

Council Meeting
September 9, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council

SUBJECT: Police - Authorize payment to State of California Office of Emergency Services for Emergency Management training. Expenditure: \$45,000.

RECOMMENDATION

Recommendation of the Chief of Police that Council authorize the payment of \$45,000 to the State of California Office of Emergency Services, for "Emergency Management - Intro to Earthquake" training held in December 2007.

FUNDING

Funding is available in FEAP 639, NIMS/SEMS Training.

BACKGROUND

In October 2005, Council approved a resolution adopting the National Incident Management System (NIMS) as the standard for incident management, and directed staff to participate in its phased implementation. The City's Emergency Preparedness (E-Prep) Team and the Police Department's Emergency Services Division have been conducting emergency preparedness training for City employees.

ANALYSIS

On April 24, 2007, item 8B (Attachment A), Council appropriated and allocated \$70,000 from the Security Improvement Reserve for disaster-related training (FEAP 639). Council approved plans to hold a core course in emergency management for approximately 70 City of Torrance supervisors, managers and executive staff in December 2007. The training was to be conducted by the State of California Office of Emergency Services.

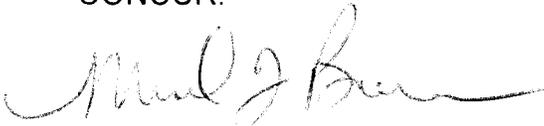
The emergency management course was held in December 2007, as planned. In July 2008, the City received invoice number 3941 (Attachment B) in the amount of \$45,000 from the State of California Office of Emergency Services, for delivery of the training course. Staff recommends that Council approve this invoice for payment. Of the \$70,000 appropriated for disaster-related training, there is currently \$66,125.37 available (FEAP 639).

Respectfully submitted,

JOHN J. NEU
CHIEF OF POLICE


By Laurie Anderson
Business Manager

CONCUR:


John J. Neu
Chief of Police


LeRoy Jackson
City Manager

- Attachments: A. Council item 8B dated April 24, 2007
B. State of California, Office of Emergency Services invoice number 3941 dated June 30, 2008

Council Meeting
April 24, 2007

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council

SUBJECT: Police - Appropriate and allocate \$70,000 from the Security Improvement Reserve and approve the expenditure of these funds for disaster-related training. Expenditure: \$70,000

RECOMMENDATION

The Chief of Police recommends that Council appropriate and allocate \$70,000 from the Security Improvement Reserve and approve the expenditure of these funds for disaster-related training.

FUNDING

Funding is available in the Security Improvement Reserve.

BACKGROUND

On February 28, 2003, President Bush issued Homeland Security Presidential Directive-5, directing the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). NIMS was thus developed and adopted so that responders from different jurisdictions and disciplines can work better together when responding to natural disasters and emergencies, including acts of terrorism. The implementation of NIMS is also required by State, Territorial, Tribal, and local jurisdictions as a condition of receiving grants and other federal preparedness funding assistance.

In response to this Presidential Directive, Council approved a resolution in October 2005, adopting NIMS as the standard for incident management, and directed staff to participate in its phased implementation.

ANALYSIS

The City's Emergency Preparedness (E-Prep) Team and the Police Department's Emergency Services Division have recently begun implementation of the NIMS training for all permanent full and part-time City employees. Thus far, approximately 90% of City employees have received the NIMS training. Expenses for this training include materials, supplies, and room rental for a total of 12 training sessions at the Cultural Arts Center.

Emergency Services and E-Prep have also made arrangements for the California Specialized Training Institute (CSTI) from the Governor's Office of Emergency Services, to deliver their core course in emergency management training to approximately 70 City of Torrance supervisors, managers and executive staff in early December. This training program introduces participants to key emergency management principles and practices using a complex natural disaster, specifically an earthquake. Participants will be involved in a progressive series of exercises culminating with a realistic earthquake simulation as a member of an emergency management team. Expenses for this training include materials, supplies, a tuition fee per student, and room rental for four days at the Cultural Arts Center.

NIMS training provides a nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents. NIMS training is a requirement for receiving grants and other federal preparedness funding assistance.

The Earthquake Emergency Management training offered through CSTI, although not federally mandated, is a highly desirable and unique 40-hour training course for supervisors, managers, and executive staff, in managing the response of personnel and resources to earthquakes and other disasters. Together with NIMS, this training will better prepare staff in responding and serving the community in the event of a natural or man-made disaster.

Staff recommends that Council appropriate and allocate \$70,000 from the Security Improvement Reserve and to approve the expenditure of these funds in order to pay for the NIMS and Earthquake Emergency Management training.

Respectfully submitted,

JOHN J. NEU
CHIEF OF POLICE

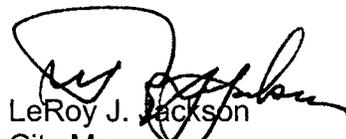


By Lt. Jon Megeff
Emergency Services Division Commander

CONCUR:



John J. Neu
Chief of Police



LeRoy J. Jackson
City Manager

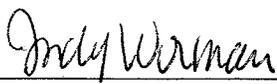


**STATE OF CALIFORNIA
OFFICE OF EMERGENCY SERVICES
3650 SCHRIEVER AVENUE
MATHER, CA 95655-4203**



TO: City of Torrance
Attn: Accounts Payable
3300 Civic Center Drive
Torrance, CA 90503

INVOICE No. 03941
DATE 6/30/08
P.O. / Contract No. N/A

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Reimbursement is requested for training. "Emergency Management - Intro to Earthquake" Please see attached memo dated 5/30/08. Any questions, may be directed to Jeanine Gentis @ (805) 549-3531 Payment is due upon receipt of invoice. Thank you.  _____ Judy Worman, Manager (916) 845-8349		
		TOTAL DUE	\$45,000.00

FORM OF PAYMENT: **Circle One** CHECK MONEY ORDER
 VISA MASTERCARD DISCOVER
 Credit Card No.: _____ Exp. Date _____

Make Check Payable to:

OFFICE OF EMERGENCY SERVICES

Mail to: **OFFICE OF EMERGENCY SERVICES**
ATTENTION: Accounting Office
 3650 Schriever Avenue
 Mather, CA 95655-4203

ACCOUNTING USE ONLY

Current Doc: 07-03941	Cash Receipt:
Fund: 0001 FY: 2007 FM: 12	Date: Amount:
Batch Date: Batch No.: TC: 174	Batch Date: Batch No.: TC: 115
Index: 3331 Object: PCA: 73590	Source: 991938-94 Subsidiary: 00010000