this Agreement, CONSULTANT warrants that CONSULTANT (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, CONSULTANT warrants that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services set forth in this Agreement. Should CONSULTANT discover any latent or unknown conditions that will materially affect the performance of the services set forth in this Agreement, CONSULTANT must immediately inform CITY of that fact and may not proceed except at CONSULTANT's risk until written instructions are received from CITY.

13. CARE OF WORK

CONSULTANT must adopt reasonable methods during the term of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and other components to prevent losses or damages, and will be responsible for all damages, to persons or property, until acceptance of the work by CITY, except those losses or damages as may be caused by CITY's own negligence.

14. CONSULTANT'S ACCOUNTING RECORDS; OTHER PROJECT RECORDS

Records of the CONSULTANT's time pertaining to the project, and records of accounts between CITY and the CONSULTANT, will be kept on a generally recognized accounting basis. CONSULTANT will also maintain all other records, including without limitation specifications, drawings, progress reports and the like, relating to the project. All records will be available to CITY during normal working hours. CONSULTANT will maintain these records for three years after final payment.

15. INDEMNIFICATION

CONSULTANT will indemnify, defend, and hold harmless CITY, the City Council, each member thereof, present and future, its officers, agents and employees from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages whatsoever, including, but not limited to, those arising from breach of contract, bodily injury, death, personal injury, property damage, loss of use, or property loss however the same may be caused and regardless of the responsibility for negligence. The obligation to indemnify, defend and hold harmless includes, but is not limited to, any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of CONSULTANT, its officers, employees, agents, subcontractors or vendors. It is further agreed, CONSULTANT's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent negligence on the part of CITY, the City Council, each member thereof, present and future, or its officers, agents and employees, except for liability resulting solely from the negligence or willful misconduct of CITY, its officers, employees or agents. Payment by CITY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between CONSULTANT and CITY, as to whether liability arises from the sole negligence of the CITY or its officers, employees, agents, subcontractors or vendors, CONSULTANT will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the CITY as solely negligent. CONSULTANT will not be entitled in the event of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

16. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No officer or employee of CITY will be personally liable to CONSULTANT, in the event of any default or breach by the CITY or for any amount that may become due to CONSULTANT.

17. INSURANCE

A. CONSULTANT must maintain at its sole expense the following insurance, which will be full coverage not subject to self insurance provisions:

1. Automobile Liability, including owned, non-owned and hired vehicles, with at least the following limits of liability:

   a. Primary Bodily Injury with limits of at least $500,000 per person, $1,000,000 per occurrence; and

   b. Primary Property Damage of at least $250,000 per occurrence; or

   c. Combined single limits of $1,000,000 per occurrence.

2. [INTENTIONALLY DELETED]

3. [INTENTIONALLY DELETED]

4. [INTENTIONALLY DELETED]

B. The insurance provided by CONSULTANT will be primary and non-contributory.

C. CITY, the City Council and each member thereof, members of boards and commissions, every officer, agent, official, employee and volunteer must be named as additional insured under the automobile policy.

D. CONSULTANT must provide certificates of insurance and/or endorsements to the City Clerk of the City of Torrance before the commencement of work.

E. Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to CITY.

18. SUFFICIENCY OF INSURERS AND SURETIES

Insurance or bonds required by this Agreement will be satisfactory only if issued by companies admitted to do business in California, rated "B+" or better in the most recent edition of Best's Key Rating Guide, and only if they are of a financial category Class VII or better, unless these requirements are waived by the Risk Manager of CITY ("Risk Manager") due to unique circumstances. In the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to CITY, the CONSULTANT agrees that the minimum limits of any insurance policies or performance bonds required by this Agreement may be changed accordingly upon receipt of written notice from the Risk Manager; provided that CONSULTANT will have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of CITY within 10 days of receipt of notice from the Risk Manager.

19. CONFLICT OF INTEREST

A. No officer or employee of the CITY may have any financial interest, direct or indirect, in this Agreement, nor may any officer or employee participate in any decision relating to the Agreement that effects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly interested, in violation of any law, rule or regulation.

B. No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

20. NOTICE

A. All notices, requests, demands, or other communications under this Agreement will be in writing. Notice will be sufficiently given for all purposes as follows:

1. Personal delivery. When personally delivered to the recipient: notice is effective on delivery.

2. First Class mail. When mailed first class to the last address of the recipient known to the party giving notice: notice is effective three mail delivery days after deposit in an United States Postal Service office or mailbox.

3. Certified mail. When mailed certified mail, return receipt requested: notice is effective on receipt, if delivery is confirmed by a return receipt.

4. Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account: notice is effective on delivery, if delivery is confirmed by the delivery service.

5. Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice: notice is effective on receipt. Any notice given by fax will be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

6. Addresses for purpose of giving notice are as follows:

CONSULTANT:	Chris Sheck 4818 Mayor Drive Torrance, CA 90505
CITY:	City Clerk City of Torrance 3031 Torrance Boulevard Torrance, CA 90509-2970 Fax: (310) 618-2931

B. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.

C. Either party may change its address or fax number by giving the other party notice of the change in any manner permitted by this Agreement.

21. PROHIBITION AGAINST ASSIGNMENT AND SUBCONTRACTING

This Agreement and all exhibits are binding on the heirs, successors, and assigns of the parties. The Agreement may not be assigned or subcontracted by either CITY or CONSULTANT without the prior written consent of the other.

22. INTEGRATION; AMENDMENT

This Agreement represents the entire understanding of CITY and CONSULTANT as to those matters contained in it. No prior oral or written understanding will be of any force or effect with respect to the terms of this Agreement. The Agreement may not be modified or altered except in writing signed by both parties.

23. INTERPRETATION

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

24. SEVERABILITY

If any part of this Agreement is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with any applicable laws, but the remainder of the Agreement will remain in full force and effect.

25. TIME OF ESSENCE

Time is of the essence in the performance of this Agreement.

26. GOVERNING LAW; JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in Los Angeles County, California.

27. COMPLIANCE WITH STATUTES AND REGULATIONS

CONSULTANT will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

28. WAIVER OF BREACH

No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair the right or remedy or be construed as a waiver. A party's consent or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

29. ATTORNEY'S FEES

Except as provided for in Paragraph 15, in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment.

30. EXHIBITS

All exhibits identified in this Agreement are incorporated into the Agreement by this reference.

31. CONSULTANT'S AUTHORITY TO EXECUTE

The person(s) executing this Agreement on behalf of the CONSULTANT warrant that (i) the CONSULTANT is duly organized and existing; (ii) they are duly authorized to execute this Agreement on behalf of the CONSULTANT; (iii) by so executing this Agreement, the CONSULTANT is formally bound to the provisions of this Agreement; and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the CONSULTANT is bound.

CITY OF TORRANCE,
a Municipal Corporation

_____
LeRoy J. Jackson, City Manager

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By:_____

Chris Sheck
an Individual

By:_____
Chris Sheck
Consultant

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Compensation Schedule

Revised: 1/30/01

EXHIBIT A

SCOPE OF SERVICES

Green Team Coordinator's Responsibilities

- **Act as liaison and keep Exxon/Mobil, Torrance Unified School District (TUSD), and the City informed of the program's progress, good news related to the program, and any issues or problems that arise.**
- **Handle the flow of information and processes throughout the City of Torrance.**
- **Work with City departments to develop job descriptions and job opportunities.**
- **Update a student/supervisor handbook.**
- **Orient work site supervisors to ensure that they teach the students the skills to do their assigned jobs, and the importance of attendance, punctuality, and attitude.**
- **Draft scope of services and compensation terms with TUSD for academic enrichment and hours of reimbursable employment for youths at TUSD work sites.**
- **Assist in recruiting students by working with the Torrance schools to market the Mobil Green Team.**
- **Work with TUSD to assess the interests and aptitudes of the students and match them with the appropriate jobs.**
- **Work with TUSD to create the curriculum and select teachers.**
- **Work with TUSD to obtain a location to hold classroom activities.**
- **Develop a program calendar and schedule to reflect the job/school scheduling of the students and all key program dates.**
- **Arrange for pre-employment physical examinations.**
- **Monitor the Green Team budget.**
- **Review all invoices from TUSD for reimbursement of student wages and payment under academic enrichment agreement.**
- **Review timesheets of students and ensure timely submittal to TUSD and City of payroll processing.**
- **Ensure worker's compensation coverage of youths and manage claims, if any, that arise.**
- **Provide program oversight by regularly visiting classroom and work sites and making appropriate recommendations and improvements.**
- **Work with CitiCABLE to arrange Green Team filming opportunities for programming.**
- **Work with Exxon/Mobil to conduct recognition and publicity activities and identify potential publicity opportunities.**
- **Act as a troubleshooter throughout the program.**
- **Regularly update Program Administrator on project activities and progress.**
- **At the conclusion of the Green Team Program, compile a report to evaluate the program and suggest improvements for next year.**

EXHIBIT B

COMPENSATION SCHEDULE

Consultant will be paid $60.00 per hour, not to exceed $17,900.

Of the $17,900 Consultant is entitled to reimbursable expenses not to exceed $900.

The Green Team

An

ExxonMobil,

City of Torrance & Torrance Unified School District

Summer Youth Employment Program

June 28, 2010 through August 5, 2010

WHAT:

A summer work and career exploration program sponsored by **ExxonMobil**, the **City of Torrance** and the **Torrance Unified School District**. Green Team members will be assigned jobs with the City of Torrance and the Torrance Unified School District. Specific details regarding job assignments and responsibilities will be provided as participants are placed.

Torrance resident students will participate in classroom activities designed around:

- ***Assessing interests & goals***
- ***Exploring opportunities & career choices***
- ***Interviewing successfully***
- ***Developing a personal portfolio***
- ***Working collaboratively as a team***
- ***Meeting employer expectations***
- ***Celebrating accomplishments***

WHO:

Applicants must be Torrance residents between the ages of 15 & 18, **have taken and passed both portions of the California High School Exit Exam (CAHSEE)**, and be returning high school students for the Fall Semester of 2010.

WHEN:

June 28 to August 5. Classroom Instruction: June 28-July 2, July 9, July 16, July 23, & July 30.
July 5- Holiday (Non-Workday)
Other Required Dates: "Orientation Night"- May 27 and "End of Year Celebration"- August 5.

Applicants must complete the form on the back of this page and return by Monday, April 19, 2010 to:

Calle Mayor Middle School
Attn: Chris Sheck (Principal)
4800 Calle Mayor
Torrance CA 90505
Telephone: (310) 533-4548 ext. 4680

All requested information, as well as required signatures, must be provided before the application can be reviewed. First time applicants will be given greater consideration.

ExxonMobil *Green Team* Summer Youth Program

Application

June 28 to August 5
2010

Student Name: _____ Birth Date: _____

Address: _____ Social Security #: _____

_____

Phone Number: (____) _____

TUSD High School: _____

Current Grade Level: _____ Shirt Size_____
(S,M,L,XL,2XL)

Passed California High School Exit Exam:

English/Language Arts: Yes_____ No_____
Mathematics: Yes_____ No_____
Counselor Verification: _____
Attached Copy of Behavior
& Academic Transcripts Yes_____ No_____

Please describe work related experiences: (1) jobs; (2) community services; (3) family projects; (4) teacher aide (attach additional page if necessary).

_____

_____

_____

Please check all areas of occupational interest:

Office	Landscape/General Maintenance	Recreation
❑ Filing/Re-organizing files	❑ Shrub/Tree trimming	❑ Making Art Projects
❑ Phone receptionist	❑ Planting/Landscaping	❑ Assisting Teachers
❑ Cataloging books	❑ Painting	❑ Assisting Recreation Staff
❑ Clerical support	❑ Warehouse/Stock Assistant	❑ Maintaining Arts & Crafts
❑ Data input	❑ Custodial Assistant	❑ Library Assistant

Being part of the ExxonMobil *Green Team* requires that you attend both school and work. You will be compensated at the rate of $8.00 per hour for work at your specific site, which will amount to 32 hours per normal workweek. Along with the weekly 32-worksite hours, each student will be receiving a total of 36 hours of classroom instruction during the course of the program. Students will receive 5 elective credits towards graduation for work experience and 5 elective credits towards graduation for classroom instruction / activities, for a total of 10 elective credits towards graduation. Opportunities for cash bonuses are also provided, up to $100. As mentioned, both classroom instruction and work segments are required of all *Green Team* members.

Initial classroom activities will be June 28 through July 2, from 8am to 12pm at Shery High School (Classroom location to be announced at Orientation Night). Classroom attendance is mandatory. Students will work from July 6 through August 5, with hours and work sites to be determined (July 5- Holiday). Students will be responsible for providing their own transportation to and from school/work.

Student signature indicates a commitment to attend both school and work. Signature from student and parent also gives consent to use any photos / video taken of the student during the course of the program to be used for possible press release.

_____ _____
Student Signature Date Parent Signature Date

_____ _____
Counselor Signature Date Parent's Home Phone Parent's Work Phone

Please return this application by April 19, 2010 to:

Calle Mayor Middle School
Attn: Chris Sheck -Principal
4800 Calle Mayor
Torrance, CA 90505

Questions? Call (310) 533-4548 ext. 4680