

Council Meeting of  
October 23, 2007

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California

Members of the Council:

**SUBJECT: Recommendation to appropriate up to \$7,500 to reimburse the  
Western Museum of Flight**

**Expenditure: Up to \$7,500**

### **RECOMMENDATION**

The City Manager recommends that City Council appropriate up to \$7,500 to reimburse the Western Museum of Flight for fuel for aircraft landing at the Torrance Airport for the Western Museum of Flight "Grand Opening" event.

#### **Funding**

Funds are available in the 2007-08 Airport Aeronautical Operating Budget.

### **BACKGROUND**

On February 22, 2007, a representative of the Western Museum of Flight (Museum) attended a Special Events Team (SET) meeting to propose a "Preview Day" at the Torrance Airport. Approval was granted to go forward with the event which took place on Sunday, March 25, 2007. Because the Museum was in the process of making the Torrance Airport their new headquarters, the City Council provided assistance by appropriating \$2,500 in reimbursements for fuel to bring the display planes onto the airport property.

On October 4, 2007, a representative from the Museum attended a second Special Events Team meeting to discuss the grand opening of the museum scheduled to take place on November 4, 2007. Approval was granted to go forward with this event at that meeting.

At the October 9, 2007 City Council meeting, Councilmember Nowatka asked the City Manager to bring back an item to allow up to \$7,500 towards fuel to assist the Western Museum of Flight with bringing the approximately 40 war birds attending the Museum's November grand opening event.

## ANALYSIS

The Western Museum of Flight located at Zamperini Field will host a Grand Opening on Sunday, November 4th, 2007 from 11:00 AM to 3:00 PM. This special event will feature propeller and jet driven aircraft which will fly in and remain on static display. There will also be a variety of ground displays and technology demonstrations, with volunteer docents on-hand to answer questions from the visiting public. Robinson Helicopter has granted permission to use the Robinson lot for event parking.

Four expert marshallsers with the Commemorative Air Force have been requested to direct aircraft traffic and ensure ramp and taxiway safety. The Civil Air Patrol has been contacted to assist with flight line security and pedestrian traffic safety on Airport Drive. Museum volunteers will also provide assistance to visitors by ushering them from the General Aviation Center to the museum.

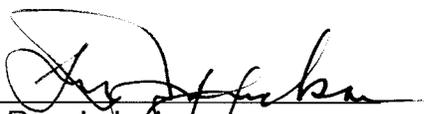
It is anticipated that approximately 500 visitors will attend the four hour event. Staff from the Western Museum of Flight will ensure that all City policies and safety requirements are complied with and that adequate staff will be available to guarantee a safe event. Normal activity at the Torrance Aviation Center should not be affected.

Respectfully submitted,

LeROY J. JACKSON  
CITY MANAGER

By   
Jay Scharfman  
Sr. Management Associate

CONCUR:

  
LeRoy J. Jackson  
City Manager