

Council Meeting of
July 15, 2008

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Request subsidy of rental fees for Employee Variety Show. Expenditure: \$1,542.75

RECOMMENDATION

Recommendation of the City Manager that City Council subsidize the rental fees at the James Armstrong Theatre in the amount of \$1,542.75 for the City of Torrance Employee Variety Show, which does not include labor costs.

Funding

The funding is available through the City Council's Municipal Legislative Policy Program Budget. A total of \$6,000 is for ongoing and specific annual events. The City of Torrance Employee Variety Show is such an event. If approved, the remaining budget balance is \$4457.25.

BACKGROUND/ANALYSIS

The City of Torrance will be hosting the 10th Annual Employee Variety Show on September 27, 2008. The Variety Show is a fundraiser for the American Cancer Society. The Variety Show gives employees the opportunity to work together and utilize their talent for a great cause while providing an evening of entertainment.

The employees are not an organized nonprofit group (501c) and would therefore rent the theater at the resident private rate of **\$140.25/hr**. The City Manager requests that Council subsidize all rental fees which consist of the rental fees for the dress rehearsal and show rental, totaling in the amount of \$1,542.75. The subsidy of fees will increase the donation amount to the American Cancer Society. The following is a breakdown of the rental fees:

	<u>Hours of Rental Fees</u>	<u>Cost</u>
Dress Rehearsal	3 hours	\$420.75
Dress Rehearsal	3 hours	\$420.75
Show	5 hours	\$701.25
Total	11 hours	\$1,542.75

Since 1998, the City has provided a subsidy for rental fees for the use of the Armstrong Theatre for the Employee Variety Show. This event is significant in that it combines a collaborative effort between City employees and the public for the benefit of a worthwhile cause, the fight against cancer.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Eleanor B. Jones
Management Associate

CONCUR:


LeRoy J. Jackson
City Manager