

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California  
Members of the Council:

**SUBJECT: Adoption of an amendment to the Resolution for Certain Full Time Salaried and Hourly Employees to implement proposed salary modification to Area G Executive Director**

**RECOMMENDATION**

The City Manager recommends adoption of an amendment to the Resolution for Certain Full Time Salaried and Hourly Employees to implement a salary increase for the Area G Executive Director.

**FUNDING**

Funding is available in the current operating budget, and is based on 14 Area G cities' contributions.

**BACKGROUND**

The City's Area G Executive Director reports directly to the Area G Board of Directors. The City of Torrance, one of the 14 cities in Area G, administers the program and houses and employs the incumbent Area G Executive Director. Each city in Area G pays dues which are the funding source for the total costs associated with the administration and implementation of the Area G Executive Director's duties.

Thus the Area G Executive Director receives his pay and benefits from the City of Torrance, and the position is encompassed in the Resolution for Certain Full Time Salaried and Hourly Employees.

**ANALYSIS**

At the Area G Executive Board meeting on June 20, 2007, the Board approved a 5% increase for the Executive Director position. This increase will be funded by the dues paid by the other 14 Area G cities. This pay increase has occurred every year at the direction of the Board of Area G Office of Disaster Management. The cost to the City of Torrance is approximately \$500.

Respectfully submitted,

LeROY J. JACKSON  
CITY MANAGER

By   
Aram Chaparyan  
Assistant to the City Manager

CONCUR:

  
LeRoy J. Jackson  
City Manager

Attachments: A) Certain Full Time Salaried and Hourly Employees Resolution  
B) June 20, 2007 memo regarding salary adjustment



## RESOLUTION 2007-\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2007-45 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR CERTAIN FULL TIME SALARIED AND HOURLY EMPLOYEES.

The City Council of the City of Torrance does hereby resolve as follows:

**SECTION I**

That Resolution No. 2007-45 is hereby amended as follows:

**SECTION II**

*Effective July 8, 2007*

**ARTICLE 1 – COMPENSATION****SECTION 1.1 PAY RANGES AND CLASS TITLES**

- A) The pay grades described below are hereby assigned to the classifications of the following Certain Full Time Salaried and Hourly Employees.

**BASE HOURLY PAY RANGES  
HOURLY EMPLOYEES PAY RANGES**

<b>Monthly Rates:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Area G Executive Director*					

*Effective February 3, 2008*

<b>Monthly Rates:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

*Effective February 1, 2009*

<b>Monthly Rates:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Area G Executive Director					

**SECTION III SEVERABILITY**

If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction such decision shall not affect the validity of the remaining portions of the Resolution. The City Council hereby declares that it would have passed this Resolution and each section,

subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

INTRODUCED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of July, 2007.

\_\_\_\_\_  
Mayor Frank Scotto

APPROVED AS TO FORM:  
JOHN FELLOWS III, City Attorney

ATTEST:

By \_\_\_\_\_  
Ronald T. Pohl, Assistant City Attorney

\_\_\_\_\_  
Sue Herbers, CMC  
City Clerk

## South Bay Cities Council of Governments

### South Bay City Managers' Association

Meeting Minutes – June 20, 2007

@ Palos Verdes Country Club

Prepared by Jacki Bacharach, SBCCOG

Attendees: Geoff Dolan & Lindy Coe-Juell (Manhattan Beach); Jim Hendrickson (Palos Verdes Estates); Tom Odom (Lomita); Steve Burrell (Hermosa Beach), Doug Prichard (Rolling Hills Estates); Tony Dahlerbruch (Rolling Hills);Carolynn Petru (Rancho Palos Verdes); and Keith Breskin (Lawndale). Others present: Mike Martinet (Area G), Darryl Essex (Range Rider); Ann Marie Wallace (League of CA Cities); and Jacki Bacharach (SBCCOG).

- I. **Approval of minutes** – The April 18, 2007 minutes were approved as submitted.
- II. **Treasurer's Report** – May 31, 2007 was \$304.53. Approved as submitted. Lunch is now \$35 plus \$100 annual dues.
- III. **Introductions and Information Sharing**
  - A. **Palos Verdes Estates** – Hendrickson retiring June 30 after 35 years in the profess – 18 in PVE. He reflected on the profession stating that the pendulum has swung from strong to more inclusive and compatible City Managers today. He expressed concern that maybe today's mode is too supportive and doesn't guide enough. He urged more balance. The group gave him their best wishes.
  - B. **Rancho Palos Verdes** – 1) City Manager Lehr is moving into the city. 2) Trump has raised grades on his golf course and planted trees without approval, all of which are now blocking views.
  - C. **Lomita** – 1) Council approved 3 year contract with employees – 2.5%5@ 55; 2 % COLA; \$800/mo medical. 2) 5K race June 23 for Founders' Day.
  - D. **Range Rider** – 1) Golf tournament held supporting Huntington's Disease; 2) Mark Pisano spoke to Gateway CMs re: SCAG's state of emergency approach to AQ.
  - E. **Hermosa Beach** – Adult store is a non-discretionary use but the store owner in testimony admitted to other violation so use disapproved.
  - F. **Rolling Hills** – looking at their compensation now.
  - G. **Rolling Hills Estates** – 1) Penn. Village Overlay Zone project has been dropped which leaves the underlying zoning allowing more density. Projects will be built piecemeal. 2) Chandler landfill is close to application stage for 110 new homes and re-modeled golf course. Course expected to be closed for 18 months.
  - H. **Lawndale** – Budget approved with new 5 year capital improvement program. 10% more positions and 3 year labor contract approved. City has policy of 100% general fund in reserves – now have 130%.
  - I. **Manhattan Beach** – 1) 1<sup>st</sup> artificial turf field behind MB Village installed; 2) Potential \$150 million bond issue with UUT as result of Facilities Strategic Plan. Calls for 3 pools, indoor rec, new library, new Joslyn Center, etc.
- IV. **Other Items**
  - A. **Nominating Committee** - Burrell and Odom appointed for CM Association Chair for coming year.
  - B. **Area G Director Compensation** – Burrell moved, seconded by Henrickson to increase the compensation by 5% starting July 1. Approved.
  - C. **Area G Budget & Work Plan** – Martinet reported that the major program will be NIMS compliance. Burrell moved, Prichard seconded to approve operating budget with 3% increase. Approved.
  - D. **League of California Cities** – Handouts re: transportation & housing legislation. Legislature adjourns 7/20.
  - E. **SBCCOG**
    - ENERGY PROGRAM ACTIVITIES
      - Each South Bay city will get at least 6 waterbrooms before June 30 free of charge. SBCCOG is paying a \$25/broom delivery charge. Cities were requested to prepare a list of how many and where they might want more waterbrooms since 500 are expected to be available around mid-July on a first come, first serve basis and SBCCOG wants to be ready. Re: the \$25/broom charge, it was agreed that this should be passed on to cities for the future orders. SBCCOG will also try to

negotiate this fee to see if it can be reduced with such a large order. Everyone was thanked for their cooperation in getting our first order submitted in such a timely fashion.

- June 13 and 14, SBCCOG/SBESC honored several South Bay teachers at schools in Torrance and Hawthorne for their work in bringing energy conservation into the classroom.
- Projects using the SBESC lighting bid process are proceeding with PVE first to start.

#### EARMARK

- The Steering Committee will be recommending to the Board that the following projects use the SAFETEA-LU earmark that the SBCCOG received.
  - 1) The City of Manhattan Beach design work for the Sepulveda Blvd. Bridge Widening Project in the amount of \$500,000. This funding is sufficient with the other funds already in hand to complete the design for this project.
  - 2) The City of Hawthorne \$800,000 (or what is remaining in the earmark funding) for the Crenshaw Blvd. Mobility Improvement Project. This funding would close the current shortfall so that it could be completed.

#### NEIGHBORHOOD VEHICLE DEMONSTRATION

- The Steering Committee authorized the SBCCOG staff to look for a lead city that would be interested in applying for a Sustainable Communities Grant Program (SCGP) offered by the California Pollution Control Financing Authority (CPCFA) to test the viability of reducing congestion parts of the South Bay by encouraging a shift to a variety of neighborhood vehicles. (The applicant must be a city but the SBCCOG do the work.) The deadline is July 16.
- Interest was expressed by Manhattan Beach. Previously, Redondo Beach and El Segundo have also been interested. Work on this application will continue focusing on one or more of these 3 cities.

#### AQMD BOARD COMPOSITION LEGISLATION

- Consensus has been reached with AQMD for an additional seat on their Board and consensus with the cities of the county through the COGs re: the division of the seats.
- SB 886 is the legislation and letters of support were requested.

#### ADMINISTRATIVE ITEMS

- 07-08 Dues - received from the cities of Torrance, Gardena and Manhattan Beach.
- Recognition plaques, certificates, etc. for outgoing SBCCOG chair requested

#### NEXT BOARD MEETING

- Thursday, June 28 @ Manhattan Beach Public Safety Facility -- featuring election of new officers and adoption of the budget

**V. Other Business** – Brief discussion on dog & cat spaying & neutering and using AB 2766 funds to fund golf carts for parking enforcement in PVE.

**VI. Adjournment - 1:30 pm**