

Council Meeting
March 24, 2009

Honorable Mayor and members
Of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Recommendation for authorization to increase Purchase Order to Furnish & Install Audio/Visual Additional Equipment at Katy Geissert Library. Expenditure: \$8,813

Ref. Bid # B2008-58

RECOMMENDATION

Recommendation of the City Manager that City Council: 1) authorize an increase of a purchase order by \$8,813 for additional Audio/Visual Equipment at Katy Geissert Library to Bill's Sound & Security, Costa Mesa, CA. for a new not to exceed total of \$68,908.77; 2) Transfer funding of \$8,813 from FEAP327-Katy Geissert Civic Center Library Main Level Remodel project to FEAP694-Audio/Visual Equipment project at Katy Geissert.

Funding

Funding is available in the Katy Geissert Civic Center Library Main Level Remodel project balance FEAP327.

BACKGROUND/ANALYSIS

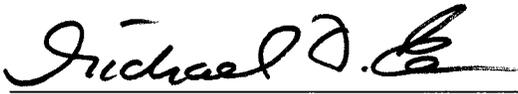
At the conclusion of the installation of the audio/visual systems in the Katy Geissert Civic Center Library Meeting Room and Children's Reading Room, staff determined that additional equipment is needed to make the electronics more accessible to users of the facility beyond staff. Staff recommends installation of one additional touch-screen panel, permanently mounted in the interior of the meeting room for ease of operation by all users of the room; add 3 microphone locations; and one microphone for use at the podium. Staff also recommends adding one touch-screen panel in the Reading Room.

The \$8,813 increase would bring the total purchase order to \$68,908.77. The additions will make it easier for guests to operate the amplified sound, video projector, DVD, and VCR. The additional microphone locations will increase safety when setting-up the room for various configurations by using the east, south, or west walls.

The one additional microphone will be placed on the podium for lecture style use whenever needed.

Respectfully submitted,

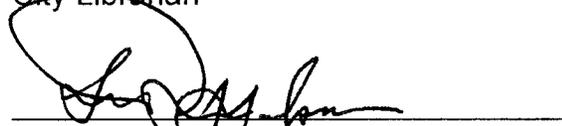
LeRoy J. Jackson
City Manager

By: 
Michael D. Smith
Cable & Community Relations Manager

CONCUR:


Michael D. Smith
Cable & Community Relations Manager


Paula Weiner
City Librarian


LeRoy J. Jackson
City Manager