

Council Meeting of  
**February 10, 2009**

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California

**Members of the Council:**

**SUBJECT: City Manager – Establish a budget for Ethics Committee**

**RECOMMENDATION**

Recommendation of the City Manager that City Council appropriate \$10,000 from the Program Contingency Reserve to establish a budget for the Ethics and Integrity Committee for the balance of fiscal year 2008-09.

**FUNDING**

Funding is available through the Program Contingency Reserve

**BACKGROUND AND ANALYSIS**

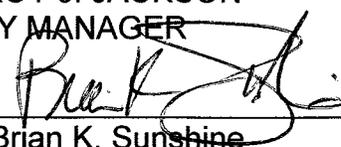
On January 13, 2009 Mayor Scotto requested a budget be brought forward to fund the Ethics and Integrity Committee, which is scheduled for appointment on February 24, 2009. The request was to bring forward a budget that would fund the Committee for the duration of this fiscal year and that an annual be developed in the upcoming two-year budget process

The Committee will hold its first meeting in March, this will require the establishment of a budget for the remainder of the fiscal year. Staff recommends establishing an interim budget of \$10,000 to cover startup of the Committee.

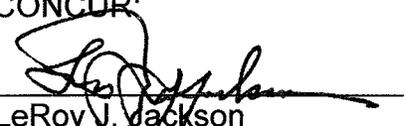
The Committee is new to the City of Torrance so the recommended budget remains fluid at this time until there have been some meetings and the needs of the Committee can be established and budgeted during the next two-year budget cycle to be conducted in May 2009.

Respectfully submitted,

LeROY J. JACKSON  
CITY MANAGER

By   
Brian K. Sunshine  
Assistant to the City Manager

CONCUR:

  
LeRoy J. Jackson  
City Manager

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