

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services/Transit – Approve purchasing agreement to furnish lubricating oils

Ref. City of Norwalk Contract # PA00506

Expenditure: Not to exceed \$93,000.00

RECOMMENDATION

Recommendation of the General Services Director and Transit Director that the City Council authorize renewal of a purchasing agreement with G.P. Resources, Inc., dba General Petroleum of Long Beach, California, to furnish lubricating oils on an as-needed basis for a period of one (1) year, effective April 20, 2008 through April 19, 2009, in an amount not exceeding \$93,000.00 including sales tax and applicable fees.

Funding

Funding for the purchase of lubricating oils is available in the Fleet Services and Transit FY2007-08 Operating Budgets and will be programmed into the 2008-09 Operating Budgets as well.

BACKGROUND/ANALYSIS

Lubricating oils are essential in order to conduct preventive maintenance services on the City's vehicles, equipment, and Transit Buses.

G.P. Resources was recently awarded a bid for lubricating oils by the City of Norwalk based on a formal bid process. G.P. Resources has agreed to extend the same pricing, terms and conditions to the City of Torrance. The City of Torrance currently has an existing contract with G.P. Resources and has been very satisfied with the quality of lubricating oils that they provide, as well as their excellent level of customer service.

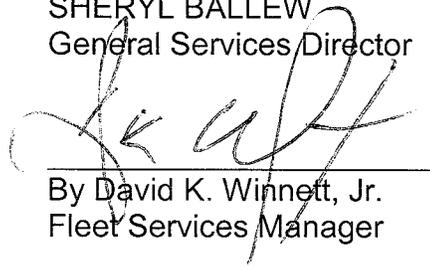
The Torrance Municipal Code, Section 22.3.15. EXCEPTION; COOPERATIVE PURCHASES states:

“a) The provisions of this Article will not apply to purchases made pursuant to any cooperative governmental purchase program, which purchases will be made in accordance with such procedures and regulations as will be established by the City Manager.

b) For the purposes of this Section, the term cooperative governmental purchase program means any combination between the City of Torrance and any other public agency or public agencies for the joint purchase of property or services.”

Respectfully submitted,

SHERYL BALLEW
General Services Director



By David K. Winnett, Jr.
Fleet Services Manager

CONCUR:



Sheryl Ballew
General Services Director



Kim Turner
Transit Director



LeRoy J. Jackson
City Manager