

Council Meeting of
August 7, 2007

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services/Transit/CIT - Authorize a Purchase Order for Consolidation and Extension of Software Hosting and Maintenance Services Agreements; *FleetFocus FA™*

Expenditure: \$24,026.00

RECOMMENDATION

The General Services, Transit and CIT Directors recommend that the City Council authorize a Purchase Order in the amount of \$24,026.00 to MAXIMUS, Inc. of La Jolla, California for consolidation and extension of the Hosting Services Agreement and the Software Licensing and Maintenance Services Agreement for *FleetFocus FA™* Software.

Funding

Funding is available in the FY 2007-08 Fleet Services Operating Budget and the Transit FY 2007-08 Operating Budget.

BACKGROUND

The Fleet Services Division of General Services and the Maintenance Division of Transit have utilized the automated fleet management software system known as *FleetFocus FA™ (Fleet Anywhere™)* since 1991. In 2005, your Honorable Body approved the conversion of that system from its existing Microsoft SQL server-based application, which until then was physically located at the City Garage, to an Oracle-based ASP (Application Service Provider) system hosted off-site at MAXIMUS' corporate facility. As a result, the City's users now access *FleetFocus FA™* via the internet.

At the time that the aforementioned agreement was entered into, the City also had a separate ongoing agreement with Maximus for the *Licensing and Maintenance* of *FleetFocus FA™* software. Staff now aims to consolidate these two agreements into one. By doing so, the City will thereafter receive only one

invoice per year from Maximus. In order to accomplish this, a one-time pro-rated fee adjustment is necessary to merge the two agreements into one, which will renew each year thereafter, beginning August 1st, 2008. The pro-rated amount now due to accomplish this is \$13,706.00 for the Licensing and Maintenance Agreement, and \$10,320.00 for the Hosting Agreement, for a total of \$24,026.00.

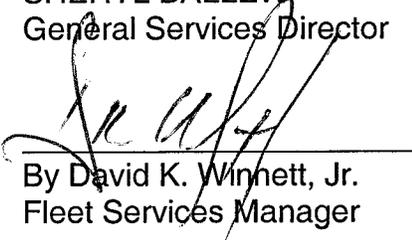
ANALYSIS

This concerns software agreements for proprietary computer software already in use by the City. This purchase is exempt from formal bidding per the provisions of Torrance Municipal Code, Section 22.3.19., Exception; COMPUTER AND NETWORKING HARDWARE AND SOFTWARE PURCHASES:

“The provisions of this Article do not apply to contracts for the purchase of computer and networking hardware and software. The purchase of computer and networking hardware and software will be done pursuant to regulations and procedures established by the City Manager”.

Respectfully Submitted,

SHERYL BALLEW
General Services Director



By David K. Winnett, Jr.
Fleet Services Manager

CONCUR:



Sheryl Ballew
General Services Director



Kim Turner
Transit Director



Richard Shigaki
Information Technology Director



LeRoy J. Jackson
City Manager

for