

Council Meeting
August 14, 2007

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Police - Authorization for increase of an existing purchase order with Gall's/Long Beach Uniform for uniforms and equipment.
Expenditure: \$10,000.**

RECOMMENDATION

The Chief of Police recommends that the City Council authorize a \$10,000 increase to Blanket Purchase Order number 24824 issued to Gall's/Long Beach Uniform of Long Beach, California, for a total amount not-to-exceed \$46,000 , and extend the term 30 days to September 30, 2007, for police uniforms and equipment on an as-needed basis.

Funding

Funding is available in the Police Department operating budget.

BACKGROUND

On July 18, 2006, Council authorized a Blanket Purchase Order (BPO) to be issued to Gall's/Long Beach Uniform to fulfill the Police Department's annual uniform requirements on an as-needed basis. The Gall's/Long Beach Uniform BPO was the second year of a two-year agreement. At the inception of the agreement, Gall's/Long Beach Uniform was the only vendor qualified to meet the Department's uniform requirements. The term of the purchase order was from July 1, 2006 through June 30, 2007, in the amount not to exceed \$30,000.

On May 15, 2007, Council approved a \$6,000 increase and two-month extension to the Gall's/Long Beach Uniform BPO (item 8C). The agreement was increased from \$30,000 to \$36,000 and extended to August 30, 2007. The extension was to allow time to evaluate vendors for a new, two-year agreement.

For several years, only one qualified vendor has quoted on all of the Department's specified items. This year, the Purchasing Division received quotes from two qualified vendors. A request for formal bids was issued and vendor bids are due in August. The Police Department is requesting to extend the Gall's/Long Beach Uniform BPO through September 30, 2007, to allow time to evaluate the bids and ensure that uniform needs will be covered. Additionally, the Department is requesting to increase the existing Gall's/Long Beach Uniform BPO by \$10,000. Uniform purchases occur with greatest frequency just before and just after the close of a fiscal year, and the increase approved in May is insufficient to cover the extended term. A \$10,000 increase will bring the total expenditure from \$36,000 to \$46,000.

Respectfully submitted,

JOHN J. NEU
Chief of Police

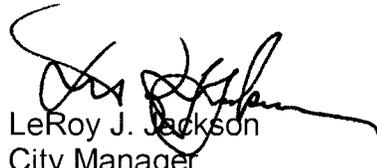


By Laurie Anderson
Business Manager

CONCUR:



John J. Neu
Chief of Police



LeRoy J. Jackson
City Manager