Council Meeting of
October 7, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services – Sole-source purchasing agreement for Toro brand lawnmower replacement parts. Expenditure: Not to exceed $45,000.00

RECOMMENDATION

Recommendation of the General Services Director that City Council authorize an annual sole-source purchasing agreement with Turf Star Inc. of Brea, California in an amount not to exceed $45,000 to furnish Toro brand lawnmower replacement parts on an "as needed" basis, effective October 8, 2008 through October 7, 2009.

Funding

Funding for purchase of lawnmower replacement parts is available in the FY 2008-2009 and 2009-2010 Fleet Services Operating Budget (Warehouse Inventory Account).

BACKGROUND

The Fleet Services Division requires lawnmower replacement parts in order to maintain and repair the Toro brand lawnmowers used by the City for landscape maintenance. The majority of lawnmower parts used on a regular basis are stocked in the City Warehouse. Additional parts are ordered "as needed".

ANALYSIS

Turf Star, Inc. is the sole distributor of Toro brand commercial lawnmower parts in the State of California. Turf Star stocks a large selection of Toro brand parts at their Brea facility and is able to provide lawnmower replacement parts to the City as our needs arise. Turf Star provides timely delivery of all orders, enabling the Fleet Services Division to minimize equipment downtime.

Torrance Municipal Code, SECTION 22.3.17. EXCEPTION; SOLE-SOURCE PURCHASES, paragraph b) states: "For purposes of this Section, "sole-source purchases" means those purchases where it would be undesirable or impossible for the City to advertise for bids for particular work or for patented items, or experimental or unique services or products, or where competitive purchases would be unavailable or would not prove advantageous for the City."

Respectfully submitted,

SHERYL BALLEW
GENERAL SERVICES DIRECTOR

By _____
David K. Winnett, Jr.
Fleet Services Manager

CONCUR:

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Sheryl Ballew
General Services Director

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LeRoy J. Jackson
City Manager