

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California
Members of the Council:

SUBJECT: City Manager – Amend the Resolution for Certain Full Time Salaried and Hourly Employees to increase salary for the Area G Executive Director

RECOMMENDATION

Recommendation of the City Manager that City Council adopt an amendment to the Resolution for Certain Full Time Salaried and Hourly Employees to implement a salary increase for the Area G Executive Director.

Funding

Funding is available in the current operating budget, and is based on 14 Area G cities' contributions.

BACKGROUND

The City's Area G Executive Director reports directly to the Area G Board of Directors. The City of Torrance, one of the 14 cities in Area G, administers the program and houses and employs the incumbent Area G Executive Director. Each city in Area G pays dues which are the funding source for the total costs associated with the administration and implementation of the Area G Executive Director's duties.

Thus the Area G Executive Director receives his pay and benefits from the City of Torrance, and the position is encompassed in the Resolution for Certain Full Time Salaried and Hourly Employees.

ANALYSIS

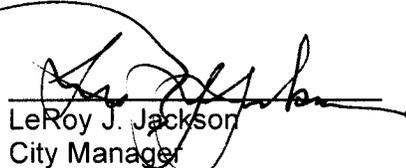
At the Area G Executive Board meeting on June 18, 2008, the Board approved a 3.5% increase for the Executive Director position. This increase will be funded by the dues paid by the other 14 Area G cities. This pay increase has occurred every year at the direction of the Board of Area G Office of Disaster Management. The cost to the City of Torrance is approximately \$320.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
Aram Chaparyan
Assistant to the City Manager

CONCUR:


LeRoy J. Jackson
City Manager

- Attachments: A) Certain Full Time Salaried and Hourly Employees Resolution
B) Memo from Steve Burrell verifying the increase.

RESOLUTION 2008-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2007-45 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR CERTAIN FULL TIME SALARIED AND HOURLY EMPLOYEES.

The City Council of the City of Torrance does hereby resolve as follows:

SECTION I

That Resolution No. 2007-45 is hereby amended as follows:

SECTION II

Effective July 6, 2008

ARTICLE 1 – COMPENSATION**SECTION 1.1 PAY RANGES AND CLASS TITLES**

- A) The pay grades described below are hereby assigned to the classifications of the following Certain Full Time Salaried and Hourly Employees.

**BASE HOURLY PAY RANGES
HOURLY EMPLOYEES PAY RANGES**

Effective July 6, 2008

Monthly Rates:	1	2	3	4	5
Area G Executive Director*	6,050	6,370	6,703	7,043	7,393
	6,262	6,593	6,938	7,290	7,652

* The annual salary raise for the position of Area G Executive Director is determined by SBCCOG (South Bay City Managers' Association) in June of each year.

SECTION III SEVERABILITY

If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction such decision shall not affect the validity of the remaining portions of the Resolution. The City Council hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

INTRODUCED, APPROVED, AND ADOPTED this _____ day of July, 2008.

Mayor Frank Scotto

APPROVED AS TO FORM:
JOHN FELLOWS III, City Attorney

ATTEST:

By _____
Ronald T. Pohl, Assistant City Attorney

Sue Herbers, CMC
City Clerk



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

July 3, 2008

Jay Scharfman
City of Torrance
3031 Torrance Blvd.
Torrance, California 90503

Dear Jay:

I am writing to transmit the Area G Board of Directors' approval of the 2008-09 Area G Fiscal Year Budget. In addition, the Board of Directors approved a 3.5% salary adjustment for the Executive Director effective 7/1/08.

Let me know if you have any questions or need any additional information. I can be reached Monday through Thursday from 7:00 a.m. to 6:00 p.m. by phone at (310) 318-0216 or by email at sburrell@hermosabch.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Burrell".

Steve Burrell
City Manager