

COUNCIL MEETING OF
September 23, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Community Development – One Year Time Extension of Consulting Services Agreement for the General Plan Update

Expenditure: None

RECOMMENDATION

Recommendation of the Community Development Director that the City Council execute a Third Amendment to the existing Consulting Services Agreement (C2004-197) with Hogle-Ireland, Inc. to extend its services to October 31, 2009.

FUNDING

No additional funding requested.

BACKGROUND/ANALYSIS

On October 26, 2004, the City Council awarded a Consulting Services Agreement to Cotton/Bridges/Associates to prepare a comprehensive update to the City's General Plan, with the exception of the Housing Element, which was certified by the State in 2001 and, as of 2004, not due to be updated for several years. The First Amendment to the Consulting Services Agreement was approved by the City Council extending the Agreement to October 26, 2007. A Second Amendment was approved by Council assigning the Agreement from Cotton/Bridges/Associates to Hogle-Ireland, Inc. and extending the term to October 31, 2008. An update to the Housing Element was also added to the new scope of work under the amended contract.

Since January of this year, staff has held four public workshops with the Planning Commission to discuss the seven draft elements representing the Draft General Plan. These elements are: the Community Resources Element (includes the Open Space and Conservation Elements), Safety Element, Noise Element, Circulation Element, Land Use Element, and the Housing Element. Input received at those workshops is being incorporated into the Administrative Draft General Plan.

Preparation of an Environmental Impact Report (EIR) is also underway to address the minimal changes proposed to the General Plan. An EIR scoping session will be held some time in September/October to solicit comments regarding the scope and content of the environmental issues to be addressed in the EIR. Staff anticipates that both the Administrative Draft General Plan and Draft EIR will be submitted concurrently to the Planning Commission for a recommendation and to the City Council for consideration by Fall 2009.

To effectively continue the general plan update process, staff would recommend that the City Council execute a Third Amendment to the existing Consulting Services Agreement (C2004-197) with Hogle-Ireland, Inc. to extend its services to October 31, 2009.

Respectfully submitted,

JEFFERY W. GIBSON
Community Development Director

By 
Ted Semaan, Manager
General Plan & Redevelopment

CONCUR:



Jeffery W. Gibson
Community Development Director



LeRoy J. Jackson
City Manager

Attachments:

- A. Third Amendment to Agreement

THIRD AMENDMENT TO AGREEMENT

This Third Amendment to Consulting Services Agreement ("Third Amendment") is made and entered into as of _____, 2008, by and between the CITY OF TORRANCE, a municipal corporation ("CITY") and Hogle-Ireland, Inc., a California Corporation ("CONSULTANT").

RECITALS:

- A. On October 26, 2004, CITY and Cotton/Bridges/Associates, a division of P & D Consultants, a Delaware corporation, entered into an Agreement (the "Agreement") whereby Cotton/Bridges agreed to perform certain services in connection with a comprehensive general plan update.
- B. The Agreement was for a two-year term, effective through October 26, 2006. The compensation to be paid to Cotton/Bridges pursuant to the Agreement was \$330,710, plus a 5% contingency of \$16,535.
- C. The Agreement was amended by that certain Amendment to Agreement, entered into as of October 26, 2006. The Amendment extended the term of the contract for one year.
- D. On March 14, 2005, Cotton/Bridges notified the CITY that it was changing its name to P & D Consultants. In December 2005, AECOM, the parent company of P&D Consultants, acquired EDAW. As part of the corporate restructuring, AECOM decided to place all of its planners into EDAW. The transfer of planners from P&D Consultants to EDAW occurred in April 2006.
- E. At all times during the performance of the Agreement, Laura Stetson, AICP, Senior Project Manager, and Diana Gonzalez, AICP, Project Manager, have been the principals on the CITY's comprehensive general plan update. In May 2007, Stetson and Gonzalez left EDAW and joined CONSULTANT.
- F. As of August 21, 2007, the City approved a Second Amendment to the Agreement, which contained the City's consent to the assignment of the Agreement to CONSULTANT for completion. The parties also amended and expanded the scope of work, to increase the compensation to be paid to CONSULTANT pursuant to the Agreement, and to extend the term of the contract through October 31, 2008.
- G. The original scope of work to be performed pursuant to the Agreement was set forth in Cotton/Bridge's Proposal submitted to the CITY in response to the

Request for Proposals. By way of the Second Amendment, the parties supplemented the original scope of work to add an additional scope of work for the CITY's housing element update.

H. Both parties now wish to extend the Term of the Agreement.

AGREEMENT:

1. Paragraph 2 "TERM" is amended to read in its entirety as follows:

"2. TERM

Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect through October 31, 2009."

2. In all other respects, the Agreement is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,
a Municipal corporation

HOGLE-IRELAND, INC.
a California Corporation

Frank Scotto, Mayor

By: _____
Paul Ireland, Vice President

ATTEST:

Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By: _____
Heather K. Whitham
Deputy City Attorney