

Council Meeting of
August 5, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: General Services/Transit/CIT - Authorize a Purchase Order for
Renewal of Software Hosting and Maintenance Services Agreement;
FleetFocus FA™ and *FuelFocus™***

Expenditure: \$49,600.04

RECOMMENDATION

The General Services, Transit and CIT Directors recommend that the City Council authorize a Purchase Order in the amount of \$49,600.04 to MAXIMUS, Inc. of La Jolla, California for renewal of the Hosting Services and Software Licensing and Maintenance Services Agreements for *FleetFocus FA™* and *FuelFocus™* Software.

Funding

Funding is available in the FY 2008-09 Fleet Services Operating Budget and the Transit FY 2008-09 Operating Budget.

BACKGROUND

The Fleet Services Division of General Services and the Maintenance Division of Transit have utilized the automated fleet management software system known as *FleetFocus FA™* (*Fleet Anywhere™*) since 1991. In 2005, your Honorable Body approved the conversion of that system from a Microsoft SQL server-based application, which until then was physically located at the City Garage, to an Oracle-based ASP (Application Service Provider) system hosted off-site at MAXIMUS' corporate facility. As a result, the City's users now access *FleetFocus FA™* via the internet.

On January 8, 2008 your honorable body approved addition of Maximus' *FuelFocus™* software module which will provide real-time integration of all fleet fuel transactions with *FleetFocus FA™* software. Installation of the fuel island hardware required for *FleetFocus FA™* is expected to be completed during September 2008.

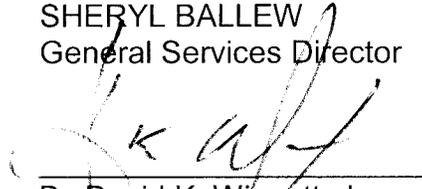
ANALYSIS

This request for purchase order authorization concerns software agreements for proprietary computer software already in use by the City. This purchase is therefore exempt from formal bidding per the provisions of Torrance Municipal Code, Section 22.3.19., Exception; COMPUTER AND NETWORKING HARDWARE AND SOFTWARE PURCHASES:

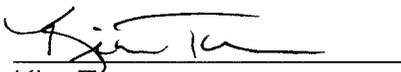
“The provisions of this Article do not apply to contracts for the purchase of computer and networking hardware and software. The purchase of computer and networking hardware and software will be done pursuant to regulations and procedures established by the City Manager”.

Respectfully Submitted,

SHERYL BALLEW
General Services Director


By David K. Winnett, Jr.
Fleet Services Manager

CONCUR:


Sheryl Ballew
General Services Director
Kim Turner
Transit Director
Richard Shigaki
Information Technology Director
LeRoy J. Jackson
City Manager