

Council Meeting of
January 13, 2009

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Community Services – Approval of 2008-2009 Grant Funding for Non-Profit Social Services Agencies.

Expenditure: \$40,000.00

RECOMMENDATION

Recommendation of the Parks and Recreation Commission and the Community Services Director that the City Council approve grant funding under the year 2008-09 Grant Program for Non-Profit Social Services Agencies to Assistance League of San Pedro-South Bay (\$1,000), Behavioral Health Services, Inc. (\$3,500), Casa de los Angelitos (\$1,000), The Children's Dental Center (\$2,000), Enrichment Through Employment (\$2,000), The Gathering Place (\$2,000), Harbor Interfaith Services (\$1,500), Healthcare and Elder Law Programs Corp. - H.E.L.P (\$2,500), HOPE - Home Ownership for Personal Empowerment (\$1,500), National Council on Alcoholism & Drug Dependency (\$2,000), Pediatric Therapy Network (\$2,000), RSVP of South Bay (\$1,000), Society to Aid Retarded, Inc. (2,000), South Bay Children's Health Center Association, Inc. (\$2,000), South Bay Literacy Council, Inc. (\$2,500), St. Paul's United Methodist Church (\$2,500), Torrance Historical Society and Museum (\$850), Torrance-Lomita Meals on Wheels, Inc. (\$5,150), Torrance-South Bay YMCA (\$1,000), The Wellness Community – South Bay Cities (\$2,000) for a total of \$40,000.

Funding

There are sufficient funds (\$40,000.00) available for this program in the Parks and Recreation Commission Budget for Fiscal Year 2008-2009.

BACKGROUND

The Grant Program for Non-Profit Social Services Agencies is entering its 24th year. Twenty-four applications were received by the deadline on Wednesday, September 10, 2008.

City Council has allocated \$40,000 for the 2008-2009 Grant Program for Non-Profit Social Services agencies.

Attached to this item is a summary of the projects submitted by each of the year 2008-09 grant applicants (Attachment A).

The following analysis summarizes the process undertaken by the Parks and Recreation Commission and staff, which has resulted in the joint recommendation presented for your consideration.

ANALYSIS

An announcement for the Year 2008-09 Grant Program was published in the Daily Breeze on August 10, 2008 (Attachment B). The Grants Committee of the Parks and Recreation Commission consisting of Commissioners Orpe, Taniguchi, and Gilbert, conducted interviews with agency representatives on October 27 and 28, 2008. On October 29, 2008, the Committee met to deliberate and formulate their recommendation to the full body of the Parks and Recreation Commission.

Following the lengthy application process, which included presentations from each agency and clarification of any questions during individual interviews, the Parks and Recreation Commission is recommending funding for agencies they felt would best address the needs of Torrance residents.

Each non-profit social service agency recommended by the Parks and Recreation Commission for funding was unanimously approved. Excerpt of Minutes of the December 10, 2008 meeting, reflecting the Commission's approval is attached (Attachment C).

A Staff Committee, consisting of Senior Recreation Supervisor Ken Kelso, also conducted an independent review of the applicants' requests. Based on the analysis of the grant applications and, after hearing the applicants' presentations to the Grants Committee of the Parks and Recreation Commission, staff are in concurrence with the funding recommendations of the Commission.

The following matrix summarizes the joint recommendation of the Parks and Recreation Commission and the Community Services Director for the Year 2008-09 Grant Program:

AGENCY	AMOUNT REQUESTED	FUNDING RECOMMENDATION
Assistance League of San Pedro-South Bay	\$ 5,000.00	\$ 1,000.00
Behavioral Health Services, Inc.	\$ 5,000.00	\$ 3,500.00
Casa de los Angelitos	\$ 5,000.00	\$ 1,000.00
The Children's Dental Center	\$ 7,500.00	\$ 2,000.00
Enrichment Through Employment	\$ 7,000.00	\$ 2,000.00
The Gathering Place	\$ 7,000.00	\$ 2,000.00
Harbor Interfaith Services	\$ 5,000.00	\$ 1,500.00
Healthcare and Elder Law Programs Corporation (H.E.L.P.)	\$ 2,500.00	\$ 2,500.00
HOPE (Home Ownership for Personal Empowerment)	\$ 3,530.00	\$ 1,500.00
National Council on Alcoholism	\$ 4,000.00	\$ 2,000.00
Pediatric Therapy Network	\$ 5,000.00	\$ 2,000.00

AGENCY	AMOUNT REQUESTED	FUNDING RECOMMENDATION
RSVP of South Bay	\$ 6,500.00	\$ 1,000.00
Society to Aid Retarded, Inc.	\$ 7,500.00	\$ 2,000.00
South Bay Children's Health Center Association, Inc.	\$ 3,400.00	\$ 2,000.00
South Bay Literacy Council, Inc.	\$ 5,000.00	\$ 2,500.00
St. Pauls United Methodist Church	\$ 2,500.00	\$ 2,500.00
Torrance Historical Society and Museum	\$ 850.00	\$ 850.00
Torrance-Lomita Meals on Wheels, Inc.	\$ 6,240.00	\$ 5,150.00
Torrance-South Bay YMCA	\$ 7,500.00	\$ 1,000.00
The Wellness Community - South Bay Cities	\$ 5,485.00	\$ 2,000.00
TOTALS	\$101,505.00	\$40,000.00

Respectfully submitted,

Unavailable for Signature

Howard Orpe, Chair
Parks and Recreation Commission



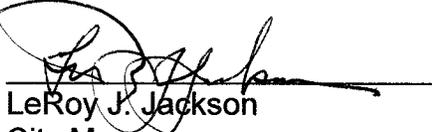
Richard Brunette
Recreation Services Manager

CONCUR:



John Jones
Community Services Director

NOTED:



LeRoy J. Jackson
City Manager

Attachments:

- A) Summary of the Year 2008-09 Grant Applicants' Project Proposals.
- B) Announcement Published in the *Daily Breeze* on August 10, 2008
- C) Excerpt of Item 7A - Minutes of the Parks & Recreation Commission meeting of December 10, 2008 - Commission Approval.

CITY OF TORRANCE**SUMMARY OF 2008-2009****GRANT APPLICANT'S PROJECT PROPOSALS****RECEIVED 24 APPLICATIONS**

Agency Name: Assistance League of San Pedro-South Bay
Address: 1441 W. 8th Street, San Pedro, CA 90732
Agency Phone: (310) 832-8355
PROJECT: Operation Hug
Name of Presenter: Kay Lupo, Chairman, Grants & Special Gifts
Amount Requested: \$5,000
Amount Granted: \$1,000

Agency Name: Behavioral Health Services, Inc.,
 South Bay Seniors Services
Address: 2510 West 237th Street, Suite 204. Torrance, CA 90505
Agency Phone: (310) 325-2141
PROJECT: Torrance Senior Emergency Funds Program
Name of Presenter: Bill Larson, Senior Services Supervisor
Amount Requested: \$5,000
Amount Granted: \$3,500

Agency Name: Casa de los Angelitos (House of Little Angels)
Address: 954 Koleeta, Harbor City, CA 90710
Agency Phone: (310) 325-8208
PROJECT: Computers and Technology – Keys to Success and Jobs
Name of Presenter: Marianne Welsh, Assistant Administrator
Amount Requested: \$5,000
Amount Granted: \$1,000

Agency Name: The Children's Dental Center
Address: 300 East Buckthorn Street, Inglewood, CA 90301
Agency Phone: (310) 419-3000
PROJECT: Oral Health for Underserved Children in Torrance
Name of Presenter: Dennis Young, President & CEO
Amount Requested: \$7,500
Amount Granted: \$2,000

Agency Name: Enrichment Through Employment (ETE)
Address: 1040 W. 220th Street #310, Torrance, CA 90501
Agency Phone: (310) 328-0706
PROJECT: Assisting People Recovering from Severe Mental Illness to Achieve Successful Employment
Name of Presenter: Hilda Preston, Vice President, Board of Directors
Amount Requested: \$7,000
Amount Granted: **\$2,000**

Agency Name: The Gathering Place
Address: 514 N. Prospect Avenue, # 115. Redondo Beach, CA 90277
Agency Phone: (310) 374-6323
PROJECT: Bereavement Support Services
Name of Presenter: Clair Towle, LCSW
Amount Requested: \$7,000
Amount Granted: **\$2,000**

Agency Name: Good Shepherd Church
Address: 21100 Victor Street, Torrance, CA 90503
Agency Phone: (310) 542-1649
PROJECT: Helping Children in Need
Name of Presenter: Kelly Rodono, Teacher
Amount Requested: \$7,200
Amount Granted: - 0 -

Agency Name: Harbor Interfaith Services
Address: 670 W. Ninth Street. San Pedro, CA 90731
Agency Phone: (310) 831-0603, Ext. 11
PROJECT: Accelerated Learning & Living Program
Name of Presenter: Tahia Hayslet, Executive Director
Amount Requested: \$5,000
Amount Granted: **\$1,500**

Agency Name: Healthcare and Elder Law Programs Corporation - (H.E.L.P.)
Address: 1404 Cravens Ave. Torrance, CA 90501
Agency Phone: (310) 533-1996
PROJECT: City of Torrance Elder Outreach
Name of Presenter: Cathy Grove, Director of Development
Amount Requested: \$2,500
Amount Granted: **\$2,500**

Agency Name: HOPE (Home Ownership for Personal Empowerment)
Address: 21231 Hawthorne Blvd. Torrance, CA 90503
Agency Phone: (310) 543-0635
PROJECT: HOPE Carson Property
Name of Presenter: Jennifer Byram, Fund Raising Staff
Amount Requested: \$3,530
Amount Granted: **\$1,500**

Agency Name: Little Tokyo Service Center Community Dev. Corp.
Address: 231 E. Third Street #G-106, Los Angeles, CA 90013
Agency Phone: (213) 473-3030
PROJECT: Torrance S.O.S. (Service Outstation for Seniors)
Name of Presenter: Lisa Okamoto, Program Coordinator/Case Manager
Amount Requested: \$7,500
Amount Granted: - 0 -

Agency Name: National Council on Alcoholism & Drug Dependency of the South
 Bay
Address: 1334 Post Ave. Torrance, CA 90501
Agency Phone: (310) 328-1460
PROJECT: Alcohol/Drug/Tobacco Education and Recovery Groups
 For High School Students
Name of Presenter: Michael Ballue, Executive Director
Amount Requested: \$4,000
Amount Granted: **\$2,000**

Agency Name: Pediatric Therapy Network
Address: 1815 W. 213th Street, Suite 100, Torrance, CA 90501
Agency Phone: (310) 328-0276
PROJECT: Respite Rendezvous
Name of Presenter: Terri Chew Nishimura, Director of Program Development
Amount Requested: \$5,000
Amount Granted: **\$2,000**

Agency Name: RSVP of South Bay
Address: 1339 Post Avenue, Torrance, CA 90501
Agency Phone: (310) 320-3322
PROJECT: Herman the Crab/An Emergency Readiness Program For Children
Name of Presenter: Ghislane (Ges) Davis, RSVP Program Manager
Amount Requested: \$6,500
Amount Granted: **\$1,000**

Agency Name: Save Historic Old Torrance
Address: 2028 Gramercy Avenue, Torrance, CA 90505
Agency Phone: (310) 320-0239
PROJECT: Documentary Film on Jared Sidney Torrance
Name of Presenter: Bonnie Mae Barnard, Vice President
Amount Requested: \$5,967
Amount Granted: - 0 -

Agency Name: Society to Aid Retarded, Inc.
Address: P.O. Box 1075 Torrance, CA 90505
Agency Phone: (310) 542-8895
PROJECT: Transportation Vehicle Replacement
Name of Presenter: Pamela Broderick, Chief Executive Officer, and Tom Mullen, Chairman of the Board
Amount Requested: \$7,500
Amount Granted: **\$2,000**

Agency Name: South Bay Children's Health Center Association, Inc.
Address: 410 South Camino Real, Redondo Beach, CA 90277
Agency Phone: (310) 316-1212
PROJECT: Same Sex Support Group – Service Population, 6th Grade Boys and Girls for TUSD Students.
Name of Presenter: Christina (Tina) Harris, Executive Director, and Christine Byrne, Child Guidance-Clinical Director
Amount Requested: \$3,400
Amount Granted: \$2,000

Agency Name: South Bay Literacy Council, Inc.
Address: 24586 Hawthorne Boulevard #101, Torrance, CA 90505
Agency Phone: (310) 373-7003
PROJECT: Expansion of Student Services to ESL & Basic Literacy
Name of Presenter: Frances Roberts, Board Chair, Fundraising
Amount Requested: \$5,000
Amount Granted: \$2,500

Agency Name: St. Paul's United Methodist Church
Address: 2600 Nelson Avenue, Redondo Beach, CA 90278
Agency Phone: (310) 370-4319
PROJECT: Project Needs
Name of Presenter: Cheryl Kelly, Pastor, and Adriana Romero, New Project Needs Coordinator
Amount Requested: \$2,500
Amount Granted: \$2,500

Agency Name: Switzer Learning Center
Address: 2201 Amapola Court, Torrance, CA 90501
Agency Phone: (310) 328-3611
PROJECT: Kidspace After School Program
Name of Presenter: Darla Dunlop, Director of Development
Amount Requested: \$4,000
Amount Granted: - 0 -

Agency Name: Torrance Historical Society and Museum
Address: 1345 Post Avenue, Torrance, Ca 90501
Agency Phone: (310) 328-5392
PROJECT: "Names on the Wall"
Name of Presenter: Janet H. Payne, Museum Coordinator
Amount Requested: \$850
Amount Granted: **\$850**

Agency Name: Torrance- Lomita Meals on Wheels, Inc.
Address: 3510 Maricopa Street, Torrance CA 90503
Agency Phone: (310) 542-3434
PROJECT: Maintain Low-Cost Meal Service for Housebound
 Torrance Residents
Name of Presenter: Ronald Smith, President
Amount Requested: \$6,240
Amount Granted: **\$5,150**

Agency Name: Torrance- South Bay YMCA
Address: 2900 W. Sepulveda, Torrance, CA 90505
Agency Phone: (310) 325-5885
PROJECT: Senior Nutrition and Socialization Program
Name of Presenter: Elizabeth A. Haig, Development Director
Amount Requested: \$7,500
Amount Granted: **\$1,000**

Agency Name: The Wellness Community – South Bay Cities
Address: 109 West Torrance Blvd. # 100, Redondo Beach, CA 90277
Agency Phone: (310) 376-3550
PROJECT: Emotional Support Programs for Cancer Patients and
 their Loved Ones.
Name of Presenter: Judith K. Opdahl, Executive Director/CEO
Amount Requested: \$5,485
Amount Granted: **\$2,000**



**CITY OF TORRANCE
PARKS AND RECREATION COMMISSION
ANNOUNCES A
GRANT PROGRAM FOR
NON-PROFIT
SOCIAL SERVICE AGENCIES**

Grant Categories:

1. Youth – Projects/Programs such as day-care for infants, toddlers, preschoolers, adolescents, or teens.
2. Health Care -- Projects/Programs such as a chemical dependency, mental health counseling or general health care.
3. Human Services -- Projects/Programs such as those serving single parents, runaways, individuals with disabilities, victims of domestic violence, or those providing parenting or senior citizen services.

Eligibility -- Social Service Agencies:

1. Agencies must be Torrance based or must provide service to Torrance residents.
2. Agencies with Non-Profit Federal designation 501(c)(3).
3. Application must be complete and filed by posted deadline.

Grant Information:

1. City has allocated \$40,000 for the Grant Program.
2. Categorical grant applications will be accepted to a maximum amount of \$7,500.
3. Grant applications are available at the Community Services Department, Torrance City Hall, West Annex, 3031 Torrance Boulevard, Torrance, CA 90503.
4. Grant Applications **DEADLINE is Wednesday, September 10, 2008, 4:00 p.m.** in the *City Clerk's Office*, Torrance City Hall, 3031 Torrance Boulevard, Torrance, CA 90503.
5. For further information, or to request for an application, please contact the City of Torrance Community Services Department, Attention: Kenny Kelso, (310) 618-2935.

To be published in the Daily Breeze on Sunday, August 10, 2008.

ATTACHMENT C**EXCERPT OF MINUTES**

Minutes Approved
 Minutes Subject to Approval

**MINUTES OF A REGULAR MEETING OF THE
 TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, December 10, 2008, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Cook, Gilbert, McGee, Ning, Robbins, Taniguchi, and Chairperson Orpe.

Absent: Commissioner Hazell.

Also Present: Community Services Director Jones, Recreation Services Manager Brunette, Senior Business Manager Minter, Park Services Manager Wilson, and Senior Recreation Supervisor Kelso.

7. NEW BUSINESS

7A. APPROVAL OF 2008-2009 GRANT FUNDING FOR NON-PROFIT SOCIAL SERVICES AGENCIES

Chairperson Orpe provided background and recommended that the Commission approve funding for 20 agencies for the 2008-2009 Grant Program included the material of record and to forward the recommendation to City Council for final approval. He noted that each non-profit social service agency recommended by the Grants Committee for funding was unanimously approved. He stated that he enjoyed working with fellow Committee members Commissioners Taniguchi and Gilbert as well as Senior Recreation Supervisor Kelso, adding that the deliberation process was a rewarding experience.

In response to Commissioner McGee's inquiry, Commissioner Taniguchi explained that this year's funding depended on the need, how many Torrance residents would be served, and if the Committee felt their project was worthy of a grant.

MOTION: Commissioner Robbins moved to forward to City Council the recommendation for funding of the following agencies for the 2008-2009 Grant Program for Non-Profit Social Service Agencies: Assistance League of San Pedro/South Bay -\$1,000; Behavioral Health Services, Inc. - \$3,500; Casa de los Angelitos - \$1,000; The Children's Dental Center - \$2,000; Enrichment Through Employment - \$2,000; The Gathering Place - \$2,000; Harbor Interfaith Services - \$1,500; Healthcare and Elder Law Programs (H.E.L.P.) - \$2,500; HOPE (Home Ownership for Personal Empowerment) - \$1,500; National Council on

Alcoholism & Drug Dependency - \$2,000; Pediatric Therapy Network - \$2,000; RSVP of South Bay - \$1,000; Society to Aid Retarded, Inc.- \$2,000; South Bay Children's Health Center Association - \$2,000; South Bay Literacy Council, Inc. - \$2,500; St. Paul's United Methodist Church - \$2,500; Torrance Historical Society and Museum - \$850; Torrance-Lomita Meals on Wheels, Inc. - \$5,150; Torrance-South Bay YMCA - \$1,000; and The Wellness Community--South Bay Cities - \$2,000. Commissioner Taniguchi seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Hazell).

Senior Recreation Supervisor Kelso advised that the recommendation would be presented to City Council on January 13, 2009, adding that the Community Services Department would be making an independent recommendation also. He commended the Grants Committee for a job well done.

Community Services Director Jones noted that Senior Recreation Supervisor Kelso has worked diligently and demonstrated his professionalism with the Grant Program over the past few years.

Commissioner Taniguchi commended Senior Recreation Supervisor Kelso and Chairperson Orpe for their leadership skills.

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