

Council Meeting of  
October 16, 2007

Honorable Mayor and Members  
of the Torrance City Council  
City Hall  
Torrance, California

**Members of the Council:**

**SUBJECT: City Attorney - Approve First Amendment to Fee Agreement to  
provide independent counsel to the Civil Service Commission  
Expenditure: \$24,000**

**RECOMMENDATION**

The City Attorney recommends that the City Council approve the First Amendment to Fee Agreement (Contract No. C2007-155) with Jenkins & Hogin, LLP, to provide independent counsel to the Civil Service Commission for the period from June 1, 2007 through June 30, 2008 in an additional amount of \$24,000 for a not to exceed contract amount of \$48,000.

Funding

Funding is available from the 2007/2008 City Attorney's Operating Budget.

**BACKGROUND AND ANALYSIS**

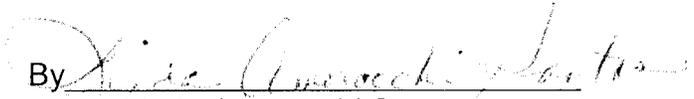
The City Manager entered into a Fee Agreement with the law firm of Jenkins & Hogin for the period from June 1, 2007 through June 30, 2008 in the amount of \$24,000 to provide independent counsel to the Civil Service Commission.

The City is satisfied with the services provided by the law firm to the Civil Services Commission and desires to continue to use this firm by increasing the available funding by an additional \$24,000.

The City Attorney recommends that the City Council approve the First Amendment to the Fee Agreement with Jenkins & Hugin to provide independent counsel to the Civil Service Commission in an additional amount of \$24,000 for a total contract amount not to exceed \$48,000.

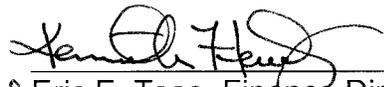
Respectfully submitted,

John L. Fellows III, City Attorney

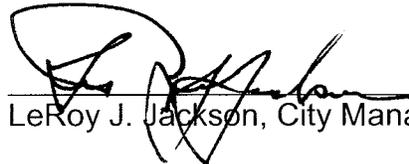
By   
Linda Amorocchi Santos  
Law Office Administrator

CONCUR:

  
John L. Fellows III, City Attorney

  
for Eric E. Tsao, Finance Director

NOTED;

  
LeRoy J. Jackson, City Manager

Attachment A: First Amendment to Fee Agreement

## FIRST AMENDMENT TO FEE AGREEMENT FOR LEGAL SERVICES

This First Amendment to Fee Agreement to provide legal services to the Civil Service Commission ("Amendment") is made and entered into as of September 1, 2007, by and between the **CITY OF TORRANCE**, a municipal corporation ("CITY"), and **JENKINS & HOGIN, LLP**, a law partnership ("FIRM").

### RECITALS:

- A. CITY and FIRM entered into a Fee Agreement for Legal Services ("Fee Agreement") for the period from June 1, 2007 through June 30, 2008 in the amount of \$24,000, a copy is attached as Exhibit A.
- B. CITY is satisfied with the services of FIRM and desires to continue to use this firm by increasing the available funding by an additional \$24,000 for a not to exceed contract amount of \$48,000.

### AGREEMENT:

- 1. The Fee Agreement for Legal Services Contract No. C2007-155 is ratified and extended in an amount not to exceed the sum of \$48,000 unless otherwise first approved in writing by the CITY.
- 2. In all other respects the Agreement entered into for the period of June 1, 2007 through June 30, 2008 between CITY& and FIRM is hereby ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,  
a municipal corporation

JENKINS & HOGIN, LLP  
a law partnership

By: \_\_\_\_\_  
Frank Scotto, Mayor

By: \_\_\_\_\_  
Michael Jenkins

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Sue Herbers, City Clerk

By: \_\_\_\_\_  
City Attorney

Attachment: Exhibit A Fee Agreement

**JENKINS & HOGIN, LLP**  
A LAW PARTNERSHIP

MICHAEL JENKINS  
CHRISTI HOGIN  
MARK D. HENSLEY  
BRADLEY E. WOHLBERG  
KARL H. BERGER  
GREGG KOVACEVICH  
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WRITER'S EMAIL ADDRESS:  
MJENKINS@LOCALGOVLAW.COM

September 11, 2007

LeRoy Jackson, City Manager  
CITY OF TORRANCE  
CITY HALL  
3031 Torrance Boulevard  
Torrance, CA 90503

*Reference:* Legal Services Agreement

Dear Mr. Jackson:

At the request of Lupe Corona, via email on September 11, 2007, the period of the agreement with this Firm to provide legal representation to the City's Civil Service Commission has been changed from July 1, 2007 through June 30, 2008 to **June 1, 2007 through June 30, 2008**.

We will bill you for services at the rate of \$195 per hour. Bradley Wohlenberg of the firm will serve as legal adviser to the Commission. We will not bill you for any expense other than extensive copying, delivery charges and electronic legal research (all at our cost). We charge in tenth of an hour increments and will provide you with a detailed billing monthly. We expect payment within 30 days of our invoice date.

We maintain professional liability insurance in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate. The Firm does not and shall not discriminate on

## JENKINS &amp; HOGIN, LLP

September 11, 2007

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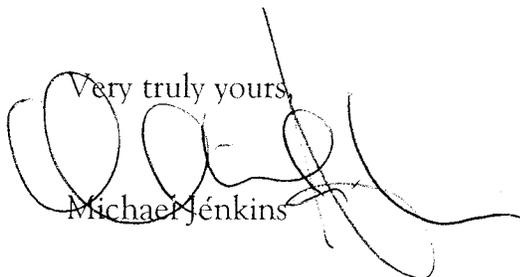
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any basis prohibited by law.

Any dispute under this agreement shall be resolved through binding arbitration. You may, of course, terminate this agreement at any time by providing the Firm written notice of termination.

If the foregoing accurately sets forth the terms of our engagement, please sign at the bottom of this letter and return a copy for my files. Your signature below warrants that you are authorized to bind the City to the terms of this agreement.

We appreciate the opportunity to be of service to the City.

Very truly yours,  
  
 Michael Jenkins

ACCEPTED:

  
 \_\_\_\_\_  
 LeRoy Jackson, City Manager  
 CITY OF TORRANCE, on behalf of the  
 CITY OF TORRANCE

  
 \_\_\_\_\_  
 John Fellows, City Attorney  
 CITY OF TORRANCE