Council Meeting of
April 10, 2007

Honorable Mayor and Members
Of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: General Services - Renewal of a Purchasing agreement to furnish Lubricating Oils. Expenditure: Not to exceed $90,600.00

RECOMMENDATION

The General Services Director and the Transit Director recommend that the City Council authorize renewal of an annual purchasing agreement with G.P. Resources, Inc., dba General Petroleum of Long Beach, CA, in an amount not to exceed $90,600.00 including sales tax and applicable fees, to furnish lubricating oils on an "as needed" basis for a period of one (1) year. The subject purchasing agreement will be effective April 20, 2007 through April 19, 2008.

FUNDING

Funding for the purchase of lubricating oils is available in the Fleet Services and Transit FY2006-07 Operating Budgets and will programmed into the 2007-08 Operating Budgets as well.

BACKGROUND

Lubricating oils are essential in order to conduct preventive maintenance services on the City's vehicles, equipment and transit buses.

ANALYSIS

Your Honorable Body authorized the existing purchasing agreement with G.P. Resources, Inc., dba General Petroleum on April 18, 2006 as a result of Bid B2006-10. The vendor has agreed to offer an additional year at the same pricing, terms and conditions. Staff continues to be very satisfied with the quality of oils furnished by G.P. Resources, as well as the excellent level of customer service that they provide. Staff therefore recommends that this purchasing agreement be extended for an additional year.

Respectfully Submitted,

SHERYL BALLEW
GENERAL SERVICES DIRECTOR

By David K. Winnett, Jr.
Fleet Services Manager

CONCUR:

Sheryl Ballew
General Services Director

Kim Turner
Transit Director

LeRoy J. Jackson
City Manager