

Council Meeting of
February 6, 2007

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Recommendation to Execute an Amendment to an Employment and Training Agreement with the City of Los Angeles

Expenditure: Not applicable

RECOMMENDATION

The Human Resources Director recommends that Council authorize the execution of an Amendment to Agreement (C2006-177) between the City of Los Angeles and the City of Torrance reducing the amount awarded by \$32,368 for the period of July 1, 2006 to June 30, 2007.

BACKGROUND

On September 12, 2006, Your Honorable Body authorized the execution of an employment and training agreement (C2006-177) between the City of Los Angeles and the City of Torrance. The original contract amount of \$890,751 that went to Council was incorrect. However, the correct amount of \$836,715 was used in developing the division budget for the WiN. Recently, the City of Los Angeles received their final allocations from the State which included an overall reduction and has applied this to the budgets of all its contractors. The City of Los Angeles has provided the City of Torrance with an amendment (Attachment A) that reduces the contract amount by \$32,368 to a total of \$804,347.

ANALYSIS

Upon notice of the reduction in the awarded funds, the WiN adjusted the program budget to reflect the appropriate change in the Adult and the Dislocated Worker program.

The new allocation is distributed as follows:

Grant/Program Type	Previous Allocation	Revised Allocation	Change
Adult Program	\$460,193	\$442,391	(17,802)
Dislocated Workers	\$376,522	\$361,956	(14,566)
TOTAL	\$836,715	\$804,347	(32,368)

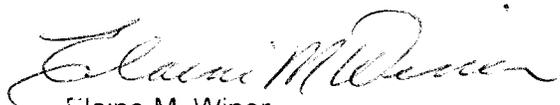
In addition, the City of Los Angeles adjusted the Statement of Work, "Performance Measures and Customer Service Level Table," as the funding reduction reduces the number of enrolled customers that can be served.

The amendment has been reviewed and approved by the City Attorney as to form. The term of the agreement still remains as July 1, 2006 to June 30, 2007.

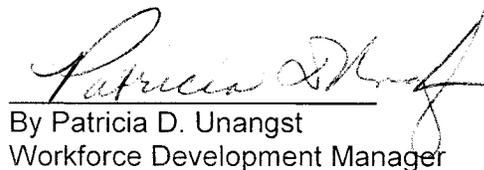
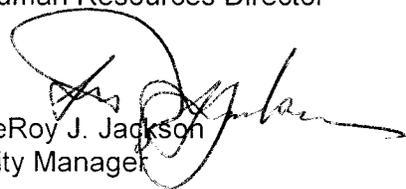
Respectfully submitted,

ELAINE M. WINER
Human Resources Director

CONCUR:



Elaine M. Winer
Human Resources Director


By Patricia D. Unangst
Workforce Development Manager

LeRoy J. Jackson
City Manager

Attachment A: Amendment to Agreement C2006-177

FIRST AMENDMENT
TO AGREEMENT NUMBER 110733 OF CITY OF LOS ANGELES CONTRACT
BETWEEN
THE CITY OF LOS ANGELES
AND
City of Torrance
(as Administering Entity for Carson/Lomita/Torrance Workforce Investment Network)

THIS FIRST AMENDMENT to Agreement Number 110733 of City of Los Angeles Contract is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City, and City of Torrance (as Administering Entity for Carson/Lomita/Torrance Workforce Investment Network), Governmental Agency, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City and the Contractor have entered into an Agreement wherein Contractor shall provide certain services, said Agreement effective July 1, 2006 which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 503 of the Agreement provides for amendments to the Agreement; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the City Council and the Mayor (refer to Council File Number 06-0956 dated June 30, 2006) and Section 14.8 of the Los Angeles Administrative Code which authorizes the General Manager of the Community Development Department to prepare and execute an amendment to the Agreement for the purpose of:

- (a) decreasing funds in the amount of Thirty-Two Thousand, Three Hundred Sixty-Eight Dollars (\$32,368.00) for a new total of Eighty Hundred Four Thousand, Three Hundred Forty-Seven Dollars (\$804,347.00);
- (b) amending Section 202.D.4.a Statement of Work, "Performance Measures and Customer Service Level Table";
- (c) making such other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment; and

WHEREAS, this Amendment is necessary and proper to continue and/or complete certain activities authorized under the Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective July 1, 2006 as follows:

AMENDMENT

- §1. Amend Section 301A Compensation by deleting the current total dollar amount of Eight Hundred Thirty-Six Thousand, Seven Hundred Fifteen Dollars (\$836,715.00) and replacing with the new total dollar amount of Eight Hundred Four Thousand, Three Hundred Forty-Seven Dollars (\$804,347.00).

This amendment decreases Seventeen Thousand, Eight Hundred Two Dollars (\$17,802.00) of WIA Adult funds and decreases Fourteen Thousand, Five Hundred Sixty-Six Dollars (\$14,566.00) of WIA Dislocated Worker funds for a new total dollar amount of Eight Hundred Four Thousand, Three Hundred Forty-Seven Dollars (\$804,347.00)

Funding allocation for the full term of this Agreement shall be as follows:

WIA Title I Funding Stream	Allocation before Amendment	Amount Decreased	Allocation after Amendment
Adult	\$460,193.00	(\$17,802.00)	\$442,391.00
Dislocated Worker	\$376,522.00	(\$14,566.00)	\$361,956.00
Total	\$836,715.00	(\$32,368.00)	\$804,347.00

The Contractor shall submit to the City within thirty (30) days for approval in writing revised Budget/Expenditure Plan detailing the allocation of the adjusted funds for those purposes.

- §2. Amend Section 202D.6a Statement of Work "Performance Measures and Customer Service Level Table" by adjusting service lines as follows:

Performance Measures and Service Levels		Title I Adult		Title I Dislocated Worker	
		Original	Amended Goal	Original	Amended Goal
2.	Employment Credential Rate	TBD	56%	TBD	66%
8.	Total Exited Customers	59	57	55	53

Note: All other performance measures listed in the original agreement remain the same.

- §3. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.
- §4. This Amendment is executed in two (2) duplicate originals, each of which is deemed to be an original. This Amendment includes four (4) pages which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM AND LEGALITY:
ROCKARD J. DELGADILLO, City Attorney

Executed this _____ day of _____, 2007

By _____
Deputy/Assistant City Attorney

For: THE CITY OF LOS ANGELES

RICHARD L. BENBOW
General Manager
Community Development Department

Date _____

ATTEST:

FRANK T. MARTINEZ, City Clerk

By _____
Name: ROBERT SAINZ
Title: Assistant General Manager

By _____
Deputy City Clerk

Executed this _____ day of _____, 2007

Date _____

For: City of Torrance (as Administering Entity
for Carson/Lomita/Torrance Workforce
Investment Network)

(Contractor's Corporate Seal)

By: _____
Name: Frank Scotto
Title: Mayor, City of Torrance

By: _____
Name: Sue Herbers
Title: City Clerk

City Business License Number: 99999999

Internal Revenue Service Number: 95-6000803

Council File Number: 06-0956; Date of Approval: June 30, 2006

Said Agreement is Number 110733 of City Contracts Amendment Number One

CDD CONTRACT SUMMARY SHEET

To: The Office of the City Attorney, Room 920, CHE
 The Office of the City Clerk, Index Section, Room 395, CH
 The Office of Contract Compliance (OCC), Mail Stop #138, 1149 S. Broadway, 3rd fl.

From: Community Development Department
 Administrative Services Division
 Contract Unit (213) 744-9321

Contract No: 110733

Division: EDD HSF D LAB WDD

Amendment No: One

Amount of This Amendment: (\$32,368.00)

Amendment Authority: Administrative Code 14.8

Council Amendment: Yes No

Contractor Name:

City of Torrance (as Administering Entity for
 Carson/Lomita/Torrance Workforce Investment Network)

Council File No: 06-0956

Contractor Address:

1 Civic Plaza, Ste. 500, San Pedro, CA 90745

Date of Approval: June 30, 2006

Contact Person/Phone:

Total Amount: \$804,347.00

Term of Agreement: July 1, 2006 to June 30, 2007

Authority: 33rd Consolidated Plan, ID#

WIA Annual Plan, AP7, 1.1

Other: CF#

Funding Source: WIA Adult: \$442,391.00

WIA Dislocated Worker: \$361,956.00

Project Title: WIA WorkSource Center –
 Harbor

Analyst/Phone: Khalid Ali 213.744.9390

PURPOSE OF AGREEMENT/AMENDMENT: TO DECREASE FUNDS AND ADJUST THE LEVEL OF SERVICES

Amendment Number	Council Action Number	Description	Dollar Amount
Original	06-0956		\$836,715.00
One	06-0956	a) decrease funds; b) adjust performance level	(\$32,368.00)
TOTAL AMOUNT (requires Council Amend if over \$25,000 cumulative)			\$804,347.00