

Council Meeting
October 28, 2008

Honorable Mayor and Members
 of the Torrance City Council
 City Hall
 Torrance, California

Members of the Council:

SUBJECT: General Services- Contract for Moving Book Collections at the Five (5) Branch Libraries. Expenditure: \$ 47,207.54

RECOMMENDATION

Recommendation of the General Services Director that the City Council award a contract to Walsh Moving and Storage for \$44,959.54 with a 5% contingency of \$2,248 for moving library book collection and furniture at five (5) branch libraries (FEAP 623).

FUNDING Funding is available in FEAP 623- Branch Library Stacks and Carpet

BACKGROUND

The FEAP project was created because the stacks/shelving units in branch libraries do not meet current seismic safety standards. In the event of a moderate to severe seismic event, the potential for personal injury exists due to overturning stacks. The proposed solution is to replace existing stacks with those that meet all current or pending seismic standards.

The FEAP project also includes carpet replacement, abatement of mastic and floor tile and demolition of shelving and miscellaneous furniture. The moving bid specifically included moving of the library book collection and furniture off site.

ANALYSIS

Staff sent out bid invitations to various moving companies that specialize in moving library book collections. Staff formally bid the project (B2008-50), and received two bids.

Walsh Moving and Storage of Torrance	\$ 44,959.54
National Library Relocations, Inc. of New York	\$ 109,290.00*

* The bid provided National Library Relocations, Inc. is non-responsive for failing to provide a bid bond as per the bid specifications.

Staff has worked with Walsh Moving and Storage in past library projects and is satisfied with the level of service provided. Currently they are working with staff on the Katy Geissert Civic Center 1st Floor Library remodel and have done a good job with scheduling their crew in conjunction with the overall construction schedule.

The General Services Director recommends Council award a contract to Walsh Moving and Storage for \$44,959.54 with a 5% contingency of \$2,248 for moving library book collection and furniture at the five (5) branch libraries. Funding is available in FEAP 623- Branch Library Stacks and Carpet.

Respectfully submitted,

SHERYL BALLEW
General Services Director,


By Diane Megerdichian
Business Manager

CONCUR:


Sheryl Ballew
General Services Director


LeRoy J. Jackson
City Manager

Attachment A: Walsh Moving and Storage Contract

CONTRACT SERVICES AGREEMENT

This CONTRACT SERVICES AGREEMENT ("Agreement") is made and entered into as of October 28, 2008, by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and Walsh Moving and Storage, a partnership.

RECITALS:

- A. The CITY wishes to retain the services of an experienced and qualified CONTRACTOR to furnish all labor, materials, tools, equipment and incidentals to provide moving services for the branch libraries per the specifications prepared by the City of Torrance. and;
- B. In order to obtain the desired services, The CITY has circulated a Notice Inviting Bids for Moving Library Book Collections and Furniture at Five (5) Branch Libraries, Notice Inviting Bids No. **2008-50** (the "NIB"); and
- C. CONTRACTOR has submitted a Bid (the "Bid") in response to the NIB. CONTRACTOR represents that it is qualified to perform those services requested in the Specifications. Based upon its review of all Bids submitted in response to the NIB, The CITY is willing to award the contract to CONTRACTOR.

AGREEMENT:

1. SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR will provide the services and install those materials listed in the Specifications, which are on file in the General Services Department. The NIB and Specifications are made a part of this Agreement. A copy of the Bid is attached as Exhibit A.

2. TERM

Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect until December 31, 2010.

3. COMPENSATION

- A. CONTRACTOR's Fee.

For services rendered pursuant to this Agreement, CONTRACTOR will be paid in accordance with CONTRACTOR's Bid; provided, however, that in no event will the total amount of money paid the CONTRACTOR, for services initially contemplated by this Agreement, exceed the sum of \$ 44,959.54, unless otherwise first approved in writing by the CITY.

B. Schedule of Payment.

Provided that the CONTRACTOR is not in default under the terms of this Agreement, upon presentation of an invoice, CONTRACTOR will be paid monthly, within 30 days after the date of the monthly invoice.

4. TERMINATION OF AGREEMENT

A. Termination by CITY for Convenience.

1. CITY may, at any time, terminate the Agreement for CITY's convenience and without cause.
2. Upon receipt of written notice from CITY of such termination for CITY's convenience, CONTRACTOR will:
 - a. cease operations as directed by CITY in the notice;
 - b. take actions necessary, or that CITY may direct, for the protection and preservation of the work; and
 - c. except for work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.
3. In case of such termination for CITY's convenience, CONTRACTOR will be entitled to receive payment for work executed; and costs incurred by reason of such termination, along with reasonable overhead and profit on the work not executed.

B. Termination for Cause.

1. If either party fails to perform any term, covenant or condition in this Agreement and that failure continues for 15 calendar days after the nondefaulting party gives the defaulting party written notice of the failure to perform, this Agreement may be terminated for cause; provided, however, that if during the notice period the defaulting party has promptly commenced and continues diligent efforts to remedy the default, the defaulting party will have such additional time as is reasonably necessary to remedy the default.
2. In the event this Agreement is terminated for cause by the default of the CONTRACTOR, the CITY may, at the expense of the CONTRACTOR and its surety, complete this Agreement or cause it to be completed. Any check or bond delivered to the CITY in connection with this Agreement, and the money payable thereon, will be forfeited to and remain the property of the CITY. All moneys due the CONTRACTOR under the terms of this Agreement will be retained by the CITY, but the retention will not release the CONTRACTOR and its surety from liability for the default. Under these circumstances, however, the CONTRACTOR and its surety

will be credited with the amount of money retained, toward any amount by which the cost of completion exceeds the Agreement Sum and any amount authorized for extra services.

3. Termination for cause will not affect or terminate any of the rights of the CITY as against the CONTRACTOR or its surety then existing, or which may thereafter accrue because of the default; this provision is in addition to all other rights and remedies available to the CITY under law.

C. Termination for Breach of Law.

In the event the CONTRACTOR or any of its officers, directors, shareholders, employees, agents, subsidiaries or affiliates is convicted (i) of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of a contract or subcontract; (ii) under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a public consultant or contractor; (iii) under state or federal antitrust statutes arising out of the submission of bids or proposals; or (iv) of violation of Paragraph 19 of this Agreement; or for any other cause the CITY determines to be so serious and compelling as to affect CONTRACTOR's responsibility as a public consultant or contractor, including but not limited to, debarment by another governmental agency, then the CITY reserves the unilateral right to terminate this Agreement or to impose such other sanctions (which may include financial sanctions, temporary suspensions or any other condition deemed appropriate short of termination) as it deems proper. The CITY will not take action until CONTRACTOR has been given notice and an opportunity to present evidence in mitigation.

5. FORCE MAJEURE

If any party fails to perform its obligations because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, then that party's performance shall be excused for a period equal to the period of such cause for failure to perform.

6. RETENTION OF FUNDS

CONTRACTOR authorizes the CITY to deduct from any amount payable to CONTRACTOR (whether or not arising out of this Agreement) any amounts the payment of which may be in dispute or that are necessary to compensate the CITY for any losses, costs, liabilities, or damages suffered by the CITY, and all amounts for which the CITY may be liable to third parties, by reason of CONTRACTOR's negligent acts or omissions or willful misconduct in performing or failing to perform CONTRACTOR's obligations under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by CONTRACTOR, or any indebtedness exists that appears to be the basis for a claim of lien, the CITY may withhold from any payment due, without liability for interest because of the withholding, an amount sufficient to cover the claim. The failure of the CITY to exercise the right to deduct or to withhold will not, however, affect the obligations of CONTRACTOR to insure, indemnify, and protect the CITY as elsewhere provided in this Agreement.

7. THE CITY'S REPRESENTATIVE

Hilary Theyer, Principal Librarian is designated as the "City Representative," authorized to act in its behalf with respect to the work and services specified in this Agreement and to make all decisions in connection with this Agreement. Whenever approval, directions, or other actions are required by the CITY under this Agreement, those actions will be taken by the City Representative, unless otherwise stated. The City Manager has the right to designate another City Representative at any time, by providing notice to CONTRACTOR.

8. CONTRACTOR REPRESENTATIVE(S)

The following principal(s) of CONTRACTOR are designated as being the principal(s) and representative(s) of CONTRACTOR authorized to act in its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement:

Thomas Sapper
Marco Meza

9. INDEPENDENT CONTRACTOR

The CONTRACTOR is, and at all times will remain as to the CITY, a wholly independent contractor. Neither the CITY nor any of its agents will have control over the conduct of the CONTRACTOR or any of the CONTRACTOR's employees, except as otherwise set forth in this Agreement. The CONTRACTOR may not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of the CITY.

10. BUSINESS LICENSE

The CONTRACTOR must obtain a City business license prior to the start of work under this Agreement, unless CONTRACTOR is qualified for an exemption.

11. OTHER LICENSES AND PERMITS

CONTRACTOR warrants that it has all professional, contracting and other permits and licenses required to undertake the work contemplated by this Agreement.

12. FAMILIARITY WITH WORK

By executing this Agreement, CONTRACTOR warrants that CONTRACTOR (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, CONTRACTOR warrants that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services set forth in this Agreement. Should CONTRACTOR discover any latent or unknown conditions that will materially affect the performance of the services set forth in this Agreement, CONTRACTOR must immediately inform the CITY of that fact and may not proceed except at CONTRACTOR's risk until written instructions are received from the CITY.

13. CARE OF WORK

CONTRACTOR must adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and other components to prevent losses or damages, and will be responsible for all damages, to persons or property, until acceptance of the work by the CITY, except those losses or damages as may be caused by the CITY's own negligence.

14. CONTRACTOR'S ACCOUNTING RECORDS; OTHER PROJECT RECORDS

Records of the CONTRACTOR's time pertaining to the project, and records of accounts between the CITY and the CONTRACTOR, will be kept on a generally recognized accounting basis. CONTRACTOR will also maintain all other records, including without limitation specifications, drawings, progress reports and the like, relating to the project. All records will be available to the CITY during normal working hours. CONTRACTOR will maintain these records for three years after final payment.

15. INDEMNIFICATION

CONTRACTOR will indemnify, defend, and hold harmless CITY, the City Council, each member thereof, present and future, its officers, agents and employees from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages whatsoever, including, but not limited to, those arising from breach of contract, bodily injury, death, personal injury, property damage, loss of use, or property loss however the same may be caused and regardless of the responsibility for negligence. The obligation to indemnify, defend and hold harmless includes, but is not limited to, any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of CONTRACTOR, its officers, employees, agents, subcontractors or vendors. It is further agreed, CONTRACTOR's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent negligence on the part of CITY, the City Council, each member thereof, present and future, or its officers, agents and employees, except for liability resulting solely from the negligence or willful misconduct of CITY, its officers, employees or agents. Payment by CITY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between CONTRACTOR and CITY, as to whether liability arises from the sole negligence of the CITY or its officers, employees, agents, subcontractors or vendors, CONTRACTOR will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the CITY as solely negligent. CONTRACTOR will not be entitled in the event of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

16. NON-LIABILITY OF THE CITY'S OFFICERS AND EMPLOYEES

No officer or employee of the CITY will be personally liable to CONTRACTOR, in the event of any default or breach by the CITY or for any amount that may become due to CONTRACTOR.

17. INSURANCE

- A. CONTRACTOR must maintain at its sole expense the following insurance, which will be full coverage not subject to self insurance provisions:
- (1) Automobile Liability, including owned, non-owned and hired vehicles, with at least the following limits of liability:
 - (a) Primary Bodily Injury with limits of at least \$500,000 per person, \$1,000,000 per occurrence; and
 - (b) Primary Property Damage of at least \$250,000 per occurrence; or

- (c) Combined single limits of \$1,000,000 per occurrence.
 - (2) General Liability including coverage for premises, products and completed operations, independent contractors, personal injury and contractual obligations with combined single limits of coverage of at least \$2,000,000 per occurrence.
 - (3) Workers' Compensation with limits as required by the State of California and Employers Liability with limits of at least \$1,000,000.
- B. The insurance provided by CONTRACTOR will be primary and non-contributory.
 - C. The CITY of Torrance, the City Council and each member thereof, members of boards and commissions, every officer, agent, official, employee and volunteer must be named as additional insureds under the automobile and general liability policies.
 - D. CONTRACTOR must provide certificates of insurance and/or endorsements to the City Clerk of the City of Torrance before the commencement of work.
 - E. Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to the CITY.
 - F. CONTRACTOR must include all subcontractors as insureds under its policies or must furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors will be subject to all of the requirements of this Paragraph 17.

18. SUFFICIENCY OF INSURERS

Insurance required by this Agreement will be satisfactory only if issued by companies admitted to do business in California, rated "B+" or better in the most recent edition of Best's Key Rating Guide, and only if they are of a financial category Class VII or better, unless these requirements are waived by the Risk Manager of the CITY ("Risk Manager") due to unique circumstances. In the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the CITY, the CONTRACTOR agrees that the minimum limits of any insurance policies and/or the performance bond required by this Agreement may be changed accordingly upon receipt of written notice from the Risk Manager; provided that CONTRACTOR will have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of the CITY within 10 days of receipt of notice from the Risk Manager.

19. CONFLICT OF INTEREST

- A. No officer or employee of the CITY may have any financial interest, direct or indirect, in this Agreement, nor may any officer or employee participate in any decision relating to the Agreement that effects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly interested, in violation of any law, rule or regulation.
- B. No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

20. NOTICE

- A. All notices, requests, demands, or other communications under this Agreement will be in writing. Notice will be sufficiently given for all purposes as follows:
 - (1) Personal delivery. When personally delivered to the recipient: notice is effective on delivery.
 - (2) First Class mail. When mailed first class to the last address of the recipient known to the party giving notice: notice is effective three mail delivery days after deposit in an United States Postal Service office or mailbox.
 - (3) Certified mail. When mailed certified mail, return receipt requested: notice is effective on receipt, if delivery is confirmed by a return receipt.
 - (4) Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account: notice is effective on delivery, if delivery is confirmed by the delivery service.
 - (5) Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice: notice is effective on receipt. Any notice given by fax will be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

CONTRACTOR: Walsh Moving and Storage
1425 Plaza Del Amo
Torrance, CA 90501

Fax: 310-320-4661

CITY: City Clerk
City of Torrance
3031 Torrance Boulevard
Torrance, CA 90509-2970
Fax: (310) 618-2931

- B. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- C. Either party may change its address or fax number by giving the other party notice of the change in any manner permitted by this Agreement.

21. PROHIBITION AGAINST ASSIGNMENT AND SUBCONTRACTING

This Agreement and all exhibits are binding on the heirs, successors, and assigns of the parties. The Agreement may not be assigned or subcontracted by either the CITY or CONTRACTOR without the prior written consent of the other.

22. INTEGRATION; AMENDMENT

This Agreement represents the entire understanding of the CITY and CONTRACTOR as to those matters contained in it. No prior oral or written understanding will be of any force or effect with respect to the terms of this Agreement. The Agreement may not be modified or altered except in writing signed by both parties.

23. INTERPRETATION

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

24. SEVERABILITY

If any part of this Agreement is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with any applicable laws, but the remainder of the Agreement will remain in full force and effect.

25. TIME OF ESSENCE

Time is of the essence in the performance of this Agreement.

26. GOVERNING LAW; JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in Los Angeles County, California.

27. COMPLIANCE WITH STATUTES AND REGULATIONS

CONTRACTOR will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

28. WAIVER OF BREACH

No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair the right or remedy or be construed as a waiver. A party's consent or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

29. ATTORNEY'S FEES

Except as provided for in Paragraph 15, in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment.

30. EXHIBITS

All exhibits identified in this Agreement are incorporated into the Agreement by this reference.

31. CONTRACTOR'S AUTHORITY TO EXECUTE

The persons executing this Agreement on behalf of the CONTRACTOR warrant that (i) the CONTRACTOR is duly organized and existing; (ii) they are duly authorized to execute this Agreement on behalf of the CONTRACTOR; (iii) by so executing this Agreement, the CONTRACTOR is formally bound to the provisions of this Agreement; and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the CONTRACTOR is bound.

CITY OF TORRANCE,
a Municipal Corporation

Walsh Moving and Storage
A partnership

Frank Scotto Mayor

By: _____
Thomas R. Sapper
General Partner

ATTEST:

Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By: _____
Deputy City Attorney

Attachments: Exhibit A: Bid

Created: 4/16/97
Revised: 5/12/99

EXHIBIT A

Bid

[To be attached]

CITY OF TORRANCE
3031 Torrance Blvd.
Torrance, CA 90503

BID NO. B2008-50

Bid for Moving Library Book Collections and Furniture at Five (5) Branch Libraries

SECTION III BID PROPOSAL

FAILURE TO COMPLETE ALL ITEMS IN THIS SECTION MAY INVALIDATE BID.

In accordance with your "Invitation to Bid," the following bid proposal is submitted to the City of Torrance.

Bid Proposal Submitted By:

Walsh Moving & Storage
Name of Company

1425 Plaza del Amo,
Address

Torrance CA 90501
City/State/Zip Code

Thomas R. Saffer / owner
Printed Name/Title

310-320-4660 / 310-320-4661
Telephone Number/Fax Number

Form of Business Organization:

Please indicate the following (check one);

Corporation Partnership Sole Proprietorship

If incorporated, what state: _____

* Federal Tax ID # 33-0707512

Business History:

How long have you been in business under your current name and form of business organization?

12 years

If less than three (3) years and your company was in business under a different name, what was that name?

X Contractor's License No.: PUC CALT 187258 Class: _____

a. Date first obtained: 08/07/1996

b. Has License ever been suspended or revoked? No
If yes, describe when and why: _____

c. Any current claims against License or Bond? No
If yes, describe claims: _____

Contact for Additional Information:

Please provide the name of the individual at your company to contact for any additional information

Thomas R Sapper
Name

General Partner
Title

310-320-4660 / 310-320-4661
Telephone Number/Fax Number

Addenda Received:

X Please indicate addenda information you have received regarding this bid:

Addendum No. 1 Date Received: 10/06/08

Addendum No. _____ Date Received: _____

Addendum No. _____ Date Received: _____

_____ No Addenda received regarding this bid.

DOT 690093

ICC MC 320048

BBB 13055675

BIDDER'S PROPOSAL
B 2008-50

Company: Walsh Moving & Storage
Total Bid: _____

Bid for Moving Library Book Collections and Furniture at Five (5) Branch Libraries

In accordance with the Notice Inviting Bids pertaining to the receiving of sealed proposals by the City Clerk of the City of Torrance for the above titled improvement, the undersigned hereby proposes to furnish all work to be performed in accordance with the Plans, Specifications and Contract Documents, prepared by the City of Torrance.

Item	Description	Prices written in words	Total Bid per Branch Library
1.	Southeast Library per bid B2008-50 in its entirety	Eleven thousand, Five Hundred, Eighty-eight & 62/100 dollars	\$ 11,588.62
2.	El Retiro Library per bid B2008-50 in its entirety	Eight thousand, Four hundred, Eighty-eight & 79/100 dollars	\$ 8,488.79
3.	Hendersen Library per bid B2008-50 in its entirety	Seven thousand, Nine Hundred, Fifty-seven & 43/100 dollars	\$ 7,957.43
4.	Walteria Library per bid B2008-50 in its entirety	Seven thousand, Three Hundred, Ninety-seven & 43/100 dollars	\$ 7,397.43
5.	North Torrance Library per bid B2008-50 in its entirety	Nine thousand, Five hundred, Sixty-seven & 28/100 dollars	\$ 9,567.28

Item	Description	Prices written in words	Total Bid for All 5 Branch Libraries
6.	Total Bid (add up #1 through #5 above) per bid B2008-50 in its entirety	Forty-four thousand, nine hundred, fifty-nine & 54/100 dollars	\$ 44,959.54

The undersigned furthermore agrees to enter into and execute a contract, with necessary bonds, at the prices set forth herein and in case of default in executing such contract, with necessary bonds, the check or bond accompanying this bid and the money payable thereon shall be forfeited thereby to and remain the property of the City of Torrance.

The above prices include all work appurtenant to the various items as outlined in the specifications and all work or expense required for the satisfactory completion of said item.

The undersigned declares that it has carefully examined the Plans, Specifications, and Contract Documents, and has investigated the site of the work and is familiar with the conditions thereon.

Walsh Moving & Storage
Contractor Name

Thomas Ruppen / General Partner
Signer's Name and Title

Date: 09/17/08

License No. & Classification PUC CALT-187258

CA Intrastate household goods Moving / office
industries
etc

Address: 1425 Plaza del Amo, Torrance, CA 90501

References:

(Work similar in magnitude and degree of difficulty completed by Bidder within the past five (5) years.)

- * 1. Name(Firm/Agency): City of Torrance
 Address: 3031 Torrance Blvd, Torrance, CA
 Contact Person: Norm Reeder Telephone No.: 310.618.5955
 Work Performed: Move collection onto carts & reshelve during remodel.
 Project Location: C2008-148 Main level of Katy Geissert Library
 Date of Completion ongoing/12/10/08 ^{Approx.} Contract Amount: \$ 10,320.00
- X 2. Name(Firm/Agency): City of Torrance
 Address: 3031 Torrance Blvd, Torrance, CA
 Contact Person: Norm Reeder Telephone No.: 310.618.5955
 Work Performed: Move collection/furniture & reshelve during remodel
 Project Location: PO 00018735 Second level of Katy Geissert Library
 Date of Completion 06/29/04 Contract Amount: \$ 19,022.40
- X 3. Name(Firm/Agency): Grubb & Ellis Property Mgt Svcs
 Address: 10003 Woodloch Forest Drive, Suite 965
 Contact Person: Lisa Liberato Telephone No.: 281-364-7484
 Work Performed: Moving/storage of furniture, artwork, statuary: Valued \$355,000.00
 Project Location: Los Angeles, CA / Austin, TX / Houston, TX
 Date of Completion 03/19/08 Contract Amount: \$ 15,373.00
- X 4. Name(Firm/Agency): The Reuse People / Habitat for Humanity
 Address: 2100 Ferry Point, #150 Alameda CA / 17700 S Figueroa, Gardena, CA
 Contact Person: Ted Reiff / Dave McKechnie Telephone No.: (510) 557-1538 / 562.244.7879
 Work Performed: Moving & storage household goods
 Project Location: Various southern California locations
 Date of Completion ongoing Contract Amount: \$ 36,700 annual [#] Approx

* Notarized

* See attached Notarized "CA All-Purpose Acknowledgment".

STATE OF CALIFORNIA

BIDDER'S AFFIDAVIT

COUNTY OF LOS ANGELES

* Thomas Supper being first duly sworn, deposes and says:

1. That he/she is the General Partner of Walsh Moving & Storage
(Title of Office) (Name of Company)

hereinafter called "Bidder", who has submitted to the City of Torrance a bid for

Bid for Moving Library Book Collection and Furniture at Five (5) Branch Libraries
(Bid Title)

2. That the bid proposal is genuine; that all statements of fact in the bid proposal are true;
3. That the bid was not made in the interest or behalf of any person, partnership, company, association, organization or corporation not named or disclosed;
4. That the Bidder did not, directly or indirectly, induce solicit or agree with anyone else to submit a false or sham bid, to refrain from bidding, or to withdraw his bid, to raise or fix the bid price of the Bidder or of anyone else, or to raise or fix any overhead, profit or cost element of the Bidder's price or the price of anyone else; and did not attempt to induce action prejudicial to the interest of the City of Torrance, or of any other Bidder, or anyone else interested in the proposed contract;
5. That the Bidder has not in any other manner sought by collusion to secure for itself an advantage over any other Bidder or to induce action prejudicial to the interests of the City of Torrance, or of any other Bidder or of anyone else interested in the proposed contract;
6. That the Bidder has not accepted any bid from any subcontractor or materialman through any bid depository, the bylaws, rules or regulations of which prohibit or prevent the Bidder from considering any bid from any subcontractor or materialman, which is not processed through that bid depository, or which prevent any subcontractor or materialman from bidding to any contractor who does not use the facilities of or accept bids from or through such bid depository;
7. That the Bidder did not, directly or indirectly, submit the Bidder's proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of individuals, except to the City of Torrance, or to any person or persons who have a partnership or other financial interest with said Bidder in its business.
8. That the Bidder has not been debarred from participation in any state, federal or public works project.

Dated this 9 day of October, 20 08.

Thomas R Supper
(Bidder Signature)

General Partner
(Title)

ADDENDUM #1

CITY OF TORRANCE
3031 Torrance Blvd.
Torrance, CA 90503

BID NO. B2008-50

Bid to Moving Library Book Collections and Furniture at Five (5) Branch Libraries

ADDENDUM # 1

THE FOLLOWING CHANGES ARE HEREBY INCORPORATED INTO AND MADE A MANDATORY PART OF SUBJECT BID:

BID OPENING REMAINS: THURSDAY, October 9, 2008

CLARIFY: Attached is the construction schedule which is based on consecutive working days for each trade at the five branch libraries. Please take a look at the workdays for your trade as they vary between the branch libraries. Please note, although the start date may vary, the days specified to complete the work will not. Also note, you will be coming to the site two times per each location. First, to remove all of the books and furniture and properly store items within the timeframe provided, and then to come back after the interior work has been completed to re-install the books and place furniture in the timeframe provided. The liquidated damages clause applies to the individual trades and their specific timeline to complete the scope of work and your place within the overall schedule. Any changes to the schedule must be approved by the City of Torrance. The overall construction schedule is the responsibility of the City of Torrance.

October 6, 2008

Please return this addendum with your bid proposal.

I hereby acknowledge receipt of this addendum.

Thomas R. Sapp
10/06/08

Walsh Moving & Storage
Name of Company
1425 Plaza del Amo
Address
Torrance CA 90501
City State Zip Code

ID	Task Name	Duration	Start	Finish	Progress
1	South East	70 days	Mon 01/05/09	Fri 04/10/09	0%
2	C.I.T./ Library Staff Work	3 days	Mon 01/05/09	Wed 01/07/09	0%
3	Movers-removing books/storing	4 days	Thu 01/08/09	Tue 01/13/09	0%
4	Demolition and Abatement	8 days	Wed 01/14/09	Fri 01/23/09	0%
5	Electrical and C.I.T. Work	20 days	Mon 01/26/09	Fri 02/20/09	0%
6	Painting	5 days	Mon 02/23/09	Fri 02/27/09	0%
7	Flooring Installation	5 days	Mon 03/02/09	Fri 03/06/09	0%
8	Library Stack/Furniture Installation	15 days	Mon 03/09/09	Fri 03/27/09	0%
9	Movers- reinstalling books	5 days	Mon 03/30/09	Fri 04/03/09	0%
10	C.I.T. Work/Library Staff Work	5 days	Mon 04/06/09	Fri 04/10/09	0%
11	Transition	10 days	Mon 04/13/09	Fri 04/24/09	0%
12	El Retiro	59 days	Tue 04/28/09	Fri 07/17/09	0%
13	C.I.T./ Library Staff Work	3 days	Mon 04/27/09	Wed 04/29/09	0%
14	Movers-removing books/storing	3 days	Thu 04/30/09	Mon 05/04/09	0%
15	Demolition and Abatement	10 days	Tue 05/05/09	Mon 05/18/09	0%
16	Electrical and C.I.T. Work	15 days	Tue 05/19/09	Mon 06/08/09	0%
17	Painting	4 days	Tue 06/09/09	Fri 06/12/09	0%
18	Flooring Installation	5 days	Mon 06/15/09	Fri 06/19/09	0%
19	Library Stack/Furniture Installation	9 days	Mon 06/22/09	Thu 07/02/09	0%
20	Movers- reinstalling books	6 days	Fri 07/03/09	Fri 07/10/09	0%
21	C.I.T. Work/Library Staff Work	5 days	Mon 07/13/09	Fri 07/17/09	0%
22	Transition	10 days	Mon 07/20/09	Fri 07/31/09	0%
23	Henderson	62 days	Mon 08/03/09	Tue 10/27/09	0%
24	C.I.T./ Library Staff Work	3 days	Mon 08/03/09	Wed 08/05/09	0%
25	Movers-removing books/storing	3 days	Thu 08/06/09	Mon 08/10/09	0%
26	Demolition and Abatement	8 days	Tue 08/11/09	Thu 08/20/09	0%
27	Ceiling Installation	5 days	Fri 08/21/09	Thu 08/27/09	0%
28	Electrical and C.I.T. Work	15 days	Fri 08/28/09	Thu 09/17/09	0%

Project: Branch Libraries
Date: Thu 10/02/08

Critical
 Critical Split
 Critical Progress
 Task
 Split
 Task Progress

Baseline
 Baseline Split
 Baseline Milestone
 Milestone
 Summary Progress
 Summary

Project Summary
 External Tasks
 External Milestone
 Deadline

ID	Task Name	Duration	Start	Finish	2009	2010
29	Painting	4 days	Fri 09/18/09	Wed 09/23/09	Dec	Jan
30	Flooring Installation	5 days	Thu 09/24/09	Wed 09/30/09	Feb	Mar
31	Library Stack/ Furniture Installation	9 days	Thu 10/01/09	Tue 10/13/09	Apr	May
32	Movers- Re-installing Books	5 days	Wed 10/14/09	Tue 10/20/09	Jun	Jul
33	C.I.T. Work/Library Staff Work	5 days	Wed 10/21/09	Tue 10/27/09	Aug	Sep
34	Transition	10 days	Wed 10/28/09	Tue 11/10/09	Oct	Nov
35	Water	69 days	Wed 11/11/09	Mon 02/15/10	Dec	Jan
36	C.I.T./ Library Staff Work	3 days	Wed 11/11/09	Fri 11/13/09	Feb	Mar
37	Movers-removing books/storing	3 days	Mon 11/16/09	Wed 11/18/09	Apr	May
38	Demolition and Abatement	13 days	Thu 11/19/09	Mon 12/07/09	Jun	Jul
39	Ceiling Installation	5 days	Tue 12/08/09	Mon 12/14/09	Aug	Sep
40	Electrical and C.I.T. Work	17 days	Tue 12/15/09	Wed 01/06/10	Oct	Nov
41	Painting	4 days	Thu 01/07/10	Tue 01/12/10	Dec	Jan
42	Flooring Installation	5 days	Wed 01/13/10	Tue 01/19/10	Feb	Mar
43	Library Stack/Furniture Installation	9 days	Wed 01/20/10	Mon 02/01/10	Apr	May
44	Movers- Reinstalling Books	5 days	Tue 02/02/10	Mon 02/08/10	Jun	Jul
45	C.I.T. Work/Library Staff Work	5 days	Tue 02/09/10	Mon 02/15/10	Aug	Sep
46	Transition	10 days	Tue 02/16/10	Mon 03/01/10	Oct	Nov
47	North Torrance	59 days	Tue 03/02/10	Fri 05/21/10	Dec	Jan
48	C.I.T./ Library Staff Work	3 days	Tue 03/02/10	Thu 03/04/10	Feb	Mar
49	Movers-removing books/storing	3 days	Fri 03/05/10	Tue 03/09/10	Apr	May
50	Demolition and Abatement	10 days	Wed 03/10/10	Tue 03/23/10	Jun	Jul
51	Electrical and C.I.T. Work	15 days	Wed 03/24/10	Tue 04/13/10	Aug	Sep
52	Painting	4 days	Wed 04/14/10	Mon 04/19/10	Oct	Nov
53	Flooring Installation	5 days	Tue 04/20/10	Mon 04/26/10	Dec	Jan
54	Library Stack/Furniture Installation	9 days	Tue 04/27/10	Fri 05/07/10	Feb	Mar
55	Movers- Reinstalling Books	5 days	Mon 05/10/10	Fri 05/14/10	Apr	May
56	C.I.T. Work/Library Staff Work	5 days	Mon 05/17/10	Fri 05/21/10	Jun	Jul

Project: Branch Libraries
Date: Thu 10/02/08



CITY OF
TORRANCE

COMMUNITY SERVICES DEPARTMENT
TORRANCE PUBLIC LIBRARY

Paula J. Weiner
City Librarian

October 9, 2008

Walsh Moving Company provided staff and equipment to move all of the books on the Upper Level of Katy Geissert Civic Center Library in 2004. This involved shelving half of the collection onto carts, then moving those carts to the other side of the large floor. When the floor was half finished, they came back and moved the other half of the collection.

During all of their time here we found their staff to be very professional and easy to work with. This was a complex move and for the Youth Services area involved them replacing the children's books into a completely new configuration after the remodel was completed.

They completed all of their work on time and worked around our construction schedules very well.

Respectfully

Norman L. Reeder
Library Services Manager