

Council Meeting of
October 6, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Joint Meeting of the Torrance City Council and the Board of Education of
the Torrance Unified School District**

RECOMMENDATION

Recommendation of the City Manager that City Council approve the date and concur or modify the proposed discussion topics for the Joint Meeting of the Torrance City Council and the Board of Education of the Torrance Unified School District.

Funding

N/A

BACKGROUND/ANALYSIS

During the City Council's Citizen Enrichment Committee meeting of March 25, 2009, the Committee members directed City staff to schedule a Joint Meeting with the Board of Education of the Torrance Unified School District (TUSD). For the past several months, staff from the City and TUSD collaborated together to develop an extensive list of potential partnership opportunities.

The following partnership opportunities and discussion topics were identified by the staff for your review and approval.

Topic	Partnership Opportunity
Fleet Services	Develop an early notification strategy to address City's routine vehicle replacement schedule with TUSD needs.
Field Lighting	TUSD contracts for lighting. City may be able to assist with changing lights at campus fields. Further exploration of energy savings.
Mowing	City may be able to collaborate field mowing at Victor Elementary, Anza Elementary, Hickory Elementary.
Tree Trimming	TUSD currently has a \$10,000 contract for emergency tree trimming. Explore expanding current City contract to determine if City can achieve more service for same amount.

Compressed Natural Gas Filling Station / B20 Testing	City developing a compressed natural gas filling station at the City Yard. TUSD may be able to use the station for fast fueling. City may pursue bio-fuel in the future.
Fuel Purchase	Joint purchase of fuel.
Joint Purchasing	Tires, fuel, batteries, supplies Office supplies, printer cartridges, custodial materials
Facility Maintenance	Joint painting, roofing, slurry seals, sidewalk grinding
Library Resources	Joint purchase of books and database sharing. Provide a library card to every TUSD student.
Information Technology / GIS Sharing	Purchase of software and maintenance agreements Access to City's GIS System
Green Waste Program	TUSD has need for green waste pick up
Hazardous Waste	Joint disposal of hazardous waste.
Joint Publications	TUSD and City to explore joint sharing of adult education class information via City's on-line sources.
Graffiti Removal	Expansion of current City contract
Agenda Automation	City utilizes Granicus to generate City Council meeting minutes.
Recreation Services	Opportunity to reduce duplication of services in recreation classes and adult education.
Reverse 911	Potential opportunity for TUSD to utilize the City's reverse 911 system to notify parents during emergencies/ natural disasters.
Mass Email	City is currently developing an email subscription service. There may be joint collaboration opportunities to analyze and evaluate the system
Transit Ambassador Program	Explore ways to introduce students to public transportation by utilizing existing bus routes to assist with local field trip transportation.
Youth Employment / Training	Potential opportunity for TUSD and City to obtain grant funding from local workforce development agencies to assist with the development of youth employment and training.

City and TUSD staff also compiled a list of joint collaborations to date.

- Crossing Guards – City provides TUSD with crossing guards at all elementary schools
- TV Cameras – The City donated TV cameras for the District Board Room
- Green Team Program - The City and TUSD with a grant from ExxonMobil provide high school students with summer youth employment.

- Homework Assistance - The Library provides Torrance students with an on-line homework assistance service via the internet.
- Students in Government Day – Eighth grade students at TUSD have an opportunity to engage in running the City during an actual City Council meeting.
- Joint Use Facilities Agreement
- School Resource Officer for each High School
- Safe Route to Schools Grant
- Collaborative safety effort for drop-off/pick- up of students
- Park Ranger Program
- Street Lighting at West High School
- Reclaimed Water lines to various school sites
- Jefferson Middle School – Pedestrian Traffic Signal
- Installation of sidewalk and storm drain repair at South High
- Installation of burm at Towers Elementary School
- Security for and providing portable toilets on weekends
- Youth Library services
- Torrance Fire Department: First Aid training for district 5th graders & CPR for 9th graders
- Torrance Police Department: Bike Rodeo finals
- City/Youth sports use of district facilities

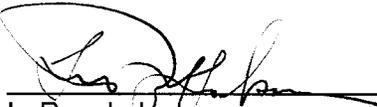
Staff from the City and TUSD have tentatively scheduled the Joint Meeting for **Monday, November 9, 2009 at 7 p.m. at the Toyota Meeting Hall.** With your Honorable Body's approval of the meeting date and discussion topics, staff will continue to work with TUSD to notify the Torrance community of the upcoming Joint Meeting of the City and TUSD.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Aram Chaparyan
Assistant to the City Manager

CONCUR:


LeRoy J. Jackson
City Manager