

Council Meeting of
September 18, 2007

Honorable Mayor and
Members of the City Council
City Hall
Torrance, California

SUBJECT: CIVIL SERVICE COMMISSION APPOINTMENTS

RECOMMENDATION

The City Clerk recommends that City Council review applications and make appointments to fill two vacancies on the Civil Service Commission. The City Clerk will administer the Oath of Office to the commissioners if present at the meeting.

BACKGROUND / ANALYSIS

This matter was deferred from August 28 due to a second resignation on the Civil Service Commission and the need for additional notification required by law to fill the seat.

Although both terms expire on January 15, 2008 there is a need for a full Civil Service Commission due to the matters to be considered between now and the end of the year.

Notice was posted on the City's Public Notice boards, on the Torrance website, at the library and on CitiCABLE Channel 3. Written notice was given to those who are currently certified and announcements have been made at City Council meetings.

The following individuals have submitted applications for this seat, and this office has verified that all have completed the required *Certification Training* and are electors in the City of Torrance:

Hillary S. Meisels
Reva Skoll

Gerry Rische
Rosalee M. Wood

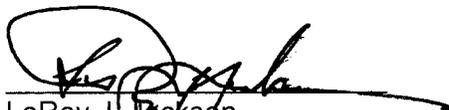
A chart is attached for your convenience in selecting individuals for appointment. Also noted is projected attendance at the meeting as of September 13, 2007.

Respectfully submitted,



Sue Herbers
City Clerk

Noted:



LeRoy J. Jackson
City Manager

Attachment A Commission applicants
Commission applications/Supplemental Letters (Limited distribution)

CIVIL SERVICE COMMISSION**2 vacancies****Appointments expire 1/15/2008**

NAME (alpha)		CERTIFICATION TRAINING	Will attend Meeting	Nominate/ Vote	Appointee
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Meisels	Hillary S.	Yes	Yes		
Rische	Gerry	Yes	Yes		
Skoll	Reva	Yes	Yes		
Wood	Rosalee	Yes	Yes		