

MEMORANDUM
OFFICE OF THE CITY CLERK

Efforts to Reduce Paper Consumption

In an effort to conserve paper, the City Manager's office is exploring the concept of accessing attachments from previous Council items on the City's website. Please note that **ITEM #6D** of the July 28, 2009 Agenda has a link to find the Item's Attachment (A) June 9, 2009 meeting agenda and Council items on the website @ http://torrance.granicus.com/AgendaViewer.php?view_id=8&clip_id=7014.

We are interested in your thoughts on this option and are seeking feedback with the goal of reducing paper. Please send your preferred method of receiving attachments – either on-line or hardcopy – to the City Clerk at CityClerk@TorranceCA.gov. Thank you.