

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California

**Members of the City Council:**

**SUBJECT: Communications & Information Technology – Authorize a purchase order for the sole source purchase of parts and products for all of the City's radio and communications equipment.**

**Expenditure: Not-to-Exceed \$110,000.00**

**RECOMMENDATION**

Recommendation of the Information Technology Director that City Council authorize a purchase order be issued to Advanced Electronics, Redondo Beach, CA. in the not-to-exceed amount of \$110,000.00, for the sole-source purchase of Motorola parts and products to support and maintain radio communications equipment for all City departments on an as-needed and as-requested basis for one year.

Funding

Funding is available in the Radio Communications program and each respective department's operating budget for FY 2008-2009.

**BACKGROUND / ANALYSIS**

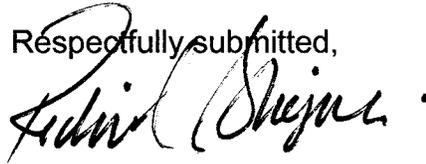
The Communications Division of the Communications & Information Technology Department is responsible for purchasing all radio communication parts to maintain the City's entire radio communications system which includes over 1,000 mobile and portable radios and over 55 field receivers and repeaters (antennas). The proposed purchase order will also cover the purchase of miscellaneous equipment such as batteries, lapel microphones, and other minor parts and accessories.

The Communications Division is responsible for placing radio communications related orders on behalf of other departments as well. These orders are reviewed to ensure product compatibility and are funded by the requesting department.

Motorola has assigned Advanced Electronics in Redondo Beach as their sole manufacturer's representative for Torrance. The proposed purchase order falls under Torrance Municipal Code, Section 22.3.17. Exception; Sole Source Purchases.

The proposed sole source purchase is provided per the Torrance Municipal Code, SECTION 22.3.17. EXCEPTION; SOLE-SOURCE PURCHASES. The section's paragraph b) states: "For purposes of this Section, "sole-source purchases" means those purchases where it would be undesirable or impossible for the City to advertise for bids for particular work or for patented items, or experimental or unique services or products, or where competitive purchases would be unavailable or would not prove advantageous for the City."

Respectfully submitted,



RICHARD SHIGAKI  
Information Technology Director

CONCUR:



LeRoy J. Jackson  
City Manager