

FOR COUNCIL MEETING
June 2, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Community Services -- Accept and File Financial and Narrative Reports from Completed 2008 Non-Profit Social Services Agency Grant Recipients and Approval of Proposed Reallocation of Unused 2008 Grant Funds to the 2010 Grant Program.
Expenditure: \$1,530**

RECOMMENDATION

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council:

- 1) Accept and File the *Financial and Narrative Reports* of Completed Projects from the *2008 Non-Profit Social Services Agency Grant Recipients*; and,
- 2) Approve the Proposed Reallocation of \$1,530 in Unused Funds from New Life Advocacy's 2008 Grant to be used in the 2010 Grant Program.

Funding

Funding is available in the General Fund Parks and Recreation Commission Operating Budget.

BACKGROUND/ANALYSIS

At the City Council meeting of February 5, 2008, Your Honorable Body approved grant funding totaling \$40,000 as recommended by the Parks and Recreation Commission for eighteen Non-Profit Social Service Agencies. The list of agencies and their respective approved grant amounts along with the excerpt from the Council meeting minutes has been included (Attachments A & B). As required by the terms of the Grant Agreements, each grant recipient submitted Financial and Narrative Statements to Community Services Department staff prior to the February 25, 2009 deadline.

The Parks and Recreation Commission Grants Committee met on May 12, 2009, to review the 2008 Grant Recipient Financial and Narrative Statements. The Committee approved the statements and recommended they be forwarded to the full body of the Parks and Recreation Commission for approval. In addition, the Grants Committee recommended that \$1,530 of unused funds from New Life Advocacy's grant be rolled

over and added into the 2010 Grant Program for Non-Profit Social Service Agencies. These funds were unspent due to timing issues that prevented New Life Advocacy from expending their total 2008 grant allocation as planned. If approved as recommended, this would bring the total funding proposed for the 2010 grant program to \$41,530.

The Parks and Recreation Commission met on May 13, 2009. Attached is an excerpt from this meeting's minutes in which the Commission recommended that City Council approve the 2008 Financial and Narrative Statements and add the \$1,530 of unused grant funds from New Life Advocacy's 2008 grant to the 2010 Grant Program (Attachment C). Due to the size and volume of the complete 2008 Financial and Narrative Statements submitted by the grant recipients, copies of these statements are available for review in the City Clerk's and City Council's offices.

Respectfully submitted,

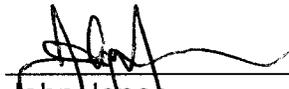
PARKS AND RECREATION COMMISSION



Howard Orpe, Chairperson

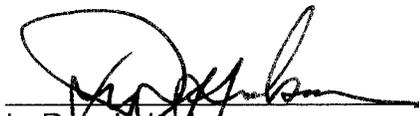
By 
Richard Brunette
Recreation Services Manager

CONCUR:



John Jones
Community Services Director

NOTED:



LeRoy J. Jackson
City Manager

Attachments: A) 2008 Non-Profit Social Services Agency Grant Recipients
B) Excerpt from February 5, 2008 City Council Meeting Minutes
C) Excerpt from May 13, 2009 Parks and Recreation Commission Meeting Minutes

2008 NON-PROFIT SOCIAL SERVICES AGENCY GRANT RECIPIENTS

AGENCY	COUNCIL APPROVED
Behavioral Health Services, Inc.	\$ 2,000
Community Helpline, a Div. of Helpline Youth Counseling	\$ 1,000
Harbor Interfaith Services	\$ 2,000
Healthcare and Elder Law Programs Corporation (H.E.L.P.)	\$ 2,000
National Council on Alcoholism	\$ 3,000
New Life Advocacy	\$ 3,000
Pediatric Therapy Network	\$ 2,000
RSVP of South Bay	\$ 4,000
Society to Aid Retarded, Inc.	\$ 1,000
South Bay Children's Health Center Association, Inc.	\$ 2,000
South Bay Literacy Council, Inc.	\$1,000
St. Paul's United Methodist Church	\$1,500
The Children's Dental Center	\$ 3,000
The Gathering Place	\$ 1,500
The Salvation Army Torrance Corps.	\$ 3,000
The Wellness Community South Bay Cities	\$ 2,500
Torrance-South Bay YMCA	\$ 3,000
Torrance Symphony Association	\$ 2,500
TOTALS	\$40,000

EXCERPT OF MINUTES

✓ Minutes Approved

February 5, 2008

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 7:04 p.m. on Tuesday, February 5, 2008 in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Nowatka, Sutherland, Witkowsky, and Mayor Scotto.

Absent: Councilmember Drevno.

8. CONSENT CALENDAR

8E. APPROVAL OF 2007-08 GRANT FUNDING FOR NON-PROFIT SOCIAL SERVICES AGENCIES

Recommendation

Recommendation of the **Parks and Recreation Commission** and the **Community Services Director** that City Council approve grant funding under the year 2007-2008 Grant Program for Non-Profit Social Services Agencies in the amount of \$40,000.

MOTION: Councilmember Nowatka moved for the approval of Consent Calendar Items 8A through 8M. The motion was seconded by Councilmember Barnett and passed by unanimous roll call vote (absent Councilmember Drevno).

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EXCERPT OF MINUTES

✓ Minutes Subject to Approval

May 13, 2009

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION****1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in a regular session at 7:02 p.m. on Wednesday, May 13, 2009, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Hazell, Robbins, Ning, Taniguchi, and Chairperson Orpe.

Absent: Commissioners Cook and Gilbert.

Also Present: Community Services Director Jones, Recreation Services Manager Brunette, Senior Business Manager Minter, Park Services Manager Wilson, and Senior Recreation Supervisor Kelso.

MOTION: Commissioner Robbins moved to grant Commissioners Cook and Gilbert excused absences for the May 13, 2009 Commission meeting. Commissioner Taniguchi seconded the motion; a voice vote reflected unanimous approval.

7. OLD BUSINESS

7B. APPROVAL OF 2008 FINANCIAL & NARRATIVE REPORTS FOR NON-PROFIT SOCIAL SERVICE AGENCY GRANTS AND RECOMMENDATION FOR UNSPENT GRANT FUNDS

Community Services Director Jones reported that the Grants Committee met on May 12, 2009 to review the Financial and Narrative Statements provided by each of the 2009 grant recipients. He stated that the Committee recommends approval of the Financial and Narrative Statements and to add the \$1,530 in unspent funds from New Life Advocacy to the 2009 Grant Program.

MOTION: Commissioner Robbins moved to approve the 2008 Financial and Narrative Statements for the 2008 Grant Program for Non-Profit Social Service Agencies and to add \$1,530 in unused funds to the 2009 Grant Program. Commissioner Taniguchi seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Cook and Gilbert).

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