

Council Meeting of
June 16, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Human Resources - Approval of a Contract Extension for ADA
(Americans with Disabilities Act) Consulting Services**

Expenditure: Not applicable

RECOMMENDATION

Recommendation of the Human Resources Director that City Council approve an amendment to the contract with National Access Consultants in order to extend the contract from June 30, 2009 to September 30, 2009.

Funding

No additional funding needed.

BACKGROUND/ANALYSIS

On December 18, 2007 the City Council approved a contract for ADA (Americans with Disabilities Act) consulting services, at a not-to-exceed price of \$75,000, with National Access Consultants (C2007-196) in order to inspect City buildings and parks and submit surveys, as well as assist in developing a transition plan.

The current contract expires on June 30, 2009. The consultant has completed and submitted surveys on approximately 75% of City facilities, including City Hall and adjoining buildings, the Personnel Building, the Police Department Building, the Armstrong Theater, all branch libraries, most City parks, and several other buildings.

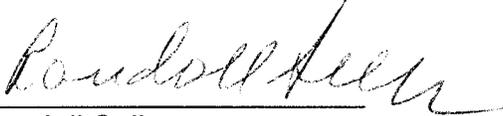
However additional time will be needed to inspect the remainder of the City facilities and to fully complete the transition plan.

Thus far approximately \$40,000 of the \$75,000 approved for the ADA consulting work has been expended. As \$35,000 remains of the original amount approved,

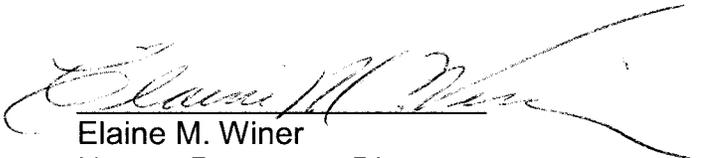
funding is adequate to complete the consultant's work.

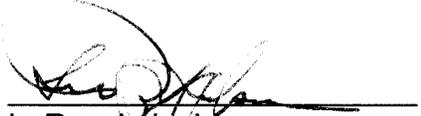
Respectfully Submitted,

Elaine M. Winer
Human Resources Director

By: 
Randall Sellers
Risk Manager

CONCUR:


Elaine M. Winer
Human Resources Director


LeRoy J. Jackson
City Manager

Note:
As the work is approximately 75% complete, the remaining billable hours may require less than the remaining funds. CM is aware of this project's status and staff will monitor further expenditures to project completion.

ATTACHMENT A: Amendment to Contract Services Agreement

AMENDMENT TO AGREEMENT

This Amendment to Agreement is made and entered into as of _____, 2009 by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and National Access Consultants, LLC ("CONSULTANT")

RECITALS:

- A. CITY and CONSULTANT entered into an Agreement on January 1, 2008 whereby CONSULTANT agreed to provide ADA facilities assessments and related services.
- B. The Agreement was through June 30, 2009 and was for an amount not to exceed \$75,000.
- C. The City is satisfied with the level of service provided by CONSULTANT.
- D. Both parties wish to amend the Agreement to extend the term for an additional three months.

AGREEMENT

- 1. Paragraph 2, entitled "TERM," is amended to read in its entirety as follows:
 - "2. TERM
Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect from the Effective Date through September 30, 2009."
- 2. The persons executing this Agreement on behalf of the CONSULTANT warrant that (i) the CONSULTANT is duly organized and existing; (ii) they are duly authorized to execute this Agreement on behalf of the CONSULTANT; (iii) by so executing this Agreement, the CONSULTANT is formally bound to the provisions of this Agreement; and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the CONSULTANT is bound.

3. In all other respects, the Agreement dated January 1, 2008 between CITY and CONSULTANT is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE
A Municipal Corporation

National Access Consultants, LLC
a Limited Liability Corporation

Frank Scotto, Mayor

By: _____
Anthony E. Goldsmith
Principal

ATTEST:

Sue Herbers
City Clerk

APPROVED AS TO FORM:
JOHN L. FELLOWS III
City Attorney

By: _____