

Council Meeting
October 9, 2007

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Police - Authorization of a purchase agreement to Quartermaster, Inc. for the Police Department's annual requirement of uniforms and equipment. Expenditure: Not to exceed \$30,000.

Reference Bid B2007-33

RECOMMENDATION

The Police Chief recommends that City Council authorize a purchase agreement to Quartermaster, Inc., of Long Beach, California, in an amount not to exceed \$30,000, for the purchase of the Department's annual requirement of police uniforms and equipment on an as-needed basis. The agreement will be for a 12-month term, from October 10, 2007 through October 9, 2008.

Funding

Funding is available in the Police Department operating budget (Program Services Uniform Account).

BACKGROUND / ANALYSIS

The Police Department provides its employees with the necessary safety equipment and uniforms to perform their duties. In the past, the Department issued numerous purchase orders issued to vendors for the needed equipment or uniforms. Vendors are required to demonstrate that they stock the requisite products and are in a reasonable proximity to the Department. Several years ago, in response to recurring problems with product quality and fit, and errors with orders, the Police Department began using a sole vendor and conducting supervised fittings at the Police facility. This process has proved highly successful.

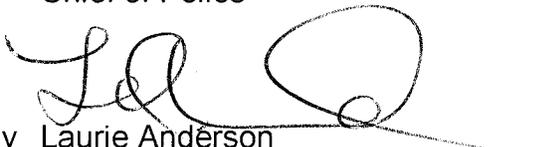
Purchasing recently issued a Request for Bid (RFB) to police uniform and equipment vendors. By the submittal deadline of August 16, 2007, four responses were received from the following vendors:

Keystone Uniform, Torrance
Gall's/Long Beach Uniform, Signal Hill
RDD Enterprises dba Uniwear, Los Angeles
Quartermaster, Inc., Long Beach

Since uniforms and equipment will be purchased as needed, the bids were evaluated based on the overall lowest prices for the specified items. The overall lowest responsible bidder was Quartermaster, Inc., of Long Beach, California.

Respectfully submitted,

JOHN J. NEU
Chief of Police


By Laurie Anderson
Business Manager

CONCUR:


John J. Neu
Chief of Police


LeRoy J. Jackson
City Manager