

Council Meeting of  
April 28, 2009

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California

Members of the Council:

**SUBJECT: Public Works - Authorize purchase order for automated curbside containers for the expansion of the green waste recycling pilot program. Expenditure: \$204,057.57.**

### **RECOMMENDATION**

Recommendation of the Public Works Director that City Council:

1. Appropriate \$204,057.57 from the Sanitation Enterprise Fund for the purchase of automated green waste containers; and
2. Authorize a purchase order with Toter Incorporated of Statesville, North Carolina in the amount of \$204,057.57 for the sole source purchase of 3,816 Toter automated curbside green waste containers. These additional containers are needed to expand the green waste collection pilot program with four additional routes.

### **Funding**

Funding is available in the Sanitation Enterprise Fund.

### **BACKGROUND/ANALYSIS**

Since June 18, 2007 the Public Works Department has been operating a pilot program for the collection of green waste. Currently, 4,000 homes in 4 different areas of the city are participating. The program has been very successful, averaging an increase in recycling collection of 28%. There is also a great deal of public support and interest in the program. If the program is offered citywide, Torrance should reach the 50% overall diversion rate mandated by AB 939.

We are requesting authorization to purchase an additional 3,816 Toter brand green waste recycling containers to expand the current program. With the containers we already have in storage and this new purchase, we will add 4,000 homes to the existing program. Due to operational efficiencies, we will not require any additional labor for this phase of the expansion.

Due to the Toter brand product's superior durability and ease of maintenance, as well as to maintain a uniform appearance on collection days, the same brand and model of container will be purchased for the expansion of the green waste trial pilot program. This purchase will be for 96-gallon green containers, stamped "green waste only" on the lid and the City emblem on the sides, with ventilation slits for odor control.

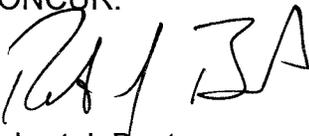
This is a sole source purchase, as the container is the patented design of Toter Inc. and distributed only through Toter Incorporated. The Torrance Municipal Code, (Section 22.3.17.b), (EXCEPTIONS; SOLE-SOURCE PURCHASES) states that "sole source purchases shall mean those purchases where it would be undesirable or impossible for the City to advertise for bids for particular work or for patented items, or experimental or unique services or products, or where competitive purchases would be unavailable or would not prove advantageous for the City."

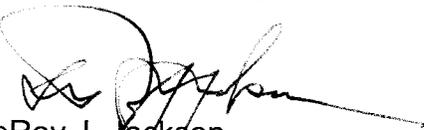
Respectfully submitted,

ROBERT J. BESTE  
Public Works Director

  
By: Matthew Knepp  
Sanitation Services Manager

CONCUR:

  
Robert J. Beste  
Public Works Director

  
LeRoy J. Jackson  
City Manager

Attachment: A. Quote



April 16, 2009

QUOTE # : 3742-Rev 2

Dear Mr. Knapp and Ms. Sherman:

Toter Incorporated is pleased to provide the City of Torrance the following pricing off Toter's contract through the National IPA agreement bid by the City of Tucson.

PREPARED FOR:	SHIP TO:
Mr. Matthew Knapp Ms. Alison Sherman City of Torrance, Public Works 20500 Madrona Avenue Torrance, CA 90503 P: 310-781-6916 / F: 310-781-6902 E: <a href="mailto:MKnapp@torrnet.com">MKnapp@torrnet.com</a> / <a href="mailto:asherman@torrnet.com">asherman@torrnet.com</a>	Torrance, CA 90503

DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
<b>Toter 96 Gallon – Model 76896 - EVR Automated Yardwaste Container with Vents</b> ❖ Vents on lower sides and upper rim of cart body (stop bar & grid not included) ❖ <b>Color</b> – 940 Green body and lid ❖ <b>Serial Numbers</b> – Toter serial numbers hot stamped on body lid ❖ <b>Body Hot Stamp</b> – Custom hot stamp on both sides of body ❖ <b>Lid Hot Stamp</b> – Custom hot stamp on lid ❖ <b>Wheels</b> – 10" Black lug wheel ❖ <b>Warranty</b> – 10-year manufacturer's warranty ❖ <b>Cart Assembly</b> – Shipped unassembled	3,816 (6 TL)	\$44.75	\$170,766.00
<b>Option – 10" Snap-On Wheels</b>	3,816	\$1.75	\$6,678.00
<b>Subtotal =</b>			<b>\$177,444.00</b>
<b>Sales Tax – 9.25% =</b>			<b>\$16,413.57</b>
<b>Freight Rate per Truckload =</b>	6	\$1,700.00	<b>\$10,200.00</b>
<b>Total =</b>			<b>\$204,057.57</b>

ADDITIONAL INFORMATION:
<p><b>Freight:</b> FOB factory estimated freight is \$1,700.00 per truckload. This is an estimate only and may change based on actual freight charges at time of order shipment.</p> <p><b>Payment Terms:</b> Net 30 days after shipping pending credit approval</p> <p><b>Delivery:</b> Estimated to be 4 – 5 weeks ARO</p> <p>Due to an extremely volatile petro-chemical market, actual prices and freight are subject to change and must be confirmed before acceptance of an order.</p> <p>Above pricing is based on orders placed in the quantities stated above. Should quantity requirements change, please contact Toter for a revised quotation.</p>

This proposal is subject to Toter's Standard Terms and Conditions following. Toter prices do not include state and local taxes, if applicable. Delivery is subject to availability at time of order entry. Pricing is based on current resin cost and freight which must be confirmed by Toter in writing before acceptance of order. This quote supersedes any past proposal on the same item.

If you should have questions regarding Toter's products, services, or this proposal, please contact me at (800) 424-0422.

Sincerely,

*Rob Vezina – via e-mail*

Manager, Pacific Southwest Region

ACCEPTED BY:

\_\_\_\_\_  
City of Torrance\_\_\_\_\_  
Date

c: Skip Lynn, Judy Bates

\_\_\_\_\_  
P. O. #

Please return signed quotes to fax 559-320-0366. Call 559-320-0364 for further information.

**TOTER® INC.****STANDARD TERMS AND CONDITIONS  
of This Quotation and Any Sale Resulting Thereof**

1. **ACCEPTANCE:** All orders and sales contracts are subject to acceptance or rejection by Toter and are not binding until accepted. Acceptance by Toter constitutes a complete and binding contract governed by the terms and conditions of sale herein and by the laws of the State of North Carolina. Acceptance is subject to availability and may be subject to a written agreement signed by both Buyer and Toter.
2. **BROKEN CARTONS:** All product will be shipped in full cartons only.
3. **CANCELLATION PENALTY:** Cancelled orders received twenty-four (24) hours after order date are subject to a 15% cancellation charge. All cancellation requests must be confirmed in writing. In no event may any order be cancelled after goods have left point of shipment.
4. **CASH TERMS:** Standard payment terms are **NET THIRTY (30) DAYS** after invoice date unless specifically indicated otherwise. Buyer will be charged 1½% interest per month (18% per annum) on any payment received after terms indicated on invoice. Terms are contingent on credit approval. Toter reserves the right to modify credit and payment terms at any time. Invoices are payable in U.S. currency, unless otherwise specified by Toter. Toter retains a security interest in all of the goods described on the reverse side hereof until such time as the entire purchase price is paid in full.
5. **DAMAGED GOODS:** If any part of any shipment is damaged or missing when it arrives **TAKE DELIVERY AT ONCE** and have delivery carrier acknowledge damage or shortage, and make proper notation on your freight receipt. Failure to have carrier acknowledge damage may void any warranty and continue Buyer responsibility for payment in full.
6. **SHIPPING ESTIMATES/DELIVERY:** The shipping date shown on this form is an approximation only and does not, in any way, represent a contract by Seller to ship or deliver on said date. Seller will not be liable for any or all damages resulting from any delay or early shipment, regardless of the cause of the delay or early shipment. Unless otherwise expressly stated, Toter shall have the right to make delivery in installments. In the event of war, fire, flood, strike, labor trouble, accident, riot, act of God, act of governmental authority or any other contingencies beyond the control of Toter interfering with the production, supply, transportation, or consumption of the goods covered by this agreement or with the supply of any raw material used in connection therewith, quantities so affected may be eliminated from the agreement without liability but the agreement shall otherwise remain unaffected. Toter may during any period of shortage due to any of said causes, prorate its supply of such goods among its customers under this and other orders and agreements in such manner as Toter may deem fair and practicable.
7. **FREIGHT:** Any quotation of freight, transportation, shipping, handling, or similar charges are **ESTIMATES** only. Buyer is solely responsible for all charges connected with freight, transportation, shipping, handling, insurance, demurrage or similar functions, unless otherwise agreed to in writing by Toter. If such charges are by the terms of sale included in the price, any increase in rates becoming effective after the date hereof shall be for the account of the Buyer.
8. **MINIMUM ORDER:** One hundred (\$100.00) dollar minimum, excluding freight, taxes, etc.
9. **MODIFICATIONS:** Modifications will only be accepted within twenty-four (24) hours of date the original order is placed with Toter's Customer Service Department.
10. **PRICES:** All prices quoted are F.O.B.: Shipping point, unless specifically indicated otherwise, and supersede all previous prices and quotations.
11. **RETURNS:** A Return Authorization Number must be obtained from Toter within five (5) days of receipt of goods and before merchandise may be returned for credit. Returns must be completed within sixty (60) days of invoice date. All transportation charges for returned merchandise must be **PREPAID** by the shipper. Returned saleable merchandise accepted by Toter for credit is subject to a 15% restocking charge. If any portion of the goods delivered to Buyer are defective or are otherwise not in accordance with contract specifications, Toter shall have the right in its discretion either to replace such defective goods or to refund the portion of the purchase price applicable thereto. No goods shall be returned to Toter without Toter's written consent. In no event shall Toter be liable for the cost of processing, lost profits, injury to goodwill or any other special incidental or consequential damages.
12. **SPECIFICATIONS:** Toter reserves the right to substitute materials and modify product features provided that the resulting quality is equal or improved. If an inspection or testing of the goods has been agreed upon, such inspection or testing shall be made at Toter's plant or other source of supply before shipment of the goods, and approval or rejection shall be made promptly and in any event before shipment. No claims will be entertained thereafter. In all other cases, Buyer is required to give written notice to Toter of any claim promptly upon receipt of the goods and in any event within five (5) days thereafter, and Toter shall thereupon be afforded a reasonable opportunity to inspect the goods.
13. **TAXES:** Prices do not include city, county, state, federal, or any other taxes. All applicable taxes shall be paid by the Buyer unless a proper exemption certificate is furnished.
14. **WARRANTY:** THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, WHICH EXTEND BEYOND THE SEPARATE WRITTEN WARRANTY REFERENCED ON THE FACE HEREOF. NON-PAYMENT SIXTY (60) DAYS PAST THE DATE OF AN INVOICE MAY VOID WARRANTY END USE: DETERMINATION OF THE SUITABILITY OF THE GOODS COVERED BY THIS AGREEMENT FOR THE USE CONTEMPLATED BY THE BUYER OR BUYER'S CUSTOMERS IS THE SOLE RESPONSIBILITY OF THE BUYER IN CONNECTION THEREWITH, BUYER ASSUMES ALL RISK AND LIABILITY FOR LOSS, DAMAGE, OR INJURY ARISING OUT OF OR INCIDENT TO THE USE OR POSSESSION OF THE GOODS FURNISHED UNDER THIS AGREEMENT.
15. **ENTIRE AGREEMENT:** The above terms and conditions represent the entire agreement between Toter and Buyer with respect to the sale of goods supplied hereunder. This agreement cannot be modified except in a writing signed by an officer of Toter and Buyer covering the sale of said goods.

*Please return signed quotes to fax 559-320-0366. Call 559-320-0364 for further information.*