Council Meeting of
June 5, 2007

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services/Transit/CIT - Authorize a Purchase Order for Annual Renewal of Software Hosting Services Agreement; *FleetFocus FA™*

Expenditure: $30,080.00

RECOMMENDATION

The General Services, Transit and CIT Directors recommend that the City Council authorize a Purchase Order in the amount of $30,080.00 to MAXIMUS, Inc. of La Jolla, California for annual renewal of the Hosting Services Agreement for *FleetFocus FA™* Software.

Funding

Funding is available in the FY 2006-07 Fleet Services Operating Budget and the Transit FY 2006-07 Operating Budget.

BACKGROUND

The Fleet Services Division of General Services and the Maintenance Division of Transit have utilized the automated fleet management software system known as *FleetFocus FA™ (Fleet Anywhere™)* since 1991. In 2005, your Honorable Body approved the conversion of that system from its existing Microsoft SQL server-based application, which until then was physically located at the City Garage, to an Oracle-based ASP (Application Service Provider) system hosted off-site at MAXIMUS' corporate facility. As a result, the City's users now access *FleetFocus FA™* via the internet.

ANALYSIS

In mid-2005 MAXIMUS, Inc. successfully transferred our data from the City's Microsoft SQL server database to their MAXIMUS Hosted Oracle database, and the system is working well. We are continuing to expand our use of the system, and wish to continue utilizing it as a hosted database.

This is a renewal of a licensing agreement for proprietary computer software already in use by the City. The purchase is exempt from formal bidding per the provisions of Torrance Municipal Code, Section 22.3.19., Exception; COMPUTER AND NETWORKING HARDWARE AND SOFTWARE PURCHASES:

> "The provisions of this Article do not apply to contracts for the purchase of computer and networking hardware and software. The purchase of computer and networking hardware and software will be done pursuant to regulations and procedures established by the City Manager".

Respectfully Submitted,

SHERYL BALLEW
General Services Director

By David K. Winnett, Jr.
Fleet Services Manager

CONCUR:

Sheryl Ballew
General Services Director

Kim Turner
Transit Director

Richard Shigaki
Information Technology Director

LeRoy J. Jackson
City Manager