

Council Meeting of
March 9, 2010

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services – Reject Bids Received for Bid No. B2009-45 and Authorize a Purchase Order for two (2) 2010 Toyota Camry Sedans as a result of Bid B2009-52.

Ref: Bid No. B2009-45 and Bid No. B2009-52

Expenditure: \$54,300.10

RECOMMENDATION

Recommendation of the General Services Director that City Council reject bids received for Bid B2009-45 and authorize a purchase order to Penske Toyota of West Covina, California in the amount of \$54,300.10 including sales tax and tire fees, to furnish two (2) 2010 Toyota Camry LE 4-Door Sedans as a result of Bid B2009-52.

Funding

Funding is available from the Fleet Services Vehicle and Equipment Replacement Fund.

BACKGROUND

On November 24, 2009, your Honorable Body authorized the award of a purchase order to Penske Toyota of West Covina CA as a result of Bid B2009-45. After the vendor received the purchase order, the City was notified that the vehicles they bid were not the same as the vehicles listed on the purchase order. There was a typographical error on the bid document (3-5 cyl 6A instead of 3.5L 6 cyl 6A) and as such, the vendor interpreted the specification as 3-5 (3 to 5) cylinder and bid a 4 cylinder vehicle instead of the intended 6 cylinder vehicle. The purchase order was cancelled and a new bid (B2009-52) was issued correcting the typographical error.

The proposed vehicle purchases are scheduled replacements for the two (2) vehicles listed below, both of which are assigned to the Torrance Police Department. Both replacements are in keeping with the recent one-year increase in replacement eligibility criteria.

Veh. #	Year	Make	Model	Mileage	Condition
7087	2000	Chevy	Malibu	39,495	Poor
7111	2005	Toyota	Camry	44,788	Poor

In accordance with the City's intent to "green" the fleet wherever possible, staff considered alternative fuel vehicles (incl. hybrids) as replacements for the aforementioned vehicles. However, alternative fuel or hybrid vehicles would not be practical from an operational standpoint per the intended use of these new vehicles.

ANALYSIS

Formal Bid Number 2009-52 (re-bid of B2009-45) bid packages were sent to ten (10) prospective dealerships, including Torrance Toyota. A total of two (2) bids were received and opened on January 7, 2010. Staff contacted Torrance Toyota to find out why they did not submit a bid. The Fleet Sales Manager indicated that she put the bid document aside and then forgot about it.

Bids are as follows:

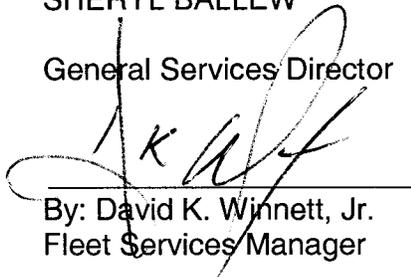
Vendor	Total Price (Includes Tax and Tire Fees)
*Penske Toyota West Covina, CA	\$54,300.10
John Elway's Manhattan Beach Toyota Manhattan Beach, CA	\$54,363.75

* Lowest Responsible Bidder

Note: Penske Toyota has assured staff that all recent Toyota recall actions applicable to this model will be completed before delivery of the vehicles to the City.

Respectfully submitted,
SHERYL BALLEW

General Services Director

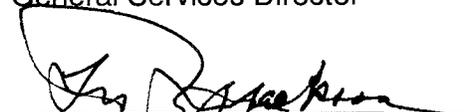


By: David K. Winnett, Jr.
Fleet Services Manager

CONCUR:



Sheryl Ballew
General Services Director



LeRoy J. Jackson
City Manager