

COUNCIL MEETING
April 6, 2010

Honorable Mayor and Members of the
Torrance City Council
City Hall
Torrance, CA

Members of the Council:

SUBJECT: Appointment of Deputy City Attorney I

RECOMMENDATION: Recommendation of the City Attorney that the City Council appoint Jocelyn Poblete to the position of Deputy City Attorney I.

Funding

Funding exists within the current departmental budget.

BACKGROUND AND ANALYSIS

The City Charter provides that the City Council, on the recommendation of the City Attorney, may appoint Assistant and Deputy City Attorneys in order to carry out the duties of the Office of the City Attorney.

A vacancy currently exists in the City Attorney's office.

The City Attorney is recommending the appointment of Jocelyn Poblete to the position of Deputy City Attorney 1 by underfilling the vacant Deputy City Attorney III position. Jocelyn was hired in a limited tenure, non-classified position of Legal Counselor on October 19, 2009. Jocelyn is currently working in the Civil Division handling License Review Board Hearings and civil litigation matters. Her performance of her duties has been exemplary. She is a highly motivated self-starter and has outstanding work habits.

Jocelyn received a bachelor's degree in Criminal Justice from California State University, Long Beach and her J.D. from Thomas M. Cooley Law School in Lansing, Michigan. Prior to her employment with the City, she worked as an

intern with our office. Funding for this position is available in the department's budget.

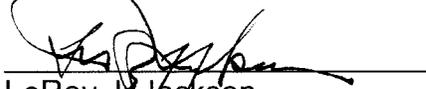
The City Attorney recommends Your Honorable Body appoint Jocelyn Poblete to the position of Deputy City Attorney 1.

Respectfully submitted,



John L. Fellows III
City Attorney

NOTED:



LeRoy J. Jackson
City Manager