Council Meeting of
September 22, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Human Resources - Approval of a Contract Extension for ADA (Americans with Disabilities Act) Consulting Services

Expenditure: Not applicable

RECOMMENDATION

Recommendation of the Human Resources Director that City Council approve an amendment to the contract with National Access Consultants (C2007-196) to extend the contract from September 30, 2009 to December 31, 2009.

Funding
No additional funding needed.

BACKGROUND/ANALYSIS

On December 18, 2007 City Council approved a contract for ADA (Americans with Disabilities Act) Services at a not-to-exceed price of $75,000 with National Access Consultants to inspect City buildings and parks and submit surveys, as well as develop a transition plan. The contract expires on September 30, 2009. The consultant has completed and submitted surveys on all applicable public City facilities. However additional time is needed to conduct the following:

- Complete the transition plan
- Provide assistance in the ADA retrofit of two City facilities now underway.

To date, approximately $50,000 of the $75,000 contract amount has been expended. Therefore, the original not-to-exceed amount of $75,000 is sufficient to complete the work.

Respectfully Submitted,

ELAINE M. WINER
HUMAN RESOURCES DIRECTOR

By Randall Sellers
Risk Manager

CONCUR:

Elaine M. Winer
Human Resources Director

LeRoy J. Jackson
City Manager

ATTACHMENT A: Contract Services Extension

SECOND AMENDMENT TO AGREEMENT (C2007-196)

This Second Amendment to Agreement C2007-196 is made and entered into as of _____, 2009, by and between the CITY OF TORRANCE ("CITY"), a Municipal Corporation, and NATIONAL ACCESS CONSULTANTS, a Limited Liability Company ("CONSULTANT").

RECITALS:

A. CITY and CONSULTANT entered into an Agreement on January 1, 2008 whereby CONSULTANT agreed to provide ADA facilities assessments and related services.

B. The Agreement was through June 30, 2009 and was for an amount not to exceed $75,000.

C. CITY and CONSULTANT amended the Agreement that went into effect on June 16, 2009 and extended the term through September 30, 2009.

D. Both parties wish to amend the Agreement to extend the term through December 31, 2009.

AGREEMENT:

1. Paragraph 2, entitled "TERM" is amended to read in its entirety as follows:

   "2. **TERM**

   Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect from the Effective Date through December 31, 2009."

2. Paragraph 8, entitled "CONSULTANT REPRESENTATIVE(S)" is amended to read in its entirety as follows:

   "8. **CONSULTANT REPRESENTATIVE(S)**

   The following principal(s) of CONSULTANT are designated as being the principal(s) and representative(s) of CONSULTANT authorized to act in its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement:

Michael Bennett, Principal

3. In all other respects, the Agreement entered into as of January 1, 2008 between CITY and CONSULTANT is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,
A Municipal Corporation

By _____
Frank Scotto
Mayor

NATIONAL ACCESS CONSULTANTS,
A Limited Liability Company

By _____
Michael Bennett
Principal

ATTEST:

By_____
Sue Herbers
City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By _____