

Council Meeting of
October 14, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Recommendation for authorization to issue a Purchase Order to print and deliver the Torrance Seasons Publication.

Expenditure: \$113,597.55

RECOMMENDATION

It is the recommendation of the City Manager that the City Council authorize the issuance of a purchase order to A-1 Printing & Graphics, Torrance, CA, to print and deliver the Torrance Seasons publication for \$95,400.00, plus \$7,870.50 sales tax and a \$10,327.05 10% contingency for an amount not to exceed \$113,597.55. (BID B2008-42)

Funding

Funding is available in the City Manager's 2008-09 Community Relations Budget.

BACKGROUND/ANALYSIS

The Torrance Seasons is a quarterly publication that offers City news items in addition to a schedule of classes and programs offered by the Community Services Department. This publication also includes a community events calendar insert. The Torrance Seasons is mailed quarterly to all City residences. The purchase order will be for 3 years, upon award of purchase agreement and pending budget approvals for subsequent years.

Formal bids were opened September 4, 2008. Four bids received; one from a Torrance vendor. A-1 Printing & Graphics is the lowest responsible bidder; without including the 1% Torrance sales tax rebate. Following are the bid results:

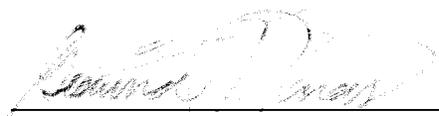
Vendor	Total for 4 issues (does not include sales tax or 10% contingency)
A-1 Printing* Torrance, CA	\$95,400.00
Southwest Offset Printing Gardena, CA	\$96,383.00
Rodgers and McDonald Carson, CA	\$99,123.00
American Mailing & Printing Anaheim, CA	\$135,895.88

*Lowest Responsible Bidder

Respectfully submitted,

LeRoy J. Jackson
City Manager

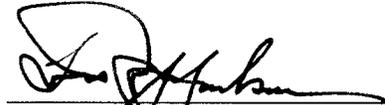
By:


Gesuina Paras
Community Relations Specialist

CONCUR:



Michael D. Smith
Cable & Community Relations Manager



LeRoy J. Jackson
City Manager