

Council Meeting of
May 12, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services – Authorize a purchase order for acquisition of three (3) 2009 Toyota Camry Sedans

Ref: Bid No. B2009-14

Expenditure: \$76,774.84

RECOMMENDATION

Recommendation of the General Services Director that City Council:

1. Authorize issuance of a purchase order to Carson Toyota in Carson, CA in the amount of \$76,774.84 including sales tax and tire fees, to furnish three (3) 2009 Toyota Camry Sedans.
2. Appropriate \$76,774.84 from the Fleet Services Vehicle and Equipment Replacement Fund.

Funding

Funding is available from the Fleet Services Vehicle and Equipment Replacement Fund.

BACKGROUND

The proposed vehicle purchases are scheduled replacements for the three (3) vehicles listed below, all of which are assigned to the Torrance Police Department (TPD).

Veh. #	Year	Make	Model	Mileage	Condition
7116	2004	Honda	Accord	82,914	Poor
7126	2005	Toyota	Avalon	85,013	Poor
7128	2006	Toyota	Avalon	73,996	Poor

ANALYSIS

Formal Bid Number B2009-14 packages were sent to 9 prospective bidders, including Torrance Toyota. A total of four (4) bids were received and opened on April 23, 2009. Carson Toyota submitted the lowest responsible bid. Torrance Toyota did not submit a bid and when staff inquired as to why, the Fleet Manager at Torrance Toyota indicated that the dealership was in the middle of a reorganization and that she did not recall receiving the bid document.

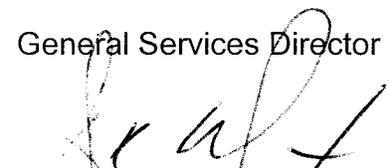
Bids are as follows:

Vendor	Total Price (Incl. Tax & Tire fees)
Carson Toyota * Carson, CA	\$76,774.84
Manhattan Beach Toyota Manhattan Beach, CA	\$81,934.55
Longo Toyota El Monte, CA	\$83,374.20
South Bay Toyota Gardena, CA	\$88,098.60

* Lowest responsible bidder

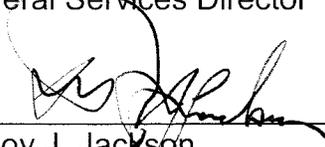
Respectfully submitted,
SHERYL BALLEW

General Services Director


By: David K. Winnett, Jr.
Fleet Services Manager

CONCUR:


Sheryl Ballew
General Services Director


LeRoy J. Jackson
City Manager