



**PARKS AND RECREATION
COMMISSION**

- 2007 -

**FINANCIAL AND NARRATIVE
REPORTS
FOR
NON-PROFIT SOCIAL SERVICES
AGENCIES**



A Tradition of Caring Since 1973

SOUTH BAY SENIOR SERVICES

2510 West 237th Street, Suite 204, Torrance, CA 90505
310-325-2141 FAX 310-325-5408 www.bhs-inc.org

The mission of BHS is to transform lives by offering hope and opportunities for recovery, wellness and independence.

**NARRATIVE REPORT
2007 City of Torrance Grant Program**

American Recovery Center
909-865-2336

Boyle Heights Recovery Center
323-262-1786

Community Assessment Services Center
310-973-2272 (CASC)

East Los Angeles
323-269-4890

Hollywood Recovery Center
323-461-3161

Inglewood Recovery Center
310-673-5750

Lincoln Heights Recovery Center
323-221-1746

Medicine Education Program
310-679-9035

Pacifica House
323-754-2816

Patterns
310-675-4431

Redgate Memorial Recovery Center
562-599-8444

South Bay Recovery Center
310-679-9031

Wilmington Recovery Center
310-549-2710

All of the above programs of Behavioral Health Services, Inc. have been accredited by



**TO: City of Torrance
Human Services Commission**

**FROM: Bill Larson, Senior Services Supervisor
Behavioral Health Services, Inc.
South Bay Senior Services**

**SUBJECT: City of Torrance Grant
Torrance Senior Emergency Funds Program**

DATE: February 23, 2008

With the grant funds provided by the City of Torrance Human Services Commission, South Bay Senior Services' Torrance Senior Emergency Funds Program was able to provide temporary assistance to thirty-eight frail, low income clients in Torrance who had a documented need for emergency aide during the February 2007 through February 2008 grant period.

These thirty eight clients were identified through our agency's care management program, which assists frail elderly and disabled adults by linking them to services that allow them to remain living independently in their own homes for as long as possible. For each client, the care manager conducted an in-home assessment of their physical needs, financial resources, and then researched available community resources to meet the identified needs. Clients who were identified for this program are usually on fixed incomes with very limited financial resources.

The grant money was able to assist three individuals with rolling walkers so they can remain stable as they move around not only their apartment but also the rolling walker gives them ability to more easily walk outside. The rolling walkers come with a built in chair so when the user becomes short of breath or their legs cannot hold them up they can sit on the chair until they can proceed.

Three individuals needed help organizing and cleaning their homes. These people were having difficulty maintaining the place where they live and one was getting ready for a HUD inspection which was questionable had we not provide help.

South Bay Senior Services
310-325-2141

Corporate Office
310-679-9126 ~ corporate@bhs-inc.org



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Since 1973

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Page 2: Behavioral Health Services, Inc.
South Bay Senior Services
Narrative Report for City of Torrance Grant

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Six people were helped with shower chairs so that they could continue to take showers and have a safe chair to sit on to provide stability while showering. These simple chairs can make the difference sometimes whether an individual can remain independent or not. Falls in the shower or while involved in the bathing process can be one of the most life dangerous life-threatening events for an older person. We also purchased two shower stools for shower areas not large enough for the regular chair. Two shower transfer benches were supplied in cases where the person needed a shower chair but not able to safely lift their legs up to step into a standard bathtub/shower.

Three people needed a portable commode. One woman could barely get up from her bed at night but not strong enough to walk all the way to the bathroom. The commode allowed her the toilet to be next to her bed. The other two would help by using it over the regular toilet making it easier to sit at the higher chair. Two other people received toilet raisers making it easier to use the toilet.

Three people received vacuum cleaners to help keep their home cleaner and reduce the allergens that hide in the carpets.

For three people who have poor circulation in their legs we were able to purchase soft cushion leg elevators. These devices are designed to lift the legs and keep them elevated so their blood can move back up the leg to the heart.

We helped four people with two washable bed pads each. These help contain urine leak while a person is laying in bed so as not to soak the covers or mattress. Two other people who were bedridden and being cared for by their husbands were provided hospital gowns making it easier for their husbands to help clean them.

We provided a light weight wheelchair to a man who was having difficulty being transported to the doctor. The wheelchair not only was extra light but could be made smaller to fit in a car trunk easier.

One person benefited by receiving a microwave oven to heat up her meals without needing to turn on the oven. Using the oven can become a dangerous thing so the microwave made heating food safer in this home.



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310-679-9031
- Wilmington Recovery Center
310-549-2710

The last part of the grant provided help with several simple and straight forward things that have helped the people involved.

- The items were:
- A Cane
- Two men’s urinals
- Two heating pads
- An EZ grabber
- Transportation to doctor
- Toilet installation
- 3 mops and cleaning supplies

All individuals who benefited from this grant are being monitored to ensure that similar emergencies would not occur in the future. Many of these individuals have also been placed on our Home Care program and are receiving personal or home care, which provides them with the needed assistance to stay in their home.

The Torrance Senior Emergency Funds Program funded by the City of Torrance through this grant program has provided an additional resource to a very limited county-funded care management program at South Bay Senior Services. We sincerely thank the City of Torrance for your continued support of our work in improving the quality of life of seniors and disabled in our community, and helping them to remain living in their own homes for as long as possible.

All of the above programs of Behavioral Health Services, Inc. have been accredited by



Torrance Senior Emergency Funds Program
City of Torrance Contract (SBSS)
Contract Period Feb 2007 - Feb 2008
Detailed Transaction's

<u>Date</u>	<u>Payment</u>	<u>Amount</u>
3/5/07	Jack R./ organizing apt.	\$120.00
3/21/07	Vacuum Cleaner	\$54.11
3/21/07	Vacuum Cleaner	\$54.11
3/22/07	Shower Chair	\$59.54
3/23/07	house cleaning	\$300.00
3/26/07	4 wheel walker	\$193.76
3/26/07	4 wheel walker	\$193.76
3/26/07	2 men's urinals	\$12.25
3/36/07	2 heating pads	\$49.78
3/27/07	Shower Bench and Toilet Raiser	\$120.92
3/30/07	vacuum cleaner	\$54.11
4/6/07	Microwave Oven	\$43.17
4/10/07	EZ-Grabber	\$21.59
4/10/07	Leg Elevator	\$51.91
4/10/07	Leg Elevator	\$51.91
4/10/07	Leg Elevator	\$51.91
4/13/07	4 wheel walker and a commode	\$275.99
4/17/07	Toilet Raiser	\$59.54
4/19/07	Shower Chair	\$59.54
5/18/07	transportation to doctor	\$80.00
6/12/07	Caregiver help Organizing apt.	\$240.00
6/25/07	Lightweight Wheelchair and Cane	\$324.75
6/25/07	Transfer Shower Bench	\$107.17
6/27/07	Transfer Shower Bench	\$107.17
6/27/07	Shower Chair	\$59.54
6/27/07	Shower Chair	\$59.54
6/27/07	commode	\$86.55
7/20/07	4 washable bed pads	\$97.53
8/1/07	2 washable bed pads	\$48.68
8/1/07	commode	\$85.55
8/1/07	shower stool	\$25.71
8/15/07	Shower Chair and 2 hospital gown	\$81.62
9/6/07	toilet installation	\$150.00
9/27/07	Shower stool	\$27.06
10/12/07	2 reuseable bed pads and tie gown	\$49.80
2/13/08	3 mops and cleaning supplies	\$43.56
		\$3,502.13



SUPER KMART CENTER 4987
 500 Carson Town Center
 Carson CA, 90745
 (310)533-0285

** WELCOME TO YOUR **
 ** KMART STORE 4987 **

CASHIER: BRIDGET
 GENERAL MERCHANDISE
 04603489040 RED BREEZE 49.99 T

**** TAX 4.12 BAL 54.11
 Cash 100.00
 CHANGE 45.89

TOTAL NUMBER OF ITEMS = 1



ØVØ CI1 QCR ØØW MXB GNU

03/28/07 6:45 PM 4987 05 5841 0134

The Replacement Plan for
 Item(s) 04603489040 was not
 purchased.

If you decide within 30 days of
 purchase you would like the plan,
 bring this receipt to the Service
 Desk at your local Kmart.

Merchandise included in today's
 transaction may be returned or
 exchanged before 06/26/07 with
 this receipt.

The complete return & exchange policy
 is available at the Service Desk.

Handwritten signature

1451 Rice Avenue, #F
Oxnard, CA 93030
(805) 604-1332
Fax (805) 604-1334



360 Maple Avenue
Torrance, CA 90503
(310) 533-4840
Fax (310) 212-5873

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

*** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
118342	310-32-5214-1	310 325-2141	03/22/07		03/22/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
9998 COMMERCIAL ACCOUNTS	
9998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.	
1	SBN9020	S	NOVA SHOWER BENCH W/BACK	1	55.00 55.00

TAX: 4.54
TOTAL: 59.54

Comments/Instructions

THANK YOU OLIVIA



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature]
Signature of patient or authorized signer

Relationship

3-22-07
Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.

SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 9050
 (310) 533-484
 Fax (310) 212-587

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM - PRINT *

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
118848	310-32-5214-1	310 325-2141	04/06/07		04/10/07	DELIVERY

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.			
1	BCLW-100	S	KNEE WEDGE/LEG ELEVATOR	TX	3	47.95	143.85
2	P60500	S	CAREX EZ-GRABBER 26"	TX	1	19.95	19.95

TAX: 13.52
 TOTAL: 177.32

Comments/Instructions

BILL TO PICK UP
 THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Bill [Signature]
 Signature of patient or authorized signer

Relationship

4-10-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
 SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

Emily Flores
Riviera Apartments
Gardena, CA 90247

March 23, 2007

To: South Bay Senior Services
3246 W. Sepulveda #209
Torrance, CA 90505

I will provide cleaning and organizing help to your client, [REDACTED], on March 31, 2007. I will have 2 workers help with the cleaning and we will also clean and fold all the dirty laundry too. The agreed charge for the service is estimated at \$300.00

Thank you,

A handwritten signature in cursive script that reads "Emily Flores".

Emily Flores

1451 Rice Avenue, #F
Oxnard, CA 93030
(805) 604-1332
Fax (805) 604-1334



360 Maple Avenue
Torrance, CA 9050
(310) 533-484
Fax (310) 212-587

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
118446	310-32-5214-1	310 325-2141	03/26/07		03/26/07	DELIVERY

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
1998 COMMERCIAL ACCOUNTS	
1998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.			
1	07887B	S	GUARDIAN ENVOY 480 4WHL WAL TX	2	179.00	358.00	
2	URC2000	S	CAREX MALE URINAL TX	2	5.65	11.30	

TAX: 30.47
TOTAL: 399.77

Comments/Instructions

BILL TO PICK UP
THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature]
Signature of patient or authorized signer

Relationship

3-26-07
Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
SPECIAL ORDER ITEMS ARE NON REFUNDABLE.
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1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4841
 Fax (310) 212-5871

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM *** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
118507	310-32-5214-1	310 325-2141	03/27/07		03/27/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	RTG0260	S	GUARDIAN RAISED TOILET NO A TX	1	56.70	56.70
2	SBN9020	S	NOVA SHOWER BENCH W/BACK TX	1	55.00	55.00

TAX: 9.22
 TOTAL: 120.92

Comments/Instructions

PICK UP BY BILL
 THANK YOU.....TRACEY



The Gold Seal of Approval™

RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Bill [Signature]
 Signature of patient or authorized signer

Relationship

3-27-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
 SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

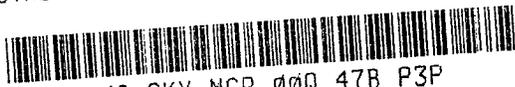


SUPER KMART CENTER 4987
 500 Carson Town Center
 Carson CA, 90745
 (310)533-0285

** WELCOME TO YOUR **
 ** KMART STORE 4987 **

CASHIER: BRIDGE
 GENERAL MERCHANDISE
 04603489040 RED BREEZE 49.99 T
 **** TAX 4.12 BAL 54.11
 Cash 60.00
 CHANGE 5.89

TOTAL NUMBER OF ITEMS = 1



ØKO 8KY MCR ØØQ 47B P3P

03/19/07 6:10 PM 4987 04 2681 0134

The Replacement Plan for
 item(s) 04603489040 was not
 purchased.
 If you decide within 30 days of
 purchase you would like the plan,
 bring this receipt to the Service
 Desk at your local Kmart.

Merchandise included in today's
 transaction may be returned or
 exchanged before 06/17/07 with
 this receipt.

The complete return & exchange policy
 is available at the Service Desk.

 Sign-up for store and online
 savings & promotions delivered
 directly to your email inbox
 visit

kmart.com/savings

 NO REFUNDS OR EXCHANGES ON CLEARANCE
 AND SEASONAL. ALL SALES ARE FINAL

Vacuum Cleaner



SUPER KMART CENTER 4987
 500 Carson Town Center
 Carson CA, 90745
 (310)533-0285

** WELCOME TO YOUR **
 ** KMART STORE 4987 **

CASHIER: ERNESTO

GENERAL MERCHANDISE

04603489040	RED BREEZE	49.99	T
**** TAX	4.12	BAL	54.11
Cash			55.00
CHANGE			.89

TOTAL NUMBER OF ITEMS = 1



ØMY XGB B8R Ø1M PSZ T2X

03/21/07 6:30 PM 4987 09 3326 0302

The Replacement Plan for
 item(s) 04603489040 was not
 purchased.

If you decide within 30 days of
 purchase you would like the plan,
 bring this receipt to the Service
 Desk at your local Kmart.

Merchandise included in today's
 transaction may be returned or
 exchanged before **06/19/07** with
 this receipt.

The complete return & exchange policy
 is available at the Service Desk.

NO REFUNDS OR EXCHANGES ON CLEARANCE
 AND SEASONAL. ALL SALES ARE FINAL

Vacuum Cleaner



TORRANCE - 310-214-1561
04/06/2007 11:36 AM
RECEIPT EXPIRES ON 07/05/07



A receipt dated within 90 days is required for ALL returns & exchanges. Giving a gift? Include a gift receipt!

072010702 CHEFMATE T 39.88
T - CA TAX 8.2500% on SUBTOTAL 39.88
3.29
TOTAL 43.17
*4788 VISA CHARGE 43.17

RECEIPT ID# 2-7096-0200-0071-3430-4
TM#***0688
VCD# 759-250-749

INDICATES SALE PRICE

Save ALL Receipts
Give Gift Receipts & GiftCards
Ask about Receipt Lookup

<----- CUT HERE ----->



A Gift for You

To: _____

From: _____



A receipt dated within 90 days is required for ALL returns & exchanges. Giving a gift? Include a gift receipt!

Microwave Oven

Jack Rubio (Vendor 18165)
1243 Lakme Ave.
Wilmington, CA. 90744

March 6, 2007

To: South Bay Senior Services
3246 W. Sepulveda #209
Torrance, CA 90505

I provided help to your client, [REDACTED], on February 28 and March 1st, 2007. I was able to help clean and organize her apartment over a total of 10 hours. We agreed to \$12.00 per hour for the work I performed so the bill would be \$120.

Thank you,



Jack Rubio

207

BEHAVIORAL HEALTH SERVICES, INC.
 15519 CRENSHAW BOULEVARD, GARDENA, CA 90249

DATE

CHECK NO.

REMITTANCE ADVICE

DATE			INVOICE NUMBER - DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
MO.	DAY	YR.				
					2751-53032-83	
INV.	DATE		Description	Invoice nu	Obligat'n	Amount
03	05	07	handyman *** Total ***	0307	148969	120.00 120.00

PLEASE DETACH BEFORE DEPOSITING FOR PAYMENT

BHS INC. BEHAVIORAL HEALTH SERVICES
 15519 CRENSHAW BLVD.
 GARDENA, CA 90249
 (310) 679-9126
 A Tradition of Caring

BANK OF THE WEST
 1-800-488-2265

90-4284
 1222

CHECK NUMBER

053032
 2751-53032-83

MO.	DATE DAY	YEAR	AMOUNT
04	02	2007	*****120.00

PAY ** One Hundred Twenty Dollars and 00 Cents **

TO THE ORDER OF JACK RUBIO WILMINGTON CA

ACCOUNTS PAYABLE

[Signature]
[Signature]
 AUTHORIZED SIGNATURES

⑈053032⑈ ⑆122242843⑆ 775030752⑈

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4841
 Fax (310) 212-5871

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
119279	310-32-5214-1	310 325-2141	04/19/07		04/19/07	DELIVERY

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	TX	QUAN.		
1	SBN9020	S	NOVA SHOWER BENCH W/BACK		1	55.00	55.00
2	MANUEL	S	REVO SCOOTER MANUEL		1	.00	.00

TAX: 4.54
 TOTAL: 59.54

Comments/Instructions

BILL TO PICK UP
 THANK YOU....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature] Relationship Date *4-19-07*

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
 SPECIAL ORDER ITEMS ARE NON REFUNDABLE.
 ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 9050
 (310) 533-484
 Fax (310) 212-587

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

*** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
119182	310-32-5214-1	310 325-2141	04/17/07		04/17/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	RTG0260	S	GUARDIAN RAISED TOILET NO A TX	1	55.00	55.00

TAX: 4.54
 TOTAL: 59.54

Comments/Instructions

BILL PICKED UP
 THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Bill [Signature]
 Signature of patient or authorized signer

Relationship

4-17-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.

SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90503
 (310) 533-4840
 Fax (310) 212-5873

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
119057	310-32-5214-1	310 325-2141	04/12/07		04/12/07	DELIVERY

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 3246 W. SEPULVEDA BL. SUITE 209 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	07886G	S	GUARDIAN ENVOY 460 4WHL WAL TX	1	175.00	175.00
2	SEAT	S	ASSEMBLED SEAT	1	.00	.00
3	CM60200	S	GUARDIAN EASY CARE COMMODE TX	1	79.95	79.95

TAX: 21.04
 TOTAL: 275.99

Comments/Instructions

BILL TO PICK UP
 THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature]
 Signature of patient or authorized signer

Relationship

4-12-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
 SPECIAL ORDER ITEMS ARE NON REFUNDABLE.
 ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED U TO 15 DAYS OF SUBSEQUENT MONTHS.

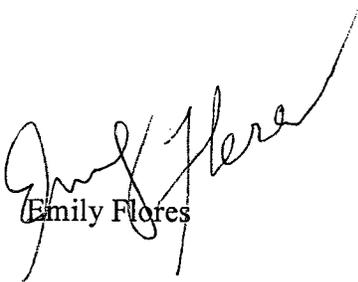
Emily Flores
Riviera Apartments
Gardena, CA 90247

May 18, 2007

To: South Bay Senior Services
2510 W. 237th Street, Suite 204
Torrance, CA 90505

I have provided transportation and caregiving help to your client [REDACTED] to allow her help to her doctor. We agreed on \$80 for the 5 hours which included the mileage as well as my time and the use of my car to transport her.

Thank You,



Emily Flores

Jack Rubio
1243 Lakme Ave.
Wilmington, CA. 90744

June 12, 2007

To: South Bay Senior Services
2510 W. 237th Street
Torrance, CA 90505

I provided help to your client, [REDACTED] on June 9th, 10th, and 16th, 2007. I was able to help clean and organize her apartment over a total of 20 hours. We agreed to \$12.00 per hour for the work I performed, so the bill would be \$240.

Thank you,


Jack Rubio

BEHAVIORAL HEALTH SERVICES, INC.
 5519 CRENSHAW BOULEVARD, GARDENA, CA 90249

DATE

CHECK NO.

REMITTANCE ADVICE

DATE			INVOICE NUMBER - DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
MO.	DAY	YR.				
				2794-54346-84		
ENV. DATE	Description		Invoice nu	Obligat'n	Amount	
06	12	07	06-07	151877		240.00
			*** Total ***			240.00

PLEASE DETACH BEFORE DEPOSITING FOR PAYMENT

BHS INC. BEHAVIORAL HEALTH SERVICES
 15519 CRENSHAW BLVD.
 GARDENA, CA 90249
 (310) 679-9126
 A Tradition of Caring

BANK OF THE WEST
 1-800-488-2265

90-4284
 1222

CHECK NUMBER
054346
 2794-54346-84

MO. DATE DAY YEAR AMOUNT
 07/02/2007 *****240.00

PAY ** Two Hundred Forty Dollars and 00 Cents **

TO THE ORDER OF
 JACK RUBIO
 WILMINGTON CA

ACCOUNTS PAYABLE

J. Hannon
Aidy Howell
 AUTHORIZED SIGNATURES

⑈054346⑈ ⑆122242843⑆ 775030752⑈

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4841
 Fax (310) 212-5871

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

*** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
121329	310-32-5214-1	310 325-2141	06/27/07		06/27/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
1998 COMMERCIAL ACCOUNTS	
1998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	CMG0200	S	GUARDIAN EASY CARE COMMODE TX	1	79.95	79.95
2	SBN9020	S	NOVA SHOWER BENCH W/BACK TX	2	55.00	110.00
3	BNG8308	S	TUB TRANSFER BENCH (PLASTIC TX	1	99.00	99.00

TAX: 23.85
 TOTAL: 312.80

Comments/Instructions

BILL TO PICK UP
 THANK YOU.....TRACEY

MEDGROUP



The Gold Seal of Approval™

RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Signature of patient or authorized signer

Relationship

6-27-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.

SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED WITHIN 15 DAYS OF SUBSEQUENT MONTHS.

BEHAVIORAL HEALTH SERVICES, INC.
 15519 CRENSHAW BOULEVARD, GARDENA, CA 90249

DATE

CHECK NO.

REMITTANCE ADVICE

DATE			INVOICE NUMBER - DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
MO.	DAY	YR.				
					2804-54616-64	
INV. DATE	Description		Invoice nu	Obligat'n	Amount	
06-25-07	medical equipment		121221	152307	431.92	
06-27-07	MED EQUIP SBSS		121329	152397	312.80	
	*** Total ***				744.72	

PLEASE DETACH BEFORE DEPOSITING FOR PAYMENT

BHS INC. BEHAVIORAL HEALTH SERVICES
 15519 CRENSHAW BLVD.
 GARDENA, CA 90249
 (310) 679-9126
 A Tradition of Caring

BANK OF THE WEST
 1-800-488-2265

90-4284
 1222

CHECK NUMBER

2804-54616-64

MO.	DAY	YEAR	AMOUNT
07	23	2007	*****744.72

PAY ** Seven Hundred Forty Four Dollars and 72 Cents **

TO THE ORDER OF SUPERIOR MOBILITY
 360 MAPLE AVE.
 TORRANCE CA 90503

ACCOUNTS PAYABLE

[Signature]
[Signature]
 AUTHORIZED SIGNATURES

⑈054616⑈ ⑆122242843⑆ 775030752⑈

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4844
 Fax (310) 212-5877

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

*** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
121221	310-32-5214-1	310 325-2141	06/25/07		06/25/07	TAKE WITH

SHIP TO	RESponsible PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
998 COMMERCIAL ACCOUNTS	
998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	EASYCARE18 S		18" LTWT. EASYCARE WHEELCAI TX SERIAL #: AE60513415	1	265.00	265.00
2	RFR	R	REMOVEABLE FOOTRESTS TX	1	.00	.00
3	BNG8308	S	TUB TRANSFER BENCH (PLASTIC TX	1	99.00	99.00
4	NQ200S	S	TUFFCARE SMALL BASE QUAD CA TX	1	35.00	35.00

TAX: 32.92
 TOTAL: 431.92

Comments/Instructions

BILL PICKED UP
 THANK YOU.....TRACEY



The Gold Seal of Approval™

RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature]
 Signature of patient or authorized signer

Relationship

6-25-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
 SPECIAL ORDER ITEMS ARE NON REFUNDABLE.
 ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

BEHAVIORAL HEALTH SERVICES, INC.
 15519 CRENSHAW BOULEVARD, GARDENA, CA 90249

DATE

CHECK NO.

REMITTANCE ADVICE

DATE			INVOICE NUMBER - DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
MO.	DAY	YR.				
					2804-54616-64	
INV. DATE	Description		Invoice nu	Obligat'n	Amount	
06-25-07	medical equipment		121221	152307	431.92	
06-27-07	MED EQUIP SBSS		121329	152397	312.80	
	*** Total ***				744.72	

PLEASE DETACH BEFORE DEPOSITING FOR PAYMENT

BHS INC. BEHAVIORAL HEALTH SERVICES
 15519 CRENSHAW BLVD.
 GARDENA, CA 90249
 (310) 679-9126
 A Tradition of Caring

BANK OF THE WEST
 1-800-488-2265

90-4284
 1222

CHECK NUMBER

2804-54616-64

DATE MO. DAY YEAR AMOUNT
 07/23/2007 *****744.72

PAY ** Seven Hundred Forty Four Dollars and 72 Cents **

TO THE ORDER OF SUPERIOR MOBILITY
 360 MAPLE AVE.
 TORRANCE CA 90503

ACCOUNTS PAYABLE

Hanna
Agua Bui
 AUTHORIZED SIGNATURES

⑈054616⑈ ⑆122242843⑆ 775030752⑈

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 9050
 (310) 533-484
 Fax (310) 212-587

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM *** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
122138	310-32-5214-1	310 325-2141	07/20/07		07/20/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
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1998 COMMERCIAL ACCOUNTS

1998 COMMERCIAL ACCOUNTS

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.	
1	BPS3452	S	REUSABLE BED PAD 34 X 52	TX 4	22.50 90.00

TAX: 7.43
 TOTAL: 97.43

Comments/Instructions

BILLED PICK UP
 THANK YOU.....TRACEY

THE MED GROUP



The Gold Seal of Approval™

RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Relationship

7-20-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.

SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

MY HOME HEALTH CARE, INC
DBA SOUTH BAY HOME HEALTH CARE
1344 EL PRADO AVENUE
TOLMANCE, CA 94501-2718
310-816-9555

WELCOME TO SOUTH BAY HOME HEALTH CARE
DO NOT CLAIM THIS SALE FOR ANY INSURANCE
BENEFITS-WE MAY HELP YOU SUBMIT A CLAIM

1 BATH BENCH ROUND DR.R 23.75
@ \$25.00 per item
Less DISCOUNT 1.25

SUBTOTAL: 23.75
PLUS TAX: 1.96

AMOUNT DUE: 25.71

OTC CASH PAYMENT: 40.00
CHANGE DUE: 14.29

R0000102130 000001
08/31/2007 10:23:21

3 DAY RETURN WITH RECEIPT FOR CERTAIN
UNDAMAGED ITEMS. RETURNS/SPECIAL ORDER
ITEMS ARE SUBJECT TO A 25% RESTOCKING
FEE. RETURNS MAY NEED TO BE MAILED

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4800
 Fax (310) 212-5800

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM *** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
124811	310-32-5214-1	310 325-2141	10/12/07		10/12/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
9998 COMMERCIAL ACCOUNTS	
9998 COMMERCIAL ACCOUNTS	

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	BPG3436	S	REUSABLE BEDPADS 34 X 36	TX	2	15.00 30.00
2	PGS550	S	SALK TIEBACK PATIENT GOWNS	TX	1	16.00 16.00

TAX: 3.80
 TOTAL: 49.80

Comments/Instructions

BILL TO PICK UP
 THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

[Signature]
 Signature of patient or authorized signer

Relationship

10-12-07
 Date

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1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90501
 (310) 533-4840
 Fax (310) 212-5870

ORDER BUSINESS HOURS: M - F 8:00 AM - 5:00 PM *** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
122526	310-32-5214-1	310 325-2141	08/01/07		08/01/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
-----------------------	--------

998 COMMERCIAL ACCOUNTS
 998 COMMERCIAL ACCOUNTS

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	CMG0200	S	GUARDIAN EASY CARE COMMODE TX	1	79.00	79.00
2	BPS3452	S	REUSABLE BED PAD 34 X 52 TX	2	22.50	45.00

TAX: 10.23
 TOTAL: 134.23

Comments/Instructions

PICKED UP BY BILL
 THANK YOU.....TRACEY



RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Bill La...
 Signature of patient or authorized signer

Relationship

8-1-07
 Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.
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Water Treatment Control Services
 539 N. Gulf Ave
 Wilmington, CA 90744

Invoice

Date	Invoice #
9/6/2007	524

Bill To
South Bay Senior Services 2510 W. 237th St. Suite 204 Torrance, Ca. 90505 Attn: Ammy

P.O. No.	Terms	Project
Verbal Ammy	Due on receipt	Mary Dull

Description	Rate	Serviced	Amount
Removal of old bathroom toilet and Installation of new toilet and fixtures. Address: Mary Dull 22516 S. Normandie Ave. Space A-13 Torrance, Ca. 90502	150.00	8/10/2007	150.00

PAID OCT 1 2007
 Daniel Gomez

VISA/MASTER CARDS ACCEPTED. Thank You for your business. Danny Gomez (310) 968-4924

Total PAID \$150.00

200

BEHAVIORAL HEALTH SERVICES, INC.
 15519 CRENSHAW BOULEVARD, GARDENA, CA 90249

DATE

CHECK NO.

REMITTANCE ADVICE

DATE			INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
MONTH	DAY	YEAR					
					2833-55424-114		
INV. DATE			Description		Invoice nu	Obligat'n	Amount
09	06	07		REPAIRS FOR SENIOR CLIENT *** Total ***	524	154714	150.00 150.00

PLEASE DETACH BEFORE DEPOSITING FOR PAYMENT

BHS INC. BEHAVIORAL HEALTH SERVICES
 15519 CRENSHAW BLVD.
 GARDENA, CA 90249
 (310) 679-9126
 A Tradition of Caring

BANK OF THE WEST
 1-800-488-2265

90-4284
 1222

CHECK NUMBER
055424
 2833-55424-114

DATE
 MO. DAY YEAR AMOUNT
 09/19/2007 *****150.00

PAY ** One Hundred Fifty Dollars and 00 Cents **

TO THE ORDER OF
 WATER TREATMENT CONTROL SERVICES
 539 NORTH GULF AVENUE
 WILMINGTON CA 90744

ACCOUNTS PAYABLE

[Signature]

Shirley Summers
 AUTHORIZED SIGNATURES

⑈055424⑈ ⑆122242843⑆ 775030752⑈

MYT HOME HEALTH CARE, INC
DBA SO BAY HOME HLTH CARE
1349 EL PRADO AVENUE
TORRANCE, CA 90501-2716
310-618-9555

WELCOME TO SOUTH BAY HOME HEALTH CARE
DO NOT CLAIM THIS SALE FOR ANY INSURANCE
BENEFITS-WE MAY HELP YOU SUBMIT A CLAIM

1 SHOWER ST 25.00T
@ \$25.00 per item

SUBTOTAL: 25.00
PLUS TAX: 2.06

AMOUNT DUE: 27.06

AMERICAN EXPRESS: 27.06

E00046 R0000104472 B000001
09/21/2007 11:33:42

3 DAY RETURN WITH RECEIPT FOR CERTAIN
UNDAMAGED ITEMS. RETURNS/SPECIAL ORDER
ITEMS ARE SUBJECT TO A 25% RESTOCKING
FEE. REFUNDS MAY NEED TO BE MAILED

1451 Rice Avenue, #F
 Oxnard, CA 93030
 (805) 604-1332
 Fax (805) 604-1334



360 Maple Avenue
 Torrance, CA 90506
 (310) 533-484
 Fax (310) 212-587

ORDER

BUSINESS HOURS: M - F 8:00 AM - 5:00 PM

*** CONFIRMED ***

ORDER NO.	ACCOUNT NO.	CUST. PHONE NO.	ORDER DATE	ROUTE	SCH. DATE	ORDER TYPE
122974	310-32-5214-1	310 325-2141	08/15/07		08/15/07	TAKE WITH

SHIP TO	RESPONSIBLE PARTY
SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762	SOUTHBAY SENIOR SERVICES 2510 W. 237TH ST. SUITE 204 TORRANCE CA 90505-2762

INSURANCE INFORMATION	DOCTOR
9998 COMMERCIAL ACCOUNTS	9998 COMMERCIAL ACCOUNTS

LINE	ITEM NO.	TYP	DESCRIPTION	QUAN.		
1	SBN9020	S	NOVA SHOWER BENCH W/BACK TX	1	55.00	55.00
2	C3200	S	ESSENTIAL MED PT GOWN UP TO TX	1	10.20	10.20
3	C3200	S	ESSENTIAL MED PT GOWN UP TO TX	1	10.20	10.20

TAX: 6.22
 TOTAL: 81.62

Comments/Instructions

BILL PICKED UP
 THANK YOU..NAOMI



The Gold Seal of Approval™

RECEIPT OF EQUIPMENT and SERVICES

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THE ABOVE LISTED EQUIPMENT AND SERVICES.

Bill
 Signature of patient or authorized signer

Relationship

Date

SALES RETURNS WITH ORIGINAL INVOICE MAY BE ACCEPTED UP TO 3 DAYS AFTER PURCHASE. REFUNDS WILL BE BY CHECK MAILED WITHIN 10 WORKING DAYS.

SPECIAL ORDER ITEMS ARE NON REFUNDABLE.

ALL RENTALS ARE ONE MONTH MINIMUM RENT. PROBATIONS FOR SUBSEQUENT MONTHS ARE 1/2 MONTHS IF RETURNED UP TO 15 DAYS OF SUBSEQUENT MONTHS.

**Community Helpline,
A Division of Helpline
Youth Counseling**

**COMMUNITY HELPLINE,
A DIVISION OF HELPLINE
YOUTH COUNSELING**

Helpline Youth Counseling, Inc.

A CALIFORNIA NON-PROFIT CORPORATION



12440 E. Firestone Blvd., Suite 1000, Norwalk, CA 90650
1133 Rhea St., Long Beach, CA 90806
10750 Laurel Ave., Whittier, CA 90605

(562) 864-3722
FAX (562) 864-4596

HELPLINE YOUTH COUNSELING, INC. BOARD OF DIRECTORS*

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Board Chair
Bristol Home Loans

Deepak Nanda
Vice Chair
Southern California Edison

Jacques Welche, C.P.A.
Treasurer
Raimondo Pettit Group

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Arturo Fribourg
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Architect

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Director
Norwalk Sheriff Station

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Whittier City School District

Jesse Urquidi
Director
P2S Engineering

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Nancie Silver

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Sharon Hsu
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Vivian Hua
Kaeli Yuen

Somya Jalan
Tandra Le

*for identification purposes, only

Jeffrey Farber
Executive Director

March 6, 2008

Ken Kelso
Senior Recreation Supervisor
City of Torrance
3031 Torrance Boulevard
Torrance, CA 90503

Mission: To serve youth and their families by promoting the development of strong individuals and families in their community. This is accomplished through education, therapeutic approaches, advocacy, and the utilization of community resources.

Dear Mr. Kelso:

Enclosed please find the Final Grant Report for Community Helpline for the City of Torrance 2007 Grant Program for Non-Profit Social Service Agencies. We thank you for the opportunity to provide our Community Helpline service to City of Torrance residents during the last year and look forward to continuing our partnership to help those in need throughout the community.

Please feel free to contact Colleen Sass, Community Helpline Program Coordinator, or myself at (310) 375-6160 if you require any additional information.

Sincerely,

Jeff Farber
Executive Director



Community Helpline

A Division of Helpline Youth Counseling, Inc.

P.O. Box 2503, Palos Verdes Peninsula, CA 90274-8503

(310) 375-6160
FAX (310) 375-6120
HOTLINE (877) 541-2525



City of Torrance Final Grant Report 2007 Grant Program For Non-Profit Social Services Agencies

Grantee Agency: Community Helpline, a division of Helpline Youth Counseling, Inc.

Financial Report

The \$2,000 in grant fund support received from the City of Torrance was expended for the operation of the toll-free helpline/hotline that is the foundation for the success of the Community Helpline program. During the grant period, telephone expenses totaled \$8131.72. Community Helpline received 6,125 calls for listening and referral assistance services during the grant period. Of the callers, approximately 15% were adolescents under the age of 18, 60% were adults between the ages of 18 to 50, 5% were seniors and 20% were unknown and/or did not report their age. Torrance residents comprised approximately 15% of callers. Due to the assurance of confidentiality, caller location is estimated. Community Helpline listeners request city or zip code information from callers whenever possible and are dependent upon the callers' willingness to disclose accurate information.

Narrative Report

During the grant period, Community Helpline received 6,125 calls for listening and referral assistance services. Of the callers, approximately 15% were adolescents under the age of 18, 60% were adults between the ages of 18 to 50, 5% were seniors and 20% were unknown and/or did not report their age. Torrance residents comprised approximately 15% of callers. Due to the assurance of confidentiality, caller location is estimated. Community Helpline listeners request city or zip code information from callers whenever possible and are dependent upon the callers' willingness to disclose accurate information.

Community Helpline assists area residents by utilizing trained volunteer listeners who provide assistance to callers in crisis and need, with a focus on peer-to-peer services. Adolescents and young adults face extraordinary challenges in this developmental phase of life and need a safe and confidential environment in which to express themselves. Callers present various issues of concern including relationships, stress, loneliness, substance abuse, depression, sexuality, and suicide. Listeners empower callers by helping them to clarify their feelings, define available and realistic options for action, and provide appropriate referrals for additional community resources and assistance. Callers are encouraged to talk with and seek support from trusted members of their support system.

Volunteer listeners are comprised of area high school students and adults. During the grant period, 100 listeners provided over 7,600 hours of community services. All listeners complete a highly interactive 45-hour training preparing them to meet the diverse needs of the callers. Listening skills are learned with the primary goal of giving individuals the opportunity to express their feelings and solve their own problems. At each training

session, communication skills are taught that focus on empathy, conflict resolution, problem solving, and coping skills without being judgmental, giving advice or actually counseling. Participants are also equipped with understanding of relevant adolescent and adult behaviors that may bring self-harm or harm to others through presentations on specific topics such as drug and alcohol abuse, dating violence, bullying, eating disorders, self-mutilation/cutting, depression, suicide, etc.

Of the existing listeners providing service during the grant period, 19 (20%) were Torrance residents. During the grant period, Community Helpline completed three 45-hour listener-training sessions. Outreach and recruitment for new listeners was expanded in the Torrance area leading to a significant increase in the number of Torrance residents participating in these trainings.

To inform area residents about the Community Helpline service, staff and volunteers distribute outreach materials (wallet-size cards with toll-free number, book markers and posters) to schools, service clubs and youth-focused groups throughout the South Bay. During the grant period, outreach materials were provided to the five Torrance High Schools.

To highlight the incredible contributions of our listeners and supporters, Community Helpline hosts an Annual Volunteer Leadership Recognition Celebration. At our June 2007 event, we honored 85 people who collectively volunteered over 10,600 hours at Community Helpline. In honor of our 36th anniversary, we also acknowledged Alan Cook, a South Bay author with over 1000 hours of service to Community Helpline, with our Community Treasure Award.

As Community Helpline enters its 37th year of being a "lifeline of hope to those in need", we look forward to continuing our successful partnership with the City of Torrance.

Community Helpline Telephone Expenses from February 23,2007 through February 23, 2008

Grant #	Check Date	Vendor	Month of Service	PO #	Amount
61-92	3/14/2007	VERIZON CALIFORNIA	1/23/07-2/22/07	8532	670.08
	3/30/2007	VERIZON CALIFORNIA	2/23/07-3/22/07	8625	668.17
	5/1/2007	VERIZON CALIFORNIA	3/23/07-4/22/07	8759	648.48
	6/4/2007	VERIZON CALIFORNIA	4/23/07-5/22/07	8868	658.85
	7/17/2007	VERIZON CALIFORNIA	5/23/07-6/22/07	9025	663.63
	8/17/2007	VERIZON CALIFORNIA	6/23/07-7/22/07	9172	696.39
	9/12/2007	VERIZON CALIFORNIA	7/23/07-8/22/07	9294	719.63
	10/8/2007	VERIZON CALIFORNIA	8/23/07-9/22/07	9413	756.47
	11/6/2007	VERIZON CALIFORNIA	9/23/07-10/22/07	9541	675.51
	12/5/2007	VERIZON CALIFORNIA	10/23/07-11/22/07	9645	648.36
	1/7/2008	VERIZON CALIFORNIA	11/23/07-12/22/07	9740	652.68
	2/7/2008	VERIZON CALIFORNIA	12/23/07-1/22/08	9853	673.47
	Total Telephone Expense for				8131.72

H.E.L.P.
(Healthcare and Elder Law
Programs Corporation)

H.E.L.P.
**(HEALTHCARE AND ELDER
LAW PROGRAMS
CORPORATION)**



HEALTHCARE AND ELDER LAW PROGRAMS CORPORATION
*a non-profit education and counseling center providing impartial information
to older adults and their families on elder care, law, finances and more*

February 27, 2008

Community Services Commission
3031 Torrance Boulevard
Torrance, California 90503
Attention: Mr. Kenny Kelso, Staff Liaison to the Grants Committee

2007 Grant - Combined Financial Report and Narrative Report

Ladies and Gentlemen:

In 2007 the City of Torrance gave H.E.L.P. a \$2,500 grant to conduct a series of community classes at the Katy Geissert Civic Center Library. The classes were held on September 18, September 25, October 2, October 9 and October 16, 2007. Class content included powers of attorney for healthcare and finance, avoiding a Schiavo tragedy, wills, probate and probate-avoiders, trusts, taxes, types of long-term care and Medi-Cal. (The class flyer is enclosed.) A total of 156 people attended the classes.

The City of Torrance graciously supplied the auditorium free of charge. Because of your generosity, H.E.L.P. did not have to pay rental and set-up fees of \$1,392. H.E.L.P. did incur labor, material and advertising expenses as follows:

Labor	\$1,793
Materials	468
Advertising	<u>315</u>
Total Expenses	\$2,575

Again, thank you for your grant to help us with this valuable service for elders and their caring families and friends. If you have any questions, please do not hesitate to contact me.

Sincerely,

Joseph A. Cislowski
President and Chief Executive Officer

Catherine Grove
Director of Development

Enclosure: Class flyer

Get informed, take action!

Open to the Public

Life Planning for Grown-Ups

Hosted by Katy Geissert Civic Center Library

When: Tuesdays, 2:00 to 4:00 pm
Where: Katy Geissert Civic Center Library
Community Meeting Room
3301 Torrance Blvd., Torrance

Charge: FREE, suggested donation \$10 per person per class

Call: H.E.L.P. at (310) 533-1996 for reservations and more class information

FIND OUT ANSWERS TO THESE QUESTIONS AND MUCH MORE!

Title	Sample Questions Covered	Tuesdays
Who's In Charge?	What's a Power of Attorney? Will a Financial Power of Attorney help me? What the heck is HIPAA? How can my family avoid a Schiavo tragedy?	Sept. 18
You Can't Take It With You (Two Parts)	Part 1: Wills, Probate and Probate-Avoiders No will – no trust – then what? Should I add my kids to my home deed? Should I avoid probate? Part 2: Trusts and Taxes Do I need a Living Trust? What does my A/B Trust mean? Can I make capital gains vanish?	Pt. 1: Sept. 25 Pt. 2: Oct. 2
Long-Term Care Choices, Costs & Challenges (Two Parts)	Part 1: Types of Long-Term Care How much will my care cost? What are the differences among kinds of care? Should I buy Long-Term Care Insurance? Part 2: Medi-Cal Will Medi-Cal take our home? Will Medi-Cal pay for dad's care? How will the new Medi-Cal rules impact my mom?	Pt. 1: Oct. 9 Pt. 2: Oct. 16

Presented as a Community Service by

H.E.L.P.®

A non-profit education and counseling center providing impartial information to older adults and their families on elder care, law, finances and more

1404 Cravens Avenue • Torrance, CA 90501 • (310) 533-1996
help4srs.org • annuitytruth.org • better-endings.org

Presentation of these classes is made possible by grants from the
City of Torrance and ExxonMobil Corporation

City of Torrance Community Services Department

H.E.L.P.
**(HEALTHCARE AND ELDER
LAW PROGRAMS
CORPORATION)**



HEALTHCARE AND ELDER LAW PROGRAMS CORPORATION
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February 27, 2008

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Presentation of these classes is made possible by grants from the City of Torrance and ExxonMobil Corporation

City of Torrance Community Services Department

HOPE
(Home Ownership for
Personal Empowerment, Inc.)

**HOPE
(HOME OWNERSHIP FOR
PERSONAL
EMPOWERMENT, INC.)**

**The City of Torrance
Community Services Commission
April 16, 2008**

Project Report from HOPE (Home Ownership For Personal Empowerment, Inc.)

HOPE's Request:

In 2007, HOPE received \$1,500 from the City of Torrance Community Services Commission to repair and remodel a condominium located at: 2940 W. Carson Blvd. #208 in Torrance. In the proposal, HOPE targeted a request of \$3,000 from the Community Services Commission to install new kitchen cabinets for access for limited mobility persons with developmental disabilities. The cabinets can greatly improve the living conditions for disabled residents. The total project cost was \$8,600 out of which \$3,000 would come from the Community Services Commission and \$5,600 from fund raising activities. HOPE was not able to raise the additional \$7,100 to replace the cabinets. As a result, HOPE applied \$1,500 in grant funds towards 2940 W. Carson Blvd. #212, and performed a number of necessary repairs. (See attached receipt.) The work order included:

- Replacement of ceiling panels in kitchen;
- Installment of wire supports for main ceiling runners;
- Removal of deteriorating ceiling light fixtures;
- Replacement of new light fixtures;
- Removal of existing electrical wall oven from kitchen cabinets;
- Reframe opening for proper fit of oven and reinstallation of oven;
- Hardwire oven for proper operation;
- New cabinet door and new door knobs on all cabinets in kitchen.

Because the repairs and remodeling at Unit #212 involved health and safety issues, they proved to be a higher priority than kitchen cabinets in Unit #208.

Summary of Program's Development and Accomplishments:

Since 1997, HOPE has owned six condominiums located at: 2940 W. Carson Blvd. in Torrance where twelve persons with developmental disabilities reside independently. Over the span of ten years, the City of Torrance Community Services Commission has provided grant funds for replacing floors, mini-blinds, interior paint, carpeting, old stove tops, ovens and dishwashers in older units, and removing shower doors and installing safety bars in bathrooms. The City of Torrance Community Services Commission has also funded HOPE's property located at: 17105-07 Crenshaw Blvd. A total of \$14,750 has been provided to HOPE in grant funds throughout the span of ten years.

Unforeseen Problems and Enhancements:

Due to prohibitive costs, decisions were made to alter the project's work list. In Unit #208, a parent of one of the tenants refinished the kitchen cabinets pro bono. Mercedes Lowery, HOPE Project Manager, determined that funds from the Community Services Commission would be used for kitchen related repairs in Unit #212.

Success Rate and Participants' Evaluation:

Two female tenants with developmental disabilities have benefited from the repairs in Unit #212. Electrical improvements to overhead lighting and stoves has improved the safety for the tenants. These women have lived together for about two years. Both women work outside the residence at Social Vocational Services in Torrance. One tenant has medical problems and is receiving kidney dialysis. With supports, she is able to remain in a HOPE property.

Current Status of Overall Programs:

HOPE now owns twenty-nine properties that are leased to eighty-eight persons with developmental disabilities. HOPE holds no mortgages on the six condominiums at 2940 Carson Blvd., and a small mortgage of at 17105-07 Crenshaw Blvd. Out of twenty-nine properties, HOPE has only five mortgages. The Board of Directors and staff continue to seek out available, affordable property in Torrance because over 50 people with developmental disabilities are on the applicant list waiting on potential openings in one of sixteen spots.

HOPE's track record of accomplishments with the City of Torrance Community Services Commission has aided its efforts to capture funds from other cities and foundations and corporations. HOPE has received funds from the cities of Bellflower, Long Beach, Lakewood, and Norwalk for both property acquisition and rehabilitation. Recently, HOPE has applied for CHDO (Community Housing Development Organization) funds from the City of South Gate and the City Council's review and approval is scheduled for April 22. If approved, HOPE plans to purchase both single family homes and duplexes with CHDO funds, and to enlarge its affordable housing programs.

In 2007-2008, HOPE has conducted marketing and outreach in Torrance by making presentations to the Del Amo Rotary Club and the Kiwanis of Torrance. HOPE has scheduled a volunteer work day with the Kiwanis before the end of the calendar year. HOPE is making a concerted effort to recruit new Board Members based in Torrance who can assist in raising funds and in bringing awareness to community leaders and businesses about the extreme need for affordable, accessible housing for persons with developmental disabilities.

On Saturday, May 10, 2008, HOPE will hold its twelfth annual spring fund raiser at the Orpheum Theatre in downtown Los Angeles. The event is currently sold out at 350 people. The targeted financial goal is \$100,000 gross which will probably be exceeded. HOPE needs these funds in order to cover its annual costs for operations.

Finally, in September, 2007, HOPE was approved for a \$225,000 grant from the Weingart Foundation Developmental Disabilities Initiative to hire a Housing Specialist. Once hired, the Housing Specialist will target additional funding opportunities from the State of California Department of Housing and Community Development, the Los Angeles County Housing Authority, and the federal government. The Housing Specialist will investigate the use of State of California tax credits for property acquisitions. As part of the acceptance of the three year grant, HOPE has committed itself to raising a matching amount of funds for the project.

JOB INVOICE

This form complies with professional standards in effect January 1-December 31, 2008

ANGEL CONSTRUCTION CO., INC.

License B 740615
 20700 VENTURA BLVD., STE. 234
 WOODLAND HILLS CA 91364
 PHONE (818) 888-8717 FAX (818) 594-0372

Invoice #: 01
 Date: 1-24, 2008
 Job ID:
 Job Location:
 212

BUYER/ OWNER	NAME H.O.P.E., INC.			
	PROJECT ADDRESS 2940 W. Carson St. Unit 212	CITY Carson	STATE/ZIP Ca	PHONE
	ALTERNATE ADDRESS (IF ANY)	CITY	STATE/ZIP	PHONE

Down Payment Progress Payment Final Payment Terms: on completion
 Day Work Contract Extra Start Date: 1-22-08 End Date: 1-23-08

DESCRIPTION OF WORK PERFORMED:

REPLACE SUSPENDED CEILING PANELS IN KITCHEN, INSTALL WIRE SUPPORTS FOR MAIN CEILING RUNNERS, REMOVE #2 DETERIORATED CEILING LIGHT FIXTURES AND REPLACE WITH #2 NEW LIGHT FIXTURES, REMOVE EXISTING ELECTRIC WALL OVEN FROM CABINET, REFRAME OPENING FOR PROPER FIT OF OVEN, REINSTALL OVEN (REQUIRED #2 WORKERS) AND HARD WIRE OVEN FOR PROPER OPERATION, INSTALL NEW CABINET DOOR AND NEW DOOR KNOBS ON ALL CABINETS IN KITCHEN.

SUMMARY		
CHANGE ORDER #	LABOR AND MATERIALS:	\$1,500.00
	SUBTOTAL:	\$1,500.00
	LESS PREVIOUS PAYMENTS:	\$0.00
	LESS RETENTION: 0.00%	\$0.00
	GRAND TOTAL:	\$1,500.00

Thank You!

**LITTLE TOKYO
SERVICE CENTER**



Helping People,
Building Community

February 15, 2008

John Jones
Recreation Services Manager
City of Torrance - Community Services Department
Recreation Services Division
3031 Torrance Boulevard
Torrance, CA 90503

Dear John Jones and the Parks & Recreation Commission,

Thank you for awarding the Little Tokyo Service Center Community Development Corporation (LTSC CDC) with a grant to provide social services to seniors and caregivers of seniors in City of Torrance. Attached is a report describing how the \$3,750 grant was used, and the overall outcomes of the one-year effort.

LTSC CDC is committed to continuing services for seniors and families in the Torrance area, and looks forward to working with the City of Torrance in the future. Please do not hesitate to contact me if you have any questions regarding the attached report, or our agency in general. Our number at the JCI Gardens office in Torrance is (310) 515-5718.

Once again, on behalf of LTSC CDC, thank you for your support.

Sincerely,

Amy Phillips
Program Coordinator

City of Torrance Community Services Grant - 2007

Narrative Report: Little Tokyo Service Center – Service Outstation for Seniors

The Little Tokyo Service Center Community Development Corporation (LTSC CDC), a nonprofit social service and community development corporation, received a grant in the amount of \$3,750 to set up an outstation in the City of Torrance in order to provide culturally sensitive and linguistically appropriate information and referral, and case management services to senior citizens and/or their caregivers, with a particular emphasis on meeting the needs of Asian and Asian American families that do not speak English as their primary language.

As suggested by Commissioner Ning at the 2007 Grant Hearing, LTSC CDC pursued additional funding sources from partner agencies and municipalities in the South Bay area. LTSC CDC received a contract to provide onsite social services at JCI Gardens Senior Apartments in Torrance through a grant awarded to the building by the U.S. Department of Housing and Urban Development (HUD). LTSC CDC was not able to receive any funding from the City of Gardena, but our staff worked with their Senior Citizens Bureau to provide services.

Although the City of Torrance grant was half of the amount initially requested, LTSC CDC was able to set up an outstation to provide services at JCI Gardens through the HUD grant. As with all HUD grants, residents of the building are the primary target, and there are certain limitations to the scope of services. The City of Torrance grant allowed LTSC CDC to serve other Torrance residents who do not live at JCI Gardens. This included information and referral services, and in-person meetings at the JCI Gardens outstation by appointment. The City of Torrance grant also helped provide services to residents of JCI Gardens that were not covered by HUD.

With the combined HUD and City of Torrance grant, LTSC CDC had two part-time staff alternating or overlapping at the outstation in Torrance for 40+ hours per week. LTSC CDC conducted outreach through the Gardena Japanese Cultural Institute, which has many members who live in Torrance, local social service organizations such as HELP, and by submitting contact information to local social services directories. Many JCI Gardens residents also referred their family and friends for services.

The majority of information and referral requests were related to caregiving and Medicare/health insurance. LTSC CDC also provided intensive case management for a few people whose situations were not considered drastic enough to qualify for services through Adult Protective Service or other case management services, but who had difficulty accessing traditional services due to language barriers or incomes greater than required program limits (e.g. IHSS). In select cases, LTSC CDC provided escort services to connect a Torrance resident with an existing service that would aid in their independence, such as providing a ride and interpretation services to go apply for the Torrance Taxi program at City Hall.

LTSC CDC successfully balanced the requirements of the HUD grant with the City of Torrance grant to provide Torrance-area seniors and their families with culturally-sensitive and community-specific referrals and services. Of the 116 residents at JCI Gardens, 10-15 required services beyond the scope of the HUD grant. The number of information and referral contacts with Torrance seniors outside of JCI Gardens and their family members was approximately 50-

60, with an additional 10 people who regularly for intensive services. The level of involvement for the case management services was greater than expected, which left LTSC CDC less time for outreach, reducing the number of potential information and referral contacts.

In some cases, a referral or a little extra help was enough to assure moderate to full independence. For other residents, language-barriers present an ongoing challenge to accessing services, which may necessitate continued services. The HUD grant ensures the coordination of services for Torrance residents living at JCI Gardens. With the close of the City of Torrance grant, LTSC CDC will continue to provide information and referral services to Torrance residents, even if they do not live at the building, but does not have additional funding to provide transportation or case management. LTSC CDC will refer seniors in need of further case management to other programs, either at the LTSC CDC main office in Little Tokyo, or provide interpretation for local services when possible.

LTSC CDC would be interested in further collaborations in Torrance in the future. The City of Torrance grant provided LTSC CDC with opportunities to get to know local organizations such as HELP. As a result, LTSC CDC invited the staff of HELP to present information at a Japanese American community caregiver conference in West Los Angeles last year. Some Torrance residents who attended the event expressed interest in organizing a similar conference in the South Bay. An activity of this type could be an important service to seniors and their families.

Financial Report: Little Tokyo Service Center – Service Outstation for Seniors

	<u>Total Cost</u>	<u>Amount covered by City of Torrance Grant</u>
Personnel <i>= 100 hours x \$35/hr rate</i>	\$59,660.00	\$3,500.00
Facility and Office set-up	7,450.00	0
Mileage	200.00	200.00
Supplies and Materials	450	50.00
Total	\$67,760.00	\$3,750.00

**NATIONAL COUNCIL ON
ALCOHOLISM & DRUG
DEPENDENCE/SOUTH BAY**

National Council on Alcoholism and Drug Dependence of the South Bay

1334 Post Avenue, Torrance, California 90501-2620
Phone (310) 328-1460 Fax (310) 328-1964

March 11, 2008

Administrative Office
1334 Post Avenue
Torrance, CA 90501
www.ncaddsb.com

Adolescent Program

Building Blocks

Community Prevention
and Recovery Program

Domestic Violence
Program For Batterers

Drug Court Foundation
Project

Family Preservation
Program

Flossie Lewis Center

High Gain Drinking
Driver Programs

Outpatient Program

Partnership for Families

Promoting Safe & Stable
Families

Proposition 36 Program

Tobacco Education
Program

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Robert Smith
Stephen Stewart
Gloria D. Williams

Betty Batenburg
President & CEO

**Parks and Recreation Commission
c/- Community Services Department
3031 Torrance Blvd
Torrance, CA 90503**

**Attention: Kenny Kelso,
Grant Program Liaison**

Dear Mr. Kelso:

Please find enclosed the financial summary of the City grant funds in the amount of \$2,000 which we received in February of 2007.

Our Youth Program Counselor, Ms. Christina Sweet conducted 195 groups for students with alcohol and other drug related problems on campus at North High School in Torrance during the period of February 2007 to January, 2008.

We are very grateful for this generous grant and for the support of our project by the City of Torrance Parks and Recreation Commission.

Please do not hesitate to contact me at 310) 328-1460 if you have any further questions

Sincerely,



**Betty Batenburg
President & CEO**

**NCADD-SOUTH BAY
INCOME STATEMENT
June 30, 2007**

	12 Months Ended	
(18) C of T	Actual	Budget
REVENUE		
Contracts & Grants	\$ 2,000.00	\$ 0
TOTAL REVENUE	\$ 2,000.00	\$ 0
EXPENDITURE		
PERSONNEL		
Salaries	\$ 1,710.00	\$ 0
Benefits & Payroll Taxes	201.97	0
TOTAL PERSONNEL	1,911.97	0
OTHER EXPENSES		
TOTAL OTHER EXPENSES BEFORE DEPRECIATION	0.00	0
TOTAL EXPENDITURES AFTER DEPRECIATION	\$ 1,911.97	\$ 0
YEAR-TO-DATE CHANGE	\$ 88.03	\$ 0

NCADD OF THE SOUTH BAY
Earnings Report

Description	Month to Date		Quarter to Date		Year to Date	
	Hours	Amount	Hours	Amount	Hours	Amount
159	SWEET, CHRISTINA J		084-46-7994			
18-C of T 2	31.50	378.00	103.50	1,242.00	122.50	1,470.00 + 240.00 3/07 Sal=1,710
25-CPRP 2	0.00	0.00	0.00	0.00	74.00	888.00
GROSS PAY	31.50	378.00	103.50	1,242.00	196.50	2,358.00
FICA-Med		5.48		18.01		34.19
FICA-SS		23.44		77.01		146.20
SDI		2.27		7.45		14.15
NET PAY		346.81		1,139.53		2,163.46

Total Salaries 1,710.00

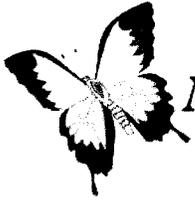
PR Taxes 12% 202.00

Total Sal & Taxes 1,912.00

CHRIST SWEET: GROUPS FROM FEBRUARY 2007- JANUARY 2008

FEBRUARY	2007	36
MARCH	2007	26
APRIL	2007	15
MAY	2007	15
JUNE	2007	10
JULY	2007	10
AUGUST	2007	14
SEPTEMBER	2007	0
OCTOBER	2007	22
NOVEMBER	2007	15
DECEMBER	2007	14
JANUARY	2007	8

NEW LIFE ADVOCACY



New Life Advocacy

February 2008

**Community Services Commission
C/O Community Services Department
3031 Torrance Boulevard
Torrance, California 90503**

Attention: Mr. Kenny Kelso, Commission Liaison

Narrative Report for Funding 2007

- ✦ **\$2000.00 issued on 2/6/2007. Entire amount was allocated to the salary for our facilitator who conducted our Domestic Violence Awareness Group for Teenage Girls.**
- ✦ **24 teens participated in the Group, 4 dropped out and the remainder completed the program.**

New Life Advocacy
#5598, 21215 Hawthorne Blvd. Torrance California
Tel: 310-4035 Fax: 310-370-2027 Email: nladv@gte.net
Web site www.nvillifeadvocacy.org

RSVP OF SOUTH BAY



RSVP of South Bay

Rooted in Community Service

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Prism Eye Productions

Gerald Richman

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City of Torrance Planning Commission

Kathryn Joiner

Memorial Medical Center

Mark Hebson

Farmers Insurance

Executive Director

Thomas White

Ghislaine (Ges) Davis

Program Manager

Retired & Senior Volunteer Program

1339 Post Avenue

Torrance, CA 90501

Phone: 310-320-3322

Fax: 310-320-3949

Visit our web site: www.rsvpsb.org.

March 31, 2008

Parks and Recreation Commission
c/o Community Services Department
Attn: Kenny Kelso
Grant Program Liaison
3031 Torrance Blvd
Torrance, CA 90503

Dear Mr. Kelso:

Thank you once again for the opportunity to collaborate with the City of Torrance and the Torrance Unified School District to help teach elementary school children to become proficient readers. During the course of the grant, 37 RSVP volunteers provided services valued at \$31,500 through the following the 11 elementary schools listed on the reports attached.

The entirety of the \$3,944.54 in grant funds was used to cover new staff hours for our Program Manager at the rate of approximately 329.00 per month for 12 months.

Respectfully,

THOMAS M. WHITE
Executive Director

Monthly Hours by Volunteer

March 2007 - February 2008. Filter: AMER READS, Order: Alphabetical

Vol No	Name	Mar 07	Apr 07	May 07	Jun 07	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07	Jan 08	Feb 08	Total
002134	Armstrong, Mary Lou	12	9	18	0	0	0	0	0	0	4	0	0	43.00
002039	Bernstein, Alfred	0	0	0	0	0	0	0	80	0	0	0	0	80.00
001900	Brown, Betty J	0	32	72	0	0	0	0	0	0	0	0	0	104.00
001858	Brown, Robert C	8	8	8	8	0	0	0	0	0	0	0	0	32.00
002713	Chiota, Robert	12	12	0	0	0	0	0	0	0	0	0	0	24.00
002580	Coombs, Eileen	4	0	6	3	0	0	1	0	0	5	0	0	19.00
001777	Ehlers, Arlene	6	3	0	5	0	0	0	0	8	0	6	6	34.00
001662	Fujita, Judith W	0	0	10	0	0	0	3	0	0	0	0	0	13.00
002121	Garry, Faye	0	16	0	0	6	0	2	8	0	6	0	0	38.00
002337	Grohne, Judy	5	5	12	4	0	0	0	0	0	3	0	4	33.00
001647	Hardison, Lowell	5	0	0	0	0	0	0	0	0	0	0	0	5.00
002905	Harris, Evelyn	248	0	0	0	0	0	0	0	0	0	0	0	248.00
001778	Kraemer, Lynda	4	1	0	0	0	0	0	0	0	0	3	0	8.00
002430	Leong, Edie	0	0	0	66	0	0	56	56	65	52	33	80	408.00
002399	Matano, Florence	23	8	21	0	0	0	0	0	9	0	0	16	77.00
002431	McAhren, Shirley	0	0	0	0	0	0	3	6	0	0	6	0	15.00
002578	Navarro, Judith	0	8	7	0	0	0	0	0	14	0	9	4	42.00
001907	Oppedisano, Toni	0	14	2	5	0	0	0	4	3	4	5	0	37.00
001691	Outcalt, Winnie	0	0	0	0	0	0	0	0	6	4	6	3	19.00
001781	Palsulich, Eileen	0	0	0	0	0	0	0	6	0	9	9	12	36.00
001906	Pochedly, Mable	8	4	0	0	0	0	0	8	2	6	6	0	34.00
002046	Rifman, Samuel	13	7	0	0	0	0	4	18	0	0	0	0	42.00
001566	Sasaki, Jack	0	12	5	3	0	0	9	0	0	0	9	0	38.00
001784	Slater, Robert G	7	9	0	0	0	0	3	11	0	0	12	12	54.00
002803	Steinkamp, Alice	3	5	5	0	0	0	0	3	9	9	12	12	58.00
001992	Tachibana, Mason	6	6	9	0	0	0	4	0	0	6	5	8	44.00
002059	Townsend, Burford	8	8	8	8	44	8	8	8	0	0	0	0	100.00
002702	Williams, Gail	9	4	0	0	0	0	0	0	0	0	0	0	13.00

Monthly Hours by Volunteer

March 2007 - February 2008, Filter: AMER READS, Order: Alphabetical

Vol No	Name	Mar 07	Apr 07	May 07	Jun 07	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07	Jan 08	Feb 08	Total
001359	Zingery, Arlene	8	6	6	6	0	0	0	6	0	6	8	6	52.00
Total Count: 29		389	177	189	108	50	8	93	214	116	114	129	163	1,750.00

Volunteers and Jobs

Filter: AMER READS, Order: Alphabetical

Volunteer	Job Name	Station Name	Started
Armstrong, Mary Lou	America Reads - Anza Elementary	Anza Elementary School	3/1/2006
Benson, Patricia	America Reads -Victor Elementary School	Victor Elementary School	10/5/2006
Bernstein, Alfred	America Reads - John Adams Elementary	John Adams Elementary	1/1/2003
Bernstein, Alfred	America Reads - Walteria	Walteria Elementary	1/23/2002
Brown, Betty J	America Reads - Anza Elementary	Anza Elementary School	10/1/2005
Brown, Robert C	America Reads - Anza Elementary	Anza Elementary School	10/1/2005
Chiota, Robert	America Reads - Anza Elementary	Anza Elementary School	1/25/2006
Coombs, Eileen	America Reads - Seaside Elementary	Seaside Elementary School	12/1/2004
Ehlers, Arlene	America Reads - Torrance Elementary	Torrance Elementary School	5/1/2002
Garry, Faye	America Reads - Torrance Elementary	Torrance Elementary School	10/31/2002
Garvey, Peggy	America Reads - Walteria	Walteria Elementary	4/30/2002
Griego, Virginia	America Reads - Carr Elementary	Carr Elementary	3/13/2008
Grohne, Judy	America Reads - Hickory Elementary	Hickory Elementary School	6/30/2003
Hardison, Lowell	America Reads - John Adams Elementary	John Adams Elementary	6/30/2002
Kraemer, Lynda	America Reads - Anza Elementary	Anza Elementary School	7/2/2005
Kraemer, Lynda	America Reads -Victor Elementary School	Victor Elementary School	10/30/2007
Leong, Edie	America Reads - Arlington Elementary	Arlington Elementary School	10/31/2003
Matano, Florence	America Reads - Arlington Elementary	Arlington Elementary School	2/28/2006
Matano, Florence	America Reads - Edison Elementary	Edison Elementary School	7/1/2003
Matano, Florence	America Reads - Torrance Elementary	Torrance Elementary School	5/5/2006
McAhren, Shirley	America Reads - Torrance Elementary	Torrance Elementary School	12/31/2004
Navarro, Judith	America Reads - Yukon Elementary	Yukon Elementary School	10/19/2007
Navarro, Judith	America Reads -Victor Elementary School	Victor Elementary School	12/1/2004

Volunteers and Jobs

Filter: AMER READS, Order: Alphabetical

Volunteer	Job Name	Station Name	Started
Oppedisano, Toni	America Reads - Torrance Elementary	Torrance Elementary School	4/30/2002
Outcalt, Winnie	America Reads - Carr Elementary	Carr Elementary	4/30/2002
Palsulich, Eileen	America Reads - Carr Elementary	Carr Elementary	1/31/2003
Pochedly, Mable	America Reads - Torrance Elementary	Torrance Elementary School	4/30/2002
Rangappan, Veena	America Reads - Fern Elementary	Fern Elementary School	11/15/2007
Raskin, Stanley R.	America Reads - Hull Middle School	Hull Middle School	10/16/2007
Rifman, Samuel	America Reads - John Adams Elementary	John Adams Elementary	4/30/2002
Saffer, Sharon	America Reads -Victor Elementary School	Victor Elementary School	2/1/2006
Sasaki, Jack	America Reads - Torrance Elementary	Torrance Elementary School	4/30/2002
Siegel, Sherrie	America Reads - Torrance Elementary	Torrance Elementary School	9/20/2007
Slater, Robert G	America Reads - Torrance Elementary	Torrance Elementary School	4/1/2002
Slotnick, Bernard	America Reads - Torrance Elementary	Torrance Elementary School	2/2/2002
Steinkamp, Alice	America Reads - Hickory Elementary	Hickory Elementary School	5/26/2006
Tachibana, Mason	America Reads - Torrance Elementary	Torrance Elementary School	2/2/2002
Townsend, Buford	America Reads - Hickory Elementary	Hickory Elementary School	1/1/2007
Townsend, Buford	America Reads - Torrance Elementary	Torrance Elementary School	3/6/2002
Ulrich, Vera	America Reads - Edison Elementary	Edison Elementary School	1/31/2008
Van Leeuwen, Matthew	America Reads - Edison Elementary	Edison Elementary School	4/10/2006
Williams, Gail	America Reads - Arlington Elementary	Arlington Elementary School	1/1/2006
Zingery, Arlene	America Reads - Hickory Elementary	Hickory Elementary School	4/30/2002
Total Count: 37			

AMERICA READS VOL WITH LIFE HOURS			
	First Name	Last Name	Life Hours
1	Mary Lou	Armstrong	541
2	Patricia	Benson	79
3	Alfred	Bernstein	1580
4	Alfred	Bernstein	1580
5	Betty J	Brown	471
6	Robert C	Brown	268
7	Robert	Chiota	71
8	Eileen	Coombs	280
9	Arlene	Ehlers	275
10	Faye	Garry	2074
11	Peggy	Garvey	634
12	Virginia	Griego	0
13	Judy	Grohne	196
14	Lowell	Hardison	204
15	Lynda	Kraemer	793
16	Lynda	Kraemer	793
17	Edie	Leong	1500
18	Florence	Matano	382
19	Florence	Matano	382
20	Florence	Matano	382
21	Shirley	McAhren	164
22	Judith	Navarro	150
23	Judith	Navarro	150
24	Toni	Oppedisano	798
25	Winnie	Outcalt	587
26	Eileen	Palsulich	329
27	Mable	Pochedly	585
28	Veena	Rangappan	0
29	Stanley R.	Raskin	0
30	Samuel	Rifman	1326
31	Sharon	Saffer	15
32	Jack	Sasaki	1210
33	Sherrie	Siegel	760
34	Robert G	Slater	887
35	Bernard	Slotnick	11766
36	Alice	Steinkamp	90
37	Mason	Tachibana	318
38	Buford	Townsend	280
39	Buford	Townsend	280
40	Vera	Ulrich	534
41	Matthew	Van Leeuwen	24
42	Gail	Williams	77
43	Arlene	Zingery	7168

**SAVE HISTORIC
OLD TORRANCE**



SAVE HISTORIC OLD TORRANCE

The Zamperini House, 2028 Gramercy Ave, Torrance, CA 90501

310 320 0269 310 493-5312

Website: www.savehistoricoldtorrance.com

Email: save_historic_old_torrance@msn.com

501 C3 Tax ID # 450527270

February 23, 2008

Parks & Recreation Commission

c/o Kenny Kelso, Grant Program Liaison

3031 Torrance Blvd., Torrance, CA 90503

Dear Parks & Recreation Commission,

On behalf of the Executive Board of Save Historic Old Torrance and all of its members, we would like to thank you for the generous grant of \$500. It was used toward the publication of the *Old Torrance Telegram*, the informative preservation publication. Thank you for helping to make this possible so that the people of Torrance continue to learn about the benefits and historic preservation right here in Torrance. Enclosed is a copy of the receipt paid for its publication. It is our honor to have our city partner with us in this endeavor.

Thank you again.

Bonnie Mae Barnard

Bonnie Mae Barnard

VP SHOT

SAVE HISTORIC OLD TORRANCE
OLMSTED DISTRICT PRESERVATION ASSOC

2028 GRAMERCY AVE
TORRANCE, CA 90501-3541
(310) 320-0269



2055

⑆ 24/1220 ⑆18⑆
3522108748

DATE _____

PAY
TO THE
ORDER OF _____

_____ DOLLARS



Wells Fargo Bank, N.A.
California
wellsfargo.com

NOT NEGOTIABLE



⑈0000002055⑈ ⑆1⑆2000247⑆ 3522108748⑈

SAVE HISTORIC OLD TORRANCE
OLMSTED DISTRICT PRESERVATION ASSOC

2028 GRAMERCY AVE
TORRANCE, CA 90501-3541
(310) 320-0269



2057

⑆ 24/1220 ⑆18⑆
3522108748

DATE _____

PAY
TO THE
ORDER OF _____

_____ DOLLARS

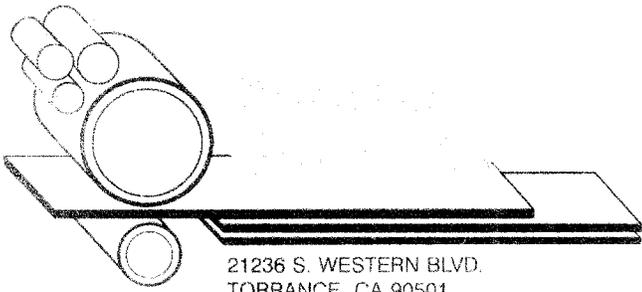


Wells Fargo Bank, N.A.
California
wellsfargo.com

NOT NEGOTIABLE



⑈0000002057⑈ ⑆1⑆2000247⑆ 3522108748⑈



21236 S. WESTERN BLVD.
 TORRANCE, CA 90501
TEL: 310.787-7774
FAX: 310.787-9444

DATE / /

NAME/COMPANY

ADDRESS

CITY ZIP

ATTENTION PHONE

DATE WANTED PURCHASE ORDER NO. FAX

QTY.	DESCRIPTION	SIZE	STOCK		UNIT S	AMOUNT
			COLOR	WEIGHT		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

SET-UP

TYPESETTING/DESIGN	
STRIPPING/PASTE UP	
FILM/HALF TONE	
MISC.	

MAILING

MAILING (S. OR. or other)	
POSTAGE	
MISC.	

SHIPPING

SHIPPING	
----------------	--

BINDERY

CUTTING	COLLATING
DRILLING	PERFORATING
FOLDING	SCORING
PADDING	STAPLE

RECEIVED BY: DATE:

DEPOSIT \$
<input type="checkbox"/> CASH. CHECK #
DATE:
DEPOSIT \$
<input type="checkbox"/> CASH. CHECK #
BALANCE DUE \$

SUB-TOTAL

SALES TAX

TOTAL

PAYMENT

BALANCE

**SOCIETY TO AID
RETARDED, INC.**



March 5, 2008

Parks and Recreation Commission
c/o Community Services Department
Attention: Kenny Kelso, Grant Program Liaison
3031 Torrance Boulevard
Torrance, CA 90503

Dear Mr. Kelso,

Once again, we would like to extend our thanks to your department for providing our organization with funding during the 2007 grant cycle. It has been an eventful year at STAR and we have a variety of good news to report.

After a long and arduous reconstruction process, we have successfully moved our men from temporary housing and back into their home. The looks of excitement and joy on the faces of our residents at the first sight of their new home were incredible and made every effort in this extensive process well worth it. As for our women, they remain in temporary housing, but their new home is on the verge of being complete. After a few outstanding punch list items have been completed we expect to move our women back into their new home by the end of the month. We could not have persevered without your continued support.

As you may recall, our request for funding during the 2007 grant cycle was made in an effort to offset the deficit created by the difference in our previous mortgage payments and current rental expenditures. We have enclosed a copy of a cashed check reflecting a monthly rental payment made to the owner of the temporary housing where our women's home is currently located. This check reflects a monthly obligation of \$3,300, but only covers one of the temporary residences we were operating during the grant cycle. The monthly obligation for our temporary men's home was \$2,700 during the grant cycle. The amount of our previous mortgage payment was \$2,000 monthly. As you can see, the \$1,000 in funding provided by the City was extremely helpful in offsetting the difference between current rental costs and previous mortgage payments.

Sincerely,


Pamela Broderick, Executive Director

**SOUTH BAY CHILDREN'S
HEALTH CENTER
ASSOCIATION, INC.**



March 14, 2008

Cravens

Cravens

Contributors



L.A. Care



Sandpipers

South Bay Children's Health Center
1617 Cravens Avenue
Torrance, CA 90501

Board of Directors:

Executive Board Members:

- Tina Harris
Executive Director
- Lisa Montes
President
- David Leahy
Vice-President
- Paul Barrow
Secretary/Treasurer
- Susanne Alexander
- Tracy Bracken
- Chet Craft
- Richard Jackson
- Lynn Lavezzari
- O. J. Pandey
- Denise Pellegrino

General Board Members:

- Sidney Croft
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- Judy Gibson
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- Neal Natsumeda, O.D.
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- Cindy Scotto
- Bill Simmons
- Kerry Welsh
- Stephen Woo

Parks and Recreation Commission

C/o Community Services Department
Attention: Kenny Kelso, Grant Program Liaison
3031 Torrance Boulevard
Torrance, CA 90503

**RE: City Torrance 2007 Grant
Financial and Narrative Report**

Dear Mr. Kelso,

The \$2,000 grant awarded by the City of Torrance provided the South Bay Children's Health Center the opportunity to offer an Independent Living Skills Group for Adolescents who are preparing to graduate from high school and begin to face the responsibilities of early adulthood.

In the Spring of 2007, we held the first of two groups on the campus of North High School in Torrance. This group occurred during the student's lunch hour so that it would not interfere with their academics. The group met weekly for ten weeks, April until the first week of June. A total of 10 students attended the group. There were six male and four female adolescents. Two of the participants were comprised of Asian, three Caucasian, two African American and three Hispanic.

The second group was held at our Child, located at 1617 Cravens Avenue in Torrance. The group was held for a ten week period from November 8, 2007 to January 24, 2008. A total of five adolescents attended the group. The participants all resided in the City of Torrance and were between the ages of 16 and 18 years. Three of the participants were Hispanic and two were Caucasian; four males and one female.

The topics discussed in the groups consisted of the following: personality survey, exploring strengths and interests; looking at cost/benefits of work versus college; choosing a college; negotiating

the academic environment and learning to set an academic curriculum that optimizes time and abilities; how to juggle responsibilities of work and school; planning finances and maintaining a budget; roommate issues and setting appropriate boundaries; building a resume, role playing interviews and applying for a job; learning to trust others in the adult world; and how to use resources to find answers and how to ask for help when needed.

Attendance to the weekly groups was voluntary. The adolescents who attended were there because they wanted to participate and as a result were very compliant with the treatment objectives of the group.

The majority of the **\$2,000 grant** was spent on therapists' wages. A total of 4 therapeutic hours were spent gathering information and designing workshop themes (\$25 per hour X 4 hours = **\$100**). Pertinent flyers, supplies (binders, pencils, paper, folders and dividers) and 2 tape records to allow the students to hear what they sound like during a mock job interview. The group at North High School was facilitated by one therapist. She conducted the school site group for 10 weeks (10 sessions); each session, with preparation, took 2.5 hours – computed at \$25 per hour X 2.5 hours = \$62.50 per session X 10 sessions = **\$625.00**. The Fall group was facilitated by 2 therapists for a duration of 10 weeks; each session, with preparation, took 2.5 hours – computed at \$25 per hour per therapist a total of \$125 per session X 10 sessions = **\$1,250**. The remaining grant funds were spent on supplies and refreshments. See Exhibit 1 for itemization and receipts (**\$166.85**).

The South Bay Children's Health Center would like to express our gratitude to the City of Torrance for providing us the financial means to serve the 15 unduplicated adolescent youths who participated in the Independent Living Skills groups. We fully believe that the youths that attended these groups benefited and will be better prepared as they enter the work force and/or higher education upon high school graduation.

Very truly yours,



Tina Harris
Executive Director

Enclosure: Exhibit 1

Exhibit 1

Itemization and Receipts Group Supplies

1. 1 case of photocopy paper for flyers: \$28.68
2. Binders, folders and dividers were purchased for each participant. They were encouraged to take notes, accumulate and organize the informational flyers provided at each session. The binders were theirs to keep for future reference. \$22.23
3. Pens and pencils: \$16.22
4. (2) Audio Recorders with tapes: \$99.72

GRAND TOTAL OF SUPPLY EXPENSES: \$166.85



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WHOLESALE

#476 TORRANCE, CA

2751 SKYPARK DRIVE
TORRANCE, CA 90505
LW Q ET 96-102212
MEMBER #111761420401

52143 FALCON 4PACK	11.79	A
35588 8.5 X 11 CPY	26.49	A
35588 8.5 X 11 CPY	26.49	A
35588 8.5 X 11 CPY	26.49	A

2.19
+ tax =
\$28.68

SUBTOTAL 91.26
8.25 % TAX RATE 7.53

TOTAL 98.79

Express

XXXXXXXXXXXX5001
Card #: 004162 Ref #: 525712
American Express Resp: AA

SWIPED

1 Recam Copy paper

APPROVED AMOUNT: \$98.79

0476 019 0000000025 0097

CHANGE .00

TOTAL NUMBER OF ITEMS SOLD = 4
CASHIER: STEPHEN C. REG# 19
07/08/2007 12:37 0476 19 0097 25

NO TAXES PAID ON ANY TOBACCO PURCHASES
THANK YOU!
PLEASE COME AGAIN

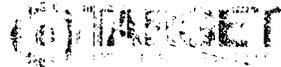
PETTY CASH

NUMBER

DATE

4/29/07

DESCRIPTION OF ITEM/SERVICE PURCHASED	AMOUNT
dividers	6.96
for Notebook	TX .57
CHARGE TO ACCOUNT	TOTAL 7.53



ITEM	DESCRIPTION	AMOUNT
1	1.18611	6.96
2	1.18611	6.96
3	1.18611	6.96
4	1.18611	6.96
5	1.18611	6.96
6	1.18611	6.96
7	1.18611	6.96
8	1.18611	6.96
9	1.18611	6.96
10	1.18611	6.96
11	1.18611	6.96
12	1.18611	6.96
13	1.18611	6.96
14	1.18611	6.96
15	1.18611	6.96
16	1.18611	6.96
17	1.18611	6.96
18	1.18611	6.96
19	1.18611	6.96
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26	1.18611	6.96
27	1.18611	6.96
28	1.18611	6.96
29	1.18611	6.96
30	1.18611	6.96
31	1.18611	6.96
32	1.18611	6.96
33	1.18611	6.96
34	1.18611	6.96
35	1.18611	6.96
36	1.18611	6.96
37	1.18611	6.96
38	1.18611	6.96
39	1.18611	6.96
40	1.18611	6.96
41	1.18611	6.96
42	1.18611	6.96
43	1.18611	6.96
44	1.18611	6.96
45	1.18611	6.96
46	1.18611	6.96
47	1.18611	6.96
48	1.18611	6.96
49	1.18611	6.96
50	1.18611	6.96

PETTY CASH

NUMBER

DATE

4/13/07

DESCRIPTION OF ITEM/SERVICE PURCHASED	AMOUNT
<i>Bundles</i>	
CHARGE TO ACCOUNT	
TOTAL	14.70

Received By -

Approved By

WAL*MART

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MANAGER ARMANDO VALENZUELA

(310) 782 - 6022

WAL*MART
 ST# 5072 OP# 00001100 TE# 17 TR# 04723
 HAIR REMOVER 007417006829 5.82 X
 MARGAZINE 007244010350 4.05 X
 SERENITY 038004056300 2.84 X
 PB CUP 8-PK 003400040568 F 0.97 N
 GLUCOSE TAB 068130612148H 1.28 X
 GLUCOSE TAB 068130612138H 1.28 X
 COKE 0049000000044 F 1.28 X
 CA DEPOSIT 007874239096 F 0.05 O
 SFP NAT PB 004800127319 F 2.18 N
 BREAD 007313003701 F 3.28 D
 BINDER 077462998551
 BINDER 7 AT 1 FOR 0.97
 BINDER 7 AT 1 FOR 0.97
 BINDER 7 AT 1 FOR 0.97
 BINDER 007878716024 6.79 X
 BINDER 007878716024 6.79 X
 BINDER 007878716024 6.79 X
 ** VOIDED ENTRY **
 BINDER 007878716024 0.97-X
 FOAM CLEANER 007115300350 2.77 X
 EVDY ELGNC 007874207239 1.97 X
 SUBTOTAL 41.35
 TAX 1 8.250 % 2.88
 TOTAL 44.23
 DEBIT TEND 44.23
 DEBIT CASH BACK 40.00
 TOTAL DEBIT PURCHASE 40.00
 CHANGE DUE 4.23

EFT DEBIT ACCOUNT : 44.23 PURCHASE

PAY FROM PAYEE: *[Signature]*
 81.80



TORRANCE - 310-214-1561
 07/31/2007 08:38 PM
 RECEIPT EXPIRES ON 10/29/07



A receipt dated within 90 days is required for ALL returns & exchanges. Giving a gift? Include a gift receipt!

081130310 10 CT ASST T 4.00
 081121432 4 @ 1.00 T 5.99
 012040692 50CT M BUND S T 11.98
 P FERGIE
 SAME ITEM ONLY IF OPEN
 INFANT 10Y T 2.99
 030100456 10 PK 70CT T 5.00
 881200025 5 @ 1.00 T 5.00

[Handwritten signatures]

SUBTOTAL 29.96
 T = CA TAX 8.250% on 29.96 2.47
 TOTAL 32.43

*8180 DEBIT TOTAL PAYMENT 42.43
 DEBIT PAYMENT 32.43
 CASH BACK AMOUNT 10.00
 CHANGE DUE 10.00

RECEIPT ID# 2-7212-0200-0079-1178-7
 VCD# 750-280-449 TM#*****5485

INDICATES SALE PRICE

Save ALL Receipts
 Give Gift Receipts & GiftCards
 Ask about Receipt Lookup

[Handwritten signatures]

THE CHILDREN'S DENTAL CENTER

DENTAL CENTER

300 East Buckthorn Street
Inglewood, CA 90301

Phone: 310-419-3000 x211 Fax: 310-677-3087 www.tcdc.org

March 14, 2008

Mr. Kenny Kelso
Grant Program Liaison
Parks and Recreation Commission
City of Torrance
3031 Torrance Blvd.
Torrance, CA 90503

Dear Kenny:

It is with great pleasure that I enclose our compliance report, report of expenditures and receipts to complete the very generous \$3,000 grant that was awarded to The Children's Dental Center of Greater Los Angeles for March 2007 through February 2008.

We are delighted to have the opportunity to work with the city of Torrance as we strive to create systemic change in the way that underserved families in Greater Los Angeles access preventive, educational and dental treatment services.

It is an honor to be able to provide TCDC's Oral Health Outreach Program to children in the city of Torrance as we work towards the reduction and perhaps even the elimination of untreated dental disease in children.

The opportunity provided to us last year and this year by the city of Torrance has allowed us to expand our provision of services, outreach to several new community based organizations in the city, and provide dental screenings and oral health education to hundreds of children on site in their schools at no cost. Please don't hesitate to call me or Dennis Young, President and CEO, if you have questions or need additional information.

Sincerely,



Lisa Daggett
Director of Development

Cc: Dennis Young, President and CEO
Tara Bultema, Outreach Manager



The Children's Dental Center of Greater Los Angeles (TCDC)

Increased Access to Dental Services for At-Risk, Underserved Children in the City of Torrance

**Final Report to the City of Torrance Parks and Recreation Commission
Grant Period March 2007 through February 2008**

A. Update on the Oral Health of Underserved Children

In 2000, the oral health community was encouraged to see the Surgeon General, David Satcher, report on oral health and how it affects the entire nation, particularly children living in poverty. Dr. Satcher sited tooth decay as one of the most common childhood illnesses – 5 times as common as asthma and 7 times as common as hay fever.

Eight years later, nationally, in California, **and** in Los Angeles County – untreated tooth decay remains a very serious problem. Nationally, untreated decay is the #1 childhood illness responsible for 52 million lost school hours annually. Poor oral health continues to impact children whose families live on low incomes and certain racial/ethnic minorities. Very low and low income children insured through the federal Medicaid Dental program must rely on care that while federally regulated, is left to inconsistent state interpretation. Care is often difficult to access due to numerous barriers including a shortage of providers; few providers trained to handle the unique needs of children; long wait times for appointments; language barriers, transportation barriers and confusion about covered procedures. And, shock waves went across the country early last year as we learned about young Deamonte Driver, a 12-year old boy in Maryland who died from complications of what should have been a **preventable** dental infection. Deamonte's mother could not afford the \$80 it would have cost for a procedure that would have most likely saved this child's life. Soon after, further stories across the country began surfacing about other children dying needless from untreated and most likely, preventable dental disease. On March 2, 2007, the American Academy of Pediatric Dentistry (AAPD) issued their response to these tragedies in a formal statement, stressing the importance of **every** child having access to a

dental home from infancy through adolescence with the proper infrastructure in place to prevent and treat dental disease.

Change begins with awareness and due to recent initiatives such as "Cover California's Kids" and AB1433, the recent initiative requiring an oral health assessment before a child completes his/her kindergarten year, we are moving in the right direction. However, we must continue to strive towards the **systemic change** necessary to empower families living on low incomes to provide the health care that every parent should be able to access for their children. Until then, we are only providing a short-term solution to a complex problem. The Children's Dental Center of Greater Los Angeles (TCDC) continues to work towards just this systemic change as we partner with schools, cities and non-profit organizations throughout Greater Los Angeles.

B. Progress Report – Narrative Summary

KEY PROJECT OBJECTIVE	PROGRESS, HIGHLIGHTS & CHALLENGES
<p><u>Provide 900 underserved elementary school students living in Torrance with comprehensive oral health outreach through TCDC's Community Outreach Program.</u></p>	<p><u>Progress/Highlights</u> – Funding from the City of Torrance allowed us to deliver our Community Outreach Program to 540 children in pre-schools, an elementary school, and on site at several Torrance based community-based agencies. While we received a smaller grant than needed to effectively reach the 900 children we set out to, we felt strongly about our commitment to Torrance and therefore, provided services for a total of 918 children and also educated 300 adults. Outreach services included age-appropriate oral health education to empower children and adults to move towards the reduction of dental disease, and optional dental screenings. Of the total 918 children participating in TCDC's Community Outreach Program in the City of Torrance, 528 of them received screenings for dental disease at no cost to families, schools or community based organizations. In order to conduct dental screenings, parents/caregivers MUST complete a permission slip and participation rates typically average between 30-40%. However, more than 57% of participating Torrance children was able to receive a screening for dental disease due to the enthusiasm of schools and families.</p> <p><u>Challenges/Lessons</u> – While we began the process of new relationship development in Torrance immediately after receiving our grant, it actually took several months longer to begin the implementation process. While this represented a challenge, it was merely a delay as our offer to provide these important services was met with many requests.</p>
<p><u>In conjunction with community leaders and school district officials, identify collaborative partners within the City of Torrance who would benefit the most from TCDC's Outreach Services.</u></p>	<p><u>Progress/Highlights</u> – We couldn't be more pleased with the response to our offer of community outreach services. In addition to an MOU signed with the school district, which was indeed a highlight of this program, we were able to provide services at these Torrance venues:</p> <p>Launch Preschool</p>

	<p>South Bay Health Resources Partnership (Torrance Memorial Medical Center) Switzer Learning Center Torrance Children’s Center Torrance Tykes Salvation Army Torrance Carr Elementary School</p> <p>After a successful first year, Dr. E. Don Kim (Elementary Director – Torrance Unified School District) is now presenting TCDC’s Outreach Program as an opportunity for all Torrance elementary schools, and particular kindergarten and the first grades to comply with the new California law “AB1433.”</p> <p>Challenges/Lessons – The greatest challenge this first year was our slow start in the identification of appropriate partners, combined with some turnover of Outreach staff. However, all challenges were resolved and we completed a successful first year.</p>
<p><u>Schedule and conduct an Oral Health Education and Screening event at a Torrance elementary school for approximately 900 elementary school children and deliver take home materials.</u></p>	<p>Progress/Highlights – While the original goal was to deliver services to children in kindergarten through the 5th or 6th grades at one or two elementary schools, once we began introducing our program within the city, and more schools became aware of the new kindergarten requirement, our first year focus was primarily on preschools and some community based organizations addressing special needs. However, we effectively delivered our services to 918 children and an additional 300 adults in the City of Torrance. Participating children received educational information on the importance of oral health to take home to parents, as well as dental hygiene kits.</p> <p>Challenges/Lessons – The greatest challenge was in identifying the most pressing needs in a timely manner, but we were able to do so within the grant period and in plenty of time to effectively deliver services.</p>

C. Progress Report – Financial

Please see the attached breakdown of expenditure and receipts. All monies were used for purposes intended.

D. Progress Report – Additional Comments and Conclusion

In general, our first year of providing TCDC’s Community Outreach Program to children in the City of Torrance went very well. According to comments received by TCDC’s Outreach Manager, the program was well received by school personnel, as the need for oral health services in their schools was clear. Teachers loved the presentations using “Toothfairy Island” curriculum as lessons were age-appropriate and engaging, causing children to sing the “Brushing” and “Washing Hands” songs long after the presentations were completed. The opportunity to provide TCDC’s Community Outreach Program to children and families in the City of Torrance seems to be a “win-win” for all.

REPORT OF ACTUAL EXPENDITURE

BUDGET (Direct Cost of Program/Project)

Expenditure

PERSONNEL:

Current Staff Hours for this Program/Project: (not yet conducting Outreach and Screening Events within the City of Torrance)

\$ 0

New Staff Hours for this Program/Project: (43 total)

\$ 2,800

Supplies and Materials for this Program/Project

\$ _____

Equipment for this Program/Project:

\$ _____

Construction for this Program/Project:

\$ _____

OTHER COSTS FOR THIS PROGRAM/PROJECT (please explain):

Travel, phone, printing, postage – (\$100 printing - \$100 telephone)

\$ 200

Total Cost:

\$ _____

Amount received from City of Torrance:

\$ 3,000

Agency Cost (Original request was \$5,000)

\$ 2,000

V. RESOURCES

Would you do this program/project if the City did not provide funding, or funded less than the amount requested?

Yes: x

No:

The Children's Dental Center
Payroll Summary
March 2007 through February 2008

Employee Wages, Taxes and Adjustments	Stephaney Roy		Tara L. Bullema		TOTAL	
	Hours	Rate	Hours	Rate	Hours	Rate
Gross Pay						
Holiday Salaried						
Salaried	640.00		8.00		8.00	
Vacation Salaried	70.67		64.00		134.67	
Holiday Hourly Wage			8.00	14.90	8.00	
Hourly Rate *1	48.00	19.23	176.00	14.90	224.00	3,545.44
Total Gross Pay	758.67		1,280.00	19,414.11	2,038.67	30,029.48
		Torrance		Torrance		Torrance
		924		1876		

Services
: (888) 777-5802

Us on the Internet:
www.telepacific.com

TELEPHONE NUMBER	310-419-3000
ACCOUNT NUMBER	399190
STATEMENT DATE	08/08/2007
DATE DUE	08/29/2007

PAYMENTS / ADJUSTMENTS	399.10
BALANCE FORWARD	399.10
CURRENT CHARGES	382.57
AMOUNT DUE	781.67

SUMMARY OF CHARGES

Previous balance forward	790.41
Payments / Adjustments	-391.31
Balance forward	399.10
Current charges:	
Monthly service 08/08-09/07	284.50
Directory assistance	2.50
International long distance	0.86
Ld directory assistance	2.50
Domestic long distance	5.42
Package Credits:	0.00
LD MINUTE PACKAGE	-5.42
Minutes used: 89	
Minutes allow: 500	
Government Fees and Taxes	49.20
Industry Fees and Surcharges	12.02
Administrative service fee	25.00
Late payment charge	5.99
Total current charges	382.57
TOTAL AMOUNT DUE	781.67

COMMENTS

Your balance forward amount of \$399.10 is PAST DUE.
Please remit this amount immediately.

Payments received after 07/30/2007 are not included.

Handwritten note: \$50 Bonus



PAYMENTS / ADJUSTMENTS

DATE DESCRIPTION
07/25/2007 PAYMENT

TOTAL PAYMENTS / ADJUSTMENTS

DETAIL CHARGES FOR: 310-419-3000

Monthly Charges:

DESCRIPTION	PERIOD	QTY
CALLER ID	08/08-09/07	1
REPEAT DIALING	08/08-09/07	1
RETURN CALL	08/08-09/07	1
THREE WAY CALLING	08/08-09/07	1
SPEED CALL 8	08/08-09/07	1
PAY CALL BLOCK (900/976)	08/08-09/07	1
CALL FORWARDING	08/08-09/07	1
CALL FWD-REMOTE ACCESS	08/08-09/07	1
HUNTING-STRAIGHT	08/08-09/07	1
MPOE BUSINESS VOICE LINE	08/08-09/07	1

Total Monthly Charges

Interstate Long Distance:

DOMESTIC LONG DISTANCE

DATE	TIME	NRB CALLED	PLACE	MIN
07/05	11:05am	916-324-4537	SACRAMENTO CA	2.8
07/05	11:09am	916-319-0283	SACRAMENTO CA	1.3
07/05	11:37am	701-371-6190	FARGO ND	1.0
07/11	04:48pm	808-989-4855	HI HI	1.0
07/11	05:01pm	808-989-4855	HILLO HI	1.0
07/11	05:15pm	701-371-6190	FARGO ND	2.7
07/13	10:24am	916-213-1244	SACRAMENTO CA	1.3
07/17	04:59pm	719-554-3731	COLORDOSPG CO	3.8
07/20	11:58am	701-371-6190	FARGO ND	1.0
Total Domestic Long Distance				15.9

LD DIRECTORY ASSISTANCE

DATE	TIME	NRB CALLED	PLACE	MIN
07/13	06:20pm	800-555-1212	NATL411SRV	0.0

Total Ld Directory Assistance

Government Fees and Taxes

DESCRIPTION
CA HIGH COST FUND - B
UNIVERSAL LIFELINE SERVICE
CA E911 SURCHARGE
LOCAL UTILITY USERS TAX

Total Government Fees and Taxes

Administrative Service Fee

Total Administrative Service Fee



PAYMENTS / ADJUSTMENTS

DATE	DESCRIPTION
08/16/2007	PAYMENT
08/29/2007	PAYMENT

TOTAL PAYMENTS / ADJUSTMENTS

DETAIL CHARGES FOR: 310-419-3000

Monthly Charges:

DESCRIPTION	PERIOD	QTY
CALLER ID	09/08-10/07	1
REPEAT DIALING	09/08-10/07	1
RETURN CALL	09/08-10/07	1
THREE WAY CALLING	09/08-10/07	1
SPEED CALL 8	09/08-10/07	1
PAY CALL BLOCK (900/976)	09/08-10/07	1
CALL FORWARDING	09/08-10/07	1
CALL FWD-REMOTE ACCESS	09/08-10/07	1
HUNTING-STRAIGHT	09/08-10/07	1
MPOE BUSINESS VOICE LINE	09/08-10/07	1

Total Monthly Charges

Interstate Long Distance:

DOMESTIC LONG DISTANCE

DATE	TIME	NBR CALLED	PLACE	OH	MIN
08/21	12:51pm	513-255-2864	OXFORD	OH	1.0
08/29	11:48am	760-216-9713	VISTA	CA	1.0

Total Domestic Long Distance

Directory Assistance:

2 Calls x 1.2500

Government Fees and Taxes

DESCRIPTION

- CA HIGH COST FUND - B
- UNIVERSAL LIFELINE SERVICE
- CA RELAY SERV & COMM DEVICE
- CA HIGH COST FUND - A
- CA E911 SURCHARGE
- LOCAL UTILITY USERS TAX
- FEDERAL TAX

Total Government Fees and Taxes

Administrative Service Fee

Total Administrative Service Fee

TOTAL CHARGES FOR 310-419-3000

Service
Tel: (888) 777-5802
Visit Us on the Internet:
www.telepacific.com

TELEPHONE NUMBER	310-800-1352
ACCOUNT NUMBER	393190
STATEMENT DATE	09/08/2007
DATE DUE	09/29/2007

PREVIOUS BALANCE	781.67
PAYMENTS / ADJUSTMENTS	-781.67
BALANCE FORWARD	0.00
CURRENT CHARGES	383.01
AMOUNT DUE	383.01

SUMMARY OF CHARGES

Previous balance forward	781.67
Payments / Adjustments	-781.67
Balance forward	0.00
Current charges:	
Monthly service 09/08-10/07	284.50
Directory assistance	11.25
Domestic long distance	4.47
Package Credits:	0.00
LD MINUTE PACKAGE	-4.47
Minutes used: 74	
Minutes allow: 500	
Government Fees and Taxes	50.24
Industry Fees and Surcharges	12.02
Administrative service fee	25.00
Total current charges	383.01
TOTAL AMOUNT DUE	383.01

COMMENTS

Payments received after 08/30/2007 are not included.

⇒ \$ 50.00 Tax

Customer No.

CAPITAL
VICES, LLC
BOX 860501
DALLAS TX
75266-0501

FOR INFO, ONLY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase order number

Special Reference

Contract Number

PAYABLE UPON RECEIPT

Terms Of Payment

Telephone 888-339-7887
Please Direct Inquiries To: \leftarrow
Ship To/Installed At:

Bill To:

THE CHILDRENS DENTAL
CENTER
260 E BUCKTHORN ST
INGLEWOOD CA
90301

THE CHILDRENS DENTAL
CENTER
MBR AMA
300 E BUCKTHORN ST
INGLEWOOD CA
90301

10-02-07
Invoice Date
028095317
Invoice Number
707008470
Customer Number

WCP2128 WC PRO M2128 SER.# TFN-675351

Invoice

			AMOUNT
BASE CHARGE	OCTOBER		319.55
METER USAGE	METER READ 06-25-07 TO	METER READ 09-26-07	NET COPIES
TOTAL BLACK	232538	247592	15054
TOTAL COLOR	96218	101272	5054
METER CHARGES			
TOTAL BLACK	15054		
BLACK BILLABLE PRINTS	15054	.014200	213.77
TOTAL COLOR	5054		
COLOR BILLABLE PRINTS	5054	.109100	551.39
	NET PRINT CHARGE		765.16
LESS SERVICE CREDITS	100 @ .025000		2.50CR
SC/PR/CPY CNTRLR	SER.# SPCNTRL		INCL
CABINET W/TRAY	SER.# TNU		INCL
	SUB TOTAL		1,082.21
CALIF STATE & LOCAL	TAX 7.2500%		78.46
LOS ANGELES COUNTY	TAX 1.0000%		10.83
	TOTAL		1,171.50

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

10/3/2007	Bill	028095317	1,171.50	1,171.50	1,171.50
				Check Amount	1,517.42

\$ 50 Torrance

CAPITAL
 SERVICES, LLC
 PO BOX 660501
 DALLAS TX
 75266-0501

XEROX U.S.A.
 3000 CENTRE EXPWAY
 CALL OUR TOLL
 FREE NUMBER
 1-800-522-2200

Purchase Order Number
 Special Reference
 Contract Number

Telephone 888-339-7887
 Please Direct Inquiries To:
 Ship To/Installed At:

PAYABLE UPON RECEIPT
 Terms Of Payment

THE CHILDRENS DENTAL
 CENTER
 260 E BUCKTHORN ST
 INGLEWOOD CA
 90301

Bill To:
 THE CHILDRENS DENTAL
 CENTER
 MBR AMA
 300 E BUCKTHORN ST
 INGLEWOOD CA
 90301

07-02-07
 Invoice Date
 026065460
 Invoice Number
 707008470
 Customer Number

WCP2128 WC PRO M2128 SER.# TFN-675351

BASE CHARGE JULY AMOUNT
 319.55

METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	03-26-07 TO 211425	06-25-07 232538	21113
TOTAL COLOR	93160	96218	3058
METER CHARGES			
TOTAL BLACK	21113		
BLACK BILLABLE PRINTS	21113	.014200	299.80
TOTAL COLOR	3058		
COLOR BILLABLE PRINTS	3058	.109100	333.63
NET PRINT CHARGE			633.43
SC/PR/CPY CNTRLR	SER.# SPCCNTRL		INCL
CABINET W/TRAY	SER.# TNU		INCL
	SUB TOTAL		952.98
CALIF STATE & LOCAL	TAX 7.2500%		69.09
LOS ANGELES COUNTY	TAX 1.0000%		9.53
	TOTAL		1,031.60

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
 THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES
 TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

\$50 Downance

Customer Info.

Invoice

Torrance Unified School District
Torrance Children's Center
4120 W. 185th Street
Torrance, CA 90504
310-787-3010

November 9, 2007

Tara Bultema
Outreach Manager
The Children's Dental Center
300 East Buckthorn Street
Inglewood, CA 90301

Dear Ms Bultema,

Thank you for scheduling an educational activity and screening for our students on November 9, 2007. Your staff members were very warm and friendly. The staff and I felt you did an excellent job with educational activity. All children were deeply engrossed.

I was very intrigued by the passion she demonstrated to the children. You were so animated you had all the children in awe. You did a wonderful job expressing the importance of dental care. Your props, song and overall attitude were all well represented.

Please call me to schedule the next activity. I am looking forward to our next visit.


Pamela Dale
Program Director

THE GATHERING PLACE

A Center for Loss and Life Transition

John Jones, Recreation Services Manager
City of Torrance
Community Services Department
3031 Torrance Boulevard
Torrance, CA 90503

February 12, 2008

Dear Mr. Jones,

The staff and clients of The Gathering Place are grateful to the City of Torrance for the grant funding you provided to our program during 2007. Because The Gathering Place is a nonprofit agency, we rely on and are grateful for the funding we receive from organizations such as yours. Please note that except for adult support groups, for which The Gathering Place requests a nominal donation fee, all services at The Gathering Place are provided to clients at no cost.

During 2007, The Gathering Place provided bereavement support services – including support groups, information, resources, referrals, short-term bereavement crisis support, community outreach, and education – to a large number of Torrance residents, including children, teens, and adults. These services were provided by members of our staff, including a LCSW and MSW, who were assisted by three MSW interns from local universities and a team of trained volunteers. The services were provided in our drop-in center in Redondo Beach as well as at a Torrance high school and at other agencies located in Torrance.

In compliance with Article XI of The Gathering Place's Grant Agreement, we respectfully submit a final Financial Report that summarizes all expenditures made by The Gathering Place using City grant funds and a detailed Narrative Report stating what The Gathering Place accomplished using the grant funds. Please see the enclosed document.

Thank you again for the funding you provided to The Gathering Place in 2007, and for the opportunity to apply for funding again in 2008. Please feel free to contact me if you have any questions.

Sincerely,



Claire Towle, LCSW
Director

The Gathering Place is located at Beach Cities Health District, 514 N. Prospect, Suite 115, Redondo Beach, CA 90277
Tel. (310) 374-6323 • e-mail- the.gatheringplace@verizon.net

**City of Torrance Grantee Report:
The Gathering Place, 2007**

Financial Report

The \$1,000.00 grant of funding to The Gathering Place by the City of Torrance for the year 2007 was used to support comprehensive bereavement support services provided to sixty (60) Torrance residents. These services included bereavement support (in person or over the telephone), information and resources, assessment of needs, one-on-one bereavement crisis counseling, and bereavement support groups.

Listed below by quarter are the numbers of Torrance residents who received comprehensive services from The Gathering Place in 2007 and the types of services they received:

Quarter:	Intakes Done:	Crisis Counseling Visits:	Support Group Meetings Attended:
1 st	11	3	39
2 nd	20	6	49
3 rd	12	5	40
4 th	17	9	68
2007 Totals:	60	23	196

The cost of providing comprehensive bereavement services to each Torrance resident was \$156.00 (per the original program/project budget submitted with the original grant application – see attached). The total cost of providing comprehensive bereavement services to the 60 Torrance residents who received them in 2007 was \$9360.00. The \$1,000.00 in funding provided by the Community Services Commission of the City of Torrance covered 9.4% of the actual costs of providing services to Torrance residents.

Listed below by quarter are the total number of clients who received comprehensive bereavement services from The Gathering Place in 2007 and the types of services they received:

Quarter:	Intakes Done:	Crisis Counseling Visits:	Support Group Meetings Attended:
1 st	101	30	389
2 nd	93	45	296
3 rd	70	18	219
4 th	73	17	378
2007 Totals:	337	110	1282

Based on these totals for all clients at The Gathering Place in 2007 and the totals given earlier for the services received by Torrance residents:

- Eighteen percent (18%) of the total intakes done at The Gathering Place in 2007 were for Torrance residents.
- Twenty-one percent (21%) of the total number of crisis counseling visits provided by The Gathering Place during 2007 were for Torrance residents.
- Fifteen percent (15%) of the individuals who attended support groups at The Gathering Place during 2007 were Torrance residents.

Narrative Report

The Gathering Place, a center for loss and life transitions, had the opportunity to provide bereavement services in the form of counseling, crisis intervention, information and resources, referrals, education, and support groups to 846 children, teens, and adults during the year 2007. Twenty-six (26) complete support group series were held, each of which consisted of nine, 1 ½ hour meetings. Three (3) of these series were for children, five (5) were for teens, and twenty-one (21) were for adults. Eight (8) partial series – which began at the end of one year and ended at the start of another – were also held. Several of the support groups held for teens occurred in school settings, including one that was held at North Torrance High School. The Gathering Place also provided six bereavement support group meetings for Spanish-speaking adults.

Please note that except for adults attending support groups, who paid a nominal donation fee, no person receiving services at The Gathering Place was charged for those services.

Many of the special programs that The Gathering Place provided to the community in 2007 were held in Torrance:

- The director of The Gathering Place was a featured speaker at a workshop entitled “Everyone Grieves”, which was hosted by the Healthcare and Elder Law Programs Corporation (H.E.L.P.). This workshop, which was held at Torrance Memorial Medical Center, was open to the community.
- The director of The Gathering Place presented information on grief and loss to a meeting of the Los Angeles Funeral Society that was held at Rice Mortuary in Torrance.
- The staff at The Gathering Place hosted its annual Handling the Holidays seminar for community members at Little Company of Mary Hospital in Torrance.
- The staff at The Gathering Place participated in the community health resource fairs hosted by Torrance Memorial Medical Center and Harbor Regional Center.

In addition, The Gathering Place provided educational programs to community professionals, including bereavement training classes for firemen, paramedics, Emergency Medical Teams, and mental health professionals.

The Gathering Place continues to be supported by a small staff of three part-time employees that is assisted by three graduate-level interns – from UCLA, USC, and CSULB – and ten active volunteers.

Evaluations of Services Provided

At the end of every support group held at The Gathering Place, group members (or their parents/guardians, if the members were children) are asked to complete a comprehensive evaluation form. The form is designed to measure how well the group member's needs were met by the support group experience.

In 2007, 147 children, teens, and adults attended nine-week support groups at The Gathering Place. Ninety-nine percent (99%) of the teens and adults who evaluated their support group experience rated it very good or excellent. One hundred percent (100%) of the parents or guardians of the children who attended support groups rated their satisfaction with their child's group experience as very good or excellent.

Also, in the spring of 2007, The Gathering Place implemented a long-term/follow-up program evaluation to determine if our program is meeting its stated goals for support groups. We also hoped to gain a long-term perspective from clients regarding how the bereavement support groups they attended at The Gathering Place impacted their healing.

The Gathering Place designed the evaluation, and mailed it – along with a self-addressed, stamped envelope – to 260 adult clients who had completed support groups here between 2002 and 2005. Tallies were kept both of the evaluations sent and those that were completed and returned to us.

Based on the results of the survey, we feel that it went exceptionally well. Forty-five percent (45%) of the individuals to whom we mailed the survey completed and returned it (ten percent of the surveys mailed came back to The Gathering Place stamped “No Longer at This Address”). The responses of the individuals who completed and returned the survey indicate a high rate of satisfaction in all areas. They validated the type and quality of services that are provided at The Gathering Place. They also provided a way for us to measure which program goals were most helpful to the respondents, which yielded information that we have used and will continue to use in program planning. Overall, the survey results provided invaluable evidence of the effectiveness of the services that we offer.

Another helpful outcome of the survey involved the unsolicited personal notes that many clients took the time to write on their evaluations. The notes expressed thanks; related success stories; provided updates on progress made; and expressed caring, support, and love, all of which our staff was grateful to hear. (One respondent included a donation for The Gathering Place with his note.) The notes reinforced our beliefs that The Gathering Place is “making a difference”; that there is “hope for healing”; that our services are effective; that our staff, interns, and volunteers are caring, capable, and compassionate; and that we are meeting a need in our community.

Accomplishments in 2007

During 2007, The Gathering Place accomplished the following:

- Established *Corazones Dolientes*, a bereavement program for Spanish-speaking individuals that provides one-on-one crisis support, bereavement support groups, outreach, and education.
- Procured funding from The Rose Hills Foundation to pay for the services of a Spanish-speaking bereavement counselor at The Gathering Place in 2008.
- Conducted comprehensive grief training for the Service Employees International Union for social workers and marriage and family therapists (contracted through the California Clinical Social Work Society).
- Provided bereavement training classes for firemen, paramedics, and Emergency Medical Teams from Redondo Beach, Manhattan Beach, and Hermosa Beach.
- Presented information on grief and loss to the Redondo Beach Senior and Family Services, the Los Angeles Funeral Society, the Parish Nurse meeting, and at the “Create Better Endings” program hosted by H.E.L.P.
- Held the annual Handling the Holidays seminar for community members at Little Company of Mary Hospital in Torrance.
- Participated in and provided information at the Torrance Memorial Medical Center Health Fair, Harbor Regional Center Fair, and The Neighborhood Church Fair.
- Provided support and information to members of the Caregiver’s Support Group at the Community Care Services Program at Beach Cities Health District.

**THE SALVATION ARMY
TORRANCE CORPS**

April 1, 2007

Community Service Commission
C/o Parks and Recreation Department
3031 Torrance Boulevard
Torrance, California 90503
Attn: Kenny Kelso, Commission Liaison

Dear Kenny,

I'm sending you our 6 month report on our 2007 Grant with update information regarding the grant that was awarded to The Salvation Army Adult Day Care from the City of Torrance. Your generous grant for \$3000.00 has been distributed for our scholarship program.

Enclosed please find our financial report, indicating how the funds have been used. It will show how so far we have been able to assist 5 families with your scholarship.

Enclosed are notes on each recipient who utilized the scholarship funds. We hope you will enjoy reading about each member and how attending The Salvation Army Adult Day Care Center has benefited them tremendously with social, mental and physical stimulation. With your help caregivers benefit by allowing them respite time, and helping them have their love ones stay home longer.

On behalf of everyone at The Salvation Army Adult Day Care, and especially those families who have been blessed by your generosity, we sincerely thank everyone at the City of Torrance Service Commission for your continued support of our program.

Sincerely,



Marvin Orange
Adult Day Care Executive Director

Adult Day Care Advisory Council: Pat Hoyle, Chairperson, Nancy Caffell, Barbra Dooty, Tony Goorchenko, Doris Herzog, Marianna Hofer, Connie Horstkotte, Eric Harris, Ellen Ross, Lisa Norris, Beverly Lendres, Karen Liebig, Mark Mitchell, Pete Warner, Major Wild.

**The City of Torrance; Community Service Department
Older Adult Day Care Subsidy Program**

Grant awarded was for \$3000.00 February '2007

Recipients progress notes for 2007/2008

Recipient #1

E.C. is a 75year old lady who worked in a beauty shop til she was in her late 60's, she had a stroke and has been living alone til a few years ago when her son had to move in with her and take care of her daily needs. He still needs to work so with the help of the City of Torrance Grant she is able to come to our center more days and her son can work knowing his Mom is being taken care of.

Recipient #2

W.D. is 87 years old gentleman who is energetic, vibrant young man trapped in an old body. He is our class clown, he brings a spark of life where ever he goes. Born and raised in East Los Angeles, did his tour of duty in the Marines; made his home in Torrance over 50 years. Because he was unable to stay in his rented apartment any more, he had to move into a retirement home where they do the meals and give him his medication. He has a heart condition and recovering from a stroke. It takes everything to stay in his retirement home in Torrance. His family is unable to help, so he thought he couldn't come to our center any more. But with the help of the City of Torrance he is able to attend the Adult Day Care Center as often as health allows and see his friends.

Recipient#3

M.H. is a 94 year old woman with very short term memory, she lives with her son and daughter in law. She needs to come everyday to be with her friends at the center. When she comes in she always tells us this is my first time here so let me know if I do anything wrong, than she sees her friends and everything is good again. She enjoys the music programs and grandparents days the best. With the help of The City of Torrance Block Grant we are able to help her and her family.

Recipient#4

R.P. is a 63 year young man who now lives in a board and care he is unable to take care of himself. He come to ADC one day a week and was going to have to stop because lack of funds. With The City of Torrance Block Grant he is able to come every week and visit his friends and get out of his room at the board and care. He has always lived in Torrance and until his stroke he enjoyed everyday. Money problems and lack of family has been the hardest thing for him to get over. He is very grateful to Torrance for making this possible.

Recipient#5

B.S. is 88 year old gentleman who enjoys life his wife has had to take care of him for the past 5 years. They have 2 daughters and a son who live out of state. His wife needs rest and B. really likes the ADC and all his friends with the help of The Torrance Grant she is able to leave him here 2 more days a week. They are both grateful to you for helping her take care of him and get some rest also.

THE SALVATION ARMY ADULT DAY CARE

2007 SCHOLARSHIP RECIPIENTS

<u>NAME</u>	<u>RECIPIENT #</u>	<u>AMOUNT</u>	<u>EXTRA DAYS</u>
E.C.	1	\$550.00	30 days (placed)
W.D.	2	\$600.00	32 full days
M.H.	3	\$700.00	24 full days
R.P.	4	\$550.00	24 days
B.S.	5	\$600.00	42 days

TOTAL \$3,000.00

Starting Grant	\$ 3,000.00
Money used	3,000.00

Money left at the end of December	0

**THE WELLNESS
COMMUNITY
SOUTH BAY CITIES**

board of directors

L.J. Stogsdill
President/Chairperson
Kyle Kazan
Sr. Vice President
Christine Campisi
Vice President/Secretary
James Packard, CPA
Vice President/Finance

Kerry Brentlinger
Stanley Corbett
Michael Fiore
Edward Frankel
Daniel Hovenstine, MD
Laura Kauls, CPA
Robert McCaman
Ed McKenna
Don Mehlig
Donna Morita
Jane Netherton
Patricia Sacks, MD
Rebecca Weintraub, PhD

honorary directors

Harold Benjamin, PhD
In Memoriam
Norman Cousins
In Memoriam

**professional
advisory board**

Daniel Hovenstine, MD
Chairperson
Fikret Atamdede, MD
Paula Bauer, RN, MSN
Mary Byrne, RN, MSN
Kathleen Calderon, RN, MSN
David Chan, MD
Lisa Fisher, MD
Melanie Friedlander, MD
Susan Goodlerner, MD
Garth Green, MD
John Link, MD
Eric Milefchik, MD
James Mollenkamp, MD
Paul Murata, MD
Wade Nishimoto, MD
Richard Palmer, MD
Joy Paul, MD
Christine Petti, MD
Jenny Xiuqing Ru, MD
Patricia Sacks, MD
Gerald Schiff, MD
Thomas Simko, MD
Joost van Adelsberg, MD
James Waisman, MD
Fredrick Wolk, MD

directors

Judith Opdahl
Executive Director/CEO
Tom May, LCSW
Program Director
Lyla Knudson
Development Director

March 3, 2008

City of Torrance
Community Services Commissioners
c/o Mr. Kenny Kelso, Sr. Recreation Supervisor
3031 Torrance Boulevard
Torrance, CA 90509-2970

Dear Commissioners,

The purpose of this letter is provide a final financial report and detailed narrative report for the \$2,500 grant awarded to The Wellness Community – South Bay Cities for the period February 23, 2007 through February 23, 2008.

The grant proceeds were designated to fund our Prostate Cancer Networking Groups. These groups met three times per month during the reporting period at a cost of \$11,702. Of this amount the City of Torrance contributed \$2,500 and the remainder came out of The Wellness Community's general operating budget which is funded by grants, donations and fund raising events.

The core of our Prostate Cancer Networking Groups is the opportunity for the cancer patients to connect with one another and share their diagnosis, treatment options, and how they are living well with cancer. Unlike other forms of cancer, prostate cancer has a plethora of options available to the patients which are often confusing. In a group setting, these cancer patients can better understand their options and the outcome and side affects of the cancer treatment they select.

One-hundred and twenty eight men attended the Prostate Networking Group a total of 1254 times during the reporting period. This is an increase in visits of 49% over 2006 which indicates our outreach is effective as more men hear about the group through physician referrals, press coverage, via the internet, or through mailings and other means. Twenty three of the participants were from Torrance who attended the Prostate Cancer Networking Group 276 times. Overall, we served 208 Torrance residents who visited The Wellness Community 2638 times during the reporting period.

The Wellness Community – South Bay Cities provides more than 100 activities per month for the cancer patient and their family. These activities

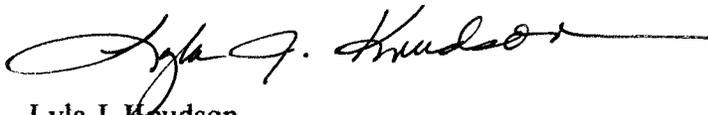
include mind/body and exercise sessions, nutrition lunches, educational lectures and seminars, visualization and relaxation and social events. We encourage participants to attend any of the sessions that will help them improve their quality of life. Forty one prostate cancer patients who live in Torrance attended workshop offerings during the reporting period which included CAT, MRI or PET Scans, Drumming for your Life, Feng Shui, Frankly Speaking about Side Effects, Health, Insurance & the Law, Immunity to Stress, New Discoveries in Cancer and Paradigm Cancer Symposium. In partnership with Torrance Memorial Medical Center we presented a Prostate Cancer symposium attended by 65 people with unknown zip codes.

A complete list of the lectures, educational seminars, mind/body activities and social events offered to everyone who attended The Wellness Community in 2007 is attached. Many of the listed sessions are repeated throughout the year.

We continue to collaborate with Dr. Barton Wachs, Urologist at Long Beach Memorial Medical Center who hosts a monthly prostate group with a speaker. We also collaborate with Dr. Mitchell Gross, MD, PHD of the Louis Warschaw Prostate Cancer Center and Gary Leach, MD, Director of Tower Urology Institute for Incontinence. Lange Products sends us videos and brochures concerning prostate cancer. These materials have been added to our library and are available to our participants.

As we celebrate 21 years of serving South Bay residents with cancer, we are proud that more than 32,000 individuals have come to us more than 265,000 times for the friendship and support provided through therapeutic interaction in our program sessions as they take control of their illness in their fight for recovery and they regain control of their life. We are grateful to the ongoing support of the City of Torrance and admire your commitment to funding this program, found no where else in the South Bay.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Lyla J. Knudson", with a long horizontal flourish extending to the right.

Lyla J. Knudson
Development Director

**TORRANCE HISTORICAL
SOCIETY AND MUSEUM**



7 April, 2008

Parks & Recreation Commission
c/o Community Services Department
3031 Torrance Blvd.
Torrance, CA 90503

Attn: Kenny Kelso - Grant Program Liaison
Re: Report - \$1000 2007 Nonprofit Arts Grant

- President
Debbie Hays
- 1st Vice President
Ann Smisek
- 2nd Vice President
Kurt Weideman
- 3rd Vice President
Jamie Ruth Watson
- 4th Vice President
Cliff Numark
- Secretary
Gene Hassan
- Treasurer
Gene Higginbotham
- Financial Secretary
Keri Gilbert
- Historian
Jerry Ronan
- Special Events
Janet Payne
- Museum Volunteer Chair
Lynda Kraemer
- Parliamentarian
Sue Herbers
- Member at Large
Mike George
- Advisory Board
Dee Hardison
Carl Kaemerle
Tony Kriss
Richard Meyer
Janice Plank
Arnold Woo
- Museum Coordinator
Janet Payne
- Photo Archivist
Lucille McCommas
- Library Liaison
Michael CC George

Dear Cultural Arts Commission Liaison:

This letter serves as a financial summary of all the Torrance Historical Society & Museum's (THS) grant expenditures and a narrative report on its accomplishments with the above referenced grant funds for the grant period ending February 23, 2008.

Grant Expenditures

Educational Materials - literature for students (purchased from Go For Broke Foundation)	\$ 464.46
Exhibit Equipment - five metal easels (purchased from Walser's)	\$ 488.66
Display/Exhibit Photos	\$ 169.95
<i>Total:</i>	<i>\$1,123.07</i>

Accomplishments

THS used the grant funds to mount an exhibit on Jerome, Arkansas, in the Torrance Historical Society & Museum.

February 19th, 2007, marked the 65th Anniversary since the issuance of United States Executive Order 9066. This was a presidential executive order issued during World War II by President Franklin D. Roosevelt who exercised his war powers to send "ethnic groups" (mainly of Japanese ancestry) to internment camps.

The result of this legal action was the relocation of more than 120,000 people from their homes to camps throughout the duration of the War.

In remembrance, the Torrance Historical Society & Museum hosted a special exhibit entitled . . .

"That's just the way it was."
Jerome, Arkansas

— more —

This display featured photos, documents and a scale replica of a camp barrack similar to those in which over 120,000 Americans of Japanese ancestry were relocated. The scale model replica was constructed by Min Sueda whose wife was interned at Jerome, Arkansas. Mr. Sueda served in the U.S. Army 442nd Regimental Combat Team.

The exhibit opened March 6th, 2007, and was scheduled to run through December 16th, 2007. However, due to popular demand, and to allow more student groups to visit this spring, the exhibit will remain on display until June 15, 2008.

Through theatre, film, panel discussions and our Museum exhibit, the community has been able to explore the effects of this action on the Japanese American community. Our exhibit was curated by Janet Payne and Eugene Inouye. THS also partnered with . . .

- Works In Progress
- Japanese American Historical Society of So. California
- Japanese American National Museum
- Levantine Cultural Center
- Nikkei for Civil Rights & Redress
- South Bay Japanese American Citizens League
- Torrance Public Library
- Visual Communications

Attendance has exceeded our original estimates. To date, approximately 1500 students have visited the Museum exhibit in addition to over 3500 members of the South Bay, which includes out-of-state visitors — even visitors from Japan and Australia!

On opening day of our exhibit, some of the people in attendance had not seen each other since they were in "Camp"! And . . . another set of friends were reacquainted when a visitor realized that it was her long-lost grade school friend whose husband created the Jerome, Arkansas, exhibit. We were able to reunite those two.

Due to extensive marketing of our exhibit, and teaming with the groups listed above, the word of our exhibit was far reaching. We had coverage from . . .

- Torrance CitiCABLE 3
- Daily Breeze
- Easy Reader
- Flyers - Works in Progress, Torrance Public Library
- South Bay Japanese American Citizens League Newsletter - June 2007
- South Bay Japanese American Citizens League
- Rafu Shimpō
- *Torrance Historian* Newsletters
- Torrance Homeowner's Associations

That fateful day, December 7, 1941, forever changed the lives of Americans of Japanese ancestry, relocating many from their homes in California to interment camps as a result of Presidential Executive Order 9066. What has been most important about our *small, but mighty exhibit*, has been the discussion of this part of history by every visitor who has come to the Museum — *especially for students!*

The Torrance Historical Society regards it as an honor to have been selected as a recipient of this grant — *thank you for enriching our exhibit with your support!*

If you have any questions or require additional information, I am just a phone call away at (310) 755-6040 ext. 711.

Sincerely,

Debbie A. Hays
President,
Torrance Historical Society

① #

Receipt



Go For Broke
NATIONAL EDUCATION CENTER

NAME *Tolerance Historical Society*
 ADDRESS *1345 Post Ave*
 CITY, STATE, ZIP *TORRANCE*
 PHONE *AHN: Debbie*
 EMAIL

DATE *2/06/07*
 LOCATION / EVENT
 CASH
 CHECK #
 VISA #
 MASTERCARD #
 EXP DATE
 EXP DATE

ITEM	PRICE	QTY	SUBTOTAL
Baseball saved us	<i>5.56</i>	5	27.80
BORN FREE + EQUAL	<i>23.16</i>	10	231.60
FLOWERS FROM MARIKO	<i>13.56</i>	5	67.80
MINY A NIKKI VOICES	<i>11.70</i>	4 2	34.00
The BRACELET	<i>13.56</i>	5	67.80
Heroes (Hard Cover Autographed)	<i>13.22</i>	1	13.22
Heroes Autographed (Soft Cover)	<i>5.56</i>	4	22.24
TOTAL			746.46

Thank you for your order!

www.GoForBroke.org • P.O. Box 2590 Gardena CA 90247 • (310) 328-0907

Educational Materials for students

receipt #

2

CASTRO PHOTOGRAPHY STUDIOS
 & PROFESSIONAL BLACK & WHITE LAB
 1056 West Gardena Blvd.
 GARDENA, CA 90247
 (310) 329-4653

CUSTOMER'S ORDER NO.		DATE	
NAME <i>Inmane Historical</i> ^{1/07}			
ADDRESS			
SOLD BY	CASH	C.O.D.	CHARGE <input checked="" type="checkbox"/>
			ON ACCT.
			MOSE. RETD.
			PAID OUT
QUAN.	DESCRIPTION	PRICE	AMOUNT
	<i>B+W</i>		
<i>4</i>	<i>copy neg</i>	<i>6.50</i>	<i>26.00</i>
<i>9</i>	<i>11x14</i>	<i>9.00</i>	<i>81.00</i>
<i>7</i>	<i>8x10</i>	<i>6.50</i>	<i>45.50</i>
<i>1</i>	<i>5x7</i>	<i>4.50</i>	<i>4.50</i>
			<i>157.00</i>
		TAX	<i>12.95</i>
		TOTAL	<i>169.95</i>

CODE 15816

ALL claims and returned goods MUST be accompanied by this bill.

Rec'd by _____

2340

PRINTED IN U.S.A.

Exhibit photos
partial

(Programs)

WALSER'S
23145 Kashima Court
Torrance, CA 90505-4026
310-891-3325
service@walsers.com
www.walsers.com

RECEIPT

PRINTED: 02/27/07 14:14
02/27/07 14:13 POS STATION 01
INVOICE NO. 626829
CLERK: NATHAN

25892 WEN BRISTOL FOLDING EASEL
3 @ 82.80 248.40 T

TOTAL ORDERED : 3
TOTAL TAKEN : 3

SUB TOTAL 248.40
SALES TAX 28.49
PURCHASE TOTAL 268.89

LESS AmericanExpress 268.89

CC NAME : AmericanExpress
CC NUMBER: XXXXXXXXX3007 EXP: 0809
AUTH: 529352 AMOUNT: \$268.89

RETURNS and EXCHANGES must be within one week, with the receipt, unused, unopened and resalable. NO RETURNS ACCEPTED FOR: Adhesives, Books, ClipArt, Computer Items, Markers, Portfolios, Magazines, Pens, Elect. Items, Sprays, Sale Items or Closeouts.

PURCHASER AGREES TO STATED RETURN POLICY
RETURNS SUBJECT TO 20% RESTOCKING FEE
PLEASE ASK BEFORE YOU BUY
THANK YOU FOR SHOPPING AT WALSER'S

(Programs)

WALSER'S
23145 Kashima Court
Torrance, CA 90505-4026
310-891-3325
service@walsers.com
www.walsers.com

easels
for
Jerome
exhibit

RECEIPT

PRINTED: 02/17/07 14:19
02/17/07 14:18 POS STATION 01
INVOICE NO. 625893
CLERK: JOSHUA

50827 AND FOLD.ALUM EASEL+CASE
2 @ 62.86 124.12 T

TOTAL ORDERED : 2
TOTAL TAKEN : 2

SUB TOTAL 124.12
SALES TAX 18.24
PURCHASE TOTAL 134.36

LESS AmericanExpress 134.36

CC NAME : AmericanExpress
CC NUMBER: XXXXXXXXX3007 EXP: 0809
AUTH: 589839 AMOUNT: \$134.36

RETURNS and EXCHANGES must be within one week, with the receipt, unused, unopened and resalable. NO RETURNS ACCEPTED FOR: Adhesives, Books, ClipArt, Computer Items, Markers, Portfolios, Magazines, Pens, Elect. Items, Sprays, Sale Items or Closeouts.

PURCHASER AGREES TO STATED RETURN POLICY
RETURNS SUBJECT TO 20% RESTOCKING FEE
PLEASE ASK BEFORE YOU BUY
THANK YOU FOR SHOPPING AT WALSER'S

\$403²⁵ total 5 folding easels

Jerome Exhibit

to:

Ken Kelso

From: Janet Payne THS

Fax: 310-618-2903
Apr 16, 2008



President

Debbie Hays

1st Vice President

Ann Smisek

2nd Vice President

Kurt Weideman

3rd Vice President

Jamie Ruth Watson

4th Vice President

Cliff Numark

Secretary

Gene Hassan

Treasurer

Gene Higginbotham

Financial Secretary

Keri Gilbert

Historian

Jerry Ronan

Special Events

Janet Payne

Museum Volunteer Chair

Lynda Kraemer

Parliamentarian

Sue Herbers

Member at Large

Mike George

Advisory Board

Dee Hardison

Carl Kaemerle

Tony Kriss

Richard Meyer

Janice Plank

Arnold Woo

Museum Coordinator

Janet Payne

Photo Archivist

Lucille McCommas

Library Liaison

Michael CC George

Exhibit Equipment Receipt*

- 5 adjustable, metal folding easels \$97.73 each
(used for informational posters)

Total: \$488.66

** Note: This is a temporary receipt. Our Treasurer will provide copy of original receipt on 4/9/08.*

**TORRANCE-LOMITA
MEALS ON WHEELS, INC.**



TORRANCE-LOMITA MEALS ON WHEELS REPORT
to the
CITY OF TORRANCE
Community Services Department
Recreation Services Division

Torrance-Lomita Meals On Wheels is very grateful to the Community Services Commission and the City Council for the generous Grant of \$3,950.00 which was awarded us in February of 2007. We requested funds to buy an updated computer, Quick Books software plus training to use it and a high speed copier to expedite our operation.

Enclosed please find receipts totaling \$4,282.39 for the computer, the Quick Books software, the Software upgrades and the technical support which we requested for it. Instead of a speedier copy machine we purchased a multi-purpose machine that scans, prints, faxes and makes photo copies.

We have been able to increase the numbers of housebound people that we serve because of this Grant. Formerly we had a waiting list of clients that requested our services, but because of the efficiency which these new machines generate, we have been able to accommodate nearly all requests for services in the Torrance-Lomita area. We had been serving about 180 meals daily, but this past year that has increased to approximately 220 meals per day.

We are also able to print our own payroll, our own invoices, pay our bills electronically, and create welcome and thank you letters because of the All in One Office Jet Printer. We are deeply grateful to the Community Services Department, the City Council and all those persons involved in providing and enriching the level of help available to the members of our community. Thank you for your caring concern of the housebound.

Sincerely,

Gen Gorciak, Past President
Board of Directors
Torrance-Lomita Meals on Wheels



PC Buzz
 21205 Hawthorne Blvd
 Torrance, CA 90503-
 Phone: (310) 540-6301 Fax: (310) 540-6252

27105

Gen Goveate

Customer ID 3105423434

Invoice-0710-27105

Printout Date 11/9/2007

Order Date 10/24/2007

Delivery Date **10/30/2007**

Bill To:
 CATHY
 MEALS ON WHEELS
 3510 MARACOPA ST.
 TORRANCE, CA 90503-

Ship To:
 CATHY
 MEALS ON WHEELS
 3510 MARACOPA ST.
 TORRANCE, CA 90503-

PO Number	Ship Via	Terms	Employee
VERBAL	PICK-UP	COD	AZIMA, CYRUS

Category	Product Name	Quantity	Unit Price	Discount	Line Total	
System	Intel Workstation	1	\$1,574.00	0.00%	\$1,574.00	✓
CPU	Intel E4400 Core 2 Duo (2x2.0GHz) 2MB 800FSB	1	Standard	0.00%	Standard	✓
Motherboard	Intel DG965WHMKR ATX/1066/RAID/1394/8CH Au	1	Standard	0.00%	Standard	✓
Memory	1 GB Kingston PC-5300 DDR2 Kit (2x512mb@667	1	Standard	0.00%	Standard	✓
Hard Drive	Seagate 320GB 16MB SATA 2 U/300 H.D. 7200RP	2	Standard	0.00%	Standard	✓
Graphics Card	Intel Extreme GMA960 Graphics Chipset	1	Standard	0.00%	Standard	✓
Ports	Dual USB/2 Serial/2 PS2/1 Parallel	1	Standard	0.00%	Standard	✓
Case	ATX Micro Case - Coolermaster 541 + 380W P.S.	1	\$40.00	0.00%	\$40.00	✓
Keyboard	Logitech Cordless MX3200 - Keyboard & Laser Mou	1	\$90.00	0.00%	\$90.00	✓
CD-ROM Drive	Pioneer DVR212D 18X SATA DVD R/RW - Black	1	Standard	0.00%	Standard	✓
Sound Card	Integrated 3D Stereo Sound	1	Standard	0.00%	Standard	✓
Speakers	No Speakers	1	Standard	0.00%	Standard	✓
Modem	No Modem	1	Standard	0.00%	Standard	✓
Operating System	Microsoft Windows XP Professional - OEM	1	\$50.00	0.00%	\$50.00	✓
Storage	Sony 1.44 Floppy Drive - Black	1	Standard	0.00%	Standard	✓
Software	Microsoft Office 2007 Small Business - OEM	1	Standard	0.00%	Standard	✓
Speakers	Creative SBS 240 2PS Black Desktop Speakers - O	1	Standard	0.00%	Standard	✓
Cable	50 FT. CAT-6E Networking Cable	1	\$10.00	0.00%	\$10.00	✓
Printer	HP Officejet Pro L7780 All in One Printer	1	Standard	0.00%	Standard	✓
Warranty	1 Year Parts & Labor Warranty - Carry-in	1	Standard	0.00%	Standard	✓

Thank you for your purchase. Prices reflect a reflect cash discount. Systems carry 1 year Labor/ 1 Year parts warranty and covers all hardware purchased from PC Buzz only. During the warranty period, PC Buzz will at its option, repair or replace any items in the system found to be defective under normal use. Warranty does not cover hardware damaged by customer due to misuse, negligence or unauthorized modifications or any problems caused by customers software or hardware. A \$39 service fee plus \$65/hour labor charges may apply for all items found to be damaged by customer due to misuse, negligence or unauthorized modifications or caused by customer's hardware or software. Warranties are for carry in service only and do not cover on-site service or shipping to & from customer. PC Buzz specifically disclaims the implied warranties of merchantability & fitness for a particular purpose. Customer must notify PC Buzz within 48 hours if any item is missing from the order. All sales are final. Returns are subject to a 25% restocking fee and must be authorized by PC Buzz. A 50% deposit is required upon ordering and is non-refundable. Returned check will be charged a minimum of \$25 service fee. All delivery dates are estimated and cannot be guaranteed, please call on that day to confirm.

Subtotal	\$1,764.00
Freight/Labor	\$360.00
Sales Tax	\$145.53
Order Total	\$2,269.53
Total Payments	

Terms and Conditions Read and Agreed

X

System Received BY

X

Date:

Total Due Computer \$2,269.53

tech support 1030.00
upgrades 540.17
software 442.69
 4282.39

TOTAL

12:39 PM

03/18/08

**Torrance-Lomita Meals on Wheels
Time by Name
January through December 2007**

Jan - Dec 07

Stephanie L Akiyama	
ZZD_TORRANCE CITY COUNCIL	103.00
No job assigned	390.25
Total Stephanie L Akiyama	493.25
TOTAL	<u>493.25</u>

x hr rate = \$ 1230.00

Home Support

Synnes Rows

MOW Office

From: Intuit Customer Service [_OrderInformation@intuit.com]
Sent: Wednesday, March 12, 2008 2:26 AM
To: OFFICE@TLMOW.ORG
Subject: Your Intuit Payroll Order Confirmation SBL27652842
Attachments: _AVG certification_.txt



Dear TORRANCE-LOMITA MEALS ONWHEELS,

Thank you for using QuickBooks Payroll. Your subscription has been automatically renewed for another year, per the terms of the service. Your renewal details are below:

- Intuit Payroll Service
- Intuit Payroll Service
QuickBooks Payroll Service
- QuickBooks Payroll Service
- Intuit Payroll Service
Payroll Service

Order Details

Order #: SBL27652842
Order Date: March 12 2008

Quantity	Item	Price
1	QUICKBOOKS PAYROLL ENHANCED RECURRING BILLING	\$299.00
1	QUICKBOOKS PREM 1-USER SUBSCRIPTION RECURRING BILLING	\$200.00
Subtotal:		\$499.00
Sales Tax:		\$41.17
Total for this Order:		\$540.17

- HR updates to tables, efile, etc
→ upgrade to new release & support

Please Note:

Sales tax calculations are estimated; final sales tax calculation will comply with local regulations.

Billing Information

Bill To: TORRANCE-LOMITA MEALS ONWHEELS
3510 MARICOPA ST
TORRANCE, CA 90503-4943

E-mail Address: OFFICE@TLMOW.ORG

Payment Type: Electronic Funds Transfer

MOW Office

From: Intuit Customer Service [OrderInformation@intuit.com]
Sent: Tuesday, March 13, 2007 1:41 PM
To: ATROCKS2001@SBCGLOBAL.NET
Subject: Your Intuit Payroll Order Confirmation SBL22614087



Dear TORRANCE-LOMITA MEALS ONWHEELS,

Thank you for placing an order with QuickBooks Payroll! Below are the details of your order:

- Intuit Payroll Services
- QuickBooks Payroll
- QuickBooks Payroll Services
- QuickBooks Payroll Services
- QuickBooks Payroll Services

Order Details

Order #: SBL22614087
Order Date: March 13 2007

Quantity	Item	Price
1	QB PAYROLL ENHANCED QB ANNUAL SETUP	\$199.00
1	QUICKBOOKS PREM-1 USER SUBSCRIPTION ANNUAL SETUP	\$200.00
1	QUICKBOOKS 2007 EPP/APP WELCOME LETTER FOR NFR DOWNLOAD	\$0.00
1	QUICKBOOKS PREMIER EDITIONS-INSTALL ONE 2007 REINSTALL PACK FOR DLS	\$9.95
1	QB MONTHLY SUPPORT PLAN WITH ONLINE BACKUP SHIP KIT	\$0.00
Subtotal:		\$408.95
Sales Tax:		\$33.74
Shipping:		\$0.00
Total for this Order:		\$442.69

Please Note:

Sales tax calculations are estimated; final sales tax calculation will comply with local regulations.

Billing/Shipping Information

Bill To: TORRANCE-LOMITA MEALS ONWHEELS

3510 MARICOPA ST
TORRANCE, CA 90503-4943

E-mail Address: ATROCKS2001@SBCGLOBAL.NET

Payment Type: Electronic Funds Transfer

Ship To: TORRANCE-LOMITA MEALS ONWHEELS
3510 MARICOPA ST
TORRANCE, CA 90503-4943

Shipping Method: Standard

Expected Ship Date: March 14 2007 - March 19 2007

Expected Delivery Date: March 19 2007 - March 27 2007

We will send you an e-mail when your order has shipped.

Track Your Order

You can track the status of your order by going to our [Order Status](#) tool.

Contact us

If you have questions about your order or need additional help, please visit our [Web support](#).

Please note: This e-mail was sent from an auto-notification system that cannot accept incoming e-mail. Please do not reply to this message.

Your QuickBooks Payroll subscription will automatically renew every year using the billing information we have on file at the time of your renewal

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**TORRANCE-SOUTH BAY
YMCA**

Torrance-South Bay YMCA
2900 West Sepulveda Boulevard, Torrance, CA 90505
(310) 325-5885 | Fax (310) 539-6049 | www.ymcala.org/tsb

January 24, 2008

Mr. Kenny Kelso, Sr. Recreation Supervisor
Community Service Commission
City of Torrance
3031 Torrance Blvd.
Torrance, CA 90503

RE: FINAL NARRATIVE REPORT FOR GRANT NUMBER C2007-020

Dear Kenny,

It is my pleasure to provide you with this narrative report on our Senior Nutrition and Socialization Program. Since 1977, we have been providing seniors in the South Bay community nutritional support, fun/interactive activities, friendly conversation, free fitness/health screenings, education, monthly travel day trips and social activities such as card games, bingo, line dancing and crafts. Our program is effective quantitatively and qualitatively in maintaining their independence and functionality to extend and increase the quality of their lives through nutritional assistance and seven research-based components. They do not have to be YMCA members to participate and is open to the public, age 50 years and older from primarily the South Bay area.

We serve the cities of Torrance, Redondo Beach and Carson. We have two sites in Redondo Beach and also have a home delivery program in Carson for home bound elderly and frail seniors. Our largest program is in Torrance onsite at the YMCA that serves on average 60 meals each day. In Torrance alone, we accomplished serving nearly 15,000 meals in 2007. On average, we continue to serve 250 hot, delicious and nutritious meals a day to low-income seniors in our community. Our program addresses the need for providing senior citizens who have fixed/low incomes and who are unable to cook for themselves due to health limitations, an opportunity to enjoy a hot, delicious and nutritious meal among friends in a clean, safe and welcoming environment.

Without nutritious food, many seniors are unable to be self-sufficient, physically independent, have general well being and maintain economic independence. There is a trend of continual growth of the senior population, seniors living longer and the concern for maintaining their health and quality of life. We are fulfilling the community's need to have a senior nutrition and socialization program in the South Bay region of Los Angeles County.

The average age of our participants is 78.5 ranging from ages 50-106; 12% are between the ages of 60-65; 39% are between the ages 66-75; 38% are between the ages 76-85; and, 11% are over the age of 85. According to an April 2003 South Bay demographic study, seniors age



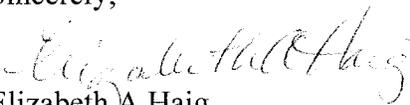
We build strong kids,
strong families,
strong communities.

55 and older represent **30%** of the primary market area. According to the Beach Cities Health District, **42%** of our seniors earn <\$15,000 per year (7/2005-1/2006). We are still accomplishing our goal of providing low income seniors with a nutritious meal each day for a nominal cost. The socialization and outreach components are free. The suggested voluntary donation is \$2.50 per meal. The average Torrance meal donation amount is \$2.19. Our overall cost per meal is \$9.00. The majority of our senior participants state the meal the YMCA provides is the **only** hot meal they have each day. Many cannot afford enough food to nutritionally sustain themselves and have limited social interaction opportunities which puts them at risk for depression and other debilitating illnesses.

As a result of City of Torrance funds, we were able to subsidize a small portion of the program. By providing assistance to those who need it, we helped them receive the sustenance they needed to survive as well as offered social interaction opportunities to prevent depression and isolation. Through nutrition and socialization, our seniors have benefited through improved physical, emotional and social health and enhanced quality of life. Torrance has a large population of older adults as a result of numerous retirement homes, board and care and assisted living facilities. California had the highest number of people 65 and over (3.8 M) in 2003. (U.S. Census Bureau, 3/2004). We expect this trend to continue in California since the aging in the United States is one of the major societal trends. Scarcity of resources will also affect services to this group. Nearly all older adult services have grown significantly between 2001 and 2003. Older adult centers and social clubs, for example, grew by 40.3 and 24.4 percent respectively. *(Excerpted from Trends 2004, YMCA of the USA Research & Planning 7/2004)* According to WESTAT (8/2006), for those who have 50-67% frequency, congregate meals represent 47% of their daily food proportion; 78% eat more balanced meals; 72% can continue to live in their own home. These results are a reflection of our success rate.

We appreciate the City of Torrance's funding support which helped to underwrite a portion of the cost of meals for November 2007 and provided nutritious meals to underserved, low-income seniors in Torrance. We expect to continue implementing this program until the need no longer exists. If you should have any questions, please feel free to contact me at 213-639-7630. Thank you again for your kindness.

Sincerely,


Elizabeth A. Haig
Development Director

Encl. Final Financial Report/Catering Invoice

cc: Ms. Sue Herbers, City Clerk

Torrance-South Bay YMCA
2900 West Sepulveda Boulevard, Torrance, CA 90505
(310) 325-5885 | Fax (310) 539-6049 | www.ymcala.org/tsb

November 26, 2007

Morrison Management Specialists
1605 Eastlake Ave.
Los Angeles, CA 90033
c/o Richard Garcia, accounts payable

Hello Richard:

A check for **\$ 3,566.50** is forth coming as payment in full for services to our YMCA Senior Nutrition program from **November 12 – 18, 2007**.

Adjustment Breakdown is as follows:

1. Shortage Deductions:

None

2. Billing Corrections:

None

BILLING BREAKDOWN:

Morrison's Custom Catering	= \$ 3,566.50
Shortage Deductions	= \$ 0
Billing Corrections	= \$ 0

Balance Due = **\$ 3,566.50**

Sincerely



David J. Villaseñor
YMCA Senior Director

A:morrison



We build strong kids,
strong families,
strong communities.

**YMCA
DAILY MEAL COUNT**

From: 11/12/07

To: 11/16/07

C - 1	Monday	Tuesday	Wed	Thursday	Friday	Sat.	Sun	Total Meals
CONGREGATE MEALS:	11/12/07	11/13/07	11/14/07	11/15/07	11/16/07			
Carson	-	50	30	29	-			109
Torrance - YMCA	-	64	-	41	46			151
Redondo Bch/Veterans Park	-	28	-	-	-			28
Redondo Bch/No/Perry Park	-	-	25	-	-			25
TOTAL	0	142	55	70	46			313

C - 2	Monday	Tuesday	Wed	Thursday	Friday	Sat.	Sun	Total Meals
HOME DELIVERED MEALS:								
Hot Meals	0	68	71	70	70			279
Frozen Meals	6							6
Week-End SackLunches						6	6	12
TOTAL	6	68	71	70	70	6	6	297

PARTY MEALS	Monday	Tuesday	Wed	Thursday	Friday	Sat.	Sun	Total Meals
Carson					198			198
Torrance - YMCA			145					145
Redondo Bch/Vet's Park				38				38
Redondo Bch/No/Perry					75			75
TOTAL								456

SACK LUNCHES:	Monday	Tuesday	Wed	Thursday	Friday	Sat.	Sun	Meals
Carson								
Torrance - YMCA								
Redondo Beach - South								
Redondo Beach - North								
TOTAL								

Shortages - Invoice Adjustment:							
Site	Day	Date	Item	Count	x	Cost	Total \$
Carson - Congregate				0	x	0.00	0.00
Carson - Home Delivered				0	x	0.00	
Torrance				0	x	0.00	
Redondo Beach - Vet's				0	x	0.00	
Redondo Beach - Perry				0	x	0.00	
Total Shortage Adjustment							\$0.00

