

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Joint Meeting of the Torrance City Council and the Board of Education
of the Torrance Unified School District**

RECOMMENDATION

Recommendation of the City Manager that City Council provide direction to staff based on concurrences achieved regarding partnership opportunities at the joint meeting of the City Council and the Board of Education of the Torrance Unified School District.

Funding

N/A

BACKGROUND/ANALYSIS

During the City Council's Citizen Enrichment Committee meeting of March 25, 2009, the Committee members directed City staff to schedule a Joint Meeting with the Board of Education of the Torrance Unified School District (TUSD). For the past several months, staff from the City and TUSD collaborated together to develop an extensive list of potential partnership opportunities.

The following partnership opportunities and discussion topics were identified by the staff for your review and approval. The list below also includes examples of existing partnerships between the City and TUSD.

COMMUNITY SERVICES

- **Library Resources** - Joint purchase of books and database sharing. Provide a library card to every TUSD student.
- **Joint Publications** - TUSD and City to explore joint sharing of adult education class information via City's on-line sources.
- **Recreation Services** - Opportunity to reduce duplication of services in recreation classes and adult education. Also review the assignment of fields for recreation services.

Current partnerships:

- Crossing Guards – City provides TUSD with crossing guards at all elementary schools
- Homework Assistance - The Library provides Torrance students with an on-line homework assistance service via the internet.
- Joint Use Facilities Agreement (Recreation Agreement)
- School Resource Officer for each High School
- Safe Route to Schools Grant
- Collaborative safety effort for drop-off/pick- up of students
- Park Ranger Program
- Security for and providing portable toilets on weekends
- Youth Library services
- Torrance Fire Department: Basic Aid training for district 5th graders & CPR for 9th graders
- Torrance Police Department: Bike Rodeo finals
- Use of the Benstead Plunge Swimming Pool by High School Swim Teams

FACILITY SUPPORT & FIELD MAINTENANCE

- **Field Lighting** - TUSD contracts for lighting. City may be able to assist with changing lights at campus fields. Further exploration of energy savings.
- **Mowing** - City may be able to collaborate field mowing at Victor Elementary, Anza Elementary, Hickory Elementary
- **Tree Trimming** - TUSD currently has a \$10,000 contract for emergency tree trimming. Explore expanding current City contract to determine if City can achieve more service for same amount.
- **Facility Maintenance** - Joint painting, roofing, slurry seals, sidewalk grinding.
- **Green Waste Program** - TUSD has need for green waste pick up.
- **Hazardous Waste** - Joint disposal of hazardous waste.
- **Graffiti Removal** - Expansion of current City contract.

Current partnerships:

- Street Lighting at West High School
- Reclaimed Water lines to various school sites
- Jefferson Middle School – Pedestrian Traffic Signal
- Installation of sidewalk and storm drain repair at South High
- Installation of berm at Towers Elementary School

INFORMATION TECHNOLOGY/AUTOMATION

- **Information Technology / GIS Sharing** - Purchase of software and maintenance agreements. Access to City's GIS System.
- **Agenda Automation** - City utilizes Granicus to generate City Council meeting minutes.
- **Reverse 911** - Potential opportunity for TUSD to utilize the City's reverse 911 system to notify parents during emergencies/ natural disasters
- **Mass Email** - City is currently developing an email subscription service. There may be joint collaboration opportunities to analyze and evaluate the system. Encourage TUSD to work with City Cable to promote school events.

Current partnerships:

- The City donated TV cameras for the District Board Room
- Use of the City Council Chamber to provide televised bond updates to the community

PURCHASING

- **Fleet Services** - Develop an early notification strategy to address City's routine vehicle replacement schedule with TUSD needs.
- **Compressed Natural Gas Filling Station / B20 Testing** - City developing a compressed natural gas filling station at the City Yard. TUSD may be able to use the station for fast fueling. City may pursue bio-fuel in the future.
- **Fuel Purchase** - Joint purchase of fuel.
- **Joint Purchasing** - Tires, fuel, batteries, supplies. Office supplies, printer cartridges, custodial materials.

Current partnerships:

- The City donates vehicles (scheduled for replacement) to TUSD.

YOUTH SERVICES

- **Transit Ambassador Program** - Explore ways to introduce students to public transportation by utilizing existing bus routes to assist with local field trip transportation. Work jointly to encourage high school students to utilize the Torrance Transit System.
- **Youth Employment / Training** - Potential opportunity for TUSD and City to obtain grant funding from local workforce development agencies to assist with the development of youth employment and training.

Current partnerships:

- Green Team Program - The City and TUSD with a grant from ExxonMobil provide high school students with summer youth employment.
- Students in Government Day – Eighth grade students at TUSD have an opportunity to engage in running the City during an actual City Council meeting.
- City/Youth sports use of district facilities

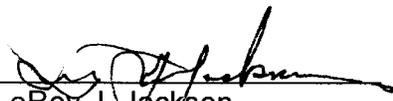
Based on City Council and Board of Education direction, staff from the City and TUSD will begin the process of developing a plan to implement the joint partnership opportunities.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Aram Chaparyan
Assistant to the City Manager

CONCUR:


LeRoy J. Jackson
City Manager

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