

Council Meeting of  
August 28, 2007

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, CA

**Members of the Council:**

**SUBJECT: City Manager - RESOLUTION designating window period for two year service credit under the California Public Employees Retirement System.**

### **RECOMMENDATION**

The City Manager recommends that the City Council adopt a RESOLUTION to grant a designated period for two year additional service credit under the California Public Employees' Retirement System (CalPERS).

### **Funding**

Funds exist in the current operating budget 2007-2008.

### **BACKGROUND/ANALYSIS**

Due to the declining Workforce Investment Network (WIN) grant funds, the City of Torrance took actions to merge with the Greater Long Beach Workforce Development Board. Effective July 1, 2007, WIN grants serving both Torrance and Lomita were allocated to the City of Long Beach, which is serving as the administrative agency for the area. The City Council approved severance packages for permanent WIN employees who were not hired by the City of Long Beach and did not have alternative employment as of June 30 of this year.

On August 14, 2007, Your Honorable Body approved staff commencing with the process that would allow the City to offer the CalPERS two year service credit to one City position as part of a severance package. The cost to purchase the two year service credit (\$72,771) is part of the funding authorized for severance packages for those WIN employees separated from service. The \$72,771 will be deducted from the amount allocated (approximately \$108,000) for the severance package for the Employment and Training Manager position.

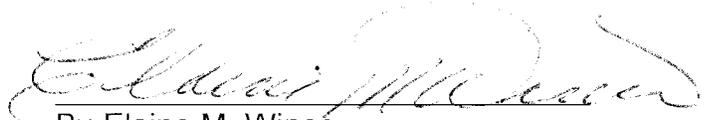
In order to move forward with the process, the attached Resolution is before Your Honorable Body for adoption. The Resolution opens the 90-day window for the two year

service credit option and specifies the eligible City position. During the open window period the employee may apply for this service credit benefit. The window period will be August 29, 2007 to November 29, 2007.

Upon adoption of the Resolution, staff will forward a certified copy to CalPERS for processing as required by Government Code Section 20903.

Respectfully submitted,

LeRoy J. Jackson  
City Manager



By Elaine M. Winer  
Human Resources Director

CONCUR:

  
\_\_\_\_\_  
LeRoy J. Jackson  
City Manager

Attachment: A) Resolution  
B) Council Item August 14, 2007

## RESOLUTION NO. 2007-\_\_\_\_

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF  
TORRANCE TO GRANT ANOTHER DESIGNATED PERIOD FOR  
TWO YEARS ADDITIONAL SERVICE CREDIT**

**WHEREAS**, the City Council of the City of Torrance is a contracting Public Agency of the Public Employees Retirement System; and

**WHEREAS**, said agency desires to provide another designated period for Two Years Additional Service Credit, Section 20903, based on the contract amendment included in said contract which provided for Section 20903, Two Years Additional Service Credit, for eligible.

**NOW, THEREFORE, BE IT RESOLVED** THAT THE CITY COUNCIL OF THE CITY OF TORRANCE HEREBY seek to add another designated period, and does hereby authorize this Resolution, indicating a desire to add a designated period from August 29, 2007 to November 29, 2007, for the eligible member in the position of:

- Employment and Training Manager

Introduced, approved and adopted this 28<sup>th</sup> day of August, 2007.

\_\_\_\_\_  
Mayor Frank Scotto

APPROVED AS TO FORM:  
JOHN FELLOWS III, City Attorney

ATTEST:

by \_\_\_\_\_  
Ronald T. Pohl, Assistant City Attorney

\_\_\_\_\_  
Sue Herbers  
City Clerk



**ATTACHMENT B**

Council Meeting of  
August 14, 2007

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, CA

**Members of the Council:**

**SUBJECT: City Manager – CalPERS Two-Year Service Credit**

**Expenditure: \$72,771**

**RECOMMENDATION**

The City Manager recommends that the City Council begin the process of offering a new two-year service credit in their CalPERS System to one position whose job has been deleted as a result of a reduction in Workforce Investment Network (WIN) grant funds. The cost to purchase the service credit is \$72,771 and is pursuant to Government Code 20903.

**Funding**

Funds exist in the current operating budget 2007-2008.

**BACKGROUND/ANALYSIS**

Due to the declining Workforce Investment Network (WIN) grant funds, the City of Torrance took actions to merge with the Greater Long Beach Workforce Development Board. Effective July 1, 2007, WIN grants serving both Torrance and Lomita were allocated to the City of Long Beach, which is serving as the administrative agency for the area. The City Council approved severance packages for permanent WIN employees who were not hired by the City of Long Beach and did not have alternative employment as of June 30 of this year.

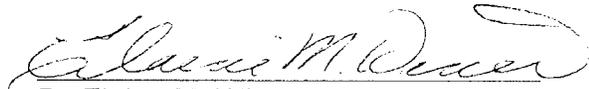
It is recommended that the employee in the classification of Employment and Training Manager be given the opportunity to purchase the two-year service credit under the CalPERS system as part of the severance package being offered. In order to move forward with the process, two actions must come before the City Council. As required by Government Code Section 7507, the first step in the process is to publicize the total cost to provide the additional two-year service credit. It is estimated that the cost to offer the two year service credit will be \$72,771. This agenda item serves to publicize this action.

## ATTACHMENT B

The second step, required by Government Code Section 20903, is the passage of a Resolution opening a "window period" during which the employee must retire. The Resolution will be submitted for Council's adoption at a subsequent date pursuant to CalPERS procedures. The window period will be August 29, 2007 to November 29, 2007.

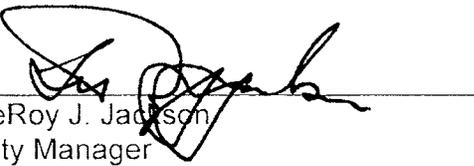
Respectfully submitted,

LeRoy J. Jackson  
City Manager



By Elaine M. Winer  
Human Resources Director

CONCUR:



LeRoy J. Jackson  
City Manager

**ATTACHMENT B**

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August 14, 2007

**SUPPLEMENTAL MATERIAL**

Honorable Mayor and Members  
of the City Council  
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Torrance, CA

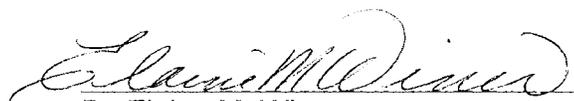
**Members of the Council:**

**SUBJECT: Supplemental Material to Agenda Item 12B**

This supplemental is submitted to clarify that the cost to purchase the two year service credit (\$72,771) is part of the funding authorized for severance packages for those WIN employees separated from service. The \$72,771 will be deducted from the amount allocated (approximately \$108,000) for the severance package for the Employment and Training Manager position.

Respectfully submitted,

LeRoy J. Jackson  
City Manager

  
By Elaine M. Winer  
Human Resources Director

CONCUR:

  
LeRoy J. Jackson  
City Manager

