

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the City Council:

SUBJECT: Community Services and Public Works – Approve the transfer of one Full Time Equivalent position.

Expenditure: N/A

RECOMMENDATION

Recommendation of the Community Services Director and the Public Works Director that City Council authorize the transfer of one Pest Control Applicator position from the Parks Services Division of Community Services to the Streetscape Division of Public Works.

Funding

Funding will be available in the General Fund Operating Budget.

BACKGROUND

Since 1993, the Parks Services Division of the Community Services Department has had two full-time Pest Control Applicators. To the extent that the Public Works Department required Pest Control Applicator services, Park Services would provide on a cost reimbursement method. This method of reimbursement continues to be used by both Departments at the present time.

ANALYSIS

Currently, both departments feel that transferring one of the two Pest Control Applicators from Park Services to Streetscape makes sense given the current operational relationship between the departments. The need for service has increased under Public Works, but the billing system developed does not allow for the most efficient use of the applicator positions. The Public Works Department projects that having direction and control of the Pest Control Applicator position will allow:

- Additional tasks to be completed
- Better condition of the medians and curbs
- Higher quality of maintenance
- More efficient direction of staff

If the transfer is approved, it is anticipated that there will be minimal impact to the workload in Park Services. At the same time, the Streetscape Division has enough workload with streets, medians, curbs, and trees to engage the new position at full capacity.

Upon approval, the direction and control of the proposed position will be transferred from the Park Services Division to the Streetscape Division. In addition, all appropriate budget pertaining to this position, including personnel, vehicle, and supplies, will be transferred to Streetscape as well. Representatives from the City Management and TME/AFSME have met and agreed on this transfer.

Respectfully submitted,

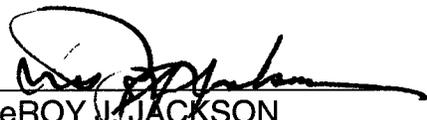
JOHN JONES
Community Services Director

By 
Mike Wilson
Park Services Manager

CONCUR:


JOHN JONES
Community Services Director


ROB BESTE
Public Works Director


LeROY J. JACKSON
City Manager