Council Meeting of
June 16, 2009

Honorable Mayor and Members
of the City Council
Torrance City Hall
Torrance, California

Members of the City Council:

SUBJECT: Community Services - Approval of funding under the FY 2009-2010 Community Arts Grant Program

EXPENDITURE: $5,000.00

RECOMMENDATION

Recommendation of the Cultural Arts Commission and the Community Services Director that City Council approve funding of $5,000 under the FY2009-2010 Community Arts Grant Program

FUNDING

Funding is available in the Cultural Arts Commission Budget for Fiscal Year 2009-2010.

BACKGROUND

The Community Arts Grant Program is in its tenth year. The Cultural Services Division sent announcements of the grant program, application forms and grant guidelines to more than 60 non-profit organizations that could potentially be eligible for the grant under the guidelines of the program. The deadline for submitting applications was May 7, 2009.

A total of six applications were received requesting a total of $9,888. Attached for your review is a copy of the Grant Guidelines that were sent to non-profit organizations to announce the grant opportunity (Attachment A). In addition, a list of the Commission's funding recommendations is included at the end of this report.

The Cultural Arts Commission Grant Committee conducted a screening of applications on May 18, 2009, and made its recommendation to the full Commission at the May 18, 2009, meeting. The full Commission voted on the recommendation herein. The Community Services Department's Cultural Services Division staff was in attendance at both meetings.

ANALYSIS

Following the application process, the Cultural Arts Commission's Grant Review Committee examined each application in detail and recommended to the full Commission grant awards to non-profit arts organizations that best met the published criteria as approved by the City Council. The criteria are:

- Artistic quality
- Ability to demonstrate evidence of unmet need for which the grant funding is being sought
- Appropriateness and clarity of scope regarding the project or program to be funded
- The availability of the service to Torrance residents
- Impact of grant on organization and public

It is important to note that an organization need not be located within Torrance City limits to qualify for grant funding as long as it is demonstrated that the project or program serves Torrance residents in a significant way. Evidence of this would be if the project or program is held in Torrance at, for example, the Cultural Arts Center, or is otherwise open and available to Torrance residents. Each non-profit arts organization recommended by the Cultural Arts Commission for funding was unanimously approved.

Organization	Amount Requested	Funding Recommendation
Art Attack Foundation Adopt-A-Kid Outreach Program	$2000.00	$2000.00
Culture Shock Los Angeles Dance H4: Hip Hop Has History	$1000.00	$1000.00
Torrance Symphony Association Family Concert with Young Artists Concerto Competition	$1000.00	$1000.00
South Bay Ballet Guest Artist Choreographic Project	$1000.00	$1000.00

Organization	Amount Requested	Funding Recommendation
Precision Dance Company Annual Showcase	$2388.00	0
Nuestras Raices Cultural Arts Center Noche Mexicana 2009	$2500.00	0
TOTAL	$9888.00	$5000.00

Respectfully submitted,
Cultural Arts Commission

By _____
Marianne Strehler, Chair

JOHN JONES
Community Services Director

By _____
Eve Rappoport
Cultural Services Manager

CONCUR:

_____
John Jones
Community Services Director

NOTED:

_____
LeRoy J. Jackson
City Manager

Attachment: A) Grant Guidelines
B) Grant Agreements

X:P&R/CulturalArtsCommission/NPGrants/2008-09 Grant cci

ATTACHMENT A

CITY OF TORRANCE
2009 COMMUNITY ARTS GRANT PROGRAM

The City of Torrance invites qualifying non-profit arts organizations and individual artists in all media to apply for funding under the Community Arts Grant Program, as authorized by the Torrance City Council and administered through the Torrance Cultural Arts Commission.

A total of $5,000 has been allocated for the grants. The amounts awarded will range between $500 and $2,500 and will require a one to one match. All funds must be expended between July 1, 2009 and June 30, 2010. .

Community Arts Grant Program funds are intended to assist the development and presentation of programs and projects in the visual, performing, media and literary arts. Priority will be given to projects demonstrating the greatest artistic quality, service to the Torrance community and diversity of audiences.

Qualifications and Criteria:

- Organizations and individual artists must be Torrance based or must provide proof of significant service to Torrance residents.
- All grants must be for one-time projects, programs, exhibits or other qualifying ventures rather than for general operating support.
- Arts Organizations seeking grant funding must provide proof with the application of non-profit status under Section 501(C)(3) of the Internal Revenue Code, and Section 2370 Id of the California Franchise Tax Code. Individual artists must provide a letter from a non-profit organization indicating willingness to act as a fiscal receiver for the grant funds.
- Successful applicants may reapply for a grant the following year by the same process, but not to exceed two consecutive years of funding. Subsequent applications will only be considered if the grantee has submitted their grant report in the specified time period.
- All programs and projects must be open to the general public.
- All projects must be completed and funds expended by June 30.

Evaluation Criteria:

- Artistic quality
- Ability to demonstrate evidence of need to be met through grant funding.
- Appropriateness and clarity of scope regarding the project or program to be funded.
- History of past performance and service by the applicant organization.
- The availability of the service to Torrance residents.
- Impact of grant on organization and public.

Attachment B

CITY OF TORRANCE
COMMUNITY ARTS GRANT PROGRAM

GRANT AGREEMENT

GRANTEE AGENCY: TORRANCE SYMPHONY ASSOCIATION
GRANT NUMBER: **C2009 -**

PROJECT TITLE: TORRANCE SYMPHONY ASSOCIATIN FAMILY CONCERT IN CONJUNTION WITH YOUNG ARTISTS CONCERTO COMPETITION

PROJECT DIRECTOR: DALE KORMAN, VICE PRESIDENT

THIS AGREEMENT is made and entered into this 1st day of July 2009 by and between the City of Torrance, a municipal corporation, hereinafter referred to as CITY, and the Grantee Agency named above, hereinafter referred to as GRANTEE.

W I T N E S S E T H

WHEREAS, GRANTEE operates a non-profit community program serving the residents of CITY, and;

WHEREAS, GRANTEE is in need of funds to provide its services:

NOW, THEREFORE, the parties mutually agree as follows:

ARTICLE I

PURPOSE OF THIS AGREEMENT AND FUNDING

CITY will provide GRANTEE with a sum not to exceed ($1000.00) **One Thousand dollars and zero cents** to be used only for the specific project described in GRANTEE'S application attached to this Agreement as Exhibit "A" and incorporated herein by this reference.

ARTICLE II

USE OF FUNDS

1) Failure of GRANTEE to use any of the grant funds for purposes of the project as outlined in Exhibit "A" shall result either in the return of said funds by GRANTEE to CITY or shall, at the option of CITY, result in a refusal of CITY to authorize further grant funds for release to GRANTEE.

2) GRANTEE shall return to CITY any grant funds received pursuant to this Grant Agreement which have not been used by GRANTEE at the termination of the grant period.

3) Only those expenses set forth in the project budget in Exhibit "A" are allowable costs.

ARTICLE III

INCOME EARNED FROM THE PROJECT

All income earned by GRANTEE as part of or as a result of said grant project shall accrue to GRANTEE so long as the income does not exceed the costs of providing the service to GRANTEE's clients.

ARTICLE IV

NON-DISCRIMINATION

GRANTEE shall provide its services without regard to the race, color, national origin or sex of any person.

ARTICLE V

LOCAL, STATE AND FEDERAL LAWS

GRANTEE shall carry out said project in conformance with all pertinent laws including applicable federal or state guidelines dealing with the uses and limitations upon use of grant funds.

ARTICLE VI

TERMINATION OF GRANT AGREEMENT

In the event of GRANTEE's noncompliance with any clause of this Agreement, CITY may cancel, terminate or suspend this Agreement and withhold any further grant funds.

ARTICLE VII

CONFLICT OF INTEREST

No member, official or employee of the CITY shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly interested.

ARTICLE VIII

NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No member, official or employee of the CITY shall be personally liable to GRANTEE, or any successor in interest, in the event of any default or breach by the CITY or for any amount which may become due to GRANTEE or successor or on any obligations under the terms of this Agreement.

ARTICLE IX

GRANT ACCOUNTING AND RECORDS

The GRANTEE shall maintain records and accounts consistent with generally accepted accounting principles and also shall provide for such fiscal control and fund accounting procedures as are necessary to assure proper disbursement and accounting for grant project funds.

ARTICLE X

INSPECTION OF BOOKS AND RECORDS

The CITY has the right at all reasonable times to inspect the books and records of GRANTEE pertaining to the purposes of this Grant Agreement.

ARTICLE XI

REPORTS

Prior to the termination of the Grant Period GRANTEE shall provide CITY with the following reports:

1) A final Financial Report summarizing all expenditures of CITY grant funds, and;

2) A detailed Narrative Report stating what was accomplished with the funds.

ARTICLE XII

ENTIRE AGREEMENT, WAIVERS AND AMENDMENTS

This Agreement is executed in three duplicate originals, each of which is deemed to be an original. This Agreement constitutes the entire understanding and agreement of the parties. No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

ARTICLE XIII

POLITICAL ACTIVITIES

GRANTEE agrees that no funds received pursuant to this Grant Agreement shall in any way be used for the furtherance of or opposition to any political activity or for the purpose of conducting partisan political activities.

ARTICLE XIV

GRANT PERIOD

The grant period shall terminate on **June 30, 2010**

ARTICLE XV

NOTICES

Whenever it shall be necessary for either party to give notice to the other party, it shall be sufficient if said notice shall be served by certified mail addressed as follows:

CITY CLERK
CITY OF TORRANCE
3031 Torrance Boulevard
Torrance, CA 90503

TORRANCE SYMPHONY ASSOCIATION
PO BOX 1581
TORRANCE, CA 90505

Unless and until a different address may be furnished in writing by either party to the other.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement.

CITY OF TORRANCE

DATED _____

By _____
Mayor Frank Scotto

TORRANCE SYMPHONY ASSOCIATION
GRANTEE

DATED _____

_____
Dale Korman
Vice President

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
CITY ATTORNEY

By _____

Deputy City Attorney

cacommis/grants/2009-2010 Grant agreements/Torrance Symphony Assoc

City of Torrance

RECEIVED

COMMUNITY ARTS GRANT PROGRAM
GRANT APPLICATION 2009 - 2010

2009 MAY 14 PM 3:58

I. SUMMARY INFORMATION

A. APPLICANT INFORMATION

Organization Torrance Symphony Association Phone # 310-373-2441

Street Address P.O. Box 1581 City Torrance Zip 90505

Name of Contact Person Dale Korman

Title of Contact Person V.P. - Fund Development Phone # 310-373-2441

Email Address howarddale 64 @ msn. com

Website Address www.torrancesymphony.org

B. PROGRAM/PROJECT TITLE Torrance Symphony Association Family Concert in conjunction with Young Artists Concerto Competition

C. TOTAL AMOUNT REQUESTED FROM CITY OF TORRANCE (Amount requested can be between $500 and $2,500; all grant awards must be matched 1 to 1)

$ 1,000

D. TYPE OR PRINT NAME AND TITLE OF AUTHORIZING OFFICIAL:

Dale Korman - 3rd V.P. - Fund Development

Dale A. Korman — 5/4/09

Signature of Authorizing Official — Date

II. NON-PROFIT STATUS INFORMATION

Please furnish the date when your organization or fiscal receiver was incorporated in California as a non-profit organization. Date: June 20, 1986 - IRS Feb 8, 1985

Be sure to include with your grant application one of the following:
*A copy of your organization's proof of non-profit status under Section 501 (c)(3) OR
*A copy of your fiscal receiver's proof of non-profit status under Section 501 (c)(3).

III. PROGRAM INFORMATION

Please address the following questions in no more than two single-sided 8 ½" x 11" pages with 1" margins and 11 point font or larger. All answers must be type-written. Number each page and indicate applicant's name in the upper right of each page.

Title of Project/Program:

1. Describe the project/program for which grant funds are being sought.

2. What is the relevancy of this project/program to the Torrance community?

3. What is the need that will be met through the implementation of this program/project? What goals do you hope to achieve?

4. What specific activities will be conducted to implement this project/program?

5. Where and when are these activities planned?

6. Will the program/project be free to the public? If not, what will ticket prices or other fees be?

7. Who are the lead artists and artistic personnel involved in this project/program?

8. How will you market this program to the public? What audience are you trying to reach?

9. What is the estimated number of people you plan to serve by this project? Indicate the age groups (youth, adults, seniors) that you expect this program/project to serve during the grant period.

10. How will you assess if this project/program has been successful?

11. Are your organization's facilities and services accessible to individuals with disabilities?
✓ YES ____ NO

12. Please use this space to provide any additional information you would like the grant review committee to know.
(See attached program information page.)

1. Torrance Symphony Family Concert in conjunction with the Young Artist Concerto Competition

2. The Family Concert will be presented to the Torrance Community in the Armstrong Theatre with no admission fee and with a pre-concert lecture by Maestro Frank Fetta.

3. According to our Mission Statement, the Torrance Symphony strives to provide educational music programs for students and performance opportunities for emerging young artists.

4. Annually, there is a competition held to select the best young musicians who will perform with the Torrance Symphony Orchestra. One of the concerts during the regular season is the Family Concert in May, free for students and their families.

5. The Young Artists Concerto Competition will be held in March, 2010 in the Little Theatre at Torrance High School, the final rehearsal and the Family Concert will be held in May, 2010 in the Armstrong Theatre at the Torrance Cultural Arts Center. (the 20th and 22nd)

6. All of the concerts provided to the community by the Torrance Symphony Association are free.

7. Maestro Frank Fetta is the Artistic Director for the Torrance Symphony and will be selecting the pieces to be performed for the Family Concert. Two winners of the Young Artists Concerto Competition will be the soloists featured with the orchestra.

8. Letters are sent to music teachers with applications for music students to enter the Concerto Competition. The publicity for the Family Concert will appear in the newspapers, in the Seasons Publication, in the Torrance Symphony Season Program Booklet, and announced in various websites: www.torrancesymphony.org , CitiCable and the Torrance Cultural Arts Center websites.

9. The Young Artists Competition accommodates 40 student musicians and the audience in the Armstrong Theatre seats 500. The audience will be comprised of students, their parents and seniors.

10. There will be an evaluation form available at the Family Concert in order to assess the success of the program.

11. The Armstrong Theatre accommodates individuals with disabilities.

12. The Torrance Symphony Association is committed to reaching students and families in order to introduce classical music to the community with live orchestra concerts with professional musicians that are free and that feature young emerging musicians. Some students will be learning about classical music for the first time. Others will be music students themselves ranging on different levels. The student winners of the Young Artists Concerto Competition will be given the opportunity to perform with a symphony orchestra and be able to display their already outstanding musical talent. This in itself will prove to be an inspiration to those students in the audience interested in following a similar path in the perpetuation of the Arts.

Internal Revenue Service
District Director

Department of the Treasury

P O Box 2350 Room 5137
Los Angeles, CA 90053

Date: JUN. 20, 1986

TORRANCE SYMPHONY ASSOCIATION
23321 FALENA AVENUE
TORRANCE, CA 90501

Employer Identification Number:
33-0151695
Case Number:
956140005
Contact Person:
JULES, NORMA JEAN
Contact Telephone Number:
(213) 894-4170

Accounting Period Ending:
December 31

Form 990 Required: Yes

Caveat Applies:
NO

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income Tax. If Yes is checked,

you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of $10 a day, up to a maximum of $5,000, when a return is filed late, unless there is reasonable cause for the delay.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If the heading of this letter indicates that a caveat applies, the caveat below or on the enclosure is an integral part of this letter.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Frederick C Nelsen

District Director

IV. PROJECT BUDGET SHEET

Final Rehearsal for Family Concert (5/20/10)

	Complete for Request **Estimate**	Complete for Final Report **Actual**
Expenses (Direct Cost of Grant/Project)		
Personnel		
Current Staff Hours for this project	$	$
New Staff Hours for this project	$	$
Production		
Artists Fees	$ 3,255	$
Royalties	$	$
Space Rentals	$	$
Publicity and Outreach		
Fliers	$	
Ads	$	
Other		
Other Costs (please describe)		
Armstrong Technical Staff	$ 533	$
Music Rental	$ 80	$
Theatre Rental	$ 240	$
Total Expenses:	**$ 4,108**	**$**
Income:		
Earned Income	$	$
Ticket Sales		
Other Earned Income (indicate sources)		
Concert Patrons + Businesses	$ 3,108	$
_____	$	$
Grants		
_____	$	$
_____	$	$
Donations (indicate sources)		
Cash	$	$
Goods	$	$
Services	$	$

Other Income (indicate sources)

_____	$	$
_____	$	$
_____	$	$
TOTAL INCOME (must equal or exceed funds granted)	$	$
GRANT REQUEST FROM CITY OF TORRANCE	$ 1,000	$
PROJECT TOTAL	$ 4,108	$

CITY OF TORRANCE
COMMUNITY ARTS GRANT PROGRAM

GRANT AGREEMENT

GRANTEE AGENCY: SOUTH BAY BALLET
GRANT NUMBER: **C2009 -**

PROJECT TITLE: GUEST ARTIST CHOREOGRAPHER PROJECT

PROJECT DIRECTOR: MARY SIMOENS, DIRECTOR OF INSTITUTIONAL GIVING

THIS AGREEMENT is made and entered into this 1st day of July 2009 by and between the City of Torrance, a municipal corporation, hereinafter referred to as CITY, and the Grantee Agency named above, hereinafter referred to as GRANTEE.

W I T N E S S E T H

WHEREAS, GRANTEE operates a non-profit community program serving the residents of CITY, and;

WHEREAS, GRANTEE is in need of funds to provide its services:

NOW, THEREFORE, the parties mutually agree as follows:

ARTICLE I

PURPOSE OF THIS AGREEMENT AND FUNDING

CITY will provide GRANTEE with a sum not to exceed ($1000.00) **One Thousand dollars and zero cents** to be used only for the specific project described in GRANTEE'S application attached to this Agreement as Exhibit "A" and incorporated herein by this reference.

ARTICLE II

USE OF FUNDS

1) Failure of GRANTEE to use any of the grant funds for purposes of the project as outlined in Exhibit "A" shall result either in the return of said funds by GRANTEE to CITY or shall, at the option of CITY, result in a refusal of CITY to authorize further grant funds for release to GRANTEE.

2) GRANTEE shall return to CITY any grant funds received pursuant to this Grant Agreement which have not been used by GRANTEE at the termination of the grant period.

3) Only those expenses set forth in the project budget in Exhibit "A" are allowable costs.

ARTICLE III

INCOME EARNED FROM THE PROJECT

All income earned by GRANTEE as part of or as a result of said grant project shall accrue to GRANTEE so long as the income does not exceed the costs of providing the service to GRANTEE's clients.

ARTICLE IV

NON-DISCRIMINATION

GRANTEE shall provide its services without regard to the race, color, national origin or sex of any person.

ARTICLE V

LOCAL, STATE AND FEDERAL LAWS

GRANTEE shall carry out said project in conformance with all pertinent laws including applicable federal or state guidelines dealing with the uses and limitations upon use of grant funds.

ARTICLE VI

TERMINATION OF GRANT AGREEMENT

In the event of GRANTEE's noncompliance with any clause of this Agreement, CITY may cancel, terminate or suspend this Agreement and withhold any further grant funds.

ARTICLE VII

CONFLICT OF INTEREST

No member, official or employee of the CITY shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly interested.

ARTICLE VIII

NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No member, official or employee of the CITY shall be personally liable to GRANTEE, or any successor in interest, in the event of any default or breach by the CITY or for any amount which may become due to GRANTEE or successor or on any obligations under the terms of this Agreement.

ARTICLE IX

GRANT ACCOUNTING AND RECORDS

The GRANTEE shall maintain records and accounts consistent with generally accepted accounting principles and also shall provide for such fiscal control and fund accounting procedures as are necessary to assure proper disbursement and accounting for grant project funds.

ARTICLE X

INSPECTION OF BOOKS AND RECORDS

The CITY has the right at all reasonable times to inspect the books and records of GRANTEE pertaining to the purposes of this Grant Agreement.

ARTICLE XI

REPORTS

Prior to the termination of the Grant Period GRANTEE shall provide CITY with the following reports:

1) A final Financial Report summarizing all expenditures of CITY grant funds, and;
2) A detailed Narrative Report stating what was accomplished with the funds.

ARTICLE XII

ENTIRE AGREEMENT, WAIVERS AND AMENDMENTS

This Agreement is executed in three duplicate originals, each of which is deemed to be an original. This Agreement constitutes the entire understanding and agreement of the parties. No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

ARTICLE XIII

POLITICAL ACTIVITIES

GRANTEE agrees that no funds received pursuant to this Grant Agreement shall in any way be used for the furtherance of or opposition to any political activity or for the purpose of conducting partisan political activities.

ARTICLE XIV

GRANT PERIOD

The grant period shall terminate on **June 30, 2010**

ARTICLE XV

NOTICES

Whenever it shall be necessary for either party to give notice to the other party, it shall be sufficient if said notice shall be served by certified mail addressed as follows:

CITY CLERK
CITY OF TORRANCE
3031 Torrance Boulevard
Torrance, CA 90503

SOUTH BAY BALLET
1261 SARTORI AVE
TORRANCE, CA 90501

Unless and until a different address may be furnished in writing by either party to the other.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement.

CITY OF TORRANCE

DATED _____

By _____
Mayor Frank Scotto

GRANTEE
SOUTH BAY BALLET

DATED _____

_____
Mary A. Simoens
Director of Institutional Learning

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
CITY ATTORNEY

By _____

Deputy City Attorney

ER:dc/cacommis/grants/2009-2010 Grant Agreements

City of Torrance

RECEIVED

COMMUNITY ARTS GRANT PROGRAM 2009 MAY 6 PM 3:25
GRANT APPLICATION 2009 - 2010

CITY CLERK'S OFFICE

I. SUMMARY INFORMATION

A. APPLICANT INFORMATION

Organization South Bay Ballet Phone # (310) 533-1247

Street Address 1261 Sartori Avenue City Torrance Zip 90501

Name of Contact Person Mary Simoens

Title of Contact Person Director of Institutional Giving Phone # (310) 936-8523

Email Address marys.sbb@earthlink.net

Website Address www.southbayballet.org

B. PROGRAM/PROJECT TITLE Guest Artist Choreographic Project

C. TOTAL AMOUNT REQUESTED FROM CITY OF TORRANCE (Amount requested can be between $500 and $2,500; all grant awards must be matched 1 to 1)

$ 1,000

D. TYPE OR PRINT NAME AND TITLE OF AUTHORIZING OFFICIAL:

Mary Simoens, Director of Institutional Giving

Mary A. Simoens
Signature of Authorizing Official

May 3, 2009
Date

II. NON-PROFIT STATUS INFORMATION

Please furnish the date when your organization or fiscal receiver was incorporated in California as a non-profit organization. Date: Aug. 18, 1988

Be sure to include with your grant application one of the following:
*A copy of your organization's proof of non-profit status under Section 501 (c)(3) OR
*A copy of your fiscal receiver's proof of non-profit status under Section 501 (c)(3).

III. PROGRAM INFORMATION

Please address the following questions in no more than two single-sided 8 ½" x 11" pages with 1" margins and 11 point font or larger. All answers must be type-written. Number each page and indicate applicant's name in the upper right of each page.

Title of Project/Program:

1. Describe the project/program for which grant funds are being sought.

2. What is the relevancy of this project/program to the Torrance community?

3. What is the need that will be met through the implementation of this program/project? What goals do you hope to achieve?

4. What specific activities will be conducted to implement this project/program?

5. Where and when are these activities planned?

6. Will the program/project be free to the public? If not, what will ticket prices or other fees be?

7. Who are the lead artists and artistic personnel involved in this project/program?

8. How will you market this program to the public? What audience are you trying to reach?

9. What is the estimated number of people you plan to serve by this project? Indicate the age groups (youth, adults, seniors) that you expect this program/project to serve during the grant period.

10. How will you assess if this project/program has been successful?

11. Are your organization's facilities and services accessible to individuals with disabilities?
____ YES ____ NO

12. Please use this space to provide any additional information you would like the grant review committee to know.

IV. PROJECT BUDGET SHEET

	Complete for Request **Estimate**	Complete for Final Report **Actual**
Expenses (Direct Cost of Grant/Project)		
Personnel		
Current Staff Hours for this project	$ N/A	$
New Staff Hours for this project	$ N/A	$
Production		
Artists Fees	$ N/A	$
Royalties	$ N/A	$
Space Rentals	$ N/A	$
Publicity and Outreach		
Fliers	$ N/A	
Ads	$ N/A	
Other		
Other Costs (please describe)		
Fee for Visiting Nationally Recognized Choreographer	$ 2,500	$
Travel/Hotel for choreographer	$ 500	$
	$ N/A	$
Total Expenses:	**$ 3,000**	**$**
Income:		
Earned Income	$ N/A	$
Ticket Sales		
Other Earned Income (indicate sources)		
General Program Fees	$ 2,000	$
	$ N/A	$
Grants		
	$ N/A	$
	$ N/A	$
Donations (indicate sources)		
Cash	$ N/A	$
Goods	$ N/A	$
Services	$ N/A	$

Other Income (indicate sources)

_____	$ N/A	$
_____	$ N/A	$
_____	$ N/A	$
TOTAL INCOME (must equal or exceed funds granted)	**$ 2,000**	**$**
GRANT REQUEST FROM CITY OF TORRANCE	**$ 1,000**	**$**
PROJECT TOTAL	**$ 3,000**	**$**

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: AUG 14 1997

South Bay Ballet
1269 Sartori Avenue
Torrance, CA 90501

Person to Contact:
D. Downing
Telephone Number:
513-241-5199
Fax Number:
513-684-5936
Federal Identification Number:
23-7397315

Dear Sir or Madam:

This letter is in response to your request for a new determination letter. This letter will take the place of the copy you requested on July 7, 1997.

Our records indicate that a determination letter issued in October 1974 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,

C. Ashley Bullard

C. Ashley Bullard
District Director

South Bay Ballet

Title of Project/Program: Guest Artist Choreographer Project

1. Describe the project/program for which grant funds are being sought.

The purpose of this project is to hire a nationally renowned choreographer to develop a new ballet piece specifically for South Bay Ballet (SBB) dancers to represent Torrance at the Regional Dance America (RDA) Pacific Region Festival in 2010.

2. What is the relevancy of this project/program to the Torrance community?

This project will provide a unique cultural experience for the Torrance community. It will also provide local young dance students the opportunity to work with a nationally recognized choreographer. In addition, the Torrance arts community will have an opportunity to be represented and recognized nationally thru the RDA process.

3. What is the need that will be met through the implementation of this program/project? What goals do you hope to achieve?

This project will meet a critical community need by providing a unique and enriching cultural experience for Torrance. There are no other local pre-professional ballet companies in the South Bay area that meet the same community needs as South Bay Ballet. In the past, only audiences in a few large cities could enjoy dance, beautifully and powerfully performed. This project is truly unique in that it contains an original ballet piece created by a nationally renowned choreographer. This production will include professional sets, backdrops, choreography, music, and costumes. The dance concert will bring the opportunity for Torrance residents to attend a high quality ballet, yet affordable, performance with original choreography. In addition to serving our audience member, this production will allow approximately eighty young dance students from the local area to rehearse stage and perform in a pre-professional ballet production. We hope that when this original ballet piece is adjudicated, the SBB dancers will represent Torrance by performing this piece at the RDA Pacific Festival in 2010.

4. What specific activities will be conducted to implement this project/program?

The Artistic staff of South Bay Ballet will select a choreographer who will visit the SBB studio for five days. He/She will evaluate the strengths and weaknesses of the dancers, and develop and set a new ballet piece during the initial visit. The piece will be rehearsed over a period of five months at the end of which the choreographer will return to review and fine-tune the dance. The piece will be performed locally as part of SBB's Bravo! concert at the James Armstrong Theatre in Torrance for 1,000 patrons. It will also be evaluated by an adjudicator from Regional Dance America (RDA), and if selected, will be performed at the RDA Pacific Region Festival.

5. Where and when are these activities planned?

August, 2009-March, 2010	Lauridsen Ballet Centre/South Bay Ballet studio in Torrance, CA
March, 2010	James Armstrong Theatre, Torrance Cultural Arts Center
May, 2010	RDA/P Festival, Richland, WA

6. Will the program/project be free to the public? If not, what will ticket prices or other fees be?

Tickets for SBB's Bravo! concert will be priced significantly lower than comparable ballet companies in order to make our shows accessible to those of all economic backgrounds. Tickets will be $20/each.

7. Who are the lead artists and artistic personnel involved in this project/program?

The artists involved in this project include the visiting choreographer, the South Bay Ballet Artistic staff (including Artistic Director Diane Lauridsen and Assistant Artistic Director Candice Davis), and the SBB Senior Company student dancers.

8. How will you market this program to the public? What audience are you trying to reach?

This project will be marketed to the public through our website, email campaign, direct mailings, posters/flyers at local merchants, advertising in local newspapers & magazines. We hope to sell approximately 1,000 tickets for the performances at the Torrance Cultural Arts Center. We are trying to reach the general Torrance & South Bay audience.

9. What is the estimated number of people you plan to serve by this project? Indicate the age groups (youth, adults, seniors) that you expect this program/project to serve during the grant period.

Approximately 1,000 people from the local general public will attend this performance. Additionally, if selected, SBB will represent Torrance at the RDA Pacific Region Festival to 1,000 attendees. This production will be designed for all ages with a focus on youth.

10. How will you assess if this project/program has been successful?

One of the primary evaluation tools for the quality of this project is feedback from experts in the field of ballet. The RDA adjudicator will submit a written evaluation of the dancers and the pieces viewed. Further expert evaluation is provided by the commissioned choreographer who will work intensively with the student dancers and provide detailed feedback. Also, in order to evaluate the success of the performances, SBB determines if the attendance goals were met. Additionally, comment cards are given to the audience. Media coverage and reviews are also taken into consideration.

11. Are your organization's facilities and services accessible to individuals with disabilities?
__X_ YES ____ NO

12. Please use this space to provide any additional information you would like the grant review committee to know.

South Bay Ballet is a non-profit organization established in 1988 in Torrance, California. The company strives to enhance the personal and artistic growth of its dancers as well as provide many opportunities for dancers to work with world-renowned choreographers, guest artists and to pursue professional careers and college scholarships. We are providing a curriculum that has its foundation in traditional classical techniques enhanced by 30 years of experience incorporating cutting edge anatomical and kinesthetic principles. Our dancers experience a real company atmosphere and performance opportunities that mirror the professional world. Our proven success in consistently placing dancers in professional contracts has earned us the respect of the international ballet community. Our training instills self discipline, teamwork, perseverance, respect, self confidence and dedication to excellence. These values will help our students to succeed in all their future endeavors. At South Bay Ballet, our performances enrich and inspire the community encouraging a lifelong love of the Arts.

CITY OF TORRANCE
COMMUNITY ARTS GRANT PROGRAM

GRANT AGREEMENT

GRANTEE AGENCY: ART ATTACK FOUNDATION
GRANT NUMBER: **C2009 -**

PROJECT TITLE: ADOPT A KID OUTREACH PROGRAM – Cinderella – A musical performance

PROJECT DIRECTOR: Dan Watt, Executive Director

THIS AGREEMENT is made and entered into this 1st day of July 2009 by and between the City of Torrance, a municipal corporation, hereinafter referred to as CITY, and the Grantee Agency named above, hereinafter referred to as GRANTEE.

W I T N E S S E T H

WHEREAS, GRANTEE operates a non-profit community program serving the residents of CITY, and;

WHEREAS, GRANTEE is in need of funds to provide its services:

NOW, THEREFORE, the parties mutually agree as follows:

ARTICLE I

PURPOSE OF THIS AGREEMENT AND FUNDING

CITY will provide GRANTEE with a sum not to exceed ($2000) **Two thousand dollars and zero cents** to be used only for the specific project described in GRANTEE'S application attached to this Agreement as Exhibit "A" and incorporated herein by this reference.

ARTICLE II

USE OF FUNDS

1) Failure of GRANTEE to use any of the grant funds for purposes of the project as outlined in Exhibit "A" shall result either in the return of said funds by GRANTEE to CITY or shall, at the option of CITY, result in a refusal of CITY to authorize further grant funds for release to GRANTEE.

2) GRANTEE shall return to CITY any grant funds received pursuant to this Grant Agreement which have not been used by GRANTEE at the termination of the grant period.

3) Only those expenses set forth in the project budget in Exhibit "A" are allowable costs.

ARTICLE III

INCOME EARNED FROM THE PROJECT

All income earned by GRANTEE as part of or as a result of said grant project shall accrue to GRANTEE so long as the income does not exceed the costs of providing the service to GRANTEE's clients.

ARTICLE IV

NON-DISCRIMINATION

GRANTEE shall provide its services without regard to the race, color, national origin or sex of any person.

ARTICLE V

LOCAL, STATE AND FEDERAL LAWS

GRANTEE shall carry out said project in conformance with all pertinent laws including applicable federal or state guidelines dealing with the uses and limitations upon use of grant funds.

ARTICLE VI

TERMINATION OF GRANT AGREEMENT

In the event of GRANTEE's noncompliance with any clause of this Agreement, CITY may cancel, terminate or suspend this Agreement and withhold any further grant funds.

ARTICLE VII

CONFLICT OF INTEREST

No member, official or employee of the CITY shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly interested.

ARTICLE VIII

NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No member, official or employee of the CITY shall be personally liable to GRANTEE, or any successor in interest, in the event of any default or breach by the CITY or for any amount which may become due to GRANTEE or successor or on any obligations under the terms of this Agreement.

ARTICLE IX

GRANT ACCOUNTING AND RECORDS

The GRANTEE shall maintain records and accounts consistent with generally accepted accounting principles and also shall provide for such fiscal control and fund accounting procedures as are necessary to assure proper disbursement and accounting for grant project funds.

ARTICLE X

INSPECTION OF BOOKS AND RECORDS

The CITY has the right at all reasonable times to inspect the books and records of GRANTEE pertaining to the purposes of this Grant Agreement.

ARTICLE XI

REPORTS

Prior to the termination of the Grant Period GRANTEE shall provide CITY with the following reports:

1) A final Financial Report summarizing all expenditures of CITY grant funds, and;

2) A detailed Narrative Report stating what was accomplished with the funds.

ARTICLE XII

ENTIRE AGREEMENT, WAIVERS AND AMENDMENTS

This Agreement is executed in three duplicate originals, each of which is deemed to be an original. This Agreement constitutes the entire understanding and agreement of the parties. No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

ARTICLE XIII

POLITICAL ACTIVITIES

GRANTEE agrees that no funds received pursuant to this Grant Agreement shall in any way be used for the furtherance of or opposition to any political activity or for the purpose of conducting partisan political activities.

ARTICLE XIV

GRANT PERIOD

The grant period shall terminate on **June 30, 2010**

ARTICLE XV

NOTICES

Whenever it shall be necessary for either party to give notice to the other party, it shall be sufficient if said notice shall be served by certified mail addressed as follows:

CITY CLERK
CITY OF TORRANCE
3031 Torrance Boulevard
Torrance, CA 90503

ART ATTACK FOUNDATION
20530 Palm Way
TORRANCE, CA 90503

Unless and until a different address may be furnished in writing by either party to the other.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement.

CITY OF TORRANCE

DATED _____

By _____
Mayor Frank Scotto

GRANTEE
ART ATTACK FOUNDATION

DATED _____

_____
Dan Watt
Executive Director

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
CITY ATTORNEY

By _____

Deputy City Attorney

X:P&R/cacommis/grants/2009-2010 grant agreements

City of Torrance
Cultural Services Division
Community Services Department
3031 Torrance Boulevard
Torrance, CA 90503

RECEIVED
2009 MAY 14 AM 9:22
CITY OF TORRANCE
CITY CLERK'S OFFICE

COMMUNITY ARTS GRANT PROGRAM 2009 – 2010
FOR ARTS ORGANIZATIONS AND ARTISTS

DEADLINE: Thursday May 7, 2009

APPLICATION DEADLINE AND INSTRUCTIONS

Before completing your application, please read all the following instructions:

1. **DEADLINE** for filing is **THURSDAY, MAY 7, 2009 at 5:00pm**. All projects or programs funded during this grant period must begin no earlier than July 1, 2009 and end no later than June 30, 2010.

2. **Grant applications must be received in the Torrance City Clerk's office by the deadline. Please hand-deliver or mail applications to: Torrance City Clerk's Office, City Hall, 3031 Torrance Blvd., Torrance, CA 90503. NO LATE MAIL APPLICATIONS WILL BE ACCEPTED.**

3. All information requested on the application must be provided. If a question does not apply to you, please state "not applicable" (N/A). Please be brief and DO NOT attach supplementary information, as it will not be reviewed by the grant review committee.

4. An application will be returned if the eligibility requirements are not met, or if the proposed project/program does not fall within the scope of the Grant Program.

5, Grant recommendations will be based on information obtained through the application and on the evaluation criteria listed in the guidelines.

6 All organizations must provide a copy of your IRS determination letter of 501 (C)(3) non-profit status. Individuals must submit a letter from a non-profit organization indicating willingness to act as their fiscal receiver for the grant funds.

7. A subcommittee of the Torrance Cultural Arts Commission will review all applications and make recommendations to the entire Commission for approval. The Torrance City Council will determine grant awards after receiving recommendations from the Torrance Cultural Arts Commission.

8. Financial and Narrative reports on the grant project/program are mandatory, and must be submitted by July 30, 2010. Grantees that do not turn in their reports in a timely manner may not be considered for future funding.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 07 2005

ART ATTACK FOUNDATION
C/O DAN WATT
20530 PALM WAY
TORRANCE, CA 90503

Employer Identification Number:
76-0759124
DLN:
17053296019014
Contact Person:
JOAN C KISER ID# 31217
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
MAY 26, 2004
Contribution Deductibility:
YES
Advance Ruling Ending Date:
DECEMBER 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

Art Attack Foundation
Arts Grant 2009 – 2010

"adopt-a-kid" out reach program

"CINDERELLA" – a musical performance

1. AAF's goal for the "*Adopt-a-Kid*" program is to find supporters who will sponsor children who are less fortunate and do not get the opportunity to attend live theatre. Children should have the opportunity to experience art as an inspiration and be encouraged to reach their creative potential. We would present a 1 hour musical production of the "*CINDERELLA*".

2. As the Arts in our schools have decreased in availability we need to do what we can to fill that void. We will offer *free* tickets to every elementary school in Torrance to pass out to those less fortunate in our community. We also give tickets the Torrance YMCA, and Boys & Girls Clubs to offer to their less fortunate families.

3. This program is dedicated to the exposure, education, and enrichment of those in the community who otherwise would not have the opportunity. Through this program we hope to inspire, encourage, and cultivate the arts in our youth. Exposing kids to all areas of the performing arts in one performance will uplift, motivate, and stimulate our future audiences and potential performers.

4. Everyone who attends the performance will get a program that has the lessons taught through "*CINDERELLA*" on a bookmark. The audience's also gets a question and answer period after the show for the cast and crew members. Immediately following the Q & A, the audience is treated to a cookie reception in the Armstrong Theatre lobby with the cast for photos and any other questions. Meeting the "characters" is always a thrill.

5. Armstrong Theatre on Saturday, October 3rd 2009 at 10:30 AM

6. This is an out-reach performance and is free to the invited audience.

7. 14 talented professional actors, singers, and dancers from Beach Cities Repertoire Company.

8. This will be our 5th out-reach show. Flyers will be distributed to every elementary school in Torrance along Torrance YMCA, and Boys & Girls Clubs of the South Bay. An ad and press release will be run in the local south bay publications.

Art Attack Foundation
Arts Grant 2009 – 2010

9. This show is geared for K- 8 and their families. This is a favorite classic musical so it will appeal to many ages. As in past performances we have always had an attendance of 500.

10. In the programs we always include a comment card for suggestion of future shows and ideas for other activities that the kids might be interested in. The Art Attack Foundation also contacts each group that attended with a follow-up letter, thanking them for attending and asking for their opinion. The show *CINDERELLA* was actually picked because we had received

11. requests for it as a possible show!

12. The Armstrong Theatre IS accessible to individuals with disabilities.

City of Torrance

COMMUNITY ARTS GRANT PROGRAM
GRANT APPLICATION 2009 - 2010

I. SUMMARY INFORMATION

A. APPLICANT INFORMATION

Organization Art Attack Foundation Phone # 310-371-8568

Street Address 20530 Palm Way City Torrance Zip 90503

Name of Contact Person Dan Watt

Title of Contact Person Executive Director Phone # 310-529-1164

Email Address dancindanw@aol.com

Website Address www.artattackfoundation.org

B. PROGRAM/PROJECT TITLE "Adopt-a-kid" outreach program
Cinderella - A musical Performance

C. TOTAL AMOUNT REQUESTED FROM CITY OF TORRANCE (Amount requested can be between $500 and $2,500; all grant awards must be matched 1 to 1)

$ 2,000 or any portion there of

D. TYPE OR PRINT NAME AND TITLE OF AUTHORIZING OFFICIAL:

Dan Watt - Executive Director

Signature of Authorizing Official 05/01/09 Date

II. NON-PROFIT STATUS INFORMATION

Please furnish the date when your organization or fiscal receiver was incorporated in California as a non-profit organization. Date: 02/07/05

Be sure to include with your grant application one of the following:
*A copy of your organization's proof of non-profit status under Section 501 (c)(3) OR
*A copy of your fiscal receiver's proof of non-profit status under Section 501 (c)(3).

III. PROGRAM INFORMATION

Please address the following questions in no more than two single-sided 8 ½" x 11" pages with 1" margins and 11 point font or larger. All answers must be type-written. Number each page and indicate applicant's name in the upper right of each page.

Title of Project/Program: "Adopt-a-kid" outreach program
Cinderella - A musical Performance

1. Describe the project/program for which grant funds are being sought.
   See Attached sheet
2. What is the relevancy of this project/program to the Torrance community?
   See Attached sheet
3. What is the need that will be met through the implementation of this program/project? What goals do you hope to achieve?
   See Attached sheet
4. What specific activities will be conducted to implement this project/program?
   See Attached sheet
5. Where and when are these activities planned?
   See Attached sheet
6. Will the program/project be free to the public? If not, what will ticket prices or other fees be?
   See Attached sheet
7. Who are the lead artists and artistic personnel involved in this project/program?
   See Attached sheet
8. How will you market this program to the public? What audience are you trying to reach?
   See Attached sheet
9. What is the estimated number of people you plan to serve by this project? Indicate the age groups (youth, adults, seniors) that you expect this program/project to serve during the grant period.
   See Attached sheet
10. How will you assess if this project/program has been successful?
    See Attached sheet
11. Are your organization's facilities and services accessible to individuals with disabilities?
    YES
12. Please use this space to provide any additional information you would like the grant review committee to know.
    See Attached sheet

IV. PROJECT BUDGET SHEET

	Complete for Request **Estimate**	Complete for Final Report **Actual**
Expenses (Direct Cost of Grant/Project)		
Personnel		
Current Staff Hours for this project	$ 400.00	$
New Staff Hours for this project	$ 400.00	$
Production		
Artists Fees	$ 2000.00	$
Royalties	$ 850.00	$
Space Rentals	$ 1250.00	$
Publicity and Outreach		
Fliers	$	
Ads	$	
Other		
Other Costs (please describe)		
Costumes	$ 400.00	$
Music Recorded	$ 700.00	$
Set	$ 800.00	$
Total Expenses:	**$** 6800.00	**$**
Income:		
Earned Income	$	$
Ticket Sales	$ 1600.00	
Other Earned Income (indicate sources)		
	$	$
	$	$
Grants		
Shultz Steel	$ 1500.00	$
	$	$
Donations (indicate sources)		
Cash Sandpipers $1200 - Betty White $1000	$ 2200.00	$
Goods	$	$
Services	$	$

Other Income (indicate sources)

	$	$
	$	$
	$	$
TOTAL INCOME (must equal or exceed funds granted)	**$** 5300.00	**$**
GRANT REQUEST FROM CITY OF TORRANCE	**$** 1500.00	**$**
PROJECT TOTAL	**$** 6800.00	**$**

CITY OF TORRANCE
COMMUNITY ARTS GRANT PROGRAM

GRANT AGREEMENT

GRANTEE AGENCY: CULTURE SHOCK LOS ANGELES DANCE
GRANT NUMBER: **C2009 -**

PROJECT TITLE: H4: HIP HOP HAS HISTORY

PROJECT DIRECTOR: ALLISON TANAKA, DIRECTOR OF PROGRAMS

THIS AGREEMENT is made and entered into this 1st day of July 2009 by and between the City of Torrance, a municipal corporation, hereinafter referred to as CITY, and the Grantee Agency named above, hereinafter referred to as GRANTEE.

W I T N E S S E T H

WHEREAS, GRANTEE operates a non-profit community program serving the residents of CITY, and;

WHEREAS, GRANTEE is in need of funds to provide its services:

NOW, THEREFORE, the parties mutually agree as follows:

ARTICLE I

PURPOSE OF THIS AGREEMENT AND FUNDING

CITY will provide GRANTEE with a sum not to exceed ($1000.00) **One Thousand dollars and zero cents** to be used only for the specific project described in GRANTEE'S application attached to this Agreement as Exhibit "A" and incorporated herein by this reference.

ARTICLE II

USE OF FUNDS

1) Failure of GRANTEE to use any of the grant funds for purposes of the project as outlined in Exhibit "A" shall result either in the return of said funds by GRANTEE to CITY or shall, at the option of CITY, result in a refusal of CITY to authorize further grant funds for release to GRANTEE.

2) GRANTEE shall return to CITY any grant funds received pursuant to this Grant Agreement which have not been used by GRANTEE at the termination of the grant period.

3) Only those expenses set forth in the project budget in Exhibit "A" are allowable costs.

ARTICLE III

INCOME EARNED FROM THE PROJECT

All income earned by GRANTEE as part of or as a result of said grant project shall accrue to GRANTEE so long as the income does not exceed the costs of providing the service to GRANTEE's clients.

ARTICLE IV

NON-DISCRIMINATION

GRANTEE shall provide its services without regard to the race, color, national origin or sex of any person.

ARTICLE V

LOCAL, STATE AND FEDERAL LAWS

GRANTEE shall carry out said project in conformance with all pertinent laws including applicable federal or state guidelines dealing with the uses and limitations upon use of grant funds.

ARTICLE VI

TERMINATION OF GRANT AGREEMENT

In the event of GRANTEE's noncompliance with any clause of this Agreement, CITY may cancel, terminate or suspend this Agreement and withhold any further grant funds.

ARTICLE VII

CONFLICT OF INTEREST

No member, official or employee of the CITY shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly interested.

ARTICLE VIII

NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No member, official or employee of the CITY shall be personally liable to GRANTEE, or any successor in interest, in the event of any default or breach by the CITY or for any amount which may become due to GRANTEE or successor or on any obligations under the terms of this Agreement.

ARTICLE IX

GRANT ACCOUNTING AND RECORDS

The GRANTEE shall maintain records and accounts consistent with generally accepted accounting principles and also shall provide for such fiscal control and fund accounting procedures as are necessary to assure proper disbursement and accounting for grant project funds.

ARTICLE X

INSPECTION OF BOOKS AND RECORDS

The CITY has the right at all reasonable times to inspect the books and records of GRANTEE pertaining to the purposes of this Grant Agreement.

ARTICLE XI

REPORTS

Prior to the termination of the Grant Period GRANTEE shall provide CITY with the following reports:

1) A final Financial Report summarizing all expenditures of CITY grant funds, and;

2) A detailed Narrative Report stating what was accomplished with the funds.

ARTICLE XII

ENTIRE AGREEMENT, WAIVERS AND AMENDMENTS

This Agreement is executed in three duplicate originals, each of which is deemed to be an original. This Agreement constitutes the entire understanding and agreement of the parties. No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

ARTICLE XIII

POLITICAL ACTIVITIES

GRANTEE agrees that no funds received pursuant to this Grant Agreement shall in any way be used for the furtherance of or opposition to any political activity or for the purpose of conducting partisan political activities.

ARTICLE XIV

GRANT PERIOD

The grant period shall terminate on **June 30, 2010**

ARTICLE XV

NOTICES

Whenever it shall be necessary for either party to give notice to the other party, it shall be sufficient if said notice shall be served by certified mail addressed as follows:

CITY CLERK
CITY OF TORRANCE
3031 Torrance Boulevard
Torrance, CA 90503

CULTURE SHOCK LOS ANGELES DANCE
4029 PACIFIC AVE #7
SAN PEDRO, CA 90731

Unless and until a different address may be furnished in writing by either party to the other.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement.

CITY OF TORRANCE

DATED _____

By _____
Mayor Frank Scotto

CULTURE SHOCK LOS ANGELES DANCE
GRANTEE

DATED _____

_____
Allison Tanaka
Director of Programs

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
CITY ATTORNEY

By _____

Deputy City Attorney

cacommis/grants/2009-2010 Grant agreements/Culture Shock Los Angeles Dance

City of Torrance

COMMUNITY ARTS GRANT PROGRAM
GRANT APPLICATION 2009 - 2010

RECEIVED
2009 MAY -7 PM 3:48
CITY CLERK'S OFFICE

I. SUMMARY INFORMATION

A. APPLICANT INFORMATION

Organization Culture Shock Los Angeles Dance Phone # (310) 918-7193

Street Address 4029 Pacific Ave. #7 City San Pedro Zip 90731

Name of Contact Person Allison Tanaka

Title of Contact Person Director of Programs Phone # (310) 918-7193

Email Address cultureshock la@yahoo.com

Website Address www.CultureShockLA.com

B. PROGRAM/PROJECT TITLE H4: Hip Hop Has History

C. TOTAL AMOUNT REQUESTED FROM CITY OF TORRANCE (Amount requested can be between $500 and $2,500; all grant awards must be matched 1 to 1)

$ 1000

D. TYPE OR PRINT NAME AND TITLE OF AUTHORIZING OFFICIAL:

Allison Tanaka, Director of Programs

Allison Tanaka 5/5/09

Signature of Authorizing Official Date

II. NON-PROFIT STATUS INFORMATION

Please furnish the date when your organization or fiscal receiver was incorporated in California as a non-profit organization. Date: 10/23/08

Be sure to include with your grant application one of the following:
*A copy of your organization's proof of non-profit status under Section 501 (c)(3) OR
*A copy of your fiscal receiver's proof of non-profit status under Section 501 (c)(3).

III. PROGRAM INFORMATION

Please address the following questions in no more than two single-sided 8 ½" x 11" pages with 1" margins and 11 point font or larger. All answers must be type-written. Number each page and indicate applicant's name in the upper right of each page.

Title of Project/Program:

1. Describe the project/program for which grant funds are being sought.

2. What is the relevancy of this project/program to the Torrance community?

3. What is the need that will be met through the implementation of this program/project? What goals do you hope to achieve?

4. What specific activities will be conducted to implement this project/program?

5. Where and when are these activities planned?

6. Will the program/project be free to the public? If not, what will ticket prices or other fees be?

7. Who are the lead artists and artistic personnel involved in this project/program?

8. How will you market this program to the public? What audience are you trying to reach?

9. What is the estimated number of people you plan to serve by this project? Indicate the age groups (youth, adults, seniors) that you expect this program/project to serve during the grant period.

10. How will you assess if this project/program has been successful?

11. Are your organization's facilities and services accessible to individuals with disabilities?
_X_ YES ____ NO

12. Please use this space to provide any additional information you would like the grant review committee to know.

1. Describe the project/program for which grant funds are being sought?

Funding is being requested to support the *8th Annual Hip-Hop Has History (H4) Program.* The *H4 Program* is a public event that teaches dance fundamentals, art appreciation, and provides insight into the four elements and diverse history of the Hip-Hop culture. The goal of the *H4 Program* is to encourage youth and adult involvement in the arts with special emphasis being placed on the art form's cultural roots within Southern California. The program consists of separate youth and adult one-day workshops featuring master classes, art activities and discussion panels; the event also includes a youth performance showcase highlighting the talents of local performing groups. The *H4 Program* targets individuals (ages 7-35), living in Torrance and surrounding areas, who may or may not have had prior dance or experience in the arts. Last year's event, held at the Torrance Cultural Arts Center, attracted over 700 youth and adult participants.

2. What is the relevancy of this project/program to the Torrance community?

Torrance has a growing community of young people interested in exploring the urban arts. We witness this in the local schools and dance studios in which we work. We believe that it's important to keep these young people engaged in constructive activities regardless of their experience level or ability to pay for instruction. *H4* serves as a springboard for youthful artistic development. Using basic dance terminology, principles, and history, the program draws parallels between urban dance and other classical forms. In this way, the program utilizes urban dance, a familiar medium to young people, as a means of drawing in new audiences and encouraging their exploration of different art forms.

3. What is the need/goals that will be met through the implementation of this project?

The *H4 Program* is designed to encourage artistic exploration while also providing insight into the rich history of the Hip-Hop culture. It's important that young people learn about the artistic foundation of urban dance, art and music, and recognize that it has a positive identity that is not always reflected by the negative stereotypes associated with it.

Program participants will build their self-esteem while developing or exploring artistic skills they may not have known they possessed. In addition, they will also gain greater awareness of and appreciation for the contributions different cultures and viewpoints have made to the development of the various urban art forms. Hip-Hop dance can transcend ethnic and economic differences while fostering a mutual respect and understanding between its participants. The program can ultimately help strengthen communities by providing positive interactions between its residents.

4. What specific activities will be conducted to implement this project/program?

A free "Kid's Dance Day" will be held for children ages 17 and under. This one-day event includes classes in different street dance styles and urban art forms (including visual arts and dj'ing) for students of all levels. The event concludes with a youth performance showcase featuring invited groups from throughout Torrance and surrounding communities.

An adult *H4 Workshop* will also be conducted with beginning through advanced level classes in various street dance styles, dj'ing, spoken word, and visual arts. Classes are taught by

masters in the various genres. The event includes a unique Q & A discussion in which notable artists share their views on the history of Hip-Hop dance and culture. The workshop concludes with "battles" in dance styles including breaking, locking and popping.

5. Where and when are these activities planned?

As in prior years, the *H4 Program* is planned for a weekend date in late January/early February 2010 at the Torrance Cultural Arts Center. Similar to last year, we plan on holding the event over the course of a weekend (youth workshops on one day and adult classes on the other) and hope to again utilize the dance rooms, recreation center and Armstrong Theatre.

6. Will the program be free to the public? If not, what will the ticket prices or other fees be?

"Kid's Dance Day" youth workshop (free); adult workshop ($25/all-day pass or $9/single class); and Youth Showcase Performance ($10/person).

7. Who are the lead artists and artistic personnel involved in this project/program?

Each year, Culture Shock LA assembles a group of notable guest artists to lead *H4 Program* instruction and activities. Although artists for this year's event have not yet been confirmed, guests in prior years have included: Don Campbell (originator of Locking), Anthony Thomas (choreographer, Rhythm Nation), Rainen Paguio and Kevin Brewer (Jabbawockeez), Steven Roybal (founder, Int'l Dance Academy), and Asia Yu (founder, B-boy Summit).

8. How will you market this program to the public? What audience are you trying to reach?

Informational flyers for the *H4 Program* will be distributed to local community centers, schools, and businesses. In addition, program details and updates will be included in the Culture Shock LA weekly e-newsletter (sent to nearly 1000 subscribers) and on the organization's website. Marketing efforts on the web will also include postings on local calendars. Press releases concerning program related events will be sent to local media outlets and will be supplemented with print ads (if funding allows).

9. What is the estimated number of people you plan to serve by this project?

The 8th Annual *H4 Program* is projected to serve an estimated 900 people. Of this number, approximately 55% will be youth and 45% will be adults (primarily ages 18-40).

10. How will you assess if this project/program has successful?

- Number of participants attending the program's events
- Positive feedback collected through voluntary surveys (designed to evaluate information learned and overall satisfaction in particular areas) distributed to participants both at the event and made available online post-event.

11. Are your organization's facilities/services accessible to individuals w/disabilities? X YES

12. Please use this space to provide any additional information you would like the grant review committee to know.

IV. PROJECT BUDGET SHEET

	Complete for request **Estimate**	Complete for Final Report **Actual**
Expenses (Direct Cost of Grant/Project)		
Personnel		
Current Staff Hours for this project	$ 2,034.00	$
New Staff Hours for this project	$ -	$
Production		
Artists Fees	$ 3,950.00	$
Royalties	$ -	$
Space Rentals	$ 3,441.50	
Publicity		
Fliers	$ 214.00	
Ads	$ -	
Other	$ -	
Other Costs (please describe)		
Supplies & Materials	$ 86.00	$
	$	$
	$	$
Total Expenses:	**$ 9,725.50**	**$**
Income:		
Earned Income		
Ticket Sales	$ 4,740.45	$
Other Earned Income (indicate sources)		
	$	$
	$	$
Grants		
Target (application pending)	$ 3,000.00	$
		$
Donations (indicate sources)		
Cash (corporate donations)	$ 500.00	$
Goods (snacks & merchandise for vending)	$ 200.00	$
Services (administrative & marketing services)	$ 300.00	$

Other Income (indicate sources)		
_____	$	$
_____	$	$
_____	$	$
TOTAL INCOME (must equal or exceed funds granted)	**$ 8,740.45**	**$**
GRANT REQUEST FROM CITY OF TORRANCE	**$ 1,000.00**	**$**
PROJECT TOTAL	**$ 9,740.45**	**$**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 23 2008

CULTURE SHOCK LOS ANGELES DANCE
TROUPE
4029 PACIFIC AVE STE 7
SAN PEDRO, CA 90731-7100

Employer Identification Number:
26-1198327
DLN:
17053224343028
Contact Person:
GARY L BOTKINS ID# 31463
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
October 12, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

CULTURE SHOCK LOS ANGELES DANCE

Sincerely,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC