

Council Meeting of
April 27, 2010

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Community Services – Purchase order for new furniture for the
North Torrance Library

Expenditure: Not to exceed \$20,356.43

RECOMMENDATION

Recommendation of the Community Services Director that the City Council approve a purchase order with Gaylord Brothers in an amount not to exceed \$20,356.43 for new furniture for the North Torrance Library.

This item is being brought forward to Council because the Library will have spent in excess of \$40,000 this fiscal year with one vendor – Gaylord Brothers. The other purchases with Gaylord were the five (5) new service desks (\$12,000-\$16,000 each) procured during the successive refurbishment of each of the City's branch libraries (sole source purchase).

Funding

Funding is available in FEAP 727 – ExxonMobil Anniversary Grant-North Torrance Library renovation/enhancement project

BACKGROUND

On October 20, 2009, the City Council accepted and appropriated a donation in the amount of \$80,000 from ExxonMobil Corporation given to the Torrance Public Library to be used for enhancements to the North Torrance Library (attachment).

The North Torrance Library is the last of the City's five branch libraries to undergo refurbishment, and it is expected to be completed by June 2010. It was determined to use a portion of the generous gift from ExxonMobil to purchase new furniture (tables, chairs) for the building, as the current furnishings are well worn and would not be conducive to the newly renovated environment.

The Purchasing Division requested that the furniture be selected via a competitive bid process, and three vendors responded. Gaylord Brothers offered the lowest bid while satisfying the stated furniture requirements. One of the other vendors could not supply chairs in the specified material, and the other vendor's bid was higher than that received by Gaylord.

Vendor		Gaylord		Yamada		Library Design Group	
		*most expensive chair used for quote analysis purposes		Worden line		Brodart line	
Item	Qty	ea. price	Total price	ea. price	Total price	ea. price	Total price
1- Table	14	590.00	8,260.00	560.00	7840.00	1173.66	16,431.24
2- Cubby	4	275.00	1,100.00	483.00	1932.00	incl	incl
3- Chair	56	148.00*	*8,288.00	375.00	21,000.00	0 maple	0 maple
Subtotal:			17,648.00		30,772.00		NA
Freight			0		3000.00		NA
Installation			900.00		included		NA
Subtotal:			18,548.00		33,772.00		
Sales tax @ .0975%			1,808.43		3,292.77		NA
			\$20,356.43		\$37,064.77		

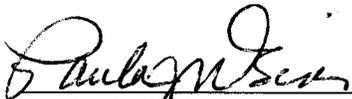
The remaining funds from the ExxonMobil grant will be used for a new mobile Homework Center at the branch, an Early Literacy Station computer loaded with educational software, collection materials [books and DVDs to support science and technology learning], and electrical upgrades in the public area.

Respectfully submitted,

JOHN JONES
COMMUNITY SERVICES DIRECTOR

By 
Hillary Theyer
Principal Librarian-Public Services

CONCUR:


Paula J. Weiner
City Librarian


John Jones
Community Services Director


LeRoy J. Jackson
City Manager

Attachment: A. Agenda item 6B from October 20, 2009 Council meeting

Council Meeting of
October 20, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Community Services – Accept and appropriate a donation from ExxonMobil Corporation

RECOMMENDATION

Recommendation of the Community Services Director that City Council accept and appropriate a donation in the amount of \$80,000 from ExxonMobil Corporation for renovation of and enhancements to the North Torrance Library.

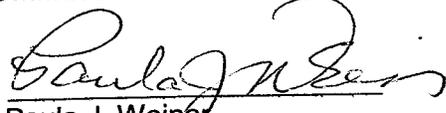
BACKGROUND/ANALYSIS

Over the years, ExxonMobil Corporation has been a good corporate citizen to the Torrance community. ExxonMobil continues to contribute their time and talent through service and financial support to many organizations throughout the community, including the Torrance Public Library. ExxonMobil is committed to the future of the City's youth; this is exhibited by many programs sponsored by ExxonMobil, for example the "Green Team" and Pegasus Awards, as well as funding the Library's Summer Reading Program, Science Month, and the First Grade Outreach program which is a campaign to encourage all first grade students to obtain their first Library cards.

The Community Services Department has been renovating all Torrance Public Library facilities. In commemoration of their 80th anniversary, ExxonMobil Corporation would like to make a generous contribution of \$80,000 toward the renovation of and enhancements to the North Torrance Library. These funds will be used to purchase laptops and associated hardware and software to establish a mobile homework center, a stand-alone early literacy workstation designed for use by preschoolers and their parents, new tables and chairs, and books and audiovisual materials on the subjects of mathematics, science, and technology. These items will greatly expand the North Torrance Library's capacity to fulfill the educational and informational needs of local students.

Respectfully submitted,

JOHN JONES
COMMUNITY SERVICES DIRECTOR

By 
Paula J. Weiner
City Librarian

CONCUR:


LeRoy J. Jackson
City Manager


John Jones
Community Services Director